

BRIELLE BOARD OF EDUCATION
Regular Action Meeting Minutes
Brielle, New Jersey
May 20, 2020
Meeting held remotely called to order at 7 p.m.

1. **Announcement** – Mr. Ingoglia read the following: There has been adequate notice of this meeting provided by the Board of Education January 16, 2020 notice in the *Coast Star* setting forth the date, time and place for this meeting. Similar notice has been posted in the Town Hall, the Brielle School Web Site, and the Borough Clerk has been notified. Revised notices were issued on May 12, 2020 updating the place of the meeting.

2. **Roll Call**
Mr. Becker, Mr. Colon, Dr. D'Ambrosio, Mrs. Dettlinger, Mr. Ingoglia,
Dr. LaValva, Mr. Milancewich
Absent: Mrs. Jones, Mr. Vitale
Also Present: Mrs. Carlson, Ms. Trainor and approximately 9 members of the public

3. **Flag Salute**

4. **Approval of Minutes – Consent**
Move that the Board of Education accept the minutes of the April 29, 2020 Regular Public Meeting.
Motion by Mrs. Dettlinger, seconded by Mr. Colon carried by unanimous roll call vote 7-0

5. **Presentations – N/A**

6. **Visitor's Business** – Visitors are permitted to comment on agenda items only at this time.

7. **Correspondence**

8. **Committee Reports-**
Finance – Mr. Vitale-None
Representative to Manasquan- Mr. Ingoglia-Graduation plans are being considered at this time
Curriculum and Programs- Mr. Becker-Written report was submitted

Buildings and Grounds- Mr. Milancewich-Meeting will be held in the near future
 Personnel- Mrs. Dettlinger-Committee met and reviewed the items on the agenda
 Negotiations- Mr. Milancewich-None
 Policy and Wellness- Mrs. Jones-None
 Community Relations/Board Liaison- Mr. Colon-A meeting is scheduled for May 28, 2020

9. Administrative Report

Mrs. Carlson reported on the following:

- Staff meetings are being held remotely each week. The teachers are continuing to do a remarkable job as well as the parents and students during this challenging time
- Teachers are signing up to come in and clean out their classrooms for summer
- Custodians packed the students belongings and arrangements are being made for the pick up
- Graduation is set for June 15th at 7 pm. The committee is working on the logistics. Caps & gowns will be delivered, speeches will be pre-recorded
- Superintendents both County wide and locally have been meeting weekly
- We are still awaiting guidance on September opening of school
- Deep cleaning has occurred, and the ceiling project is underway

10. Action Items

A. Curriculum and Programs

Roll Call

A.1 Move that the Board of Education approve the amended Brielle Elementary School Public Health-Related School Closure Plan, attached. Plan previously approved on April 29, 2020.

Motion on A.1 by Mr. Becker, seconded by carried by Mrs. Dettlinger unanimous roll call vote 7-0

B. Finance

Roll Call

B.1 BE IT RESOLVED that the financial reports of the Secretary to the Board of Education and Treasurer of School Monies for April 30, 2020 which are in agreement be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23.2.11 (c)4 we certify that as of April 30, 2020 which after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

- B.2** Motion that the Board of Education approves the budget transfers effective April 30, 2020.
- B.3** Motion that the Board of Education authorize the Business Administrator to file the application for CARES Act Education Stabilization Funds in the amount of \$39,370.
- B.4** Motion that the Board of Education authorize the Business Administrator to file the application for the 2020-2021 IDEA grant funds in the amount of Basic - \$124,040 and Pre-School in the amount of \$6,510.
- B.5** Motion that the Board of Education approves the submission of a grant application for the 2019 Safety Grant Program through the New Jersey Schools Insurance Group’s MOCSSIF Subfund for the purposes of security cameras as described in the application, in the amount of \$4667.08 for use during the period July 1, 2020 – June 30, 2021.
- B.6** Motion that the Board of Education Adopt the tax levy schedule for the 2020-2021 and authorize the Business Administrator to submit the schedule to the Municipal Clerk for the collection of the local school district taxes for school district purposes

TAX PAYMENT SCHEDULE					
Brielle School District					
TAXES TO BE RECEIVED:		\$14,330,006			
GENERAL FUND		\$13,910,006			
DEBT SERVICE:		\$420,000			
2020-2021 District Tax					
DUE DATE	TYPE OF TAXES	STATUTORY REQUIREMENTS	AMOUNT RECEIVED	DATE RECEIVED	BALANCE DUE
2020					
July 31,	CURRENT	\$2,318,335			
Sept 1,	DEBT SERVICE	\$10,000			

Sept 1,	CURRENT	\$2,318,335		
Nov 1,	CURRENT	\$2,318,335		
2021				
Jan 1,	DEBT SERVICE	\$410,000		
Jan 1,	CURRENT	\$2,318,334		
Mar 1,	CURRENT	\$2,318,334		
May 1,	CURRENT	\$2,318,333		
	TOTALS	14,330,006		

B.7 Motion that the Board of Education approve the Addendum to the Agreement with First Student for the to/from school bus route pursuant to the law signed on April 14, 2020 amending Title 18A.

Motion on B.1 through B.7 by Dr. LaValva, seconded by carried by Dr. D'Ambrosio unanimous roll call vote 7-0

C. Buildings and Grounds Roll Call

C.1

D. Policy Roll Call

E. Personnel Roll Call
All items below are upon the recommendation of the Superintendent

E.1 Motion that the Board of Education approves staff reappointments for the 2020-2021 school year as per attachment.

E.2 Motion that the Board of Education approves the following support staff personnel for the 2020-2021 school year, effective July 1, 2020, pursuant to their individual contracts:

Name	Position	Salary
Noreen Spinapont	Secretary to the Superintendent	\$61,800.00
Diane Quigley	Assistant to the Business Administrator	\$57,680.00

Nancy Clayton	School Secretary	\$47,959.32
Jeanne Egan	School Secretary	\$38,930.48
Annie Cobb	CST Secretary	\$41,200.00
Edward Slater	Technology Coordinator	\$102,914.51
Ray Erickson	Facilities Manager	\$96,318.62
Michael Smith	Custodian	\$32,687.67
Gary Bishop	Custodian	\$37,708.22
Hugo Tobon	Custodian	\$31,673.05
Dwain Taylor	Custodian	\$39,150.26
Jorge Echeverria	Custodian	\$45,877.44
Curtis Jenkins	PT Custodian – no benefits	\$14.00 p/h 20 hrs/wk
Karen Cavan	Nurse Aide – no benefits	\$30.00 p/h 20 hrs/wk

E.3 Motion that the Board of Education approves the employment contract for Colin Sabia, Vice Principal/Director of Special Services, for the period of July 1, 2020 – June 30, 2021.

E.4 Motion that the Board of Education approves the following substitute/summer custodians and painters for the 2020-2021 school year, pending criminal history review, if applicable, not to exceed 7 hours per day unless approved by administration.

Name	Position	Hourly Rate
Stephen Dalton	Custodian	\$13.00
Chris Erickson	Custodian	\$13.00
Ray Erickson, IV	Custodian	\$13.00
Mike Ginofi	Custodian	\$13.00
Sue Glowacki	Custodian	\$13.00
Dan Heller	Custodian	\$13.00
Michael Jamnik	Custodian	\$13.00
Curtis Jenkins	Custodian	\$13.00
Paul Monello	Custodian	\$13.00
Tom Murphy	Custodian	\$13.00
Tom Panico	Custodian	\$13.00
Colin Waldman	Custodian	\$13.00
Frank Biondi	Painter	\$13.00
Chris Dalton	Painter	\$13.00

E.5 Motion that the Board of Education approves David Tonzola as Treasurer of School Monies for the 2020-2021 school year at the annual salary of \$3,675.00.

E.6 Motion that the Board of Education approves the 2020-2021 Terms and Conditions Agreement for 12 month staff as per attachment.

E.7 Motion that the Board of Education approve the following staff to work the 2020 Extended School Year (ESY) program at their 2020-2021 school year hourly rates:

Name	Position	Hours Per Day	Rate
Tracey Byrne	Teacher	3 hours	\$47.94 p/h
Kristin Hennessy	Teacher	3 hours	\$47.94 p/h
Susan Martin	Teacher	3 hours	\$47.94 p/h
Jami Menture	Teacher	3 hours	\$47.94 p/h
Peg Thompson	Teacher	3 hours	\$47.94 p/h
Steve LeBreque	Instructional Assistant	3 hours	\$12.00 p/h
Barbara O'Boyle	Physical Therapist	TBD	\$85.00 p/h
Phyllis Penkethman	Speech Therapist	TBD	\$75.00 p/h
TBD	Occupational Therapist	TBD	TBD

Motion on E.1 through E.7 by Mrs. Dettlinger, seconded by carried by Dr. LaValva unanimous roll call vote 7-0

- 11. **Visitor's Business** – Visitors are permitted to comment on agenda and non- agenda items at this time.

Members of the public inquired about the safety protocols when school re-opens. They also expressed their concern and issues with the continuing remote learning. The Board responded that we will be following state guidelines when they are released.

- 12. **Discussion**

- 13. **Payment of Bills**

Motion that the Board authorizes payment of the following April 2020 bills list and that the Secretary is authorized to draw warrants of the Treasurer in the total amount of \$1,200,527.12.

Motion by Mr. Colon, seconded by Mr. Beck carried by unanimous roll call vote 7-0

- 14. **Executive Session**

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act (Act) the Brielle Board of Education shall conduct a closed executive session


pursuant to the Personnel and Legal exceptions(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing :

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-2 no longer applies. There is not an Executive Session planned.

15. Adjournment

A motion to adjourn was made by Dr. LaValva and seconded by Mr. Colon. Meeting adjourned at 8:20 PM. Motion was carried by a unanimous vote of 7-0.

Respectfully Submitted,


Deborah Trainor
Board Secretary