

BRIELLE BOARD OF EDUCATION
Regular Action Meeting Minutes
Brielle, New Jersey
November 20, 2019

1. **Announcement** – There has been adequate notice of this meeting provided by the Board of Education January 10, 2019 notice in the *Coast Star* setting forth the date, time and place for this meeting. Similar notice has been posted in the Town Hall, the Brielle School Web Site, and the Borough Clerk has been notified.

2. **Roll Call**

Mr. Colon, Mrs. Dettlinger, Mr. Ingoglia, , Dr. Stephen LaValva, Mr. Joseph LePore, Mr. Milancewich,

Absent: Mrs. Jones , Dr. Myszka Ostberg, Mr. Vitale

Also Present: Mrs. Carlson, Ms. Trainor

3. **Flag Salute**

4. **Approval of Minutes – Consent**

Motion by Mrs. Dettlinger, seconded by Mr. Colon that the Board of Education accept the minutes of the October 16, 2019 Regular Public Meeting Minutes. Passed by unanimous consent (8-0).

5. **Presentations**

- Mrs. Carlson congratulated the students who received a perfect score on the NJSLA ELA Literacy Test and presented them with Certificates of Achievement:

Quinn Chapman	Kane Chapman	William Cosgrove	Kate Feigus
Casey Finnegan	Ava Frith	Finian Healey	Cameron Linstra
Jake McDaid	Alexa Obara	Sophia Paone	Brennan Sodano

- Mrs. Carlson congratulated the students who received a perfect score in NJSLA Mathematics Test and presented them with Certificates of Achievement

Kaleb Krapp Blake McCowan

- Mrs. Carlson congratulated the MCAL Girls Soccer Team Champions for their outstanding Undefeated Season. Each member was recognized and received a Certificate of Achievement

Bianca Chiarella	Sophia Evans	Julianna Farinacci	Carleigh Feeney
Mallory Grecsek	Madeline Johnson	Erin Marsh	Logan McCarthy
Lily McKiever	Cassidy Murray	Finley Nielsen	Katherine Noe
Gwendolyn O'Connor	Elin Olenyik	Olivia Popovitch	Gia Restivo
Kali Saito	Lexy Stamos	Allison Walther	

6. **Visitor’s Business** – Visitors are permitted to comment on agenda items only at this time. No visitor’s comments were made.

7. **Correspondence**-None

8. **Committee Reports-**

Finance – Mr. Vitale was absent and no report was given

Representative to Manasquan- Mr. Ingoglia reminded everyone about the Wall Thanksgiving Football game. He discussed the plans for the gym renovations that are in the design phase.

Curriculum and Programs- Mrs. Dettlinger-None

Buildings and Grounds- Dr. LaValva reported that the committee met prior to Mrs. Gorga’s leaving to review the plans for the upcoming phases of the lighting and ceiling replacements. They will be done over the summer. In addition the committee approved the purchase of 100 new folding chairs, a storage shed, and the removal of a tree.

Personnel- Mr. LePore-None

Negotiations- Mr. Milancewich-None

Policy and Wellness- Mrs. Jones was absent and supplied a written report to the board. Mr. Ingoglia mentioned that there is a motion for the first reading of several policies on the agenda.

Community Relations/Board Liaison- Mr. Colon reported on the excellent fund raising event that was recently held. The town tree lighting is scheduled for December 8, 2019. The committee is planning a mid-year newsletter.

9. **Administrative Report**

Mrs. Carlson reported on the following:

- The funds raised by the BEF fundraiser will be used to upgrade the smart boards in classrooms.
- December 7, 2019 will be the Pancake Breakfast with Santa
- December 12, 2019 is the scheduled date for the Winter Concert
- Halloween was successful in spite of the weather. Rather than cancel the activities, they were held in the cafeteria.

10. Action Items

A. Curriculum and Programs

Roll Call

A.1 Motion that the Board of Education approves the following staff members to attend 2019-2020 professional development workshops as listed below:

Staff Member	Conference/Workshop/ Activity	Cost
Sabia, Colin	Campus Emergencies Prevention, Response & Recovery, October 22, 2019, Ocean County College, 8:00am – 3:00pm	Mileage
Sabia, Colin	School Security Meeting, November 6, 2019, Monmouth Cty. Prosecutor’s Office, Freehold, NJ 9:30am – 11:00am	Mileage
Carlson, Christine	NJASA Spring Conference Meeting, November 6, 2019, NJASA Headquarters, Trenton, NJ 10:00am – 12:00pm	Mileage
Love, Jennifer	BDO PD Workshop ELA, November 6, 2019, Avon Elementary School, Avon, NJ 8:00am – 3:00pm	Mileage
Sabia, Colin	Grief in Schools, November 14, 2019, Manasquan HS, Manasquan, NJ 8:00am-12:00pm	Mileage
Sabia, Colin	NJ Smart Meeting, November 19, 2019, BioTech HS, Freehold, NJ 1:00pm – 4:00pm	Mileage
Slater, Edward	NJ Smart Meeting, November 19, 2019, BioTech HS, Freehold, NJ 1:00pm – 4:00pm	Mileage
Matt, Aileen	Assessments and Interventions for School-Aged Students with Executive Dysfunction, November 20, 2019, Colts Neck Admin. Bldg, Colts Neck, NJ, 9:00am – 3:00pm	Mileage
Kenny, Lisa	Re-Wire the Anxious Brain, December 6, 2019 White Sands Resort, Point Pleasant Beach, NJ, 8:00am – 3:00pm	\$219.99 Reg \$16.99 Supplies Mileage

Sabia, Colin	RPDA Steering Committee Meeting, December 10, 2019, Memorial Middle School, Eatontown, NJ, 9:00am – 11:00am	Mileage
Love, Jennifer	BDO PD Workshop ELA, December 11, 2019, Spring Lake Hts. Elementary School, Spring Lake Hts, NJ 8:00am – 3:00pm	Mileage
Love, Jennifer	BDO PD Workshop ELA, December 18, 2019, Manasquan Elementary School, Manasquan, NJ 8:00am – 3:00pm	Mileage
Love, Jennifer	BDO PD Workshop ELA, February 20, 2020, Location TBD 8:00am – 3:00pm	Mileage
Love, Jennifer	BDO PD Workshop ELA, February 27, 2020, Location TBD 8:00am – 3:00pm	Mileage
Cardamone, Kelly Snyder, Tina	MakerFest Planning meeting, November 18, 2019, Wall Intermediate School, Wall, NJ 9 AM – 11:00 AM.	Mileage
Menture, Jami	Effectively Including Students w/Disabilities in the General Ed Classroom, December 9, 2019, RPDA Academy, Eatontown, NJ 8:00am – 3:00pm	Mileage
Crowder, Susan	Paraprofessional's Essential in Facilitating Student Independence, December 11, 2019, RPDA Academy, Eatontown, NJ 8:00am – 3:00pm	Mileage
Phillips, Pamela	Paraprofessional's Essential in Facilitating Student Independence, December 11, 2019, RPDA Academy, Eatontown, NJ 8:00am – 3:00pm	Mileage
Sarnasi, Sheila	Paraprofessional's Essential in Facilitating Student Independence, December 11, 2019, RPDA Academy, Eatontown, NJ 8:00am – 3:00pm	Mileage

Please note the following date change of the PD below originally board approved June 26, 2019:

Staff Member	Conference/Workshop/ Activity	Cost
Solomon, Kristen	LDTTC Consortium, December 12, 2019, December 10, 2019 , Marlboro M.S., Marlboro, NJ, 9:00am – 11:00am	Mileage

RPDA- Regional Professional Development Academy

BCC- Brookdale Community College Technology & Literacy Network

- A.2** Motion that the Board of Education approves revision to 2019-2020 Manasquan High School Special Education tuition from \$56,068.25 approved October 16, 2019 to 78,953.25 for a total with 2018-2019 tuition adjustment of \$92,519.85.
- A.3** Motion that the Board of Education approves eighteen 6th-8th grade students to participate in the 2020 Academic Bowl competition. Ms. Cardamone will chaperone the students and parents will transport students to the competition. There is no cost to students or the Board.
- A.4** Motion that the Board of Education approves 66 8th grade students to attend a performance at the Algonquin Arts Theater in Manasquan. Students will be chaperoned by Ms. Cardamone, Mr. Fricano, Mrs. Lomet, Mrs. Ramsey, and Mrs. Stover. The Board of Education will cover the cost of transportation at approximately \$250.00, there is no cost to the students.
- A.5** Motion to approve 67 6th grade students, chaperoned by Mrs. McWilliams, Mrs. Matter, Mr. Petosa, Mrs. Finkenauer, Mrs. Sarnasi, and Mrs. Looney to the Penn Museum in Philadelphia, PA. Students will bring lunch and the cost to students will be \$14.00. Transportation in the amount of \$996.00 will be paid for by the Board of Education.
- A.6** Motion that the Board of Education approves Colette Gilbert, a Seton Hall University student, to complete 30 hours of observation with Mrs. Aileen Matt, Occupational Therapist.
- A.7** Motion that the Board of Education approves Kerry Mahon, a student at Grand Canyon University to do a field practicum requiring 6 hours of classroom observation with Ms. Kate Golding, 2nd Grade Teacher.
- A.8** Motion that the Board of Education approves and accepts the School Bus Emergency Evacuation Drill Report conducted on October 23, 2019 for students transported on bus route BR102 to the Brielle Elementary School and all students enrolled in Brielle Elementary School. The drill was conducted at the school from 8:00 AM – 1:00 PM by the First Student bus driver and supervised by Colin Sabia, VP. Attachment 10.A.8.
- A.9** Motion that the Board of Education approves the transportation route for one special education student from The Center School in Somerset, N.J. to their residence in Brielle, N.J. on specific dates between November 21, 2019 and March 31, 2020 after the normal school day.

A motion was made by Mrs. Dettlinger and seconded by Mr. Milancewich to move items A.1 through A.9 and carried by a unanimous roll call vote of 6-0.

B. Finance

Roll Call

- B.1** BE IT RESOLVED that the financial reports of the Secretary to the Board of Education and Treasurer of School Monies for October 30, 2019 which are in agreement be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23.2.11 (c)4 we certify that as of September 30, 2019 which after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- B.2** Motion that the Board of Education approves the budget transfers effective October 30, 2019.
- B.3** Motion that the Board of Education accepts from NJ Schools Insurance Group (NJSIG) the \$3,529.00 check for the 2018 Safety Grant Award.
- B.4** Motion that the Board of Education accepts a \$3000.00 donation from one family to support Mrs. Ramsey's math program.
- B.5** Motion that the Board of Education approves 2018-2019 tuition adjustment billing of \$15,884 from Alpha School for three students.

A motion was made by Mr. LePore and seconded by Mr. Colon to move items B.1 through B.5 and carried by a unanimous roll call vote of 6-0

C. Buildings and Grounds

Roll Call

- C.1** Motion that the Board of Education approves purchase of 100 chairs at a cost of \$2,647.00 from Virco. Pricing is from ESCNJ Co-Op #65MCESCCPS.
- C.2** Motion that the Board of Education approves purchase of a shed from Kempton Sheds at a cost of \$2,640.00. Two quotes were obtained and this is the lower quote.

- C.3** Motion that the Board of Education approves the removal by Falkinburg Tree Expert Company of a silver maple tree with extensive decay that has been deemed dangerous at a cost of \$2,575.00.

A motion was made by Dr. LaValva and seconded by Mr. Colon to move items C.1 through C.3 and carried by a unanimous roll call vote of 6-0

D. Policy Roll Call

- D.1** Motion that the Board of Education approves or abolishes the following policies and regulations on the First Reading:

- P 1642 Earned Sick Leave (M) New
- R 1642 Earned Sick Leave (M) New
- P 3159 Teaching Staff Member/School District Reporting Responsibilities (M) (Revised)
- P & R 3218 Use, Possession, or Distribution of Substances (M) (Revised)
- P & R 4218 Use, Possession, or Distribution of Substances (M) (Revised)
- P 5517 School District Issued Student Identification Cards (Revised)
- P & R 6112 Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
- P & R 7440 School District Security (M) (Revised)
- P 8600 Student Transportation (M) (Revised)
- R 8600 Student Transportation (Revised)
- P 8630 Bus Driver/Bus Aide Responsibility (M) (Revised)
- R 8630 Emergency School Bus Procedures (M) (Revised)
- P 8670 Transportation of Special Needs Students (M) (Revised)
- P 9210 Parent Organizations (Revised)
- P 9400 Media Relations (Revised)
- P 8611 Subscription Busing (Abolish)
- P 5512.01 Harassment, Intimidation, and Bullying (Abolish)
- P 5512.02 Cyber-Bullying (Abolish)

A motion was made by Mr. LePore and seconded by Mrs. Dettlinger to move item D.1 and was carried by a unanimous roll call vote of 6-0

E. Personnel Roll Call
All items below are upon the recommendation of the Superintendent

- E.1** Motion that the Board of Education approves John Morris as a full time Teacher Aide at a rate of \$14.29 per hour for seven hours per day for 185 school days

prorated to October 28, 2019 start date. Single benefits provided and pending criminal history review.

- E.2** Motion that the Board of Education approves Lisa Matter to the extra-curricular position of Theater Club Assistant.
- E.3** Motion that the Board of Education following substitute teachers effective October 17, 2019, pending criminal history review.

Deborah Cuddhy	Barbara Grasso
Abigail Ferrer	Dolores Martin

- E.4** Motion that the Board of Education approves Carolyn Passes as a substitute nurse, pending criminal history review.
- E.5** Motion that the Board of Education approves John Morris receive additional hourly compensation as a bus aide for an out of district student.
- E.6** Motion that the Board of Education approves Katie Golding as a chaperone for the 2019-2020 school year at the BEA contracted rate.
- E.7** Motion that the Board of Education approves Diane Quigley as Assistant to the Business Administrator for the 2019- 2020 school year at a salary of \$56,000 prorated to an effective date of December 3, 2019.
- E.8** Motion that the Board of Education accepts the resignation of Elizabeth Pencinger for the purpose of retirement effective February 1, 2020.

A motion was made by Dr. LaValva and seconded by Mrs. Dettlinger to move items E.1 through E.8 and carried by a unanimous roll call vote of 6-0

- 11. Visitor’s Business** – Visitors are permitted to comment on agenda and non- agenda items at this time. Mr. Becker commented on the wonderful attendance by staff and administration at the BEF Fundraiser. He remarked how it is excellent to see such support.
- 12. Discussion-None**
- 13. Payment of Bills**
 Motion was made by Mr. Milancewich, seconded by Mr. Colon that the Board authorizes payment of the following November 2019 bills list and that the Secretary is authorized to

draw warrants of the Treasurer in the total amount of \$1,453,854.90. Motion was carried by a vote of 6-0.

14. Executive Session

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act (Act) the Brielle Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exceptions(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing :

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-2 no longer applies. There is not an Executive Session planned.

No executive session was held.

15. Adjournment

A motion to adjourn was made by Mrs. Dettlinger and seconded by Mr. Colon. Meeting adjourned at 7:40 PM. Motion was carried by a unanimous vote of 6-0.

Respectfully Submitted,

Deborah Trainor
Business Administrator/ Board Secretary