

BRIELLE BOARD OF EDUCATION
Regular Action Meeting Minutes
Brielle, New Jersey
April 28, 2021

1. **Announcement** – There has been adequate notice of this meeting provided by the Board of Education March 18, 2021 notice in the *Coast Star* setting forth the date, time and place for this meeting. Similar notice has been posted in the Town Hall, the Brielle School Website, and the Borough Clerk has been notified.

2. **Roll Call**
Mr. Becker, Dr. D’Ambrosio, Mrs. Dettlinger, Mr. Ingoglia, Mrs. Jones, Dr. LaValva, Mr. Milancewich, Mr. Vitale, and Mr. Wohltman.
Absent: Mr. Vitale
Also Present: Mrs. Carlson, Ms. Cherry and approximately 3 members of the community

3. **Flag Salute**

4. **Approval of Minutes – Consent**
Move that the Board of Education accept the minutes of the March 18, 2021 Regular Public Meeting Minutes.

Motion by Mrs. Jones, seconded by Dr.D’Ambrosio carried by a unanimous roll call of 8-0

5. **Presentations:**
MCAL Boys Basketball Undefeated Champions:

Ryan Aldi	Luke Herbert
James Cadott Jr.	Keegan Hertel
Caden Eastmond	Griffin Linstra
Padraic Gonzalez	Adam Murphy
Parker Harms	TJ Walther
Finian Healey	

MCAL Girls Basketball Undefeated Champions:

Elizabeth Carton	Logan McCarthy
Sophia Evans	Finley O’Neill

Ava Frith
Jessica Mackown

Elle Vitanzo
Ally Walther

2021-2022 Brielle School District Proposed Budget Presentation – Delivered by Mrs. Carlson and Ms. Cherry

6. **Visitor’s Business** – Visitors are permitted to comment on agenda items only at this time. – **No comments were made.**

7. **Correspondence - None**

8. **Committee Reports-**
Finance – Mr. Vitale - **NONE**
Representative to Manasquan- Mr. Ingoglia - **NONE**
Curriculum and Programs- Mr. Becker – **NONE**
Buildings and Grounds- Mr. Milancewich - **NONE**
Personnel- Dr. D’Ambrosio - **NONE**
Negotiations- Mr. Milancewich – **Stated meeting are ongoing.**
Policy and Wellness- **Mrs. Jones Comprehensive Report was submitted and summarize at this meeting on the policies listed in the below Policy section.**
Community Relations/Board Liaison- Mr. Becker

9. **Administrative Report -**
 - BES proudly sponsored the 1st Annual The Future of Blue 5K race to benefit adults 21 and over with autism. Over \$70,000 raised.
 - Earth Week 4/19 - 4/23 - daily activities to include walk/bike to school on Friday, 4/23.
 - Outdoor Courtyard complete - over \$80,000 in generous donations raised by the BEF- May 20. 2021 - Ribbon Cutting Ceremony.
 - 8th Grade Graduation - Tuesday, June 22nd - Outdoor tent for the month of June, made possible by the generous donations of several 8th grade families.
 - 8th Grade Activities to include:
 - June 4th - Hershey Park 8th Grade Day Trip
 - June 10th - 8th Grade Dance to be held outdoors at Pat’s 30 Acres in Wall.
 - June 22nd - Graduation

10. Action Items

A. Curriculum and Programs

Roll Call

A1. Motion that the Board of Education approves NJ Care to provide a functional behavioral assessment (FBA) at a rate of \$850.00 per evaluation.

A.2 Motion that the Board of Education approves the following staff member to attend 2020-2021 professional development workshop as listed below:

Staff Member	Conference/Workshop /Activity	Cost
*Caitlin Pinnella	Wilson Reading System - Introductory Course May 18 – May 20, 2021	\$700.00

*Previously Board approved on 2/24/2021 for workshop dates: April 14 - April 16, 2021.

Motion on A.1 - A.2 by Mr. Becker, seconded by Mr. Ingoglia carried by a unanimous roll call of 8-0

B. Finance

Roll Call

B1. Whereas the Brielle Board of Education adopted a tentative budget on March 18, 2021 and submitted it to the Executive County Superintendent of Schools for approval, and

Whereas the tentative budget, with county changes, was approved by the Executive County Superintendent of Schools on April 8, 2020, and Whereas the budget was advertised in the legal section of the Coast Star on April 22, 2021, and Whereas the tentative budget was presented to the public during a public hearing on April 28, 2021, and Motion that the Board of Education adopts the following resolution:

Whereas, the total amount of the budget for General Fund Expenses shall be \$15,466,557, of which \$14,188,206 shall be raised by tax levy; and \$150,000 will be transferred from Capital Reserve; and

Whereas, the Brielle Board of Education includes in the proposed budget the withdrawal of Capital Reserve - Other Capital Projects Included in budget line 620, Budgeted Withdrawal from Capital Reserve – Excess Costs & Other Capital Projects, of \$150,000 for other capital project costs of improving air quality by the removal of eight existing wall fans in the original wing and replacing them with a central exhaust system located on the roof. The total cost of this project is \$150,000 which represents expenditures for construction elements or projects that are in

addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

Whereas, the total amount of the budget for Special Revenue Fund Expense shall be \$257,210 of which \$0.00 shall be raised by tax levy; and

Now Therefore Be it Resolved that the Brielle Board of Education hereby adopts the 2021-2022 School Year budget and,

Be it Resolved that there should be raised for the General Funds \$14,188,206 for the ensuing School Year (2021-2022) and

	General Fund	Special Revenue	Total
2021-2022 Total Expenditures	\$ 15,466,557.00	\$ 286,951.00	\$ 15,753,508.00
Anticipated Revenues	\$ 1,278,351.00	\$ 286,951.00	\$ 1,565,302.00
Taxes to be Raised	\$ 14,188,206.00	\$ -	\$ 14,188,206.00

And Be It Further Resolved to advertised said tentative budget in the *Coast Star* in accordance with the form required by the State Department of Education and according to law; and that a Public Hearing will be held at the Brielle School Media Center, New Jersey, on April 28, 2021 at 7:00 pm for the purpose of conducting a public hearing on the budget for the 2021-2022 School Year.

B.2 Travel and Related Expense Reimbursement

WHEREAS, the Brielle Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150.00 per employee or board member, where prior Board approval shall not be

required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

WHEREAS, the Brielle Board of Education established \$50,000 as the maximum travel amount for the current school year and has expended \$0 as of this date;

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$50,000 for all staff and board members for the 2021-2022 school year.

And to advertise said tentative budget in the Coast Star newspaper in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held 605 Union Lane, Brielle School Media Center, New Jersey on April 28, 2021 at 7:00 pm for the purpose of conducting a public hearing on the budget for the 2021-2022 School Year.

B.3 BE IT RESOLVED that the financial reports of the Secretary to the Board of Education and Treasurer of School Monies for March 31, 2021 which are in agreement be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23.2.11 (c) 4 we certify that as of February 28, 2021 which after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

B.3 Motion that the Board of Education approves the following parental transportation contract for the 2021-2022 extended school year (ESY) program.

Route Number	School Program	Not to Exceed
BES 14	2021-2022 ESY and School Year	\$2,350.75

B.4 Motion that the Board of Education approves the budget transfers effective March 31, 2021.

Motion on B.1 - B.4 by Dr. LaValva, seconded by Mr. Becker carried by a unanimous roll call of 8-0

C. Buildings and Grounds

Roll Call

C.1 Motion that the Board of Education approves the following two vendors for Phase III of III in the Ceiling and Lighting Project which will commence in the summer:

Tri-State LED co-op ESCNJ vendor ESCNJ bid number 18/19-39 to provide lighting materials and replacement of select fixtures at a cost of \$54,531.79

Magic Touch co-op ESCNJ vendor ESCNJ bid number 19/20-41 as the electrician at a cost of \$71,583.34.

Motion on C.1 by Mr. Milancewich, seconded by Mr. Wohltman carried by a unanimous roll call of 8-0

D. Policy

Roll Call

D.1. Motion that the Board of Education approves the following policies and regulations on the First Reading:

- BYLAW 0152 Board Officers
- P 1581 Domestic Violence (M) (Revised)
- P 2422 Health and Physical Education (M) (Revised)
- P 3421.13 Postnatal Accommodations Teaching Staff (R) (Revised)
- P 4421.13 Postnatal Accommodations Support Staff (R) (Revised)
- P & R 5330 Administration of Medication (Revised)
- P 7243 Supervision of Construction (M)
- P 8210 School Year (R)
- P 8220 School Day (M)
- P 8462 Reporting Potentially Missing or Abused Children (M) (Revised)

Motion on D.1 by Mr. Milancewich, seconded by Mr. Wohltman carried by a unanimous roll call of 8-0

E. Personnel

Roll Call

All items below are upon the recommendation of the Superintendent.

- E.1** Motion that the Board of Education approves Alyssa Walker as a full-time teacher-aide at a rate of \$15.40 per hour, for the remainder of the 2020-2021 school year, retroactive from April 12, 2021.
- E.2** Motion that the Board of Education approves the re-hiring of the non-tenured teaching staff as per the list on file in the Superintendent's Office for the 2021-2022 school year.
- E.3** Motion that the Board of Education approves George Hefelle as a transportation aide for the remainder of the 2020-2021 school year, at a rate of \$15.40 per hour, for 5 hours round-trip, per day.
- E.4** Motion that the Board of Education approves Lisa Matter to work an extra period, as needed, for the remainder of the 2020-2021 school year, retroactive from March 8, 2021. Extra compensation is calculated as per BEA contract section B.3 resulting in \$68.23 per day.
- E.6** Motion that the Board of Education approves Peg Thompson to work an extra period, as needed, for the remainder of the 2020-2021 school year, retroactive from March 8, 2021. Extra compensation is calculated as per BEA contract section B.3 resulting in \$52.60 per day.
- E.7** Motion that the Board of Education rescinds approval of lunch aide, Victoria Heuser for the remainder of the 2020-2021 school year, at a rate of \$13.00 per hour, for 2.5 hours per day, 5 days per week. *
- *Previously Board approved on 3/18/2021.

Motion on E.1 – E.7 by Dr. D'Ambrosio, seconded by Mr. Becker carried by a unanimous roll call of 8-0

Visitor's Business – Visitors are permitted to comment on agenda and non- agenda items at this time. – **NO Comments were made.**

- 11. Discussion – Board member discussion included using the ESSER II monies to fund the Capital HVAC project, adding additional staff for the seventh and eighth grades as the class sizes are the largest.**
- 12. Payment of Bills**

Motion that the Board authorizes payment of the following March 2021 bills list and that the Secretary is authorized to draw warrants of the Treasurer in the total amount of: \$1,461,608.34

13. Executive Session

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act (Act) the Brielle Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exceptions(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing :

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-2 no longer applies. There is not an Executive Session planned.

14. Adjournment

Motion Mrs. Dettlinger, seconded Dr. LaValva. Meeting Adjourned at 8:03

Respectfully Submitted,

Dawn Cherry

Dawn Cherry
Board Secretary/Business Administrator