

BRIELLE BOARD OF EDUCATION
Regular Action Meeting Minutes
Brielle, New Jersey
September 18, 2019

1. **Announcement** – There has been adequate notice of this meeting provided by the Board of Education January 10, 2019 notice in the *Coast Star* setting forth the date, time and place for this meeting. Similar notice has been posted in the Town Hall, the Brielle School Web Site, and the Borough Clerk has been notified.

2. **Roll Call**
Present: Mr. Ingoglia, Mrs. Jones, Mr. Milancewich, Dr. Myszka Ostberg, Mr. Vitale
Absent: Mr. Colon, Mrs. Dettlinger, Dr. LaValva, Mr. LePore,
Also Present: Mrs. Carlson, Mrs. Gorga

3. **Flag Salute**

4. **Approval of Minutes – Consent**
Motion by Mrs. Jones and seconded by Dr. Myszka Ostberg that the Board of Education accept the minutes of the August 28, 2019 Regular Public Meeting Minutes. Passed by unanimous consent (5-0).

5. **Presentations**
 - Mrs. Carlson presented the 2018-2019 NJSLA Score Results to the Board of Education and audience.

6. **Visitor’s Business** – Visitors are permitted to comment on agenda items only at this time. No visitor’s business.

7. **Correspondence** - none

8. **Committee Reports-**
Finance – Mr. Vitale- no report
Representative to Manasquan- Mr. Ingoglia- no report
Curriculum and Programs- Mrs. Dettlinger- no report
Buildings and Grounds- Dr. LaValva- no report
Personnel- Mr. LePore- no report
Negotiations- Mr. Milancewich- no report

Policy and Wellness- Mrs. Jones will be calling a Policy Committee meeting soon.
 Community Relations/Board Liaison- Mr. Colon- no report
 Ad Hoc Food Committee – Mr. Colon- Mrs. Carlson reported on the first few weeks of food service.

9. Administrative Report

Mrs. Carlson reported on the following items:

- Wonderful start to the new school year
- Recent dance included the sending district students and raised a lot of money
- Ice cream social is upcoming
- New parent tea was attended by ten new families
- A homeless family from the Bahamas is joining the Brielle community
 - Mr. Vitale asked if the students could be invited to a meeting to meet the Board of Education members
- Explanation and discussion of upcoming *Hello* week

10. Action Items

A. Curriculum and Programs

Roll Call

A.1 Motion that the Board of Education approves the following staff members to attend 2019-2020 professional development workshops as listed below:

Staff Member	Conference/Workshop	Location	Cost	Time	Date
Snyder, Tina Yee, Kenn	PowerSave Planning Meeting, NJNG,	Wall, NJ	Mileage	8:00am-3:00pm	9/24/2019
O'Reilly, Elizabeth	Monmouth Cty. Voc. School Information Session	Freehold, NJ	Mileage	8:30am-12:00pm	9/25/2019
Mahon, Adrienne	CIACC Training-McKinney Vento Training	Manalapan, NJ	Mileage	8:00am - 3:00pm	9/26/2019
Carlson, Christine	Monmouth County Superintendents' Roundtable	Long Branch, NJ	Mileage	8:30am-12:00pm	9/27/19, 10/18/19, 11/22/19, 12/13/19, 1/17/20, 2/21/20, 3/13/20, 4/24/20, 5/21/20, 6/12/20

Grady, Susan	Art Educator's NJ Conference	Long Branch, NJ	\$205.00 plus Mileage	8:00am-3:00pm	10/7/2019 and 10/8/2019
McGuinness, Maura	Math Talkers	BCC Technology & Literacy Network, Lincroft, NJ	\$149.00 Mileage	8:00am - 3:00pm	10/15/2019
Looney, Kereth	NJAAP Annual School Health Conference	Somerset Park, NJ	\$165.00 Mileage	8:00am-3:00pm	10/16/2019
Cardamone, Kelly	Explore the Wonders of Science	BCC Technology & Literacy Network, Lincroft, NJ	\$149.00 Mileage	8:00am - 3:00pm	10/23/2019
Gilbertson, Alison	Free, Real Time, Interactive Technology for Math	RPDA, Eatontown, NJ	Mileage	8:00am-3:00pm	10/24/2019
Martin, Susan	Digital Collaboration	BCC Technology & Literacy Network, Lincroft, NJ	\$149.00 Mileage	8:00am - 3:00pm	10/24/2019
Barra, Amie; Love, Jennifer; Matter, Lisa; Ramsey, Jeannette	AMTNJ - Math Conference	Princeton, NJ	\$125.00 each, plus Mileage	8:00am - 3:00pm	10/25/2019
O'Reilly, Elizabeth	School Refusal: Develop a Plan for Re-entry	RPDA, Eatontown, NJ	Mileage	8:00am-3:00pm	10/29/2019
Mahon, Adrienne	Social/Emotional Learning Discussion/Activities	RPDA, Eatontown, NJ	Mileage	8:00am - 3:00pm	10/30/2019
Menture, Jami	Social/Emotional Learning Discussion/Activities	RPDA, Eatontown, NJ	Mileage	8:00am - 3:00pm	10/30/2019
Kenny, Lisa	Pressure to Succeed	RPDA, Eatontown, NJ	Mileage	8:00am-3:00pm	11/13/2019
DeBenedetto, Peter; Kern, Lori	Google Maps: Tour Builder	BCC Technology & Literacy Network, Lincroft, NJ	\$149.00 each, plus Mileage	8:00am - 3:00pm	11/14/2019
Kenny, Lisa; Mahon, Adrienne	Mental Health Issues Facing 21st Century Learners	RPDA, Eatontown, NJ	Mileage	8:00am - 3:00pm	11/18/2019

Golding, Katie; Prendergast, Maria;	Best Practices in Guided Reading	RPDA, Eatontown, NJ	Mileage	8:00am- 3:00pm	11/19/2019
Andre, Kimberly; O'Reilly, Elizabeth	Using Play Therapy w/Students	RPDA, Eatontown, NJ	Mileage	8:00am - 3:00pm	11/20/2019
Snyder, Tina	Math: Genius Hour	BCC Technology & Literacy Network, Lincroft, NJ	\$149.00 Mileage	8:00am- 3:00pm	11/20/2019
Fricano, Michael; McWilliams, JoAnn; North, Marissa; Petosa, Peter	From Poster Board to Digital Story	BCC Technology & Literacy Network, Lincroft, NJ	\$149.00 each, plus Mileage	8:00am- 3:00pm	11/21/2019
Kenny, Lisa	Trauma Informed Classrooms	RPDA, Eatontown, NJ	Mileage	8:00am - 3:00pm	11/21/2019
Sabia, Colin	The Role of the School Climate Team	New Brunswick	Mileage	8:00am - 3:00pm	11/21/2019
Cardamone, Kelly	Using STEM Science and Engineering Practices	BCC Technology & Literacy Network, Lincroft, NJ	\$149.00 Mileage	8:00am - 3:00pm	12/4/2019
Hennessy, Kristin; Garrison, Melinda	AMTNJ - Special Education Math Conference	Monroe, NJ	Cost TBD Mileage	8:00am- 3:00pm	12/4/2019
O'Reilly, Elizabeth	Success w/Socialization	RPDA, Eatontown, NJ	Mileage	8:00am- 3:00pm	12/6/2019
Solomon, Kristen	Effectively Including Students w/Disabilities	RPDA, Eatontown, NJ	Mileage	8:00am - 3:00pm	12/9/2019
Byrne, Tracey; Matter, Lisa; McGuinness, Maura	Maximized Math	BCC Technology & Literacy Network, Lincroft, NJ	\$149.00 each, plus Mileage	8:00am - 3:00pm	12/10/2019
Cardamone, Kelly	Phenomena-Based Instruction Planning for NJSLS in the MS Classroom	BCC Technology & Literacy Network, Lincroft, NJ	\$149.00 Mileage	8:00am - 3:00pm	12/11/2019
Sabia, Colin	The Para's Essential Role in Facilitating Student Independence and Success	RPDA, Eatontown, NJ	Mileage	8:00am - 3:00pm	12/11/2019

Mahon, Adrienne	Promoting Student Independence, Inclusion, Social Skills	RPDA, Eatontown, NJ	Mileage	8:00am - 3:00pm	12/13/2019
Hennessy, Kristin; Lomet, Diane	Reinventing Reimagining the Math Classroom	BCC Technology & Literacy Network, Lincroft, NJ	\$149.00 each, plus Mileage	8:00am - 3:00pm	1/8/2020
Byrne, Tracey; McWilliams, JoAnn; North, Marissa	Not Averse to Verse!	BCC Technology & Literacy Network, Lincroft, NJ	\$149.00 each, plus Mileage	8:00am-3:00pm	1/10/2020
DeBenedetto, Peter	Using Seesaw in the K-12 Classroom	BCC Technology & Literacy Network, Lincroft, NJ	\$149.00 Mileage	8:00am - 3:00pm	1/16/2020
Mahon, Anthony; Matter, Lisa	Algebra: An Equity Issue	BCC Technology & Literacy Network, Lincroft, NJ	\$149.00 each, plus Mileage	8:00am-3:00pm	1/22/2020
Mahon, Anthony; Snyder, Tina	Hyperdocs: Boot Camp	BCC Technology & Literacy Network, Lincroft, NJ	\$149.00 each, plus Mileage	8:00am - 3:00pm	1/23/2020
DeBenedetto, Peter	Introduction to Coding Across the Curriculum	BCC Technology & Literacy Network, Lincroft, NJ	\$149.00 Mileage	8:00am-3:00pm	2/6/2020
Martin, Susan	One Size Does Not Fit All: Using Technology to Customize Learning	BCC Technology & Literacy Network, Lincroft, NJ	\$149.00 Mileage	8:00am - 3:00pm	3/19/2020
Golding, Katie	Questioning Strategies for Promoting Engagement	RPDA, Eatontown, NJ	Mileage	8:00am - 3:00pm	3/23/2020
Crawley, Kathryn; Myers, Laura	The Missing Link for Remediating Word Recognition	RPDA, Eatontown, NJ	Mileage	8:00am-3:00pm	3/25/2020
Gilbertson, Alison; Hennessy, Kristin; Mahon,	ADHD In Your Classroom	RPDA, Eatontown, NJ	Mileage	8:00am - 3:00pm	3/27/2020

Anthony; Menture, Jami					
Jordan, Sarah	Inquiry Based Research	RPDA, Eatontown, NJ	Mileage	8:00am - 3:00pm	3/30/2020
J. Morris	Handle with Care training	Above and Beyond Learning Group, Hackensack, NJ	\$400 fee plus mileage	TBD	9/30/2019
E. Gorga	MCASBO monthly meetings	Neptune, NJ	Mileage	8:15am- 12:00pm	9/26/19, 10/17/19, 11/15/19
North, Marissa	Project Based Learning: Engaging, Creative, and Collaborative	BCC Technology & Literacy Network, Lincroft, NJ	\$149.00 Mileage	8:00am- 3:00pm	5/8/2020

RPDA- Regional Professional Development Academy

BCC- Brookdale Community College Technology & Literacy Network

- A.2** Motion that the Board of Education approves students to participate in Olympic Night at Antrim School, Point Pleasant Beach, NJ from 5 PM – 8 PM on Tuesday October 8, 2019 with a rain date of Thursday, October 10, 2019. The Board of Education will pay the entry fee of \$450.00. Parents will be transporting students.
- A.3** Motion that the Board of Education approves the Shared Services Agreement for School Library Media Specialist Services with the Manasquan School District as per attachment 10.A.3.
- A.4** Motion that the Board of Education approves one student to attend Social Skills program two days per week at a cost of \$38.00 per session at the out of district school of attendance.
- A.5** Motion that the Board of Education approves Wilson Foundations in-house training and coaching for staff paid from 2018-2019 ESEA grant monies; Title I - 20-232-200-500-00 \$4,000 and Title IV - 20-280-100-300-00 \$8,000 for a total cost of \$12,000.

Training dates:

October 8, 2019 – Full Day
 December 3, 2019 – Full Day
 February 5, 2020 – Full Day
 April 28, 2020 – Full Day

October 9, 2019 – Half-day AM
 December 4, 2019 – Half-day AM
 February 6, 2020 – Half-day AM
 April 29, 2020 – Half-day AM

A.6 Motion that the Board of Education approves BDO Consulting provided Coordinated Professional Development workshops for Across District Group Collaborative Sessions for ELA at a cost of \$2,600. Staff members attending are listed below:

Staff Member	Location	Cost
York, Laura, O'Neill, Katelyn	Location TBD - October 8, 2019	Mileage
Golding, Katie; Petrone, Janney; Randel, Stephanie; McAlary, Jillian; Paolella, Lisa; Pinnella, Caitlin	Spring Lake Heights Elementary School - October 22, 2019	Mileage
Crawley, Kathryn; Myers, Laura; Shaak, Cheryl; Devereux, Bonnie; Lohmann, Jean; Prendergast, Maria	Brielle Elementary School - October 29, 2019	
Byrne, Tracey; Coughlan, Erin; Criscuolo, Elissa; Finkenauer, Darlene; Gilbertson, Alison; Hennessy, Kristin; Martin, Susan; Thompson, Margaret	Brielle Elementary School - November 19, 2019	
Jordan, Sarah; York, Laura	Avon Elementary School - December 4, 2019	Mileage
Golding, Katie; Petrone, Janney; Randel, Stephanie; McAlary, Jillian; Paolella, Lisa; Pinnella, Caitlin	Spring Lake Heights Elementary School - December 11, 2019	Mileage
Crawley, Kathryn; Myers, Laura; Shaak, Cheryl; Devereux, Bonnie; Lohmann, Jean; Prendergast, Maria	Location TBD - December 18, 2019	Mileage

Byrne, Tracey; Coughlan, Erin; Criscuolo, Elissa; Finkenauer, Darlene; Gilbertson, Alison; Hennessy, Kristin; Martin, Susan; Thompson, Margaret	Location TBD - January 15, 2020	Mileage
Jordan, Sarah; York, Laura	Location TBD - February 6, 2020	Mileage
Golding, Katie; Petrone, Janney; Randel, Stephanie; McAlary, Jillian; Paoella, Lisa; Pinnella, Caitlin	Location TBD - February 20, 2020	Mileage
Crawley, Kathryn; Myers, Laura; Shaak, Cheryl; Devereux, Bonnie; Lohmann, Jean; Prendergast, Maria	Location TBD - February 27, 2020	Mileage
Coughlan, Erin; Criscuolo, Elissa	Location TBD - March 19, 2020	Mileage

A.7 Motion that the Board of Education approves BDO Consulting provided Coordinated Professional Development workshops for Across District Group Collaborative Sessions for Mathematics at a cost of \$1,620. Staff member attendance is listed below:

Staff Member	Location	Cost
McAlary, Jillian Paoella, Lisa Pinnella, Caitlin Labrecque, Stephen McGuinness, Maura	Belmar Elementary School - October 14, 2019	Mileage
McAlary, Jillian Paoella, Lisa Pinnella, Caitlin Labrecque, Stephen McGuinness, Maura	Belmar Elementary School - October 15, 2019	Mileage
McAlary, Jillian Paoella, Lisa Pinnella, Caitlin Labrecque, Stephen	Avon Elementary School - November 6, 2019	Mileage
McGuinness, Maura	Spring Lake Heights Elementary School - November 13, 2019	Mileage

McAlary, Jillian Paolella, Lisa Pinnella, Caitlin	Brielle Elementary School - January 7, 2020	
Labrecque, Stephen McGuinness, Maura	Brielle Elementary School - January 14, 2020	
McAlary, Jillian Paolella, Lisa Pinnella, Caitlin Labrecque, Stephen	Location TBD - March 4, 2020	Mileage
McGuinness, Maura	Location TBD - March 11 2020	Mileage

- A.8** Motion that the Board of Education approves the PTO- sponsored Fall Enrichment classes below beginning September 25 through November 1, 2019. PTO reimburses the school district for the teacher salaries:

Course	Teacher	Dates
Cook with a Book – K-3 Illustrations/Cartooning – 3-8 Science Rocks – 1-6 S.P.A.R.K. – 2-8 Creative Cursive – 3-5 Just Run – 3-6	Pamela Phillips Peter Petosa Jami Menture Bonnie Devereux/Carrie Siano Amie Barra Melinda Garrison	Wednesdays: 9/25/19, 10/2/19, 10/9/19, 10/16/19, 10/23/19, and 10/30/19
Ahoy Matey – K-2 Adobe Photoshop – 3-8 Miss Engineer – 3-6 (Girls only) Badminton – 6-8	Pamela Phillips Peter Petosa Tina Snyder Brian Chiasson	Thursdays: 9/26/19, 10/3/19, 10/10/19, 10/17/19, 10/24/19, 10/31/19(Makeup TBD)
Chocolate and Cupcake – 1-6	Jami Menture	Fridays: 9/27/19, 10/4/19, 10/11/19, 11/18/19, 10/25/19, 11/1/19

- A.9** Motion that the Board of Education approves the following curriculum:

Financial Literacy	Grades 6-8
ELA Reading and Writing	Grades K-3
Social Studies	Grades 6-8

- A.10** Motion that the Board of Education approves the Statement of Assurance for Use of Paraprofessional Staff for the 2019-2020 school year, Attachment 10.A.10.

- A.11** Motion that the Board of Education approves trip to Life Town chaperoned by P. Thompson and A. Gilbertson, cost is \$35 fee plus approximately \$275 transportation cost.

- A.12** Motion that the Board of Education approves the 2019-2020 Memorandum of Agreement between the Brielle Board of Education and the Brielle Borough Police Department.

A motion was made by Dr. Myszka Ostberg and seconded by Mr. Vitale to move items A.1 through A.12 and carried by a unanimous roll call vote of 5-0.

B. Finance Roll Call

- B.1** BE IT RESOLVED that the financial reports of the Secretary to the Board of Education and Treasurer of School Monies for August 30, 2019 which are in agreement be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23.2.11 (c)4 we certify that as of August 30, 2019 which after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- B.2** Motion that the Board of Education approves the budget transfers effective August 30, 2019.
- B.3** Motion that the Board of Education approves client agreement from Above and Beyond Learning Group as per attachment 10.B.3.
- B.4** Motion that the Board of Education approves FrontRow Calypso LLC to provide five Juno Tower classroom amplifiers and teacher microphones at a total cost of \$5,550.00. Two quotes were obtained.

A motion was made by Mr. Vitale and seconded by Dr. Myszka Ostberg to move items B.1 through B.4 and carried by a unanimous roll call vote of 5-0.

C. Buildings and Grounds

Roll Call

- C.1** Motion that the Board of Education approves the donation of two laptops to the Brielle Library that were previously approved for disposal.

A motion was made by Mr. Milancewich and seconded by Mrs. Jones to move items C.1 and carried by a unanimous roll call vote of 5-0.

D. Policy

Roll Call

E. Personnel

Roll Call

All items below are upon the recommendation of the Superintendent

- E.1** Motion that the Board of Education approves the following 2019-2020 lunch aides and substitute lunch aide at a rate of \$13 per hour, 2.5 hours per day for 170 days, no benefits.

Lunch Aides:	
Michael Ginolfi	Michael Jamnik
Substitutes Lunch Aide:	
Beverly Kelly	

- E.2** Motion that the Board of Education approves Steve Labrecque as field hockey coach for the 2019-2020 school year at the Brielle Education Association contracted rate of \$3,082.
- E.3** Motion that the Board of Education approves Carrie Becker, Erin Smith, Darlene Finkenauer and Lauren Gallagher as volunteer field hockey coaches for the 2019-2020 school year.
- E.4** Motion that the Board of Education rescinds May 22, 2019 approval for Christel Sutton as a lunch aide for the 2019-2020 school year.
- E.5** Motion that the Board of Education approves Christel Sutton as a 2019-2020 instructional aide at a rate of \$14.29 per hour for 6.5 hours per day for 185 days

salary of \$17,183.73 prorated to September 5, 2019, single HBCBS Omnia benefits.

- E.6 Motion that the Board of Education approves C. Sutton and A. Claudio to be paid \$14.29 per hour for eight hours, plus mileage, to attend required training.
- E.7 Motion that the Board of Education approves Darlene Finkenauer as a morning monitor and Tim Prol as a morning monitor on Mondays and Fridays.
- E.8 Motion that the Board of Education amends prior approval of Elissa Criscuola and Michael Fricano as morning monitors to now be substitute morning monitors.
- E.9 Motion that the Board of Education rescinds approval of Jennifer Love as a Homework Club teacher.
- E.10 Motion that the Board of Education approves Beverly Kelly and John Morris as substitute teachers for the 2019-2020 school year, pending criminal history review.
- E.11 Motion that the Board of Education approves John Morris as instructional aide replacing Alex Claudio, date TBD, for the 2019-2020 school year, pending criminal history review.
- E.12 Motion that the Board of Education accepts letter of resignation from Eileen Gorga, Business Administrator/ Board Secretary effective November 15, 2019.
- E.13 Motion that the Board of Education approves Katelyn O'Neill as an extracurricular chaperone at the BEA rate for the 2019-2020 school year.
- E.14 Motion that the Board of Education approves Susan Sevastakis as a substitute secretary for the 2019-2020 school year at a rate of \$85 per day.

A motion was made by Mr. Milancewich and seconded by Dr. Myszka Ostberg to move items E.1 through E.14 and carried by a unanimous roll call vote of 5-0.

Visitor's Business – Visitors are permitted to comment on agenda and non- agenda items at this time.

- Ms. Kate Shatkus asked the Board to re-evaluate the amount of food brought into the building for celebrations. A discussion ensued and President Ingoglia asked Mrs. Jones and the Policy Committee to explore alternative celebration options.

11. Discussion

12. Payment of Bills

A motion was made by Mr. Vitale and seconded by Mrs. Jones that the Board authorizes payment of the following September 2019 bills list and that the Secretary is authorized to draw warrants of the Treasurer in the total amount of \$1,366,531.12. Motion was carried by a unanimous vote of 5-0.

13. Executive Session

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act (Act) the Brielle Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exceptions(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing :

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-2 no longer applies. There was no Executive Session.

14. Adjournment

A motion to adjourn was made by Dr. Myszka Ostberg and seconded by Mrs. Jones. Meeting adjourned at 8:10 PM. Motion was carried by a unanimous vote of 5-0.

Respectfully Submitted,



Eileen Gorga

Business Administrator/ Board Secretary