

BRIELLE BOARD OF EDUCATION
Regular Action Meeting Minutes
Brielle, New Jersey
October 17, 2018

1. **Announcement** – There has been adequate notice of this meeting provided by the Board of Education January 11, 2018 notice in *The Coast Star* setting forth the date, time and place for this meeting. Similar notice has been posted in the Town Hall, the Brielle School Web Site, and the Borough Clerk has been notified.

2. **Roll Call**
Present: Mr. Colon, Mrs. Dettlinger, Mr. Ingoglia, Mrs. Jones, Dr. Stephen LaValva, Mr. Joseph LePore, Mr. Milancewich (7:20 PM), Dr. Myszka Ostberg
Absent: Mr. Vitale
Also Present: Mrs. Carlson, Mrs. Gorga

3. **Flag Salute**

4. **Approval of Minutes – Consent**
Motion by Mrs. Jones and seconded by Dr. Myszka Ostberg that the Board of Education accept the minutes of the September 19, 2018 Regular Public Meeting Minutes. Passed by unanimous consent (7-0).

5. **Presentations - none**

6. **Visitor’s Business** – Visitors are permitted to comment on agenda items only at this time. No visitor’s business.

7. **Correspondence-** none

8. **Committee Reports-**
Finance - no report

Representative to Manasquan- Dr. LaValva attended the Manasquan District Board of Education meeting on September 25, 2018. He reviewed the presentation by the builder sharing that the lower field will be completed by October 31st and the ribbon cutting will be held December 3, 2018.

Curriculum and Programs- Mrs. Dettlinger reported on the committee meeting held September 25th sharing that the World Language curriculum was reviewed and is on the agenda for approval. The committee is anticipating presentations at upcoming board meetings from the math and reading coaches. A field hockey team is being proposed for Brielle School.

Buildings and Grounds- Dr. LaValva reported on the October 11 meeting to interview Reserve Study firms. FWH of Toms River is being recommended for approval tonight. Also recommended for approval is air quality testing in the school.

Personnel- Mr. Ingoglia reported on the recent meeting to review Merit Goals for the Business Administrator and that this is the last year for Merit Goals for any Brielle employee.

Negotiations- no report

Policy and Wellness- Mrs. Jones reported on the October 4th meeting and the revised Bylaws and a policy revision are on the agenda for a first reading.

Community Relations/Board Liaison- Mr. LePore reported that although the Board of Education committee has not met, the student committee for the 100 year celebration has met. The Board members are meeting Saturday October 20th at 8:30 AM to stain the wooden frame around the boxwoods on Union Lane.

Mrs. Dettlinger added that Brielle town committees are meeting to plan the June 1, 2019 party celebrating the 100 year event. Tickets will be on sale soon, prior to the holidays.

9. **Administrative Report**

HIB Report- Attachment 9.1 – no investigations

Mrs. Carlson reported on the following items:

- The 100 year celebration student team has met with Mr. John Belding, Brielle's historian. There are several older residents, former law enforcement and teachers who will be doing an oral history of Brielle from their perspective. Brielle students are developing a video that will be shown at the Curtis House June 1st.
- The 100 days of school celebration for February 8, 2019 is being planned.

- The ice cream social was a wonderful event and the sixth grade class did a great job running it with face painting, limbo contest and DJ music.
- Past and future school events include week of respect, anti-bullying week and red ribbon week. Walk and Bike to school was rescheduled for October 19 which is also dress like the 1970's day- part of the 100 year celebration.
- Manasquan district is running a mini Squan-a-Thon for getting together the sending districts eighth graders prior to becoming freshman at MHS. It will be held on a Friday in February.
- The PARCC testing schedule was shared by the State of New Jersey and testing times have been reduced for several tests.
- The BEF fundraiser will be held on November 15 and tickets are on sale.
- Many thanks to Tim Prol and Anthony Mahon for developing the video, that is now up on the BEF web site, showing how the BEF donated funds are used in Brielle.
- Mrs. Carlson thanked Mrs. Jones for attending the Challenge Day event last week. Mrs. Jones shared insights of her attendance at Challenge Day including the social compassion lessons and the emotional energy felt in the room.
- Olympic Night was held on October 9 and the Brielle students did very well, winning the overall prize.
- There were no HIB investigations.

10. Action Items

A. Curriculum and Programs

Roll Call

- A.1** Motion that the Board of Education approves students to participate in Olympic Night at Antrim School, Point Pleasant Beach, NJ from 5 PM – 8 PM on Tuesday, October 9, 2018 with a rain date of Wednesday, October 10, 2017. The Board of Education will pay the entry fee of \$375.00. Parents will be transporting students.
- A.2** Motion that the Board of Education approves the 2016-2017 Manasquan High School LLD Special Education student tuition adjustment of \$20,161.22 and the 2018-2019 tuition of \$77,409.00 for a total of \$97,570.22.
- A.3** Motion that the Board of Education approves the following staff members to attend professional development workshops as listed below:

Staff Member	Conference/Workshop	Cost
Dana Stover	NCTE Annual Convention/ALAN Workshop, November 16 - 20, 2018, George R. Brown Convention Center, Houston, TX	\$470.00 Registration, \$428.00 Lodging, Flight \$395.00; Total \$1,293.00
Eileen Gorga	MOCSSIF Insurance Group quarterly professional development and meeting, 11/16/2018, 12:30 PM – 3:30 PM, Point Pleasant Beach, NJ	No fee
Colin Sabia	School Security Meetings, 10/3/18, 11/7/18, 12/5/18, 1/2/19, 2/6/19, 3/6/19, 4/3/19, 5/1/19, 6/5/19, Prosecutor's Office, Freehold, NJ, 8:30 am - 10:00 am	Mileage
Christine Carlson	NJASA Leadership Meeting, October 4, 2018, NJASA Headquarters, Trenton, NJ, 10:00 am - 3:00 pm	Mileage
Anastacia McCloskey	Library Link, NJ Meetings, 10/5/18, 12/7/18, 2/1/19, 4/5/19, 6/7/19, Neptune Public Library, Neptune, NJ, 8:00 am-3:00 pm	Mileage
Marissa North	Making the Most of Google Classroom, October 18, 2018, Brookdale at Wall, NJ, 8:00 am-3:00 pm	Mileage
Jennifer Love	Planning to Teach Non-fiction Reading Unit of Study, October 22, 2018, DoubleTree Hotel, Somerset, NJ, 8:00 am - 3:00 pm	Mileage
Colin Sabia	Preparing Your School for the Unthinkable, October 22, 2018, Monmouth University, 9:00 am-3:00 pm	Fee \$20.00, Mileage
Anthony Mahon	Guiding Without Giving: Differentiating/Questioning Strategies in Math, October 23, 2018, Brookdale at Wall, NJ, 8:00 am - 3:00 pm	Mileage
Katie Golding	Managing the Classroom, December 14, 2018, RPDA Workshops, Eatontown, NJ, 8:00 am - 3:00 pm	Mileage
Katie Golding	App-Solutely Awesome Ways to Promote Student Literacy, March 19, 2019, RPDA Workshops, Eatontown, NJ 8:00 am - 3:00 pm	Mileage
Katie Golding	Teaching Tune-Up, May 17, 2019, Brookdale at Wall, NJ, 8:00 am - 3:00 pm	Mileage
Beth O'Reilly	MCADSE Meeting: STOMP out Bullying, October 12, 2018, Hawkswood School, Eatontown, NJ, 8:30 am-12:00 pm	Mileage
Colin Sabia	ESSA Grant requirements, October 29, 2018, Monmouth County Office of Education, Agriculture Building, Freehold, NJ, 12:00 pm – 2:00 pm	Mileage
Colin Sabia	Opioid Meeting, October 30, 2018, Monmouth County Office of Education, Agriculture Building, Freehold, NJ, 9:30 am – 12:30 pm	Mileage
Bonnie Devereux, Katie, Golding, Jennifer	Columbia University Reading and Writing Workshop, New York, NY, October 20, 2018	No fee, Mileage

Love, Jillian McAlary, Maria Prendergast, Karen Semple, Laura York		
Janet Musso	NJPAC Jazz Improvisation, NJPAC, Newark, NJ November 2, 2018, 9:00 am - 4:00 pm	Fee -\$75.00, mileage, parking

A.4 Motion that the Board of Education approves the School Nursing Service Plan for 2017-2018 in accordance with N.J.A.C. 6:8-2.1 and submit to the Monmouth County Office of Education as per attachment 10.A.4.

A.5 Motion that the Board of Education approve the following resolution to submit Statement of Assurances for New Jersey Quality Single Accountability Continuum for the School Year 2018-2019 and submit this document, to the New Jersey Department of Education;

Whereas, N.J.A.C 6A:30-3.2 (f) requires participating school districts to hold a public meeting to approve the submission of the district’s Statement of Assurance with respect to this process, and

Whereas, the Brielle Board of Education in the County of Monmouth has reviewed the district’s Statement of Assurance and hereby approves this document.

Now Therefore Be It Resolved, that the Brielle Board of Education does hereby authorize the Superintendent of Schools to submit the attached Statement of Assurances to the Commissioner of Educations in compliance with the provisions of N.J.A.C. 6A:30-3.2 (f)

A.6 Motion that the Board of Education approves reimbursement to Manasquan School District for a part-time aide for one Brielle high school student at an annual cost of \$7,878.47. The aide and cost is shared with another sending district.

A.7 Motion that the Board of Education approves twenty-two 7th and 8th grade students to participate in the M.A.S.T. Interscholastic competition on October 26, 2018 at M.A.S.T. high school in Highlands, NJ. Parents are transporting students and the Board of Education will pay registration and dinner costs of

\$250.00 and \$84.00 respectively. Ms. Cardamone is chaperoning the competition.

- A.8** Motion that the Board of Education approves eighteen 6th, 7th, and 8th grade students to participate in an Interscholastic competition at Carl W. Goetz Middle School on April 10, 2019. Parents will transport the students to the competition. There is no cost to the Board of Education.
- A.9** Motion that the Board of Education approves sixty-one 8th graders to participate in a class trip to Gettysburg, PA and Hershey Park, PA May 30-31, 2019. There will be twelve chaperones on the trip (two at no cost). Student cost is approximately \$235.00 and the Board of Education will pay transportation costs of \$6,200.00.
- A.10** Motion that the Board of Education approves the following curriculum for the 2018-2019 school year: STEM grades K-4 and Reading & Writing grades 4 & 5, Spanish grades K-8, and Technology Curriculum.
- A.11** Motion that the Board of Education approves NJ CARE to perform Functional Behavior Assessments (FBA) for three elementary students at a cost of \$840.00 per assessment.
- A.12** Motion that the Board of Education approves reschedule date of Friday October 19, 2018 and for a day in May for Walk/Bike to School Days.
- A.13** Motion that the Board of Education approves one-way transportation from October 15, 2018 through June 7, 2019 for one out of district student as per legal mediation agreement at a per diem rate of \$85.27 and total cost of \$11,852.53.
- A.14** Motion that the Board of Education approves \$51,060 tuition for Cambridge School for the 2018-2019 for one Brielle resident to attend as per legal agreement.
- A.15** Motion that the Board of Education approves reimbursement for the 2018-2019 school year to Manasquan School District for Wilson Reading Instruction one high school student at a rate of \$50.00 per hour for two hours per week.

A motion was made by Mrs. Dettlinger and seconded by Mrs. Jones to move items A.1 through A.15 and carried by a unanimous roll call vote of 8-0.

B. Finance**Roll Call**

- B.1** BE IT RESOLVED that the financial reports of the Secretary to the Board of Education and Treasurer of School Monies for September 30, 2018 which are in agreement be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23.2.11 (c)4 we certify that as of September 30, 2018 which after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- B.2** Motion that the Board of Education approves the budget transfers effective September 30, 2018.

A motion was made by Dr. Myszka-Ostberg and seconded Mr. Ingoglia to move items B.1 and B.2 and carried by a roll call vote of 8-0.

C. Buildings and Grounds**Roll Call**

- C.1** Motion that the Board of Education approves Tokarski + Millemann Architects, LLC to develop Reserve Study specifications, lead site visits, provide prior project documentation, develop questions for firms, assist with planning strategies, review draft reports and project manage the proposed Reserve Study for a fee of \$5,500.00.
- C.3** Motion that the Board of Education approves AHERA Consultants Incorporated to perform Indoor Air Quality testing in four areas and one control site for the Brielle School building at a cost of \$2,325.00. This quote is as per Ed-Data bid award #7566, as per attachment 10.C.3.
- C.4** Motion that the Board of Education approves the 2018-2019 M-1 and Comprehensive Maintenance Plan and authorizes submission to the New Jersey Department of Education. Attachment 10.C.4.

A motion was made by Dr. Myszka-Ostberg and seconded by Dr. LaValva to move items C.1, C.3, and C.4 and carried by a unanimous roll call vote of 8-0.

- C.2** Motion that the Board of Education approves FWH Associates, P.A. to perform a Reserve Study for the Brielle Elementary School at a cost of \$7,500.00.

A motion was made by Dr. LaValva and seconded by Dr. Myszka-Ostberg to move item C.2 and carried by a roll call vote of 7- 1- 0, Mr. Ingoglia abstained.

D. Policy Roll Call

- D.1** Motion that the Board of Education approves the following policies and regulations on the First Reading:

Policy / Regulation #	Policy / Regulation Name
Bylaw 0161	Call, Adjournment and Cancellation (Revised)
Bylaw 0162	Notice of Board Meetings (Revised)
Bylaw 0166	Executive Sessions (Revised)
Bylaw 0171	Duties of Board President and Vice President (Revised)
P 4421	Instructional Aide Health Benefits

A motion was made by Mrs. Jones and seconded by Mrs. Dettlinger to move item D.1 and carried by a unanimous roll call vote of 8-0.

E. Personnel Roll Call

- E.1** Motion that the Board of Education accepts letter of resignation from Taylor Latourette, instructional aide, effective October 22, 2018, as per attachment 10.E.1.
- E.2** Motion that the Board of Education approves the Merit Goal Results for the Business Administrator for the 2017-2018 school year and the submission of the goal results to the Executive County Superintendent as per attachment 10.E.2.

- E.3** Motion that the Board of Education approves Jennifer Love and Jean Lohmann as Homework Club teachers for the 2018-2019 school year at \$41.00 per hour paid from ESEA grant Title I account 20-232-100-100.
- E.4** Motion that the Board of Education approves Margaret Weinberger, a Georgian Court University student, to complete an internship with Mrs. Beth O'Reilly for 300 hours beginning in January 2019.
- E.5** Motion that the Board of Education approve Susan Gigon as short-term replacement aide from October 22 through December 21, 2018 at rate of \$100 per day with no benefits.
- E.6** Motion that the Board of Education approve Pauline Roats as a substitute lunch aid effective October 18, 2018 through June 30, 2019 at a rate of \$13.00 per hour; and also as a substitute BEACON aid at a rate of \$14.00 per hour, pending criminal history review.
- E.7** Motion that the Board of Education approve the following substitute teachers, pending criminal history review.
- | | |
|-----------------|---------------------|
| Jessica Joudrey | Kimberly Manganelli |
| Nicole Becketl | |
- E.8** Motion that the Board of Education approve Erin Coughlan as a morning monitor at Brielle Education Association contracted rate of \$27.50 per hour.
- E.9** Motion that the Board of Education approve Kendal McGowan and Kolby McGowan as aftercare program volunteers, pending criminal history review.

A motion was made by Mr. Ingoglia and seconded by Mr. Milancewich to move items E.1 through E.9 and carried by a unanimous roll call vote of 8-0.

- 11. Visitor's Business** – Visitors are permitted to comment on agenda and non-agenda items at this time.
- Mrs. Cadott asked about the lunch delay today.
 - Mrs. Gonzalez asked a question about Challenge Day and about the June 1, 2019 100 Year Celebration.

12. Discussion

13. Payment of Bills

A motion was made by Dr. LaValva and seconded by Mr. Milancewich that the Board authorizes payment of the following October bills list and that the Secretary is authorized to draw warrants of the Treasurer in the total amount of \$1,317,635.47. Motion was carried by a unanimous roll call vote of 8-0.

14. Executive Session

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act (Act) the Brielle Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exceptions(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing (category to be disclosed if Executive Session is called by the Board President or Superintendent): Personnel

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-2 no longer applies. There is an Executive Session planned. The Board moved to Executive Session at 7:43 PM. The Board exited Executive Session at 9:16 PM with a motion by Mrs. Jones and a second by Mr. LePore.

15. Adjournment

A motion to adjourn was made by Mrs. Jones and seconded by Mr. Ingoglia. Meeting adjourned at 9:16 PM.

Respectfully Submitted,

Eileen Gorga

Eileen Gorga
Business Administrator/ Board Secretary