

**BRIELLE BOARD OF EDUCATION**  
**Regular Action Meeting Agenda**  
**Brielle, New Jersey**  
**January 20, 2021**

1. **Announcement** – There has been adequate notice of this meeting provided by the Board of Education January 14, 2021 notice in the *Coast Star* setting forth the date, time and place for this meeting. Similar notice has been posted in the Town Hall, the Brielle School Web Site, and the Borough Clerk has been notified.
  
2. **Roll Call**  
Mr. Becker, Dr. D’Ambrosio, Mrs. Dettlinger, Mr. Ingoglia, Mrs. Jones,  
Dr. LaValva, Mr. Milancewich, Mr. Vitale, and Mr. Wohltman.  
Absent: Mr. Vitale  
Also Present: Mrs. Carlson, Ms. Cherry and approximately 20 community members (virtually).
  
3. **Flag Salute**
  
4. **Approval of Minutes – Consent**  
Move that the Board of Education accept the minutes of the December 16, 2020 and January 6, 2021 Regular Public Meeting Minutes.  
  
**December 16 Minutes - Motion by Mrs. Jones, seconded by Mr. Wohltman carried by unanimous roll call vote 7-0, 1 Abstention**  
**January Minutes - Motion by Mrs. Jones, seconded by Mr. Wohltman carried by unanimous roll call vote 8-0.**
  
5. **Presentations: NONE**
  
6. **Visitor’s Business** – Visitors are permitted to comment on agenda items only at this time.
  
7. **Correspondence - NONE**
  
8. **Committee Reports-**  
Finance – Mr. Vitale - NONE

Representative to Manasquan- Mr. Ingoglia - NONE  
 Curriculum and Programs- Mr. Becker - **Report submitted subjects included (EDI) Equity, Diversity and Inclusion and Recreational Basketball program.**  
 Buildings and Grounds- Mr. Milancewich - NONE  
 Personnel- Dr. D’Ambrosio – **Two new teaching positions recommended were supported by the committee.**  
 Negotiations- Mr. Milancewich -NONE  
 Policy and Wellness- Mrs. Jones - NONE  
 Community Relations/Board Liaison- Mr. Becker - NONE

**9. Administrative Report – Mrs. Carlson commented on the following.**

- Second marking period concludes January 22, 2021.
- PTO Zoom Meeting, February 3, 2021.
- Closed for Winter Break February 8<sup>th</sup> – February 12<sup>th</sup>.
- February 19<sup>th</sup> is our 100<sup>th</sup> Day of School
- January 2021 marks the 20<sup>th</sup> Annual School Board Recognition Month. Mrs. Carlson highlighted Mr. Vitale’s Fourth term on the board or 23 years as a member. She thanked him for his many years of service and dedication.

**10. Action Items**

**A. Curriculum and Programs**

**Roll Call**

**A.1** Motion that the Board of Education approves the following staff members to attend professional development workshops as listed below:

| Staff Member | Conference/Workshop  | Cost    |
|--------------|--|---------|
| Dawn Cherry  | Budget Guidelines and Software Review - NJASBO<br>2/2/2021 | \$50.00 |
| Dawn Cherry  | Purchasing Update & Best Practices - NJASBO<br>6/16/2021   | \$50.00 |

- A.2** Motion that the Board of Education approves the following Resolution for School Board Recognition month in New Jersey January 2020:

**Monmouth County School Boards Association**

**WHEREAS**, New Jersey’s public schools serve approximately 1.4 million children; and  
**WHEREAS**, The educational goals for these districts are chartered by local school boards which serve as advocates for public education as they work with school administrators, teachers, parents, and members of the community; and  
**WHEREAS**, Boards of education provide accountability to the public, they communicate the needs of the school district to the community, and they convey to the school administration the public’s expectations for the district; and  
**WHEREAS**, School board members devote countless hours to their communities and public education at no pay; and  
**WHEREAS**, Local board members dedicate extraordinary amounts of time and effort to receive training and to communicate with state and federal lawmakers on behalf of their communities’ children; and  
**WHEREAS**, The New Jersey School Boards Association has declared January 2021 to be School Board Recognition Month in New Jersey, a time when residents can acknowledge the contributions made by the state’s 5,000 local board of education members. Now therefore, be it  
**RESOLVED**, That the Monmouth County School Boards Association, an organization with the goal of enhancing the work of local school boards, commends the dedication of the local school board members in Monmouth County; and be it further  
**RESOLVED**, That the Monmouth County School Boards Association encourages qualified citizens to consider serving on their local boards of education.

- A.3** Motion that the Board approve the newly formed committee members and chairs.

| <b>Curriculum &amp; Programs</b> |       |
|----------------------------------|-------|
| Kurt Becker                      | Chair |
| Madaly Jones                     |       |
| Tedd Vitale                      |       |

| <b>Finance</b>   |       |
|------------------|-------|
| Tedd Vitale      | Chair |
| David D’Ambrosio |       |
| Steve LaValva    |       |

| <b>Buildings &amp; Grounds</b> |       |
|--------------------------------|-------|
| Joe Milancewich                | Chair |
| Steve LaValva                  |       |
| Tedd Vitale                    |       |

| <b>Policy &amp; Wellness</b> |       |
|------------------------------|-------|
| Madaly Jones                 | Chair |
| Dennis Ingoglia              |       |
| Sean Wohltman                |       |

| <b>Personnel</b> |       |
|------------------|-------|
| David D’Ambrosio | Chair |
| Steve LaValva    |       |
| Madaly Jones     |       |

| <b>Community Relations</b> |       |
|----------------------------|-------|
| Kurt Becker                | Chair |
| Dave D’Ambrosio            |       |
| Sean Wohltman              |       |

| <b>Negotiations</b> |       |
|---------------------|-------|
| Joe Milancewich     | Chair |
| Dennis Ingoglia     |       |
| Sean Wohltman       |       |

| <b>Representative to Manasquan</b> |  |
|------------------------------------|--|
| Dennis Ingoglia                    |  |

**Motion on A.1 - A.3 by Mr. Becker, seconded by Dr. Lavalva carried by a unanimous roll call of 8-0**

**B. Finance**

**Roll Call**

**B.1** Motion that the Board of Education the Business Administrator to file the application for the Security Grant in the amount of \$26,769.

- B.2** Motion that the Board of Education approves the 2021-2022 Budget Development Calendar.
  
- B.3** BE IT RESOLVED that the financial reports of the Secretary to the Board of Education and Treasurer of School Monies for December 31, 2020 which are in agreement be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23.2.11 (c) 4 we certify that as of December 31, 2020 which after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- B.4** Motion that the Board of Education approves the budget transfers effective December 31, 2020.

**Motion on B.1 - B.4 by Dr. D'Ambrosio, seconded by Mr. Ingoglia carried by a unanimous roll call of 8-0**

**C. Buildings and Grounds**

- C.1** Motion that the Board of Education approves the disposal of outdated library books (over 25 years) that are no longer worthy to serve as reference materials in accordance with the State Records Retention and Disposition Department as well as Policy 7300 Disposal of Property.

- C.2** Motion that the Board of Education approve the following updated Resolution of the Brielle Board of Education. \*

\*Previously Board approved January 6, 2021

**Motion on C.1 and C.2 by Mr. Milancewich, seconded by Mr. Wohltman carried by a unanimous roll call of 8-0**

\*Whereas, the Interlocal Services Agreement (N.J.S.A.40:B-1 et.seq.) authorizes Municipalities and school boards to enter into agreements for the sharing of services, and

\*Whereas, The Brielle Elementary School Board of Education and the Borough of Brielle wish to enter into such an agreement for their mutual benefit and to provide a more cost effective expenditure of public funds, and

Whereas, it is the consensus opinion of both the Borough and the School Board of Education that the public can best be served if the Board assumes responsibility for custodial services of the Curtis House and Library and that the Borough provide snow removal and maintenance for the school grounds and athletic fields.

Now Therefore Be It Resolved, that the Brielle Board of Education does hereby authorize the Superintendent and Business Administrator to execute an Interlocal Service Agreement with the Borough of Brielle and the Brielle Board of Education to begin the implementation of said agreement upon its execution by both parties.

Now Therefore Be It Further Agreed, as follows:

1. The Curtis House will be cleaned as needed approximately 3 hours per week 52 weeks/year and the Brielle Library will be cleaned approximately 6 hours per week 52 weeks/year. The Brielle Borough will be charged custodial hourly rate of \$17.56 for 2 hours per day.
2. The Curtis House floors will be waxed up to 2 times per year as needed.
3. The Borough of Brielle will salt and brine the school walkways and parking lots.
4. The Borough of Brielle will remove snow from the school grounds.
5. The Brielle School has the option to share in potential future capital purchases by the Borough of Brielle with the equipment being owed and maintained by the Borough. The Brielle Board of Education will approve the amount of outlay prior to the purchase of such equipment by the Brielle Borough.
6. This shared agreement will be reviewed and approved by each party annually.

**D. Policy**

**Roll Call**

**E. Personnel**

**Roll Call**

**All items below are upon the recommendation of the Superintendent.**

**E.1** Motion that the Board of Education approves Celeste Decker as Special Education Teacher for the 2020-2021 school year at Step 1-BA +15, \$54,924.00\*

\*Previously Board approved on August 27, 2020 at Step 1-BA, \$53,724.00

**E.2** Motion that the Board of Education approves Christine Walther as a substitute teacher for the 2020-2021 school year, at a rate of \$100.00 per diem.

- E.3** Motion that the Board of Education approves Megan Krieg as a Teacher of Art, for the 2020-2021 school year, at Step 3-4 MA, \$58,999.00, prorated, with single health benefits.
- E.4** Motion that the Board of Education approves Sydney Rosen as a Teacher of Music and Performing Arts, for the 2020-2021 school year, at Step 1 BA, \$53,724.00, prorated, with single health benefits.
- E.5** Motion that the Board of Education approves Ruth Jamnik as a substitute teacher for the 2020-2021 school year, at a rate of \$100.00 per diem, pending the completion of Criminal History Review and misconduct paperwork.
- E.6** Motion that the Board of Education approves the following virtual teachers for the 2020-2021 school year, at a rate of \$100.00 per day, effective 1/23/2021 through 3/5/2021:

|                  |
|------------------|
| Patricia Emerson |
| Elisha Hendelson |
| Mackenzie Queen  |
| Payton Smith     |

**Visitor’s Business** – Visitors are permitted to comment on agenda and non- agenda items at this time.

**11. Discussion** – Mr. North asked if Administration was keeping track of negative COVID tests.

**12. Payment of Bills**

Motion that the Board authorizes payment of the following December 2020 bills list and that the Secretary is authorized to draw warrants of the Treasurer in the total amount of: \$1,469,670.93.

**Motion on E.1 and E.6 by Dr. LaValva, seconded by Mr. Ingoglia carried by a unanimous roll call of 8-0**

**13. Executive Session**

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act (Act) the Brielle Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exceptions(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing :

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-2 no longer applies. There is not an Executive Session planned.

**Motion on E.1 and E.6 by Dr. D'Ambrosio, seconded by Mr. Becker carried by a unanimous roll call of 8-0**

**14. Adjournment**

**Motion Mr. Becker, seconded Dr. D'Ambrosio. Meeting Adjourned at 7:53**

Respectfully Submitted,

*Dawn Cherry*

Dawn Cherry  
Board Secretary/Business Administrator