

**BRIELLE BOARD OF EDUCATION**  
**Regular Action Meeting Agenda**  
**Brielle, New Jersey**  
**April 29, 2020**  
**Meeting held remotely called to order at 7 p.m.**

1. **Announcement** – There has been adequate notice of this meeting provided by the Board of Education January 16, 2020 notice in the *Coast Star* setting forth the date, time and place for this meeting. Similar notice has been posted in the Town Hall, the Brielle School Web Site, and the Borough Clerk has been notified.
2. **Mr. Ingoglia** made a statement commenting on the closing of school and the efforts of all to adjust to remote learning
3. **Roll Call**  
Mr. Becker, Mr. Colon, Dr. D’Ambrosio, Mrs. Dettlinger, Mr. Ingoglia, Mrs. Jones, Dr. LaValva, Mr. Milancewich, Mr. Vitale  
Also Present: Mrs. Carlson, Ms. Trainor
4. **Flag Salute**
5. **Approval of Minutes – Consent**  
Move that the Board of Education accept the minutes of the March 18, 2020 Regular Public Meeting.  
**Motion by Mrs. Dettlinger, seconded by Dr. D’Ambrosio carried by unanimous roll call vote 9-0**
6. **Presentations –**  
**2020-2021 Proposed Budget was presented by Mrs. Carlson and Ms. Trainor**
7. **Visitor’s Business** – Visitors are permitted to comment on agenda items only at this time. NONE
8. **Correspondence-None**
9. **Committee Reports-**  
Finance – Mr. Vitale-None  
Representative to Manasquan- Mr. Ingoglia-None

Curriculum and Programs- Mr. Becker-Committee met to discuss remote learning and end of year concerns. A written report was submitted

Buildings and Grounds- Mr. Milancewich-Parking lot repaving will be done through the town as they are doing paving this summer

Personnel- Mrs. Dettlinger-Committee met and a written report has been submitted

Negotiations- Mr. Milancewich-22020-2021 is the last year of the contract. Negotiations will begin in September or October

Policy and Wellness- Mrs. Jones-None

Community Relations/Board Liaison- Mr. Colon-Committee met to discuss continued messaging with the community

**10. Administrative Report**

Mrs. Carlson reported:

- The Administration is working through this crisis and she thanked the staff for all their work
- The staff held a parade through town with over 100 cars
- Mr. Sabia continues to deliver meals to our 26 eligible students
- Mrs. O'Reilly has outlined virtual activities for Spirit week to be held next week and is working on a virtual Talent Show
- The Eight Grade T-Shirt contest will be held
- The Gold Honor Roll breakfast will be delivered to the homes of the recipients

**11. Action Items**

**A. Curriculum and Programs**

**Roll Call**

**A.1** Move that the Board of Education approves a stipend in the amount of \$1600.00 for each of the following grade-level Foundations Facilitators for the 2019-2020 school year:

Name	Grade Level
Cheryl Shaak	Kindergarten
Maria Prendergast	First grade
Karen Semple	Second grade

- A.2** Move that the Board of Education approve the revised 2019-2020 school calendar, attached.
- A.3** Move that the Board of Education approve the amended Brielle Elementary School Public Health-Related School Closure Plan, attached. Plan previously approved on March 18, 2020.

**Motion on A.1 through A.3 by Mr. Becker, seconded by carried by Mrs. Dettlinger unanimous roll call vote 9-0**

**B. Finance**

**Roll Call**

**B.1** BE IT RESOLVED that the financial reports of the Secretary to the Board of Education and Treasurer of School Monies for March 31, 2020 which are in agreement be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23.2.11 (c)4 we certify that as of March 31, 2020 which after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**B.2** Motion that the Board of Education approves the budget transfers effective March 31, 2020.

**B.3** Whereas the Brielle Board of Education adopted a tentative budget on March 18, 2020 and submitted it to the Executive County Superintendent of Schools for approval, and

Whereas the tentative budget, with county changes, was approved by the Executive County Superintendent of Schools on April 8, 2020, and

Whereas the budget was advertised in the legal section of the Coast Star on April 23, 2020, and

Whereas the tentative budget was presented to the public during a public hearing on April 29, 2020, and

Whereas the Brielle Board of Education requests the approval of an adjustment in the proposed budget for increase in health costs in the amount of \$0 and an adjustment in the proposed budget for increase in banked cap in the amount of \$99,420, and

Be It Resolved that the budget be approved for the 2020-2021 School Year using the 2020-2021 state aid figures and that the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

Whereas, the total amount of the budget for General Fund Expenses shall be \$14,915,224, of which \$13,910,006 shall be raised by tax levy; and \$150,000 will be transferred from Maintenance Reserve; and \$207,171 will be from budgeted fund balance as of June 30, 2020; and

Whereas, the total amount of the budget for Debt Service Expense shall be \$420,000, of which \$420,000 shall be raised by tax levy.

Whereas, the total amount of the budget for Special Revenue Fund Expense shall be \$166,616 of which \$0.00 shall be raised by tax levy; and

Now Therefore Be It Resolved that the Brielle Board of Education hereby adopts the 2020-2021 School Year budget and,

Be it Resolved that there should be raised for the General Funds \$13,910,006 for the ensuing School Year (2020-2021) and

Be it Resolved that there should be raised for the Debt Service Funds, \$420,000 for the ensuing School Year (2020-2021).

	<b><u>GENERAL FUND</u></b>	<b><u>SPECIAL REVENUES</u></b>	<b><u>DEBT SERVICE</u></b>	<b><u>TOTAL</u></b>
<b>2020-2021 Total Expenditures</b>	\$14,915,224	\$166,616	\$420,000	\$15,501,840
<b>Anticipated Revenues</b>	\$1,005,218	\$166,616	0	\$1,171,834
<b>Taxes to be Raised</b>	\$13,910,006	<u>0</u>	\$420,000	\$14,330,006

And Be It Further Resolved said tentative budget was advertised in the *Coast Star* in accordance with the form required by the State Department of Education and according

to law on April 23, 2020; and that a Public Hearing was held in a virtual meeting of the Brielle School Board of Education, New Jersey, on April 29, 2020 at 7:00 pm for the purpose of conducting a public hearing on the budget for the 2020-2021 School Year.

#### **Withdrawal from Maintenance Reserve**

BE IT RESOLVED that the Brielle Board of Education appropriate from the Maintenance Reserve Account \$150,000 and this sum be applied to the General Funds in an effort to reduce taxes in the 2020-2021 school year.

#### **B.4 Travel and Related Expense Reimbursement**

WHEREAS, the Brielle Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

WHEREAS, the Brielle Board of Education established \$50,000 as the maximum travel amount for the current school year and has expended \$3,223 as of this date;

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$50,000 for all staff and board members for the 2020-2021 school year.

**B.5** BE IT RESOLVED, that the Board approve the continued payment of employees, contracted service providers, and others as required by New Jersey Legislature Bill A3904/S2337, P.L. 2020, C. 27, signed by Governor Murphy effective on April 14, 2020.

**Motion for B.1-B.5 by Mr. Vitale, seconded by Dr. LaValva carried by unanimous roll call vote 9-0**

**C. Buildings and Grounds**

**Roll Call**

**C.1** Motion that the Board of Education agree to join the Borough of Brielle Paving Project for the purpose of paving the school parking lot in the 2020-2021 school year. Funding is budgeted in the district budget for the 2020-2021 school year.

**Motion for C.1 by Mr. Milancewich, seconded by Dr. LaValva carried by unanimous roll call vote 9-0**

**D. Policy**

**Roll Call**

**E. Personnel**

**Roll Call**

**All items below are upon the recommendation of the Superintendent**

E.1 Motion to approve the re-hiring of the non-tenured staff as per the list on file in the Superintendent’s Office for the 2020-2021 school year.

**Motion for E.1 by Mrs. Dettlinger, seconded by Mrs. Jones carried by unanimous roll call vote 9-0**

**12. Visitor’s Business** – Visitors are permitted to comment on agenda and non- agenda items at this time.

**13. Discussion**

**14. Payment of Bills**

Motion that the Board authorizes payment of the following March 2020 bills list and that the Secretary is authorized to draw warrants of the Treasurer in the total amount of \$1,285,842.60.

**Motion by Mr. Vitale, seconded by Mr. Becker carried by unanimous roll call vote 9-0**

**15. Executive Session**

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act (Act) the Brielle Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exceptions(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing :

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-2 no longer applies. There is not an Executive Session planned.

**16. Adjournment**

A motion to adjourn was made by Dr. LaValva and seconded by Mr. Colon. Meeting adjourned at 8:10 PM. Motion was carried by a unanimous vote of 9-0.