

BRIELLE BOARD OF EDUCATION
Regular Action Meeting Minutes
Brielle, New Jersey
November 14, 2018

1. **Announcement** – There has been adequate notice of this meeting provided by the Board of Education January 11, 2018 notice in *The Coast Star* setting forth the date, time and place for this meeting. Similar notice has been posted in the Town Hall, the Brielle School Web Site, and the Borough Clerk has been notified.

2. **Roll Call**
Present: Mr. Colon, Mrs. Dettlinger, Mr. Ingoglia, Dr. Stephen LaValva, Mr. Joseph LePore, Mr. Milancewich (7:06 PM), Dr. Myszka Ostberg, Mr. Vitale
Absent: Mrs. Jones
Also Present: Mrs. Carlson, Mrs. Gorga

3. **Flag Salute**

4. **Approval of Minutes – Consent**
Motion by Dr. Myszka Ostberg and seconded by Mr. Ingoglia that the Board of Education accept the minutes of the October 17, 2018 Regular Public Meeting and Executive Session Meeting. Passed by unanimous consent (7-0).

5. **Presentations**
 - Girl’s Soccer – 2018 MCAL American Division and Overall Championship- President Colon, Mrs. Carlson and Coach Cardamone congratulated the championship team members and presented them with certificates.

 - Michael Rodgers from Critical Response Group did a presentation on how CRG maps school locations for law enforcement use in times of crisis. Supporting the presentation were Chief Michael Palmer, and Lieutenants Gary Olsen and Michael Mechler.

6. **Visitor’s Business** – Visitors are permitted to comment on agenda items only at this time. No visitor’s business.

7. Correspondence- none

8. Committee Reports-

Finance- Mr. Vitale mentioned that the audit is delayed until December due to the state's delay in providing required figures.

Representative to Manasquan- Dr. LaValva reported on the recent Manasquan Board meeting. Highlights included celebrations and recognitions, a new academy for Fine and Performing Arts planned for September 2018, and the lower field ribbon cutting is planned for December 11, 2018.

Curriculum and Programs- Mrs. Dettlinger reported on the recent committee meeting that included instructional coaches. Meeting topics included counselor needs, the field hockey team and the planned freshman survey.

Buildings and Grounds- Dr. LaValva reviewed the October 29th kick-off meeting for the reserve study and that preliminary results should be available in 3-4 weeks.

Personnel- no report

Negotiations- no report

Policy and Wellness- Mr. Ingoglia reported that the Policy agenda item will be tabled until a committee meeting can be held.

Community Relations/Board Liaison- Mr. LePore mentioned the BEF fundraiser being held Thursday November 15th and Mrs. Dettlinger added that tickets were still available.

9. Administrative Report

HIB Report- Attachment 9.1

Mrs. Carlson reported on the following items:

- The three re-elected Board Members; Karen Dettlinger, Dennis Ingoglia, and Joseph Milancewich were congratulated by Mrs. Carlson.
- The reserve study being performed by FWH is in progress.

- The Halloween parade was attended by hundreds of people and the police were very supportive by marching with the students. Mrs. Dettlinger also thanked the Police for their support.
- Mrs. Carlson thanked the Board of Education and the Brielle Police Department for working collaboratively on safety initiatives.
- The 100 Year Celebration committee, including community members, is planning an oral history project that will be viewed in the school and during town events.
- There were no HIB investigations in November.
- Dr. Myszka Ostberg commented on items A.8 & A.9 acknowledging the level of student volunteerism.

10. Action Items

A. Curriculum and Programs

Roll Call

- A.1** Motion that the Board of Education approves By Design Social Skills LLC, Wall, NJ to provide one session per week at \$75.00 per week not to exceed 40 weeks for one Brielle high school resident.
- A.2** Motion that the Board of Education amends item A.8 approval for an interscholastic competition at Carl W. Goetz Middle School on April 10, 2019 approved October 17, 2018 to include entry fee of \$210.00 to be paid by the Board of Education.
- A.3** Motion that the Board of Education approves the following staff members to attend professional development workshops as listed below:

Staff Member	Conference/Workshop	Cost
Colin Sabia	MCSSDA Meeting, November 14, 2018, Monmouth County Prosecutor's Office, Freehold, NJ 9:30 am - 11:00 am.	Mileage
Colin Sabia	RPDA Meeting, December 12, 2018, Memorial MS, Eatontown, NJ 9:00 am - 12:00 pm.	Mileage
Kereth Looney	Train the Trainer: Enhanced Effective Medical Emergency Response Team at School Sites, December 11, 2018, Freehold, NJ.	Fee- \$295.00 plus mileage
Marissa North	In the News: Tips for Teaching Current Events, February 22, 2019, Brookdale at Wall, 8:30 am – 3:00 pm	Mileage

Marissa North	Teaching Tune-Up, May 17, 2019, Brookdale at Wall, 8:30 am – 3:00 pm	Mileage
Kelly Cardamone	Makerfest Planning Meeting, November 27, 2018, Wall Intermediate School, Wall, NJ, 9 AM – 11 AM	Mileage

- A.4** Motion that the Board of Education approves and accepts the School Bus Emergency Evacuation Drill Report conducted on September 27, 2018 for students transported on bus route BR102 to the Brielle Elementary School. The drill was conducted at the school at 8:00 AM by the First Student bus driver and supervised by Colin Sabia, VP. Attachment 10.A.4.
- A.5** Motion that the Board of Education approve Lifetouch Studios as the school photographer for student and staff for the 2019-2020 school year.
- A.6** Motion that the Board of Education approves Kaitlin Cole, Elementary World Language teacher, to observe Mr. Mahon and Mrs. Sullivan’s Spanish classes on Wednesday, November 7, 2018.
- A.7** Motion that the Board of Education approves Cornerstone Speech & Language, Sea Girt, NJ to provide one (1) speech evaluation at a rate of \$500 and three (3) diagnostic sessions at a rate of \$80 per session for one Brielle student.
- A.8** Motion that the Board of Education approves Peer Leaders trip to Manasquan Presbyterian Church, Manasquan for Peer Training. Parents will transport students.
- A.9** Motion that the Board of Education approves IC Hope students to volunteer at the Monmouth County Food Bank in December. Parents will transport students.

A motion was made by Mrs. Dettlinger and seconded by Dr. Myszka Ostberg to move items A.1 through A.9 and carried by a unanimous roll call vote of 8-0.

B. Finance

Roll Call

B.1 BE IT RESOLVED that the financial reports of the Secretary to the Board of Education and Treasurer of School Monies for October 30, 2018 which are in agreement be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23.2.11 (c)4 we certify that as of October 30, 2018 which after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

B.2 Motion that the Board of Education approves the budget transfers effective October 30, 2018.

A motion was made by Mr. Vitale and seconded Mr. Milancewich to move items B.1 and B.2 and carried by a roll call vote of 8-0.

C. Buildings and Grounds

Roll Call

C.1 Motion that the Board of Education approves disposal of eight Promethean Boards that are no longer worthy to serve as instructional tools in accordance with Policy 7300 Disposal of Property, as per inventory tags 584,687,608,629,278,117,625, and 260.

C.2 Motion that the Board of Education approves disposal of the following furniture items that are no longer worthy to serve as instructional tools in accordance with Policy 7300 Disposal of Property.

Student desks	97 each
Student desk chairs	71 each
Conference chairs	14
Office desk chairs	1
Office desk chairs w/wheels	3 each

A motion was made by Dr. LaValva and seconded by Mr. Ingoglia to move items C.1 and C.2 and carried by a unanimous roll call vote of 8-0.

D. Policy

Roll Call

D.1 Motion that the Board of Education tables the Second reading of the Bylaws and Policies until the December 2018 meeting.

Policy / Regulation #	Policy / Regulation Name
Bylaw 0161	Call, Adjournment and Cancellation (Revised)
Bylaw 0162	Notice of Board Meetings (Revised)
Bylaw 0166	Executive Sessions (Revised)
Bylaw 0171	Duties of Board President and Vice President (Revised)
Policy 4421	Instructional Aides Health Benefits

A motion was made by Mr. Ingoglia and seconded by Dr. LaValva to table item D.1 which was carried by a unanimous roll call vote of 8-0.

E. Personnel

Roll Call

E.1 Motion that the Board of Education rescinds October 17, 2018 approval of Susan Gigon as short-term replacement aide from October 22 through December 21, 2018 at rate of \$100 per day with no benefits, item 10.E.5.

E.2 Motion that the Board of Education approves Nicole Becktel as short-term replacement aide from October 22 through December 21, 2018 at rate of \$100 per day with no benefits, pending criminal history review.

E.3 Motion that the Board of Education approves the following substitute teachers for the 2018- 2019 school year, pending criminal history review.

Kristina Harm	Meghan Kinsky
Beth Smith	Sean Kelly

E.4 Motion that the Board of Education approves Matthew Fallon and JoAnn McWilliams as chaperones for the 2018-2019 school year as per the BEA contracted rate of \$27.50 per hour.

- E.5** Motion that the Board of Education approves Alex Claudio as an aide for the BEACON Afterschool Program at a rate of \$14.29 per hour.
- E.6** Motion that the Board of Education approves Tracey Byrne to replace a teacher for thirteen days (between October 29 - November 16, 2018) at \$200.00 per day instead of regular instructional aide rate.

A motion was made by Mr. Ingoglia and seconded by Mrs. Dettlinger to move items E.1 through E.6 and carried by a unanimous roll call vote of 8-0.

- 11. Visitor's Business** – Visitors are permitted to comment on agenda and non- agenda items at this time.
- Mrs. Kate Hoppe asked Mrs. Dettlinger to share feedback from the Curriculum & Programs meeting with the public. Mrs. Dettlinger and Mrs. Carlson reviewed highlights of the meeting. Mrs. Hoppe asked about additional PARCC analysis and Mrs. Carlson answered the question.
- 12. Discussion**
- President Colon congratulated Dennis Ingoglia, Karen Dettlinger, and Joseph Milancewich on their re-election to the Board of Education. Mr. Colon also elaborated on the importance of not being complacent as Board members.
- 13. Payment of Bills**
- A motion was made by Mr. Vitale and seconded by Dr. Myszka Ostberg that the Board authorizes payment of the following November bills list and that the Secretary is authorized to draw warrants of the Treasurer in the total amount of \$919,012.93. Motion was carried by a unanimous roll call vote of 8-0.
- 14. Executive Session**
- BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act (Act) the Brielle Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exceptions(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing (category to be disclosed if Executive Session is called by the Board President or Superintendent):

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-2 no longer applies. There was no Executive Session planned.

15. Adjournment

A motion to adjourn was made by Mrs. Dettlinger and seconded by Mr. Vitale. Meeting adjourned at 7:52 PM.

Respectfully Submitted,

Eileen Gorga

Eileen Gorga
Business Administrator/ Board Secretary