

BRIELLE BOARD OF EDUCATION
Regular Action Meeting Minutes
Brielle, New Jersey
May 1, 2019 – Public Hearing

1. **Announcement** – There has been adequate notice of this meeting provided by the Board of Education January 24, 2019 notice in the *Coast Star* setting forth the date, time and place for this meeting. Similar notice has been posted in the Town Hall, the Brielle School Web Site, and the Borough Clerk has been notified.
2. **Roll Call**
Present: Mr. Colon, Mrs. Dettlinger, Mr. Ingoglia, Mr. Joseph LePore, Mr. Milancewich
Absent: Mrs. Jones, Dr. Stephen LaValva, Dr. Myszka Ostberg, Mr. Vitale
Also Present: Mrs. Carlson, Mrs. Gorga
3. **Flag Salute**
4. **Presentations**
 - 2019 – 2020 Brielle School District Budget Presentation
 - Mrs. Carlson and Mrs. Gorga presented highlights of the 2019-2020 budget.
5. **Visitor’s Business** – Visitors are permitted to comment on agenda items only at this time. No visitor’s business.
6. **Correspondence**
 - Letter from P. Felt re: variance
7. **Action Items**
 - A. **Curriculum and Programs**

Roll Call

 - A.1 Motion that the Board of Education approves a bilingual Spanish learning evaluation for one student by Marc Seidenstein of Educational Evaluations and Testing Services, Inc. at a cost of \$525.00.

A motion was made by Mrs. Dettlinger and seconded by Mr. Colon to move item A.1 and carried by a unanimous roll call vote of 5-0.

B. Finance

Roll Call

B.1 Motion that the Board of Education adopts the following resolution:

Whereas the Brielle Board of Education adopted a tentative budget on March 13, 2019 and submitted it to the Executive County Superintendent of Schools for approval, and

Whereas the tentative budget, with county changes, was approved by the Executive County Superintendent of Schools on April 2, 2019, and

Whereas the budget was advertised in the legal section of the Coast Star on April 11, 2019, and

Whereas the tentative budget was presented to the public during a public hearing on May 1, 2019, and

Whereas the Brielle Board of Education requests the approval of an adjustment in the proposed budget for increase in health costs in the amount of \$0 and an adjustment in the proposed budget for increase in banked cap in the amount of \$0, and

Be It Resolved that the budget be approved for the 2019-2020 School Year using the 2019-2020 state aid figures and that the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

Whereas, the total amount of the budget for General Fund Expenses shall be \$14,404,802, of which \$13,539,790 shall be raised by tax levy; and \$132,291 will be transferred from Maintenance Reserve; and \$160,257 will be from budgeted fund balance as of June 30, 2019; and

Whereas, the total amount of the budget for Debt Service Expense shall be \$440,000, of which \$440,000 shall be raised by tax levy.

Whereas, the total amount of the budget for Special Revenue Fund Expense shall be \$161,409 of which \$0.00 shall be raised by tax levy; and

Now Therefore Be it Resolved that the Brielle Board of Education hereby adopts the 2019-2020 School Year budget and,

Be it Resolved that there should be raised for the General Funds \$13,539,790 for the ensuing School Year (2019-2020) and

Be it Resolved that there should be raised for the Debt Service Funds, \$440,000 for the ensuing School Year (2019-2020).

Adoption of 2019 – 2020 Budget

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2019-2020 Total Expenditures	\$14,404,802	161,409	440,000	\$15,006,211
Anticipated Revenues	\$572,464	161,409		\$733,273
Taxes to be Raised	\$13,539,790		440,000	\$13,979,790

And Be It Further Resolved that said budget was advertised in the *Coast Star* on April 11, 2019 in accordance with the form required by the State Department of Education and according to law; and that a Public Hearing was held at the Brielle School Media Center, New Jersey, on May 1, 2019 at 7:00 pm for the purpose of conducting a public hearing on the budget for the 2019-2020 School Year.

Withdrawal from Maintenance Reserve

BE IT RESOLVED that the Brielle Board of Education appropriate from the Maintenance Reserve Account \$132,291 and this sum be applied to the General Funds in an effort to reduce taxes in the 2019-2020 year.

Travel and Related Expense Reimbursement

WHEREAS, the Brielle Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

WHEREAS, the Brielle Board of Education established \$50,000 as the maximum travel amount for the current school year and has expended \$2,666.13 as of this date;

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$50,000 for all staff and board members for the 2019-2020 school year.

A motion was made by Mr. Milancewich and seconded by Mrs. Dettlinger to move item B.1 and carried by a unanimous roll call vote of 5-0.

- C. Buildings and Grounds** **Roll Call**
- D. Policy** **Roll Call**
- E. Personnel** **Roll Call**
- E.1** Motion that the Board of Education approves Carrie Siano for a maternity leave replacement teacher at a rate of \$200.00 per day effective May 2, 2019.
- E.2** Motion that the Board of Education approve extension of medical sick leave for Erin Coughlan effective April 29, 2019.

- E.3 Motion that the Board of Education approves extension of sick leave replacement Tracey Bryne at \$200 per day effective April 29, 2019.
- E.4 Motion that the Board of Education approves leave May 20 – 23, 2019 for Tim Prol as per Family Medical Leave Act (FMLA).
- E.5 Motion that the Board of Education approves Alex Claudio to replace Carrie Siano as an instructional aide from May 2 through June 20, 2019.

A motion was made by Mr. LePore and seconded by Mrs. Dettlinger to move items E.1 through E.5 and carried by a unanimous roll call vote of 5-0.

- 8. **Visitor's Business** – Visitors are permitted to comment on agenda and non- agenda items at this time. No visitor's business.

- 9. **Discussion**
 - Mr. Colon provided a historical perspective of the 2010 budget and reviewed where the school finances were then and how far we have come since.
 - Mrs. Dettlinger commented on how spectacular the school and grounds look and that they are nicely kept.
 - Mr. Ingoglia commented that the successes of the school are a tribute to Brielle and how close knit the town is and that everyone comes together. Through the generosity of the BEF, PTO and individuals the students and school have benefited.
 - Mr. Ingoglia reviewed the recent Manasquan district meeting including the budget presentation, meeting the therapy dog Charley and the discussion a detection dog.
 - The following upcoming events were discussed:
 - Saturday May 4 is the last day to buy tickets for the June 1, 100 year celebration
 - There is a food drive sponsored by the Boy Scouts, grades 1-5
 - The 8th grade class is having a clothing drive Saturday May 4 from 9 am-3 pm at the school.

- 10. **Executive Session**

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act (Act) the Brielle Board of Education shall conduct a closed executive session pursuant to

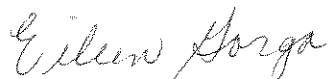
the Personnel and Legal exceptions(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing :

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-2 no longer applies. There was no Executive Session.

11. Adjournment

A motion to adjourn was made by Mrs. Dettlinger and seconded by Mr. Colon. Meeting adjourned at 7:42 PM.

Respectfully Submitted,



Eileen Gorga

Business Administrator/ Board Secretary