

**BRIELLE BOARD OF EDUCATION**  
**Regular Action Meeting Minutes**  
**Brielle, New Jersey**  
**April 17, 2019**

1. **Announcement** – There has been adequate notice of this meeting provided by the Board of Education January 10, 2019 notice in the *Coast Star* setting forth the date, time and place for this meeting. Similar notice has been posted in the Town Hall, the Brielle School Web Site, and the Borough Clerk has been notified.

2. **Roll Call**

**Present:** Mr. Colon, Mrs. Dettlinger, Mr. Ingoglia, Mrs. Jones, Dr. Stephen LaValva, Mr. Joseph LePore, Mr. Milancewich (7:03 PM), Dr. Myszka Ostberg,

**Absent:** Mr. Vitale

**Also Present:** Mrs. Carlson, Mrs. Gorga

3. **Flag Salute**

4. **Approval of Minutes – Consent**

Motion by Mrs. Dettlinger and seconded by Mrs. Jones that the Board of Education accept the minutes for the March 13, 2019 Regular Public Meeting. Passed by unanimous consent (7-0).

5. **Presentations**

- Benjamin Larson - Spelling Bee Winner – Mrs. Carlson and President Ingoglia congratulated Benjamin on his achievement and mentioned that he went on to compete at Monmouth University.
- Pi Day Convocation - Winners at Manasquan Elementary School on Thursday, March 14, 2019 Pi Day! – are seventh grade students who were congratulated by Mrs. Carlson and President Ingoglia.

Justin Atnes	Quinn Chapman
Benjamin Larson	Liam Starkey – Liam also recited Pi to 172 digits

- STEAM Tank Challenge Participants at Avon Municipal Building on Friday, March 15, 2019- The 5<sup>th</sup> and 6<sup>th</sup> grade students represented Brielle School at the competition. All were congratulated on their achievements by Mrs. Carlson and President Ingoglia.

Padraic Gonzalez	James Johnson
Kyra Polesky	Elle Vitanzo

- Sending District 4<sup>th</sup> Grade Spelling Bee Participants – March 27, 2019- The students represented Brielle School in the competition held at St. Rose School.

Ajay Catania	Sophia Paone
Mara Pruett	Mia Bramley

- Kelsey Kalemba - Recycle Essay Contest Winner - Monmouth County Board of Chosen Freeholders - Mrs. Carlson and President Ingoglia congratulated Kelsey who won a third place award for Brielle School.
- TSA Competition Winners at The College of New Jersey- The students were congratulated by Mrs. Carlson and President Ingoglia on their achievements.

<b>3<sup>rd</sup> Place Technology Bowl</b>	Justin Atnes	Quinn Chapman	Daniel Colon
<b>2<sup>nd</sup> Place Solar Car</b>	Matthew Laufer		
<b>1<sup>st</sup> Place Forensic Technology</b>	Ian Stark	Michael Wheeler	

**6. Visitor’s Business** – Visitors are permitted to comment on agenda items only at this time. No visitor’s business.

**7. Correspondence** - none

**8. Committee Reports-**

Finance – Mr. Vitale- no report

Representative to Manasquan- Mr. Ingoglia- no report

Curriculum and Programs- Mrs. Dettlinger- no report

Buildings and Grounds- Dr. LaValva reviewed the April 9<sup>th</sup> meeting which included the summer work being planned for the school. Work includes repointing the brick on parts of the school and sidewalk and curb replacements as part of the town’s Union Lane project.

Personnel- Mr. LePore- no report

Negotiations- Mr. Milancewich reported that there have been two meetings with the teachers on negotiations.

Policy and Wellness- Mrs. Jones reported on the April 4<sup>th</sup> meeting reviewing the policy and regulation revisions that are on the agenda for a first reading.

Community Relations/Board Liaison- Mr. Colon reported that a meeting is being scheduled for May / June timeframe. He spoke about the issues and regulations involved in setting up a social media account for a school district.

## **9. Administrative Report**

### **April May Drills**

#### **HIB Report- Attachment 9.1**

Mrs. Carlson reported on the following items:

- The Alice in Wonderland play was sold out and well received. Ms. Mc Williams, Ms. North and Ms. Musso did a great job with the over 80 students involved in the production. The Manasquan HS production of Big Fish had Brielle students in three of the four leads.
- Mrs. Jones and Mrs. Carlson attended the ribbon cutting at Manasquan district for the new classrooms and fields and were very impressed with the new facilities.
- The PTO –sponsored Spring Enrichment has over 50 students attending. In addition there are over 80 students involved in Spring sports.
- Special Persons Day for the K-3 students was a success and was hosted by PTO and class moms.
- The Faculty-Student basketball game was won by two points by the faculty team. Half time entertainment was a flash mob dance by staff. Boosters sold food and items and made over \$1,000.
- The Academic Team is hosting the Shore Challenge on May 16<sup>th</sup>. Ms. Cardamone is the advisor for the team and the event.
- Mrs. Carlson received a letter thanking Brielle School students for the cards they made for children in hospitals.
- There was no HIB report.

**10. Action Items****A. Curriculum and Programs****Roll Call**

**A.1** Motion that the Board of Education approves the following staff members to attend professional development workshops as listed below:

<b>Staff Member</b>	<b>Conference/Workshop</b>	<b>Cost</b>
Peter Petosa (replaced previously approved Michael Fricano)	Articulation Meeting, March 28, 2019, 1:30 pm - 3:00 pm, Manasquan High School, Manasquan, NJ	Mileage
Katie Golding, Jennifer Love, Janney Petrone	MC3 Meeting w/Lucy Calkins, Monmouth County Curriculum Council, April 5, 2019, Long Branch, NJ, 9:30 am - 11:30 am	Mileage
Eileen Gorga	NJASBO annual conference, June 5-7, 2019, Atlantic City, NJ 8:00 AM – 4:00 PM	\$275 fee, \$220 lodging = \$495 total, mileage
Peter Petosa	Personal Financial Literacy for Middle School teachers, August 6, 2019, NJ Council for Economic Education, Navesink Country Club, Middletown, NJ, 8:00 am - 3:30 pm	Mileage
Stephen Labrecque	NJ Basketball Coaches Clinic, April 12, 2019, Roselle Catholic, Roselle, NJ 8:00 am - 3:30 pm	Fee - \$100, plus mileage
Jennifer Love	Student Centered Coaching Workshop, Diane Sweeney Consulting, August 14-17, 2019, University of Denver, Denver, CO.	Fee - \$430.00; \$352.96 airfare; \$319.50 hotel = \$1,102.46 total
Jeannette Ramsey	Student Centered Coaching Workshop, Diane Sweeney Consulting, August 14-17, 2019, University of Denver, Denver, CO.	Fee - \$430.00; \$352.96 airfare; \$319.50 hotel = \$1,102.46 total
Kelly Cardamone, Tina Snyder	MakerFest Planning Meeting, April 16, 2019, Wall Intermediate School, Wall, NJ, 8:30 am-11:30 am	Mileage

**A.2** Motion that the Board of Education approves thirteen students to participate in the TCNJ – TSA competition. Chaperones are Mr. Fallon, Ms. Cardamone, Mrs. Chiarella, and Mrs. Johnson. Students will be transported by parents and there is no cost to students. The Board of Education is paying the \$476.00 registration fee.

- A.3** Motion that the Board of Education approves the Brielle PTO – sponsored Spring Enrichment program to run the following courses from April 3<sup>rd</sup> through May 17, 2019. The PTO reimburses the Brielle Board of Education for the instructor costs of \$41.00 per hour. Thursday and Friday courses will have a make-up day added for spring break.

*Time 3:05 PM – 4:05 PM*

<i>Course Name</i>	<i>Instructor</i>	<i>Day(s)</i>
Improv Comedy Acting	Nicole Becketl	Wednesday
Learn to Sew	Jean Lohmann	Wednesday
Science Rocks	Jami Menture	Wednesday
Ahoy Matey!	Pamela Phillips	Wednesday
SPARK Club	Bonnie Devereux/ Carrie Siano	Wednesday
Cupcake & Chocolate Fun	Jami Menture	Thursday
Cook With a Book	Pamela Phillips	Thursday
LEGO We Do Robotics	Kenn Yee	Friday
Simple & Fun Doodling	Nicole Becketl	Friday

- A.4** Motion that the Board of Education amends February 27, 2019 Kindergarten trip approval for a date change.
- A.5** Motion that the Board of Education approves allowing one student to join an existing bus route to Princeton CDI as a subscription busing student for the Extended School Year session.
- A.6** Motion that the Board of Education approves Bayada Home Health Care, Inc. to provide an in- school / bus nurse for one special education student at rates of \$53.50 per hour for RN and \$43.50 per hour for LPN services for the 2019-2020 school year effective July 1, 2019 through June 30, 2020.
- A.7** Motion that the Board of Education approves the following chaperones for the 8<sup>th</sup> grade trip:

<b>Staff Member</b>	<b>Staff Member</b>
Cardamone, Kelly	Looney, Kereth
Carlson, Christine	O’Reilly, Elizabeth
Fallon, Matthew	Petosa, Peter
Fricano, Michael	Ramsey, Jeannette
Hyland, Vanessa	Sabia, Colin
Lomet, Diane	Stover, Dana

- A.8** Motion that the Board of Education approves Jean Lohmann as a chaperone for the first grade trip to the Robert J Novins Planetarium at Ocean County College, approved March 13, 2019.
  
- A.9** Motion that the Board of Education approves the 2019 Extended School Year (ESY) program as per Attachment 10.A.9.

**A motion was made by Mrs. Dettlinger and seconded by Mrs. Jones to move items A.1 through A.9 and carried by a unanimous roll call vote of 8-0.**

**B. Finance Roll Call**

- B.1** BE IT RESOLVED that the financial reports of the Secretary to the Board of Education and Treasurer of School Monies for March 30, 2019 which are in agreement be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23.2.11 (c)4 we certify that as of March 30, 2019 which after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

- B.2** Motion that the Board of Education approves the budget transfers effective March 30, 2019.

**A motion was made by Mr. Milancewich and seconded by Mr. Colon to move items B.1 and B.2 and carried by a unanimous roll call vote of 8-0.**

**C. Buildings and Grounds Roll Call**

**D. Policy****Roll Call****D.1** Motion that the Board of Education approves the following policies and regulations on the First Reading:

P 0141.1	Board Member and Term – Sending District (Revised)
P 0141.2	Board Member and Term – Receiving District (Revised)
P 2422	Health and Physical Education (M) (Revised)
P 2431.3	Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities (Revised)
P 2610	Educational Program Evaluation (M) (Revised)
P 4219	Commercial Driver’s License Controlled Substance and Alcohol Use Testing (M) (Revised)
P&R 5111	Eligibility of Resident/Nonresident Students (M) (Revised)
P 5337	Service Animals (Revised)
P 5756	Transgender Students (M) (Revised)
P&R 7440	School District Security (M) (Revised)
P 8561	Procurement Procedures for School Nutrition Programs (M) (Revised)
P 8860	Memorials (Revised)
P 2415.06	Unsafe School Choice Option (M) (Revised)
R 2460.8	Special Education – Free and Appropriate Public Education (M) (Revised)
R 5530	Substance Abuse (M) (Revised)
P 5600	Student Discipline/Code of Conduct (M) (Revised)
P&R 5611	Removal of Students for Firearms Offenses (M) (Revised)
P&R 5612	Assaults on District Board of Education Members or Employees (M) (Revised)
P&R 5613	Removal of Students for Assaults with Weapons Offenses (M) (Revised)
P&R 8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M) (Revised)

**A motion was made by Mrs. Jones and seconded by Mrs. Dettlinger to move item D.1 and carried by a unanimous roll call vote of 8-0.**

**E. Personnel****Roll Call****E.1** Motion that the Board of Education approves paid medical leave for teacher Erin Coughlan beginning March 14, 2019 with a scheduled to return to work date of April 29, 2019.

- E.2** Motion that the Board of Education approves Tracey Byrne as a substitute teacher for one teacher out on medical leave at a rate of \$200 per day instead of her current instructional aide rate, effective March 14 through April 18, 2019.
- E.3** Motion that the Board of Education approve Sarah Hoffman as a 1:1 aide for one special education student participating in extra-curricular activities to be paid \$14.29 per hour not to exceed 10 hours per week for the 2018-2019 school year. This applies to athletics and clubs held after school during the year.
- E.4** Motion that the Board of Education approves the following substitute morning monitors at the contracted rate:

Nicole Becketl	Kaitlin Cole
Lisa Paoella	Stephen Labrecque

- E.5** Motion that the Board of Education accepts letter of resignation for purposes of retirement from teacher Barbara Sweetman effective July 1, 2019. Attachment 10.E.5.
- E.6** Motion that the Board of Education approves Nicole Becketl as an extra-curricular chaperone at a rate of \$27.50 / hour.
- E.7** Motion that the Board of Education approves paid medical leave for teacher Sarah Jordan beginning May 13, 2019 through June 21, 2019.
- E.8** Motion that the Board of Education approves the following substitute teachers for the 2018-2019 school year, pending criminal history review:

Jeryl-Ann Asaro	Tracey Murray
Courtney Baiardi	Tessa O’Boyle

**A motion was made by Mr. LePore and seconded by Mrs. Dettlinger to move items E.1 through E.8 and carried by a unanimous roll call vote of 8-0.**

- 11. Visitor’s Business** – Visitors are permitted to comment on agenda and non- agenda items at this time. No visitor’s business.
- 12. Discussion**
  - Mrs. Gorga shared a presentation on Opting Out of the NSLP. Discussion ensued and Mr. Ingoglia requested Mr. Colon head an ad hoc committee to discuss the proposal



further. Mr. Colon will make his recommendations to Board of Education at the May 22 meeting. The PTO was asked if a parent information meeting regarding the lunch program could be held.

**13. Payment of Bills**

A motion was made by Dr. Myszka and seconded by Mrs. Dettlinger that the Board authorizes payment of the following April bills list and that the Secretary is authorized to draw warrants of the Treasurer in the total amount of \$ 1,663,260.13. Motion was carried by a unanimous roll call vote of 8-0.

**14. Executive Session**

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act (Act) the Brielle Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exceptions(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing :

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-2 no longer applies. There was no Executive Session.

**15. Adjournment**

A motion to adjourn was made by Mrs. Dettlinger and seconded by Mrs. Jones. Meeting adjourned at 8:33 PM.

Respectfully Submitted,

*Eileen Gorga*

Eileen Gorga  
Business Administrator/ Board Secretary