

**BRIELLE BOARD OF EDUCATION**  
**Regular Action Meeting Minutes**  
**Brielle, New Jersey**  
**January 29, 2020**  
**Meeting Called to Order at 7 p.m.**

- 1. Announcement** – President Ingoglia read the following announcement: There has been adequate notice of this meeting provided by the Board of Education January 16, 2020 notice in the *Coast Star* setting forth the date, time and place for this meeting. Similar notice has been posted in the Town Hall, the Brielle School Web Site, and the Borough Clerk has been notified.

- 2. Roll Call**

Mr. Becker, Dr. D'Ambrosio, Mrs. Dettlinger, Mr. Ingoglia, Mrs. Jones,  
Dr. LaValva, Mr. Milancewich, Mr. Vitale

**Absent:** Mr. Colon

**Also Present:** Mrs. Carlson, Ms. Trainor

- 3. Flag Salute**

Following the Flag Salute a Moment of Silence was held for former Board of Education member Steven DePaul who passed away recently.

- 4. Approval of Minutes – Consent**

Motion by Mrs. Jones, seconded by Mrs. Dettlinger that the Board of Education accept the minutes of the December 18, 2019 Regular Public Meeting and the January 8, 2020 Re-Organization Meeting Minutes. Motion carried by consent 8-0

- 5. Presentations :**

Mrs. Carlson commended the winners of the Geography Bee and presented them with certificates of achievement.

Geography Bee winners – 1st Place: Finian Healey, 2nd Place; Griffin Tomney, 3rd Place: Jake McDaid

Mrs. Carlson accepted a check in the amount of \$28,039.50 from the Brielle Education Foundation and thanked Stephanie Frith and the Foundation for their continued support of the school.

- 6. Visitor's Business** – Visitors are permitted to comment on agenda items only at this time. There were no comments.

**7. Correspondence-None**

**8. Committee Reports-**

Finance – Mr. Vitale reported on the meeting that was held to review the audit report and the need to appropriate the extra-ordinary aid to cover increased tuition costs.

Representative to Manasquan- Mr. Ingoglia reported on the meeting he attended mentioning moving the start time and new Industrial Arts courses being considered.

Curriculum and Programs- Mr. Becker-None

Buildings and Grounds- Mr. Milancewich-Meeting has been scheduled for Feb 6, 2020

Personnel- Mrs. Dettlinger-None

Negotiations- Mr. Milancewich-Committee will begin preparations in the Spring and negotiations will begin in the Fall.

Policy and Wellness- Mrs. Jones-None

Community Relations/Board Liaison- Mr. Colon-Meeting has been scheduled for February 27, 2020. Also an upcoming event by the Recreation Dept will be held on June 6, 2020.

**9. Administrative Report Mrs Carlson reported:**

- The sending districts’ Superintendents went on a tour of the wood shop at Manasquan High School
- February 17 is the 100<sup>th</sup> day of school but we will celebrate the 101 day on February 18 this year.
- The enrollment for Winter Enrichment is down from prior years.
- The Snow Ball Dance was held.
- QSAC visit is next week.
- The draft calendar is on the agenda for the Boards approval

**10. Action Items**

**A. Curriculum and Programs**

**Roll Call**

**A.1** Motion that the Board of Education approves the following staff members to attend 2019-2020 professional development workshops as listed below:

<b>Staff Member</b>	<b>Conference/Workshop/ Activity</b>	<b>Cost</b>
O’Reilly, Elizabeth	Goalbook Presentation, January 14, 2020, Belmar Elementary School, Belmar, NJ, 12:00pm – 3:00pm	Mileage
Sabia, Colin	Goalbook Presentation, January 14, 2020, Belmar Elementary School, Belmar, NJ, 12:00pm – 3:00pm	Mileage
O’Reilly, Elizabeth	BDO PD Workshop, January 15, 2020, Belmar Elementary School, Belmar, NJ, 8:00am – 3:00pm	Mileage

Semple, Karen	BDO PD Workshop, January 15, 2020, Belmar Elementary School, Belmar, NJ, 8:00am – 3:00pm	Mileage
Sabia, Colin	Stop the Bleed for NJ Schools Training, January 17, 2020, Middlesex Cty Fire Academy, Sayreville, NJ, 8:30am- 12:30pm	Mileage
Sabia, Colin	Signs of Suicide Training, January 21, 2020, Morris County Public Safety Academy, Morristown, NJ, 8:00am- 12:30pm	Mileage
Matt, Aileen	Motor Labs and Sensory Paths – Online Course, January 24, 2020, Brielle, NJ, 11:30am – 3:30pm	\$60.00 Reg Fee
Penkethman, Phyllis	Speech PLC Meeting, January 31, 2020, HW Mountz School, Spring Lake, NJ, 8:30am-11:30am	Mileage
Sabia, Colin	RPDA Steering Committee Meeting, February 19, 2020, Memorial MS, Eatontown, NJ 8:00am – 12:00pm	Mileage
Sabia, Colin	Active Shooter Incident Mgmt, February 21, 2020, Morris County Fire Academy, Freehold, NJ, 10:00am – 2:00pm	Mileage
Gilbertson, Alison	BDO Math PD, March 4, 2020, Location TBD, 8:00am – 3:00pm	Mileage
O'Reilly, Elizabeth	NJ Smart PD, March 3, 2020, Forsgate CC, Monroe, NJ, 8:00am – 3:00pm	Mileage
Sabia, Colin	NJ Smart PD, March 3, 2020, Forsgate CC, Monroe, NJ, 8:00am – 3:00pm	Mileage
Slater, Ed	NJ Smart PD, March 3, 2020, Forsgate CC, Monroe, NJ, 8:00am – 3:00pm	Mileage
Prol, Tim	NJMEA State Conference, February 20 – 21, 2020, AC Convention Center, Atlantic City, NJ, 8:00am – 3:00pm	\$170.00 Reg. fee \$106.49 hotel/travel
<b>Soloman, Kristen</b>	<b>Early Intervention Preschooler Observation</b>	<b>Travel</b>
<b>Carlson, Christine</b>	<b>Cyberattack Meeting, February 6, 2020, Monmouth County Superintendent Office, Freehold, NJ, 10:00am – 2:00pm</b>	<b>Mileage</b>
<b>Trainor, Deborah</b>	<b>Cyberattack Meeting, February 6, 2020, Monmouth County Superintendent Office, Freehold, NJ, 10:00am – 2:00pm</b>	<b>Mileage</b>
<b>Mahon, Adrienne</b>	<b>Newmark High School visit with parents for possible out-of-district high school placement, February 4, 2020, Newmark High School, Scotch Plains, NJ, 9:30am – 11:00am</b>	<b>Travel</b>

RPDA- Regional Professional Development Academy  
 BCC- Brookdale Community College Technology & Literacy Network  
 BDO – Sending District Workshops w/Deanne Opatosky

**A.2** Motion that the Board of Education approves the following Resolution for School Board Recognition month in New Jersey January 2020;

**Monmouth County School Boards Association**

**WHEREAS**, New Jersey’s public schools serve approximately 1.4 million children; and  
**WHEREAS**, The educational goals for these districts are charted by local school boards, which serve as advocates for public education as they work with school administrators, teachers, parents and members of the community; and  
**WHEREAS**, Boards of education provide accountability to the public, they communicate the needs of the school district to the community, and they convey to the school administration the public’s expectations for the district; and  
**WHEREAS**, School board members devote countless hours to their communities and public education at no pay; and  
**WHEREAS**, Local board members dedicate extraordinary amounts of time and effort to receive training and to communicate with state and federal lawmakers on behalf of their communities’ children; and  
**WHEREAS**, The New Jersey School Boards Association has declared January 2020 to be School Board Recognition Month in New Jersey, a time when residents can acknowledge the contributions made by the state’s 5,000 local board of education members. Now, therefore, be it  
**RESOLVED**, That the Monmouth County School Boards Association, an organization with the goal of enhancing the work of local school boards, commends the dedication of the local school board members in Monmouth County; and be it further  
**RESOLVED**, That the Monmouth County School Boards Association encourages qualified citizens to consider serving on their local boards of education.

**A.3** Motion that the Board of Education approves the 2020-2021 School Calendar

**A.4** Motion that the Board of Education approves the following curriculum:

<b>Subject</b>	<b>Grade Level(s)</b>
Financial Literacy	Kindergarten through Fifth
Health/Physical Education	Kindergarten through Eighth
Mathematics	Fifth through Seventh
Media Center	Kindergarten through Fourth
Social Studies	Kindergarten through Fifth

Technology	Kindergarten through Eighth
Visual and Performing Arts	Kindergarten through Eighth

- A.5** Motion that the Board of Education approves a field trip for 61 5<sup>th</sup> grade students to Ellis Island on May 6, 2020. Students will be chaperoned by Mrs. McGuinness, Ms. Lembo, Mrs. Jordan, Mrs. Menture, Mrs. Looney, and 20 parents. Transportation in the amount of \$426.00 will be paid for by the Board of Education and students will pay \$15.00 admission and bring a bagged lunch.
- A.6** Motion that the Board of Education approves a field trip for 48 1<sup>st</sup> grade students to Allaire Community Farm on May 12, 2020. Students will be chaperoned by Mrs. Devereux, Mrs. Lohmann, Mrs. Prendergast, Mrs. Siano, and 10 parent chaperones. Admission will be \$11.00 per student and transportation in the amount of \$472.00 will be paid by the Board of Education.
- A.7** Motion that the Board of Education approves a field trip for 60 2<sup>nd</sup> grade students to Six Flags Safari (Great Adventure) on May 19, 2020. Students will be chaperoned by Ms. Coughlan, Ms. Golding, Ms. Grande, Mrs. Petrone, Mrs. Phillips, Mrs. Randel, Mrs. Looney, and 9 class parents. Admission is \$29.00 to be paid by students who will bring bagged lunches. Transportation in the amount of \$852.00 will be paid by the Board of Education.
- A.8** Motion that the Board of Education approves a field trip for 54 7<sup>th</sup> grade students to Sandy Hook, MAST Sea Grant on June 2, 2020. Students will be chaperoned by Ms. Barra, Mrs. Hyland, Ms. North, and Mrs. Looney. The \$9.25 admission fee will be paid by students who will bring lunch. Transportation in the amount of \$480.00 will be paid by the Board of Education.
- A.9** Motion that the Board of Education approves MHS student Kevin Grasso, a member of the HS Key Club to volunteer for the B.E.A.C.O.N. aftercare program
- A.10** Motion that the Board of Education adopts the Danielson Framework for Teacher Evaluations for the 2019-2020 school year.
- A.11** Motion that the Board of Education approves the 2020-2021 Pre-school annual tuition rates of \$2,450 for the AM program with option of an additional \$600 to participate in the Lunch Bunch period, and \$1,825 for the PM program.
- A.12** Motion that the Board of Education approves Shirley Carhart as an additional chaperone for the field trip to Liberty Science Center on March 19, 2020
- A.13** Motion that the Board of Education approves a field trip for 11 6<sup>th</sup>-8<sup>th</sup> grade students to the Math League Competition at Neptune City Elementary School on March 11, 2020, 2:30pm – 5:30pm. Students will be chaperoned by Jeannette Ramsey and Diane Lomet. Parents will provide student transportation.

**A motion was made by Mr. Becker and seconded by Dr. LaValva to move items A.1 through A.13 and carried by a unanimous roll call vote of 8-0**

**B. Finance**

**Roll Call**

**B.1** BE IT RESOLVED that the financial reports of the Secretary to the Board of Education and Treasurer of School Monies for December 31, 2019 which are in agreement be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23.2.11 (c)4 we certify that as of December 31, 2019 which after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**B.2** Motion that the Board of Education approves the budget transfers effective December 31, 2019.

**B.3** Motion that the Board of Education accepts the Comprehensive Annual Financial Report for the Fiscal Year ended June 30, 2019, and the Auditor’s Management Report prepared by Robert A. Hulsart & Company and authorizes its submission to the New Jersey Department of Education and notes that there are no audit exceptions.

**B.4** Motion that the Board of Education approve the appropriation of the 2019 Extraordinary Aid in the Amount of \$197,253 and the Non-Public Transportation Aid in the amount of \$13,405 as follows:

11-000-100-566	Tution-Spec Ed-Pvt	\$180,000
11-000-270-518	Transportation-Spec Ed	<u>30,658</u>
Total Appropriation of Allowable Adj.		\$210,658

**B.5** Motion that the Board of Education accept the donation in the amount of \$28,039.50 from the Brielle Education Foundation.

**A motion was made by Mr. Vitale and seconded by Dr. D’Ambrosio to move items B.1 through B.5 and carried by a unanimous roll call vote of 8-0**

**C. Buildings and Grounds**

**Roll Call**

**D. Policy**

**Roll Call**

**D.1**

**E. Personnel**

**Roll Call**

**All items below are upon the recommendation of the Superintendent**

**E.1** Motion that the Board of Education appoints Edward Slater as the Building Use Facilitator effective as of January 27, 2020.

**E.2** Motion that the Board of Education approves Paul Monello as a permanent lunch aide effective January 2, 2020.

**E.3** Motion that the Board of Education approve the following as Substitute teachers, pending criminal history check:

<b>Name</b>
Gammer, Marissa
Jamison, Gianna
Martin, Riley
Moran, Kelly
Nielsen, Flora
<b>Jamnack, Michael</b>
<b>Monello, Paul</b>

**E.4** Motion that the Board of Education approves Bonnie Devereux as a Homework Club substitute.

**E.5** Motion that the Board of Education accepts Lisa Matter’s withdrawal from the extra-curricular position of Theater Club Assistant.

**E.6** Motion that the Board of Education approves the appointment of Cheryl Shaak to the extra-curricular position of Theater Club Assistant.

**E.7** Motion that the Board of Education approves Camryn McTighe, a student at Brookdale Community College to complete 60 hours of classroom observation as part of her field requirement. She will be observing Mrs. Prendergast, 1<sup>st</sup> grade for 30 hours, and Ms. Golding and Mrs. Coughlan, 2<sup>nd</sup> grade for 30 hours. The observations are to be completed in the spring semester.

**E.8** Motion that the Board of Education approve the following as Substitute nurse, pending criminal history check:

<b>Name</b>
Boquel, Paulette

- E.9 Motion that the Board of Education approves MHS student, Cassidy Petrone, a member of the HS Honor Society, to volunteer for the B.E.A.C.O.N. aftercare program.
- E.10 Motion that the Board of Education approves Anthony Mahon, step increase from Step 4 BA to Step 4BA+15, pending the receipt of official transcripts.
- E.11 Motion that the Board of Education approves Jamie Menture, Instructional Aide, to the position of substitute teacher for Kristen Hennessey, at the rate of \$200.00 per diem, effective 1/30/2020- 6/30/2020.

**A motion was made by Mrs. Dettlinger and seconded by Dr. D'Ambrosio to move items E.1 through E.11 and carried by a unanimous roll call vote of 8-0**

- 11. Visitor's Business** – Visitors are permitted to comment on agenda and non- agenda items at this time.

**12. Discussion**

**13. Payment of Bills**

Motion that the Board authorizes payment of the following January, 2020 bills list and that the Secretary is authorized to draw warrants of the Treasurer in the total amount of \$1,346,163.59.

**A motion was made by Mr. Vitale and seconded by Mrs. Dettlinger to move item 13 and carried by a unanimous roll call vote of 8-0**

**14. Executive Session**

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act (Act) the Brielle Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exceptions(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing :

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-2 no longer applies. There is not an Executive Session planned.

**15. Adjournment-**

A motion to adjourn was made by Mrs. Jones and seconded by Mrs. Dettlinger. Meeting adjourned at 7:40 PM. Motion was carried by a unanimous vote of 8-0.

Respectfully submitted,  
Deborah Trainor



Interim Board Secretary