

BRIELLE BOARD OF EDUCATION
Regular Action Meeting Agenda
Brielle, New Jersey
June 16, 2021

1. **Announcement** – There has been adequate notice of this meeting provided by the Board of Education March 18, 2021 notice in the *Coast Star* setting forth the date, time and place for this meeting. Similar notice has been posted in the Town Hall, the Brielle School Website, and the Borough Clerk has been notified.

2. **Roll Call**
Mr. Becker, Dr. D’Ambrosio, Mrs. Dettlinger, Mr. Ingoglia, Mrs. Jones, Dr. LaValva, Mr. Milancewich, Mr. Vitale, and Mr. Wohltman.
Absent: Dr. D’Ambrosio and Mrs. Jones
Also Present: Mrs. Carlson and Ms. Cherry

3. **Flag Salute**

4. **Approval of Minutes – Consent**
Move that the Board of Education accept the minutes of the May 19, 2021 Regular Public Meeting Minutes.

Motion by Mr. Ingoglia, seconded by Mr. Becker. Mr. Vitale abstained. Motion carried roll call of 6-0

5. **Presentations:**
Spelling Bee Winners:
1st Place: Jack Polise (5th grade)
2nd Place: Finian Healey (8th grade)
3rd Place: Mia Bramley (6th grade)

Spelling Bee Grade Level Winners:
4th grade: Phoebe Shaloo
5th grade: Jack Polise
6th grade: Mia Bramley
7th grade: Maddux Basaman
8th grade: Finian Healey
Girls’ Softball Team Undeclared Season MCAL Champions
Lindsay Fuller - 8th grade
Lily Hendricks - 8th grade

Mia Law - 8th grade
Gia Restivo - 8th grade
Izzy Myklebust - 8th grade
Olive Becker - 7th grade
Ella Bellusci - 7th grade
Annie Dettlinger - 7th grade
Lexy Stamos - 7th grade
Avary Caccamise - 6th grade
Alexandra Drent - 6th grade
Reese Leonhardt - 6th grade
Drew Lockwood - 6th grade
Gabby Restivo - 6th grade
Juliana Cavanagh Figueroa - team manager

6. **Visitor’s Business** – Visitors are permitted to comment on agenda items only at this time.

7. **Correspondence - NONE**

8. **Committee Reports-**

Finance – Mr. Vitale
Representative to Manasquan- Mr. Ingoglia
Curriculum and Programs- Mr. Becker –
Buildings and Grounds- Mr. Milancewich
Personnel- Dr. D’Ambrosio
Negotiations- Mr. Milancewich
Policy and Wellness- Mrs. Jones
Community Relations/Board Liaison- Mr. Becker

9. **Administrative Report -
HIB Reports: none**

10. **Action Items**

All items below are upon the recommendation of the Superintendent.

A. **Curriculum and Programs**

Roll Call

A1. Whereas, on March 9, 2020, Governor Phil Murphy signed Executive Order No. 103 declaring a Public Health Emergency and a State of Emergency throughout the State due to the public health hazard created by Coronavirus Disease 2019 (COVID-19); and

Whereas, on March 13, 2020, Governor Phil Murphy signed Executive Order No. 104 requiring all public, private and parochial schools to be closed for in-person learning; and

Whereas, on August 13, 2020, Governor Phil Murphy signed Executive Order No. 175, allowing for schools to open under conditions detailed in “The Road Back: Restart and Recovery Plan for Education;” and

Whereas, the Board of Education of the Brielle Public School District believes that the administration of public schools is best accomplished locally, by administrators and Board members most familiar with the strengths, weaknesses, wants and needs of the schools and the school community, and

Whereas, the Board of Education of the Brielle Public School District is in the best position to quickly implement, remove, or revise COVID-19 mitigation strategies based on facts specific to the local region and school district.

Now, therefore, be it resolved that the Brielle Board of Education urges the Governor and the New Jersey Department of Education rescind all mandatory provisions within Executive Order No. 175, “The Road Back: Restart and Recovery Plan for Education,” and any additional supplemental guidance to either, including, but not limited to, the mandatory use of face masks by all students, staff and visitors to a school building; and be it further

Resolved, that all mandatory provisions be replaced with guidance that can be considered and implemented by boards of education given their knowledge and understanding of the impact of these provisions on the students and staff in their school district; and be it further

Resolved, that this resolution be delivered to Governor Phil Murphy, State Senate President Stephen M. Sweeney, Assembly Speaker Craig Coughlin, the 30th Legislative District’s representatives in the state Senate and General Assembly, and Monmouth County Executive County Superintendent Lester Richens.

Motion by Mr. Becker, seconded by Mr. Wohltman carried by a unanimous roll call of 7-0

A2. Motion that the Board of Education approves the following out of district special education placements for Extended School Year (ESY) and Regular School year 2021-2022.

# Students	School	ESY Cost	Regular Year Cost	Total Cost
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1	Princeton Child Development Institute	\$17,850.00	\$107,100.00	\$124,950.00
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A.3 Motion that the Board of Education rescinds the following contract.

# Students	School	ESY Cost	Regular Year Cost	Total Cost
1	The Center School	\$8,350.40	\$75,153.60	\$83,504.00

A.4 Motion that the Board of Education approves the following special education placements for Extended School Year (ESY) and Related Services.

# Students	School	ESY Cost	Related Services	Total Cost
2	Manasquan	\$15,273.00	\$1,394.40	\$16,667.40

A.5 Motion that the Board of Education approves the following staff members to attend the 2020-2021 professional development workshops as listed below:

Staff Member	Conference/Workshop /Activity	Cost
Kereth Looney	NJAAP Annual Conference & Exhibition How to Restock Your Pediatric Toolbox	\$225.00 registration fee

A.6 Motion that the Board of Education approves the following staff members to attend the 2021-2022 professional development workshops as listed below:

Staff Member	Conference/Workshop /Activity	Cost
Christine Carlson	Monmouth County Superintendents' Roundtable Meetings: 9/24/2021, 10/22/2021, 11/19/21, 12/10/21, 1/21/22, 2/25/22, 3/18/22, 4/29/22, 5/26/22, & 6/10/22 Matawan Regional High School 450 Atlantic Avenue, Aberdeen, NJ	mileage and tolls

Christine Carlson	Monmouth University Superintendents' Academy 2021-2022 School Year Monmouth University 400 Cedar Avenue West Long Branch, NJ 07764	\$300.00 registration fee plus mileage and tolls
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A.7 Motion that the Board of Education approves two students to receive independent educational evaluations, provider TBD, not to exceed \$1,000.00 per evaluation.

Motions A.2 – A.7. by Mr. Becker, seconded by Mr. Ingolia carried by a unanimous roll call of 7-0

B. Finance

Roll Call

B.1 Motion that the Board of Education approves the sale of the following items listed on GovDeals at auction for a total of \$725.01:

- 1 lot of 150 Student Chairs
- 1 lot of 80 Light Tan Desks
- 1 lot of 40 Grey Student Desks
- 1 lot of 100 Dark Grey Student Desks

B.2 Motion that the Board of Education in accordance with NJSA 18A:21-2 and NJSA 18A:7G-13, approves the transfer of anticipated excess current expense revenues and /or unexpected appropriations from the 2020-2021 school year to the Capital Reserve account in an amount not to exceed \$1,200,000.

B.3 Motion that the Board of Education approves the insurance renewal rates brokered by Holmes & McDowell from various insurance carriers for the 2021-2022 school year as listed:

TYPE OF COVERAGE	Ins. Carrier	2020-2021	2021-2022	INC/(DEC)
Property Package & Electronic Data Processing	NJSIG	\$ 34,871.00	\$ 40,317.00	16%
General Liability	NJSIG	10,319.00	10,863.00	5%
Automobile	NJSIG	3,830.00	5,370.00	40%
Crime	NJSIG	1,690.00	520.00	-69%
Equipment Breakdown	NJSIG	1,953.00	2,090.00	7%
Student Accident	BMI /Bollinger	6,644.00	6,644.00	0%
Errors and Omissions	NJSIG	20,637.00	22,082.00	7%
Public Official Bonds	Selective Ins. of America	1,872.00	1,872.00	0%
Workers Compensation	NJSIG	57,185.00	58,630.00	3%
Supplemental Indemnity Insurance	BMI Benefits	2,063.00	2,300.00	11%
GRAND TOTAL		\$ 141,064.00	\$ 150,688.00	7%

- B.4** Motion that the Board of Education in accordance with NJSA 18A:21-2 and NJSA 18A:7G-13, approves the transfer of anticipated excess current expense revenues and /or unexpected appropriations from the 2020-2021 school year to the Maintenance Reserve account in an amount not to exceed \$100,000.
- B.5** Motion that the Board of Education approve the one year software license agreement with Systems 3000 accounting software for a fee of \$21,058 effective July 1, 2021.
- B.6** Motion that the Board of Education authorize the Business Administrator to file the application for the 2021-2022 IDEA grant funds in the amount of Basic - \$122,526 and Pre-School in the amount of \$6,581.
- B.7** BE IT RESOLVED that the financial reports of the Secretary to the Board of Education and Treasurer of School Monies for May 31, 2021 which are in agreement be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23.2.11 (c) 4 we certify that as of May 31, 2021 which after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

B.8 Motion that the Board of Education approves the budget transfers effective May 31, 2021.

Motions B.1 – B.7. By Mr. Vitale, seconded by Mr. Becker carried by a unanimous roll call of 7-0

C. Buildings and Grounds Roll Call

D. Policy Roll Call

D.1. Motion that the Board of Education approves the following policies and regulations on the First Reading:

- P 0131 - Bylaws, Policies, and Regulations
- P 1649 - Federal Families First Coronavirus (COVID-19 Response Act)
- P3 134 - Assignment of Extra Duties
- P&R 3142 - Nonrenewal of Non Tenured Teaching Staff Member
- P&R 3221 - Evaluation of Teachers
- P&R 3222 - Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
- P&R 3223 - Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
- P&R 3224 - Evaluation of Principals, Vice Principals, and Assistant Principals
- P&R 4146 - Nonrenewal of Non-tenured Support Staff Member
- P&R 6471 - School District Travel
- P 0167 - Public Participation in Board Meetings

Motion D.1. By Mr. Ingoglia, seconded by Mr. Becker carried by a unanimous roll call of 7-0

E. Personnel Roll Call

E.1 Motion that the Board of Education approves Occupational Therapist, Aileen Matt, to provide eight hours of OT evaluation services during the summer of 2021, at her 2021-2022 hourly rate of \$60.02.

E.2 Motion that the Board of Education approves teacher, Kim Andre, to provide fifteen hours of evaluation services during the summer of 2021, at her 2021-2022 hourly rate of \$53.45.

E.3 Motion that the Board of Education approves Ryan Sabia as a summer substitute custodian at an hourly rate of \$13.00, pending the completion of Criminal History Review.

E.4 Motion that the Board of Education approves the following Child Study Team members to work during the 2021 Extended School Year (ESY) at their 2021-2022 hourly rates:

Name	Rate	Not to Exceed
Lisa Kenny	\$49.95 per hour	12 days
Adrienne Mahon	\$53.45 per hour	14 days
Kristen Solomon	\$62.81 per hour	12 days

E.5 Motion that the Board of Education approves Laura Myers for a maternity sick leave of absence commencing on October 4, 2021, through October 15, 2021, using accrued sick time, 12 weeks of FMLA beginning November 17, 2021, through February 9, 2022, and 6 weeks of unpaid leave from February 10, 2022, through March 25, 2022.
(subject to change based on actual delivery date)

E.6 Motion that the Board of Education rescinds the appointment of Mike Fricano as a chaperone for the 8th grade River Queen luncheon cruise.
(previously board approved on May 19, 2021)

E.7 Motion that the Board of Education approves the appointment of Kim Dolan as a chaperone for the 8th grade River Queen luncheon cruise.

E.8 Motion that the Board of Education approves the appointment of Diane Lomet as a chaperone for the 8th grade River Queen luncheon cruise.

E.9 Motion that the Board of Education rescinds the appointment of Debra Kroupa as a school nurse aide for the 2021 Extended School Year (ESY) program.
(previously board approved on May 19, 2021)

E.10 Motion that the Board of Education approves Sabra Callahan as a nurse for the 2021 Extended School Year (ESY) program at a rate of \$47.00 per hour, pending the completion of Criminal History Review.

E. 11 Motion that the Board of Education approves Shannon Aldi as a school nurse assistant for

the 2021-2022 school year at a rate of \$40.00 per hour, not to exceed 25 hours per week.

- E.12** Motion that the Board of Education approves teacher, Janney Petrone, to provide five hours of evaluation services during the summer of 2021, at her 2021-2022 hourly rate of \$52.66.
- E.13** Motion that the Board of Education rescinds the appointment of Paige Morton as an aide for the 2021 Extended School Year (ESY) program, previously Board approved on May 19, 2021.
- E.14** Motion that the Board of Education approves the following extracurricular appointments for the 2021-2022 school year:

Master Schedule	Curricular Writing
Kelly Cardamone	Vanessa Hyland
Kim Dolan	Megan Krieg
Vanessa Hyland	Steve Labrecque
Marissa North	Jen Love
Cheryl Shaak	Laura Myers
Dana Stover	Caitlin Pinnella

DIAL-4 Kindergarten Screening
Kathryn Crawley
Laura Myers
Cheryl Shaak

- E.15** Motion that the Board of Education approves the appointment of the following substitutes for the 2021 Extended School Year (ESY) program that runs from June 30, 2021 - August 12, 2021, Monday - Thursday, from 8:00am - 11:00am:

Name	Position	Rate
Erin Coughlan	Substitute Teacher	\$47.94
Dana Stover	Substitute Teacher	\$47.94
Shannon Aldi	Substitute Nurse	\$47.00
Jenine Dora	Substitute Nurse	\$47.00
Kereth Looney	Substitute Nurse	\$47.00

E.16 Motion that the Board of Education approves Jen Love for the 12 month position of Supervisor of Curriculum & Instruction for the 2021-2022 school year at a salary of \$98,500.00.

E.17 Motion that the Board of Education approves Elissa Criscuolo as a substitute teacher for the 2021 Blazer Academy summer program that runs from July 6, 2021 through July 29, 2021, at a rate of \$47.94 per hour.

Motion E.1. through E.17 By Mr. Becker, seconded by Mr. Vitale, Mr. Wohltman abstained he cited there was too many items listed that were added the day of the meeting which did not give board members time to review. Motion carried by a unanimous roll call of 6-0

Visitor’s Business – Visitors are permitted to comment on agenda and non- agenda items at this time.

11. Discussion – Board members questions included Mr. Wohltman inquiring about Finance B.1 if we were buying new desks – in which we answered they were purchased a few years ago and these have been held in storage for a couple of years costing the district money in trailer fees. He also asked about IDEA and Systems 3000.

Mr. Milancewich inquired about the accident insurance line item and what it was. Business Administrators response was it’s a secondary insurance in the event there is a bus accident the victims would go through their insurance first and then the school. He also asked Mrs. Carlson about adding new seventh and eighth grade teachers. Mrs. Carlson responded that there is only one new position in the budget. He asked about the Supervisor and Curriculum instructor position and what the role is. Mrs. Carlson responded that it will alleviate both her duty and Mr. Sabia’s duty since they have taken the minimum about of vacation days.

Parent – Beth Catania had given an eloquent speech with regard to the gifted and talented program being enacted into law of which Brielle currently does not offer this program. Follow-up with the curriculum committee is forthcoming.

Mr. Wohltman thanked Mrs. Carlson for sending a letter to the Governor regarding relaxing mask wearing for the students. He also was very interested in the gifted and talented remarks made by Mrs. Catania.

12. Payment of Bills

Motion that the Board authorizes payment of the following May 2021 bills list and that the Secretary is authorized to draw warrants of the Treasurer in the total amount of: \$964,338.17.

Motion by Mr. Vitale, seconded by Mr. Becker carried by a unanimous roll call of 7-0

13. Executive Session

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act (Act) the Brielle Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exceptions(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing :

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-2 no longer applies.

14. Adjournment

A motion to adjourn was made by Mrs. Dettlinger. Motion was carried by a unanimous vote of 7-0. Meeting adjourned at 8:02.

Respectfully Submitted,

Dawn Cherry

Dawn Cherry
Board Secretary/Business Administrator