

**BRIELLE BOARD OF EDUCATION**  
**Regular Action Meeting Minutes**  
**Brielle, New Jersey**  
**August 28, 2019**

1. **Announcement** – There has been adequate notice of this meeting provided by the Board of Education January 10, 2019 notice in the *Coast Star* setting forth the date, time and place for this meeting. Similar notice has been posted in the Town Hall, the Brielle School Web Site, and the Borough Clerk has been notified.
  
2. **Roll Call**  
Mrs. Dettlinger, Mr. Ingoglia, Mr. LePore, Mr. Milancewich, Mr. Vitale  
**Absent:** Mr. Colon, Mrs. Jones, Dr. LaValva, Dr. Myszka Ostberg,  
**Also Present:** Mrs. Carlson, Mrs. Gorga
  
3. **Flag Salute**
  
4. **Approval of Minutes – Consent**  
Motion by Mrs. Dettlinger and seconded by Mr. LePore that the Board of Education accept the minutes of the July 24, 2019 Regular Public Meeting Minutes. Passed by unanimous consent (5-0).
  
5. **Presentations-** none
  
6. **Visitor’s Business** – Visitors are permitted to comment on agenda items only at this time. No visitor’s business.
  - **Correspondence** -Thank you note to Board of Education from two teachers.
  
7. **Committee Reports-**  
Finance – Mr. Vitale reported on committee meeting held two weeks ago to review the tentative year-end figures. It is Mr. Vitale’s opinion that the financials are on sound ground.  
  
Representative to Manasquan- Mr. Ingoglia reported on the recent Manasquan Board of Education meeting. Topics included concerns from residents living near the turf field and a presentation on the freshman seminar that is beginning this year. Manasquan

High School is working closely with all the sending districts on this new program. The presentation was provided to the Brielle Board members. Mrs. Carlson added that the sending district superintendents met last week with the new MHS principal.

Curriculum and Programs- Mrs. Dettlinger- no report

Buildings and Grounds- Dr. LaValva- Mrs. Gorga reviewed the progress of the LED/Ceiling tile replacement project, the concrete sidewalk project and the paver replacements.

Personnel- Mr. LePore- no report

Negotiations- Mr. Milancewich- no report

Policy and Wellness- Mrs. Jones- no report

Community Relations/Board Liaison- Mr. Colon- no report

Ad Hoc Food Committee – Mr. Colon- Mrs. Gorga reviewed the recent committee meeting including that Café Terias will be at the back to school nights to assist parents on Myschoolaccount.com, the pre ordering process, and the new a la carte menu options.

## **8. Administrative Report**

Mrs. Carlson reported on the following items:

- A lot of work has been going on in the school this summer including painting and cleaning of desks and lockers.
- The teachers have come back to school for training Wednesday 8/28, Thursday 8/29 and next Tuesday 9/3.
- Back to school nights for lower grades are Thursday 9/5 and Thursday 9/12 for upper grades.
- The Brielle district will be QSAC reviewed in February 2020.
  - Mr. Ingoglia asked that Mrs. Carlson make a presentation to the Board on QSAC.
- At the September Board meeting, Mrs. Carlson will make a presentation on PARCC results from 2018-2019.

**9. Action Items**

**A. Curriculum and Programs**

**Roll Call**

**A.1** Motion that the Board of Education approves the following staff members to attend professional development workshops as listed below:

<b>Staff Member</b>	<b>Conference/Workshop</b>	<b>Cost</b>
AMEND 7/24/19 K. Crawley	Foundations Training, date/location August 5, 2019 (Robinowitz Ed Center, Princeton, NJ)	Amended from \$289.00 to \$350.00 Fee, mileage
AMEND 7/24/19 J. Lohmann	Foundations Training, date/location August 6, 2019 (Robinowitz Ed Center, Princeton, NJ)	Amended from \$289.00 to \$350.00 Fee, mileage
RESCIND 7/24/19 approval: S. Randel, K. Semple	Foundations Training, date/location TBD either July 31, 2019 (Mt. Laurel) or August 10, 2019 (Princeton)	Fee \$289.00 each, mileage
E. Coughlan, S. Randel, J. Love	Foundations Training level 2, September 5, 2019, 8:30 AM – 3:00 PM, H. Yocum ES, Maple Shade, NJ	Fee \$100 each plus Mileage
J. Love, J. Ramsey, K. Semple	Monmouth County MC3 Meetings, Long Branch, NJ, 9/6,10/4, 11/1, 12/6/2019, 2/7/2020,3/6,4/3,6/5	Fee \$125 each total \$375 plus Mileage
C. Carlson	MOESC meeting, Long Branch, NJ August 1, 2019, 12:00 – 3:00 PM	Mileage
C. Sabia	Security Meeting, Long Branch, NJ August 14, 2019, 9:30 AM – 12:30 PM	Mileage
C. Sabia	MCADSE Meetings, Tinton Falls, NJ, 9/13, 10/11,11/15,12/6/2019, 1/10/2020, 2/14,3/6,4/3,5/8,6/5	Mileage
C. Carlson	MOA/School Threat Training, Freehold, NJ 9:00 AM – 12:30 PM	Mileage
C. Sabia	Monmouth/Ocean Principals Supervisors Leadership Training, Freehold, NJ 8:00 AM – 12:00 PM, 10/1/19, 12/3,2/4/2020,5/5/2020	Mileage
C. Sabia	2019 FEA/NJPSA/NJASCD Fall Conference, Ocean Place Resort Long Branch, NJ, 8 AM – 3 PM, October 18, 2019	Fee \$160.00 plus Mileage

E. Gorga	MCASBO Meetings, AM meetings location TBD, 9 AM – 12 PM, 9/26/19, 10/17, 11/15, 1/23/2020, 2/27, 4/30, 5/21, PM meetings Spring Lake Manor, NJ 12 PM – 3 PM, 12/12/19, 3/19/2020	Mileage
A Claudio, C. Sutton	Special Education training, Above & Beyond Learning Group	Fee \$800, mileage

- A.2** Motion that the Board of Education approves the 2019-2020 Pre-school program rates of \$2,400 for the AM program and \$1,800 for the PM program for parent paid students, and \$600 for the lunch bunch program for all students.
- A.3** Motion that the Board of Education approves By Design Social Skills LLC to provide services for one Brielle resident high school student at a cost of \$75 per hour / one hour per week for up to 40 weeks for the 2019-2020 school year.
- A.4** Motion that the Board of Education approves approve the 2019-2020 school year registration fee of \$25.00 and tuition rates for the BEACON Before and After School Program as follows:

BEFORE CARE PROGRAM					
MONTHLY TUITION RATES SCHEDULE					
Program Length	1 day per week	2 days per week	3 days per week	4 days per week	5 days per week
1 Hour 7:15am – 8:15am	\$20.00	\$35.00	\$50.00	\$65.00	\$80.00
AFTER CARE PROGRAM					
MONTHLY TUITION RATES SCHEDULE					
Program Length	1 day per week	2 days per week	3 days per week	4 days per week	5 days per week
3 Hours 3:00pm-6:00pm	\$95.00	\$150.00	\$195.00	\$259.00	\$324.00
2 Hours 3:00pm-5:00pm	\$70.00	\$95.00	\$130.00	\$173.00	\$216.00
1 Hour 3:00pm-4:00pm	\$35.00	\$50.00	\$65.00	\$87.00	\$110.00

- A.5** Motion that the Board of Education approves one special education student to attend Red Bank Regional High School for the 2019-2020 Regular School Year at the tuition cost of \$33,600.00 plus transportation.

**A.6** Motion that the Board of Education approves to pay Red Bank Regional High School \$15,300 for three regular education students and in addition to pay Manasquan High School resource room rates for one Brielle resident student for the 2019-2020 Regular School Year. No transportation is provided. Approval is on a year by year basis.

**A.7** Motion that the Board of Education approves the tuition contract and tuition billing from Manasquan High School for the 2019-2020 school year as follows:

228.5 Regular Tuition Students @ \$15,558.00	\$3,555,003.00
2017-2018 Regular Adjustments	\$ (164,482.04)
Total Amount Due	\$3,390,520.96

**A.8** Motion that the Board of Education approves NJ Care to provide either initial or renewal CPI training for Brielle school staff at a rate of \$105 per hour for a total cost of \$1,680. Mandatory CPI workbooks will be provided by Crisis Prevention Institute (CPI) at a cost of \$20 per person not to exceed \$800.00.

**A.9** Motion that the Board of Education approves Eva Csontosova to observe Aileen Matt, Occupational Therapist, for up to 15 hours during the 2019-2020 school year as part of occupation therapy school applications.

**A.10** Motion that the Board of Education approves New Jersey Center for Autism Resources and Education (NJ CARE) LLC, to provide services for the 2019-2020 school year at a cost of \$89,900, beginning July 1, 2019 as per attachment 10.A.10.

- A.11** Motion that the Board of Education approves the following Monmouth County Vocational School District tuition rates and Brielle resident students to attend for the 2019-2020 school year:

Program	Annual Tuition	# of Brielle students
Academy of Allied Health and Science	\$6,615.00	3
Academy of Law & Public Safety	\$6,615.00	2
Biotechnology High School	\$6,615.00	3
Communications High School	\$6,615.00	9
High Technology High School	\$6,615.00	3
Marine Academy of Science & Technology	\$6,615.00	9
Career Center	\$5,725.00	3
Shared-Time Regular Education	\$ 900.00	2
<b>Total</b>		<b>34</b>

**A motion was made by Mrs. Dettlinger and seconded by Mr. LePore to move items A.1 through A.11 and carried by a unanimous roll call vote of 5-0.**

**B. Finance Roll Call**

- B.1** BE IT RESOLVED that the financial reports of the Secretary to the Board of Education and Treasurer of School Monies for July 30, 2019 which are in agreement be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23.2.11 (c)4 we certify that as of July 30, 2019 which after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

- B.2** Motion that the Board of Education approves the budget transfers effective July 30, 2019.

- B.3** Motion that the Board of Education approves Brielle Board of Education in a transportation jointure agreement with Township of Ocean Board of Education who will act as host as follows:

<u>Joiner District</u>	<u>Destination</u>	<u>Duration</u>	<u>Joiner Cost</u>
Brielle Board of Ed	Education Academy	7/8/19 – 8/9/19	\$5,520.00

- B.4** Motion that the Board of Education approves legal agreement and payments for one Brielle resident student in the following amounts:

<b>Year</b>	<b>Category</b>	<b>Amount</b>
2018-2019	Out of District Tuition	\$47,810.00
2019-2020	OOD Tuition not to exceed	\$49,244.30
2019-2020	Services not to exceed	\$ 2,100.00
2018-2020	Attorney Fees & Costs	\$15,000.00
2019-2020	Transportation- estimated	\$25,352.00

- B.5** Motion that the Board of Education approves 2019-2020 school lunch prices at \$3.75 for full meal, \$.40 for reduced lunch meal price and pre order and regular a la carte prices as per attachment 10.B.5.
- B.6** Motion that the Board of Education accepts with appreciation a \$12,400.53 donation from the Brielle Education Foundation (BEF) for the purchase of three Promethean Boards for the Brielle Elementary School.
- B.7** Motion that the Board of Education approves paying to the following teachers \$41.00 per hour for two hours C. Shaak, L. Meyers, K. Crawley, and Instructional Aide E. Johnson \$14.65 per hour for two hours for Kindergarten orientation on August 21, 2019.

**A motion was made by Mr. Vitale and seconded by Mr. Milancewich to move items B.1 through B.7 and carried by a unanimous roll call vote of 5-0.**

**C. Buildings and Grounds**

**Roll Call**

- C.1** Motion that the Board of Education approves the disposal of three Promethean Boards identified with inventory tags 401, 412, and 423 that are no longer worthy to serve as instructional tools in accordance with Policy 7300 Disposal of Property.

**A motion was made by Mr. Milancewich and seconded by Mrs. Dettlinger to move item C.1 and carried by a unanimous roll call vote of 5-0.**

**D. Policy**

**Roll Call**

- D.1** Motion that the Board of Education approves policies and procedures for eligibility under Part B of the IDEA statement of assurances for 2016-17 as per attachment 10.D.1.

**A motion was made by Mrs. Dettlinger and seconded by Mr. LePore to move item D.1 and carried by a unanimous roll call vote of 5-0.**

**E. Personnel**

**Roll Call**

**All items below are upon the recommendation of the Superintendent**

- E.1** Motion that the Board of Education accepts resignation from Instructional Aide Nicole Bechtel effective August 31, 2019.
- E.2** Motion that the Board of Education accepts resignation of Instructional Aide Alex Claudio effective August 31, 2019.
- E.3** Motion that the Board of Education approves Katelyn O’Neill as a long-term leave replacement from September 1, 2019 through November 30, 2019 at Step 1BA with single benefits, pending criminal history review.
- E.4** Motion that the Board of Education approves Sharon Manni as a substitute nurse for the 2019-2020 school year, pending criminal history review.



- E.5 Motion that the Board of Education approves for Melinda Garrison the reduction of teacher aide hours to 4 hours per day at \$14.65 per hour for 185 days for \$10,841 and the addition of two special education teaching periods per day (.40) at Step 1BA for the 2019-2020 school year.
- E.6 Motion that the Board of Education approves the following substitutes for the 2019-2020 school year, pending criminal history review.

Alex Claudio	Substitute Teacher & Bus aide
Sanda Schramm	Substitute Teacher
Beth Clayton	Substitute Teacher
Helen "Pat" Schneider	Substitute Secretary
Christel Sutton	Substitute Bus aide

- E.7 Motion that the Board of Education approves amendment to June 26, 2019 approval for M. Fricano to write 7-8 grade social studies curriculum from 20 hours to 10 hours.
- E.8 Motion that the Board of Education approves Peter Petosa to write 10 hours of social studies curriculum at a rate of \$33.00 per hour.
- E.9 Motion that the Board of Education accepts resignation of Instructional Aide Peyton Smith effective August 31, 2019.
- E.10 Motion that the Board of Education approves Erin Coughlan for morning duty, homework club, chaperone and home instruction for the 2019-2020 school year at BEA contracted rates.

**A motion was made by Mr. LePore and seconded by Mrs. Dettlinger to move items E.1 through E.10 and carried by a unanimous roll call vote of 5-0.**

**Visitor’s Business** – Visitors are permitted to comment on agenda and non- agenda items at this time. No visitor’s business.

**10. Discussion**

- Mrs. Dettlinger thanked the BEF for the donation accepted tonight for the new Promethean Boards.

**11. Payment of Bills**

A motion was made by Mrs. Dettlinger and seconded by Mr. LePore that the Board authorizes payment of the following August 2019 bills list and that the Secretary is authorized to draw warrants of the Treasurer in the total amount of \$912,405.88. Motion was carried by a unanimous vote of 5-0.

**12. Executive Session**

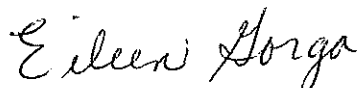
BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act (Act) the Brielle Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exceptions(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing :

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-2 no longer applies. There was no Executive Session.

**13. Adjournment**

A motion to adjourn was made by Mrs. Dettlinger and seconded by Mr. LePore. Meeting adjourned at 7:34 PM. Motion was carried by a unanimous vote of 5-0.

Respectfully Submitted,



Eileen Gorga  
Business Administrator/ Board Secretary