

BRIELLE BOARD OF EDUCATION
Regular Action Meeting Minutes
Brielle, New Jersey
June 24, 2020
Meeting held remotely called to order at 7 p.m.

1. **Announcement** – Mr. Ingoglia read the following: There has been adequate notice of this meeting provided by the Board of Education January 16, 2020 notice in the *Coast Star* setting forth the date, time and place for this meeting. Similar notice has been posted in the Town Hall, the Brielle School Web Site, and the Borough Clerk has been notified. Revised notices were issued on May 12, 2020 updating the place of the meeting.

2. **Roll Call**
Mr. Becker, Dr. D'Ambrosio, Mrs. Dettlinger, Mr. Ingoglia, Mrs. Jones,
Dr. LaValva, Mr. Milancewich, Mr. Vitale
Absent: Mr. Colon
Also Present: Mrs. Carlson, Ms. Trainor and 7 members of the public

3. **Flag Salute**

4. **Approval of Minutes – Consent**
Move that the Board of Education accept the minutes of the May 20, 2020 Regular Public Meeting.
Motion by Mrs. Dettlinger, seconded by Mrs. Jones carried by unanimous roll call vote 7-0

5. **Presentations – N/A**

6. **Visitor's Business** – Visitors are permitted to comment on agenda items only at this time.-NONE

7. **Correspondence**

8. **Committee Reports-**
Finance – Mr. Vitale-Committee met remotely on 6/23/2020 to discuss preliminary surplus projections
Representative to Manasquan- Mr. Ingoglia-Meeting topics included July graduation ceremonies
Curriculum and Programs- Mr. Becker-A written report was submitted

Buildings and Grounds- Mr. Milancewich-Ceiling and Lighting project underway, roof repairs and paving projects will begin shortly

Personnel- Mrs. Dettlinger-Contracts for personnel on agenda are in the shared drive

Negotiations- Mr. Milancewich-None

Policy and Wellness- Mrs. Jones-None

Community Relations/Board Liaison- Mr. Colon-None

9. Administrative Report

Mrs. Carlson reported on the following:

- Virtual graduation was successful. She thanked the Board, staff & community for their participation
- Graduation dance is still a possibility for August
- Re-opening plans include forming committees, ordering PPE, air filter replacement plans, and use of CARES Funds
- Blazer Academy will be held over the summer virtually

10. Action Items

A. Curriculum and Programs

Roll Call

A.1 Motion that the Board of Education approves the Affirmative Action Team to conduct the Needs Assessment and to develop and submit the Comprehensive Equity Plan.

A.2 Motion that the Board of Education approves the offering of Medical and Dental FSA plans to all staff for the beginning July 1, 2020 through June 30, 2021. Medical plan minimum is \$250.00 and maximum is \$2,650.00.

A.3 Motion that the Board of Education approves the following out of district special education placements for the Extended School Year (ESY), 2020-2021 school year, plus transportation:

Students	School	ESY Cost	20-21 SY
1	Education Academy	\$7,087.00	\$59,530.80
1	Garden Academy	\$17,970.00	\$125,790.01
1	Princeton Child Development Institute	\$16,980.00	\$118,860.00
1	Hawkswood	\$11,426.70	\$79,986.90
1	Rugby School	\$11,846.40	\$84,109.44
3	Alpha School	\$11,282.70	\$78,979.00
1	The Center School	\$7,913.00	\$79,130.00
1	Douglass	\$21,567.56	\$135,750.12

- A.4 Motion that the Board of Education approves Barbara O’Boyle to provide physical therapy services for the 2020 Extended School Year (ESY) at a rate of \$90.00* per hour, not to exceed 3 hours per week.

(*Previously Board approved on 5/20/2020 at \$85.00 per hour.)

- A.5 Motion that the Board of Education approves the following Child Study Team members to work a maximum of 12 days during the 2020 Extended School Year (ESY) at their hourly per diem rate:

Name	Position
Lisa Kenny	School Psychologist
Adrienne Mahon	School Social Worker
Kristen Solomon	LDTTC

- A.6 Motion that the Board of Education approves Barbara O’Boyle to provide physical therapy services for the 2020 Extended School Year (ESY) at a rate of \$90.00* per hour, not to exceed 3 hours per week.

(*Previously Board approved on 5/20/2020 at \$85.00 per hour.)

- A.7 Motion that the Board of Education approves Phyllis Penkethman to provide speech therapy services for the 2020 Extended School Year (ESY) at a rate of \$75.00 per hour not to exceed 12 hours per week.

- A.8 Motion that the Board of Education approves NJ Center for Autism (NJ Care) to provide services for the 2020 extended school year at a rate of \$5,560.00, effective June 29, 2020 - September 4, 2020, as per attachment.

- A.9 Motion that the Board of Education approves the following teachers to work the Blazer Virtual Academy summer program at their hourly rates, not to exceed 3 hours per week for a total of four weeks:

Elissa Criscuolo
Michael Fricano
Steve Lebreque
Laura Myers
Caitlin Pinella
Maria Prendergast

Motion on A.1 through A.9 by Mr. Becker, seconded by Dr. LaValva carried by unanimous roll call vote 8-0

B. Finance

Roll Call

- B.1** BE IT RESOLVED that the financial reports of the Secretary to the Board of Education and Treasurer of School Monies for May 31, 2020 which are in agreement be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23.2.11 (c)4 we certify that as of May 31, 2020 which after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

- B.2** Motion that the Board of Education approves the budget transfers effective May 31, 2020.
- B.3** Motion that the Board of Education approves an additional June bills list for payment in July which will be approved at the July 22, 2020 Board meeting..
- B.4** Motion that the Board of Education in accordance with NJSA 18A:21-2 and NJSA 18A:7G-13, approves the transfer of anticipated excess current expense revenues and /or unexpected appropriations from the 2019-2020 school year to the Capital Reserve account in an amount not to exceed \$300,000.
- B.5** Motion that the Board of Education in accordance with NJSA 18A:21-2 and NJSA 18A:7G-13, approves the transfer of anticipated excess current expense revenues and /or unexpected appropriations from the 2019-2020 school year to the Maintenance Reserve account in an amount not to exceed \$200,000.
- B.6** Motion that the Board of Education approves the insurance renewal rates brokered by Holmes & McDowell from various insurance carriers for the 2020-2021 school year as listed:
- B.7** Motion that the Board of Education approves the monthly Horizon health and dental insurance renewal rates from Brown & Brown Advisors for the July 1, 2020 – June 30, 2021 year as listed
- B.8** Motion to approve the renewal of membership in the Monmouth Ocean County Shared Services Insurance Fund for the 2020-2021 school year.
- B.9** Motion that the Board of Education authorize the Business Administrator to file the application for the 2020-2021 EASA grant funds in the amount of

Title 1-A	\$49,236
Title 11-A	\$13,296
Title III	\$ 352
Title IV	\$10,000

Motion on B.1 through B.9 by Mr. Vitale, seconded by Mrs. Dettlinger carried by unanimous roll call vote 8-0

C. Buildings and Grounds Roll Call

C.1

D. Policy Roll Call

E. Personnel Roll Call
All items below are upon the recommendation of the Superintendent

E.1 Motion that the Board of Education approves the employment contract of Christine Carlson for the Superintendent of Brielle School District, effective July 1, 2020 – June 30, 2023. Attachment

E.2 Motion that the Board of Education approves the employment contract of Deborah Trainor, Interim School Business Administrator/Board Secretary, effective July 1, 2020 – August 31, 2020. Attachment

E.3 Motion that the Board of Education approves the employment contract of Dawn Cherry, School Business Administrator/Board Secretary, effective August 1, 2020 – June 30, 2021. Attachment

Motion on E.1 through E.3 by Mrs. Dettlinger, seconded by Mrs. Jones, carried by unanimous roll call vote 8-0

11. Visitor’s Business – Visitors are permitted to comment on agenda and non- agenda items at this time. Member of the public inquired about the re-opening plans. Mrs. Carlson replied that they are in progress at this time.

12. Discussion-Mr. Becker and Mrs. Jones commented on the graduation ceremonies. Both have graduates and expressed their appreciation for the efforts of the staff.

13. Payment of Bills

Motion that the Board authorizes payment of the following May 2020 bills list and that the Secretary is authorized to draw warrants of the Treasurer in the total amount of \$1,170,949.88.

Motion by Mr. Vitale, seconded by Dr. LaValva carried by unanimous roll call vote 8-0

14. Executive Session

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act (Act) the Brielle Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exceptions(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing : Personnel

Motion by Mrs. Dettlinger, seconded by Dr. D'Ambrosio carried by unanimous roll call vote 8-0 at 7:40 p.m.


BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-2 no longer applies.
Return to Open Session:

Motion by Mrs. Dettlinger, seconded by Mr. Becker carried by unanimous roll call vote 8-0 at 7:52 pm

15. Adjournment

A motion to adjourn was made by Dr. LaValva and seconded by Mr. Becker. Meeting adjourned at 7:55 PM. Motion was carried by a unanimous vote of 8-0.

Respectfully Submitted,



**Deborah Trainor
Board Secretary**