

BRIELLE BOARD OF EDUCATION
Regular Action Meeting Minutes
Brielle, New Jersey
March 18, 2021

1. **Announcement** – There has been adequate notice of this meeting provided by the Board of Education March 11, 2021 notice in the *Coast Star* setting forth the date, time and place for this meeting. Similar notice has been posted in the Town Hall, the Brielle School Website, and the Borough Clerk has been notified.

2. **Roll Call**
Mr. Becker, Dr. D’Ambrosio, Mrs. Dettlinger, Mr. Ingoglia, Mrs. Jones, Dr. LaValva, Mr. Milancewich, Mr. Vitale, and Mr. Wohltman.
Also Present: Mrs. Carlson, Ms. Cherry

3. **Flag Salute**

4. **Approval of Minutes – Consent**
Move that the Board of Education accept the minutes of the February 24, 2021 Regular Public Meeting Minutes.
Motion by Mrs. Jones, seconded by Mr. Ingoglia carried by unanimous roll call vote 9-0.

5. **Presentations: NONE**

6. **Visitor’s Business** – Visitors are permitted to comment on agenda items only at this time.

7. **Correspondence** - Dr. Les Richens, County Superintendent, requested permission to feature Brielle as a success story in succeeding during the pandemic as part of the NJDOE Road Forward Initiative.

8. **Committee Reports-**
Finance – Mr. Vitale – Budget Summary
Representative to Manasquan- Mr. Ingoglia – Tuition and Field House
Curriculum and Programs- Mr. Becker –
Buildings and Grounds- Mr. Milancewich – HVAC System summer project

Personnel- Dr. D’Ambrosio - NONE
 Negotiations- Mr. Milancewich – Meetings are ongoing
 Policy and Wellness- Mrs. Jones - NONE
 Community Relations/Board Liaison- Mr. Becker - NONE

9. Administrative Report -

10. Action Items

A. Curriculum and Programs Roll Call

A1. Motion that the Board of Education approves the following staff members to attend 2020-2021 professional development workshops as listed below:

Staff Member	Conference/Workshop /Activity	Cost
Amanda Sweeney	March 30, 2021 Foundations Level 1 Virtual Launch Workshop	\$289.00
*Katie Golding	May 25 – May 27, 2021 Wilson Reading System - Introductory Course	\$625.00

*previously Board approved on 2/24/2021 for workshop dates: March 9 – March 11, 2021.

A.2 Motion that the Board of Education approves the following extracurricular appointments for the 2020-2021 school year for the spring sports season:

Staff Member	Position
Kelly Cardamone	Softball Coach
Matt Fallon	Track Coach
Steve Labrecque	Baseball Coach

A. 3 Motion that the Board of Education approves Stephen Labrecque as basketball tournament coach for the 2020-2021 school year at a rate of \$550.00.

A.4 Motion that the Board of Education approves the 2021 Extended School Year (ESY) program to run for 25 days, beginning on Wednesday, June 30, 2021 and ending on Thursday, August 12, 2021. see attachment.

Motion by Mr. Becker, seconded by Dr. D’Ambrosio carried by unanimous roll call vote 9-0.

B. Finance

Roll Call

B1. Motion that the Board of Education adopts the following resolution:

Be It Resolved that the tentative budget be approved for the 2021-2022 School Year using the 2021-2022 state aid figures and that the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

Whereas, the total amount of the budget for General Fund Expenses shall be \$15,466,557, of which \$14,188,206 shall be raised by tax levy; and \$150,000 will be transferred from Capital Reserve; and

Whereas, the Brielle Board of Education includes in the proposed budget the withdrawal of Capital Reserve - Other Capital Projects Included in budget line 620, Budgeted Withdrawal from Capital Reserve – Excess Costs & Other Capital Projects, of \$150,000 for other capital project costs of improving air quality by the removal of eight existing wall fans in the original wing and replacing them with a central exhaust system located on the roof. The total cost of this project is \$150,000 which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

Whereas, the total amount of the budget for Special Revenue Fund Expense shall be \$257,210 of which \$0.00 shall be raised by tax levy; and

Now Therefore Be it Resolved that the Brielle Board of Education hereby adopts the 2021-2022 School Year budget and,

Be it Resolved that there should be raised for the General Funds \$14,188,206 for the ensuing School Year (2021-2022) and

	GENERAL FUND	SPECIAL REVENUE	STUDENT ACTIVITIES	TOTAL
2021-2022 Total Expenditures	\$15,466,557	\$257,210	\$29,741	\$15,753,508
Anticipated Revenues	\$1,278,351	\$257,210	\$29,741	\$1,565,302
Taxes to be Raised	\$14,188,206	0	0	\$14,188,206

And Be It Further Resolved to advertised said tentative budget in the *Coast Star* in accordance with the form required by the State Department of Education and according to law; and that a Public Hearing will be held at the Brielle School Media Center, New Jersey, on April 28, 2021 at 7:00 pm for the purpose of conducting a public hearing on the budget for the 2021-2022 School Year.

B.2 Travel and Related Expense Reimbursement

WHEREAS, the Brielle Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

WHEREAS, the Brielle Board of Education established \$50,000 as the maximum travel amount for the current school year and has expended \$0 as of this date;

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$50,000 for all staff and board members for the 2020-2021 school year.

And to advertise said tentative budget in the *Coast Star* newspaper in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held 605 Union Lane, Brielle School Media Center, New Jersey on April 28, 2021 at 7:00 pm for the purpose of conducting a public hearing on the budget for the 2021-2022 School Year.

B.3 BE IT RESOLVED that the financial reports of the Secretary to the Board of Education and Treasurer of School Monies for February 28, 2021 which are in agreement be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23.2.11 (c) 4 we certify that as of February 28, 2021 which after review of the secretary's monthly financial report and

upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

- B.4** Motion that the Board of Education approves the budget transfers effective February 28, 2021.

Motion by Mr. Vitale seconded by Mr. Ingoglia carried by unanimous roll call vote 9-0.

C. Buildings and Grounds Roll Call

- C1.** Motion that the Board of Education approves the School Facilities Projects:

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Brielle Board of Education approves the application of an ‘other capital project’ to the NJDOE Office of School Facilities for all necessary approvals as follows:

HVAC Alterations at Brielle ES - (State Project Number 0560-020-21-1000)

BE IT FURTHER RESOLVED that upon the recommendation of the Superintendent of Schools, the Brielle Board of Education approves the amendment to the District’s Long Range Facilities Plan (LRFP) to include the following:

HVAC Alterations at Brielle ES - (State Project Number 0560-020-21-1000)

Motion by Mr. Milancewich seconded by Dr. LaValva carried by unanimous roll call vote 9-0.

D. Policy Roll Call

- D.1** Motion that the Board of Education approves the following policies and regulations on the Second Reading:

- P 2270 Religion in Schools (M) (Revised)
- P 2622 Student Assessment (M) (Revised)
- P & R 5111 Eligibility of Resident/Nonresident Students (M) (Revised)
- P & R 5200 Attendance (M) (Revised)
- P & R 5320 Immunization (Revised)
- P & R 5610 Suspension (M) (Revised)
- P 5620 Expulsion (M) (Revised)

P 8320 Personnel Records (M) (Revised)

Motion by Mrs. Jones seconded by Mr. Becker carried by unanimous roll call vote 9-0.

E. Personnel**Roll Call**

All items below are upon the recommendation of the Superintendent.

- E.1** Motion that the Board of Education approves Debra Kroupa as a School Nurse Assistant, for the remainder of the 2020-2021 school year, at a rate of \$38.00 per hour, 5 hours per day, 5 days per week, pending completion of Criminal History Review.
- E.2** Motion that the Board of Education approves Victoria Heuser, as a Lunch Aide, for the remainder of the 2020-2021 school year, at a rate of \$13.00 per hour, for 2.5 hours per day, 5 days per week, pending completion of Criminal History Review.
- E.3** Motion that the Board of Education approves Richard Wilkowski, as a Lunch Aide, for the remainder of the 2020-2021 school year, at a rate of \$13.00 per hour, for 2.5 hours per day, 5 days per week, pending completion of Criminal History Review.
- E.4** Motion that the Board of Education approves Richard Wilkowski, as a Substitute Custodian, for the remainder of the 2020-2021 school year, at a rate of \$13.00 per hour, pending completion of Criminal History Review.
- E.5** Motion that the Board of Education approves Jenifer Magyar, as a Lunch Aide, for the remainder of the 2020-2021 school year, at a rate of \$13.00 per hour, for 2.5 hours per day, 5 days per week, pending completion of Criminal History Review.

Motion by Dr. D'Ambrosio seconded by Mr. Wohltman carried by unanimous roll call vote 9-0

Visitor's Business – Visitors are permitted to comment on agenda and non- agenda items at this time.

- 11. Discussion- Discontinuing of simultaneous Zoom board meetings. Decision was made to continue through June.**

12. Payment of Bills

Motion that the Board authorizes payment of the following February 2021 bills list and that the Secretary is authorized to draw warrants of the Treasurer in the total amount of: \$1,359,152.07

Motion by Mr. Vitale seconded by Mr. Ingoglia carried by unanimous roll call vote 9-0

13. Executive Session

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act (Act) the Brielle Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exceptions(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing :

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-2 no longer applies. There is not an Executive Session planned.

14. Adjournment – Motioned by Mrs. Dettlinger, seconded by Mr. Becker. Meeting adjourned at 7:45.

Respectfully Submitted,

Dawn Cherry

Dawn Cherry, Board Secretary/Business Administrator