

BRIELLE BOARD OF EDUCATION
Regular Action Meeting Minutes
Brielle, New Jersey
May 19, 2021

1. **Announcement** – There has been adequate notice of this meeting provided by the Board of Education March 18, 2021 notice in the *Coast Star* setting forth the date, time and place for this meeting. Similar notice has been posted in the Town Hall, the Brielle School Website, and the Borough Clerk has been notified.

2. **Roll Call**
Mr. Becker, Dr. D’Ambrosio, Mrs. Dettlinger, Mr. Ingoglia, Mrs. Jones,
Dr. LaValva, Mr. Milancewich, Mr. Vitale, and Mr. Wohltman.
Absent: Mr. Vitale
Also Present: Mrs. Carlson, Ms. Cherry and approximately 8 members of the community

3. **Flag Salute**

4. **Approval of Minutes – Consent**
Move that the Board of Education accept the minutes of the April 28, 2021 Regular Public Meeting Minutes.

Motion by Mrs. Jones, seconded by Dr.D’Ambrosio carried by a unanimous roll call of 8-0

5. **Presentations:**
8th Grade Student Achievers 2021:
Elizabeth Carton
Finian Healey

Geography Bee Winners:
1st Place: Finian Healey
2nd Place: Griffin Tomney
3rd Place: Kiernan Accisano

Geography Bee Grade Level Winners:
4th Grade: Frankie Loria

5th Grade: Dominic D’Ambrosio

6th Grade: Griffin Tomney

7th Grade: Kiernan Accisano

8th Grade: Finian Healey

Retirements:

Retirement of JoAnn McWilliams - 23 years of service: 1998-2021

Retirement of Jeannette Ramsey - 19 years of service: 2002-2021

Executive Session

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act (Act) the Brielle Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exceptions(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing : Personnel

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-2 no longer applies.

Motion by Mrs. Jones, seconded by Mrs. Dettlinger carried by a unanimous roll call of 8-0

6. **Visitor’s Business** – Visitors are permitted to comment on agenda items only at this time.

7. **Correspondence - Letter from Parent Stephanie Frith commending the BES for executing in person learning during the pandemic. She’s looking forward to the day when teachers can just teach without having to be concerned with keeping children apart and in masks all day.**

8. **Committee Reports-**
Finance – Mr. Vitale - **NONE**
Representative to Manasquan- Mr. Ingoglia – **Site work for the Field House began and expected to be completed by January. It will include a Fitness Center, a Wrestling Practice Facility, and a Field Area for football, soccer, lacrosse, field hockey, a walking track around the perimeter, and batting cages. This facility will done at no cost to the districts involved.**
Curriculum and Programs- Mr. Becker – **Please see report on the Drive.**
Buildings and Grounds- Mr. Milancewich - **NONE**
Personnel- Dr. D’Ambrosio – **All personnel raises were approved.**

Negotiations- Mr. Milancewich – **A MOA was signed for a three year contract with BES. Increases will be 3.55, 3.35, and 3.30 respectively.**

Policy and Wellness- Mrs. Jones - **NONE**

Community Relations/Board Liaison- Mr. Becker - **Please see report on the Drive.**

**9. Administrative Report -
HIB Reports: none**

Teachers Appreciation Week: 5/3/21 - 5/7/21

4th Marking Period Progress Reports: 5/14/21

Geography Bee & Spelling Bee

MCAL Spring Sports - Baseball, Softball, and Tennis successful seasons so far.

Outdoor Courtyard Ribbon Cutting Ceremony: TBA

Samaritan Center - virtual assembly on Social Media - 7th & 8th grades

Online PTO Book Fair: 6/1/21 - 6/15/21

Summer Programs: Blazer Academy - 12 sessions: 7/6/21 - 7/29/21

ESY: 25 days: 6/30/21 - 8/12/21

8th Grade Events: Hersheypark

8th Grade Dance - Pat's 30 Acres

River Queen Luncheon Cruise

8th Grade Breakfast - outdoor tent

8th Grade Graduation - June 22, 2021, 7:00pm - outdoor tent

Early Dismissal: 6/21/21, 6/22/21, & 6/23/21

Teachers' In-Service: 6/24/21

10. Action Items

A. Curriculum and Programs

Roll Call

A1. Motion that the Board of Education approves the following out of district special education placements for Extended School Year (ESY) and Regular School year 2021-2022.

# Students	School	ESY Cost	Regular Year Cost	Total Cost
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1	Douglas Development Disabilities Center	\$22,217.64	\$117,622.80	\$139,840.44
1	Garden Academy	\$17,970.00	\$107,820.00	\$125,790.00
1	Hawkswood School	\$11,597.70	\$69,586.20	\$81,183.90
1	The Center School	\$8,350.40	\$83,504.00	\$91,854.40
1	The Education Academy	\$6,648.25	\$49,197.05	\$55,845.30

A.2 Motion that the Board of Education approves the following resolution:

Be it resolved that the Brielle Board of Education approves the Memorandum of Agreement between it and the Brielle Education Association and attached salary guides (Attachment A.2) covering the period from July 1, 2021 through June 30, 2024; and

Be it further resolved that the Board President and Board Secretary are authorized to execute the final contract document when placed in a form satisfactory to the Board and Board Counsel.

A.3 Motion that the Board of Education approves 57 eighth graders to participate in a trip to Hersheypark. The Board of Education will pay \$4,500.00 in bus transportation costs.

A.4 Motion that the Board of Education approves 57 eighth graders to participate in an Eighth Grade Dance and dinner at Pat's 30 Acres. There is no cost to the Board of Education.

A.5 Motion that the Board of Education approves 40 kindergarteners to walk to Green Acres Park, Brielle, NJ, to clean up the park. No cost to students or the Board of Education. Chaperones will be the kindergarten teachers and aide: Mrs. Crawley, Mrs. Myers, Mrs. Shaak, and Mrs. Phillips.

A.6 Motion that the Board of Education approves the Blazer Academy summer program to run from July 6, 2021 through July 29, 2021. The program will run on Tuesdays, Wednesdays, and Thursdays from 8:30am - 11:30am.

A.7 Motion that the Board of Education approves the following chaperones for the 8th grade trip to Hersheypark:

Staff Members	
Kereth Looney	Sue Martin
Mike Fricano	JoAnn McWilliams
Alison Gilbertson	Pete Petosa
Vanessa Hyland	Jeannette Ramsey
Diane Lomet	Colin Sabia
Dana Stover	

A.8 Motion that the Board of Education approves the following chaperones for the 8th grade dance at Pat’s 30 Acres:

Staff Members	
Amie Barra	JoAnn McWilliams
Christine Carlson	Marissa North
Shirley Carhart	Pete Petosa
Vanessa Hyland	Jeannette Ramsey
Diane Lomet	Colin Sabia
Sue Martin	Cheryl Shaak
Dana Stover	

A.9 Motion that the Board of Education approves the following chaperones for the 8th grade River Queen Luncheon Cruise:

Staff Members

Kelly Cardamone	Sue Martin
Christine Carlson	Beth O'Reilly
Mike Fricano	Pete Petosa
Alison Gilbertson	Jeannette Ramsey
Vanessa Hyland	Colin Sabia
Dana Stover	

Motion on A.1 - A.8 by Mr. Becker, seconded by Mrs. Jones carried by a unanimous roll call of 8-0

B. Finance

Roll Call

B1. RESOLVED that the Board of Education affirms submission of the Alyssa's Law School Security Grant application to the New Jersey Department of Education and the availability of local funds if the total estimated cost of the proposed work exceeds the school district grant allowance. The district's allocation is \$26,769.

B.2 Motion that the Board of Education approves the following resolution:
Adoption of Tax Levy Schedule

Recommend the Board of Education Adopt the tax levy schedule for the 2021-2022 and authorize the Business Administrator to submit the schedule to the Municipal Clerk for the collection of the local school district taxes for school district purposes.

TAX PAYMENT SCHEDULE					
Brielle School District					
TAXES TO BE RECEIVED:		\$14,188,206			
GENERAL FUND		\$14,188,206			
2021-2022 District Tax					
DUE DATE	TYPE OF TAXES	STATUTORY REQUIREMENTS	AMOUNT RECEIVED	DATE RECEIVED	BALANCE DUE
2021 August 15,	CURRENT	\$2,364,701			

Sept 1,	CURRENT	\$2,364,701			
Nov 15,	CURRENT	\$2,364,701			
2022					
Feb 15,	CURRENT	\$2,364,701			
Mar 1,	CURRENT	\$2,364,701			
May 15,	CURRENT	\$2,364,701			
	TOTALS	14,188,206			

B.3 Motion that the Board Approves the Resolution Authorizing the Completion of an Application and Receipt of a Safety Grant Award.

WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is a school board insurance group authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Brielle Board of Education, hereinafter referred to as the “Educational Institution,” is a member of NJSIG; and,

WHEREAS, in accordance with NJSIG Policy 3710, the goal of the safety grant program is to provide members the necessary resources to complete risk reduction projects and improve the safety of the population NJSIG members serve.

NOW THEREFORE, BE IT RESOLVED that:

- 1) The Educational Institution applies for a safety grant through the NJSIG safety grant program for the 2021 fiscal year in the amount of \$5,219 for the purposes set forth in their safety grant application, which is attached hereto; and,
- 2) The Business Administrator or their designee is hereby authorized to take all action necessary to apply for and receive a safety grant award.

B.4. Motion that the Board of Education approves the monthly Horizon health and dental insurance renewal rates from Brown & Brown Advisors for the July 1, 2021 – June 30, 2022 year as listed:

Horizon – Direct Access Plan	2020-2021	2021-2022
Single	1,004.15	1,034.27
2 Adults	2,149.38	2,213.86

Family	2,563.88	2,640.80
Parent & Child	1,446.55	1,489.95
Horizon – Traditional Plan	2020-2021	2021-2022
Single	1,288.23	1,326.88
2 Adults	2,796.55	2,880.45
Family	3,272.53	3,370.71
Parent & Child	1,874.32	1,930.55
Horizon – PPO Plan	2020-2021	2021-2022
Single	1,212.58	1,248.96
2 Adults	2,632.24	2,711.31
Family	3,080.43	3,172.84
Parent & Child	1,764.25	1,817.18
Horizon - OMNIA	2020-2021	2021-2022
Single	852.59	878.16
2 Adults	1,715.63	1,767.09
Family	2,139.23	2,203.40
Parent & Child	1,267.19	1,305.20
Horizon Direct Access EHP	2020-2021	2021-2022
Single	1014.71	1045.16
2 Adults	2,068.24	2,130.29
Family	2,555.11	2,631.76
Parent & Child	1,498.76	1,543.73
	Percent Increase	3%

Horizon – Dental Option Plan	2020-2021	2021-2022
Single	38.61	38.61
2 Adults	67.06	67.06
Family	113.04	113.04
Parent & Child	67.06	67.06
Horizon – Dental Choice Plan	2020-2021	2021-2022
Single	22.73	22.73
2 Adults	39.46	39.46
Family	66.53	66.53
Parent & Child	39.46	39.46
Percent Increase		0%

B.5 Motion that the Board of Education approves the opening of the Barbara Mason Memorial Scholarship Fund with OceanFirst Bank.

BE IT RESOLVED that the board secretary and the treasurer be authorized signers to sign checks, make withdrawals, authorize wire transfer requests, acceptances and other instruments and orders for the payment of money or for the withdrawal or delivery of funds at any time held by the Bank.

B.6 Motion that the Board of Education authorize the Business Administrator to file the application for the 3/13/2020-9/30/2023 ESSER II grant funds in the amount of:

CRRSA-ESSER II	20-100-100	\$60,000
	20-200-500	\$38,883
	20-200-600	\$12,000
	20-200-800	\$ 2,500
	20-400-700	\$48,000

Learning Acceleration 20-100-300 \$25,000

Mental Health	20-100-300	\$ 1,000
	20-100-500	\$43,000
	20-100-600	\$ 1,000

B.7 BE IT RESOLVED that the financial reports of the Secretary to the Board of Education and Treasurer of School Monies for April 30, 2021 which are in agreement be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23.2.11 (c) 4 we certify that as of April 30, 2021 which after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

B.8 Motion that the Board of Education approves the budget transfers effective April 30, 2021.

Motion on B.1 - B.8 by Dr. LaValva, seconded by Mr. Becker carried by a unanimous roll call of 8-0

C. Buildings and Grounds Roll Call

D. Policy Roll Call

D.1. Motion that the Board of Education approves the following policies and regulations on the Second Reading:

- BYLAW 0152 Board Officers
- P 1581 Domestic Violence (M) (Revised)
- P 2422 Health and Physical Education (M) (Revised)
- P 3421.13 Postnatal Accommodations Teaching Staff (R) (Revised)
- P 4421.13 Postnatal Accommodations Support Staff (R) (Revised)
- P & R 5330 Administration of Medication (Revised)
- P 7243 Supervision of Construction (M)
- P 8210 School Year (R)
- P 8220 School Day (M)
- P 8462 Reporting Potentially Missing or Abused Children (M) (Revised)

Motion on D.1 by Mrs. Jones, seconded by Mr. Ingoglia carried by a unanimous roll call of 8-0

All items below are upon the recommendation of the Superintendent.

E. Personnel Roll Call

E.1 Motion that the Board of Education approves staff reappointments for the 2021-2022 school year, effective July 1, 2021, as per attachment, E1.

E.2 Motion that the Board of Education approves the following substitute custodians for the remainder of the 2020-2021 school year:

Name	Position	Hourly Rate
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Lisa Cottrell	Substitute Custodian	\$13.00
Michael DeForest	Substitute Custodian	\$13.00

- E.3** Motion that the Board of Education approves the following substitute/summer custodians and painters for the 2021-2022 school year, not to exceed 7 hours per day, unless approved by administration:

Name	Position	Hourly Rate
Frank Biodni	Painter	\$13.00
Lisa Cottrell	Substitute Custodian	\$13.00
Chris Dalton	Painter	\$13.00
Stephen Dalton	Substitute Custodian	\$13.00
Michael DeForest	Substitute Custodian	\$13.00
Chris Erickson	Substitute Custodian	\$13.00
Ray Erickson, IV	Substitute Custodian	\$13.00
Mike Ginolfi	Substitute Custodian	\$13.00
Sue Glowacki	Substitute Custodian	\$13.00
Dan Heller	Substitute Custodian	\$13.00
Michael Jamnik	Substitute Custodian	\$13.00
Paul Monello	Substitute Custodian	\$13.00
Tom Murphy	Substitute Custodian	\$13.00
Tom Panico	Substitute Custodian	\$13.00
Colin Waldman	Substitute Custodian	\$13.00
Richard Wilkowski	Substitute Custodian	\$13.00

- E.4** Motion that the Board of Education approves the extra-curricular appointment of Beth O'Reilly as a detention monitor for the remainder of the 2020-2021 school year.

E.5 Motion that the Board of Education approves the following support staff personnel for the 2021-2022 school year, effective July 1, 2021, pursuant to their individual contracts, as per attachment, E.5.

E.6 Motion that the Board of Education approves the following staff to work the 2021 Extended School Year (ESY) program that runs from June 30, 2021 - August 12, 2021, Monday - Thursday, from 8:00am - 11:00am:

Name	Position	Hours Per Day	Rate
Kristen Hennessy	Teacher	3	\$47.94 p/h
Sue Martin	Teacher	3	\$47.94 p/h
Jami Menture	Teacher	3	\$47.94 p/h
Peg Thompson	Teacher	3	\$47.94 p/h
Ariani Magetis *	Teacher	3	\$47.94 p/h
Jennifer Polizos *	Teacher	3	\$47.94 p/h
Elisabeth Sabatini *	Teacher	3	\$47.94 p/h
Sarah Harmon	Aide	3	\$13.00 p/h
Ruth Jamnik	Aide	3	\$13.00 p/h
Riley Martin	Aide	3	\$13.00 p/h
Paige Morton *	Aide	3	\$13.00 p/h
Val Rivera	Aide	3	\$13.00 p/h
Debra Kroupa	School Nurse Aide	3	\$47.00 p/h
Amy Forsythe, OT Time, LLC	Occupational Therapist	TBD	\$121.00 p/h
Barbara O'Boyle	Physical Therapist	TBD	\$90.00 p/h
Phyllis Penkethman	Speech Therapist	TBD	\$75.00 p/h

*pending Criminal History Review

- E.7** Motion that the Board of Education approves the following staff to work the Blazer Academy summer program that runs from July 6, 2021 - July 29, 2021, on Tuesdays, Wednesday, and Thursdays, from 8:30am - 11:30am:

Name	Position	Hours	Hourly Rate
Megan Krieg	Teacher	3	\$47.84
Steve Labrecque	Teacher	3	\$47.84
Pete Petosa	Teacher	3	\$47.84
Maria Prendergast	Teacher	3	\$47.84
Meghan Pringle	Teacher	3	\$47.84
MacKenzie Queen	Teacher	3	\$47.84
Amanda Sweeney	Teacher	3	\$47.84
Alyssa Walker	Teacher	3	\$47.84

- E.8** Motion that the Board of Education approves the following staff to work the Summer Enrichment program that runs from July 6, 2021 - July 29, 2021, on Tuesdays, Wednesday, and Thursdays, from 8:30am - 11:30am:

Name	Position	Hours	Hourly Rate
Megan Krieg	Teacher	3	\$47.84
Sydney Rosen	Teacher	3	\$47.84

- E.9** Motion that the Board of Education approves the employment contract for Colin Sabia, Director of Special Services/Vice Principal, for the period of July 1, 2021 through June 30, 2022, per attachment E.9

- E.10** Motion that the Board of Education approves the employment contract for Dawn Cherry, School Business Administrator/Board Secretary, for the period of July 1, 2021, through June 30, 2022, per attachment E.10

- E.11** Motion that the Board of Education approves Loretta Hill as Treasurer of School Monies

for the 2021-2022 school year at the annual salary of \$3,675.00.

- E.12** Motion that the Board of Education appoints Dawn Cherry, School Business Administrator, as the Qualified Purchasing Agent of Brielle School District for the 2021-2022 school year, thereby increasing the district's bid and quote threshold, and granting her the authority, responsibility, and accountability for the purchasing activity of the district and having the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by law.
- E.13** Motion that the Board of Education approves the 2021-2022 Terms and Conditions Agreement for 12 month staff as per attachment, E12.
- E.14** Motion that the Board of Education approves Haleigh McGowan as a substitute teacher for the remainder of the 2020-2021 school year.
- E.15** Motion that the Board of Education approves Brian Chiasson for the extracurricular appointment of tennis coach for the 2020-2021 school year for the spring sports season at the rate of \$3,144.00.
- E.15** Motion that the Board of Education accepts the resignation of JoAnn McWilliams for the purpose of retirement effective July 1, 2021.
- E.16** Motion that the Board of Education accepts the resignation of Jeannette Ramsey for the purpose of retirement effective July 1, 2021.

Motion on D.1 by Dr. D'Ambrosio, seconded by Mrs. Jones carried by a unanimous roll call of 8-0

Visitor's Business – Visitors are permitted to comment on agenda and non- agenda items at this time.

- 11. Discussion – Mrs. Jones had inquired if integrated learning would be incorporated into the curriculum. Ask Chris**

Board member discussions – Mr. Wohltman advocated live streaming of our board meetings to further accessibility form community members. Mr. Becker and Mr. Ingoglia agreed.

Additional discussions of not wearing masks in September was initiated by Mr. Wohltman and community members. They are aware that the school is following the Governor's executive order but feel strongly that the school board should pass a resolution against it. Dr. D'Ambrosio suggested sending letters to the local council members to have this decision lie with Superintendents and not at the state level.

12. Payment of Bills

Motion that the Board authorizes payment of the following April 2021 bills list and that the Secretary is authorized to draw warrants of the Treasurer in the total amount of: \$1,284,328.39

Motion on D.1 by Dr. LaValva, seconded by Mr. Becker carried by a unanimous roll call of 8-0

13. Adjournment

Motion Dr. D'Ambrosio, seconded Mr. Wohltman. Meeting Adjourned at 8:36.

Respectfully Submitted,

Dawn Cherry

Dawn Cherry
Board Secretary/Business Administrator