

**BRIELLE BOARD OF EDUCATION**  
**Regular Action Meeting Agenda**  
**Brielle, New Jersey**  
**June 26, 2019**

**1. Announcement** – There has been adequate notice of this meeting provided by the Board of Education January 10, 2019 notice in the *Coast Star* setting forth the date, time and place for this meeting. Similar notice has been posted in the Town Hall, the Brielle School Web Site, and the Borough Clerk has been notified.

**2. Roll Call**  
 Mr. Colon, Mrs. Dettlinger, Mr. Ingoglia, Mrs. Jones, Dr. Stephen LaValva, Mr. Joseph LePore, Mr. Milancewich, Dr. Myszka Ostberg, Mr. Vitale

**3. Flag Salute**

**4. Approval of Minutes – Consent**  
 Move that the Board of Education accept the minutes of the May 22 Regular Public Meeting.

- 5. Presentations**
- Mary McKennedy Retirement
  - MCAL Girls’ Softball Champions: Coach: Kelly Cardamone

Cayley Caccamise	Sydney Caccamise	Tess Calzaretta	Elizabeth Carton
Bianca Chiarella	Dylann Eldridge	Kate Feigus	Lindsay Fuller
Lily Hendricks	Mary Cate Immen	Madeline Jackson	Campbell Krapp
Mia Law	Isabella LePore	Sophia Mechler	Isabella Myklebust
Shea Nilsen	Giovana Restivo	Mattison Petrone	

- Monmouth County ‘My County’ Poster Contest Winner: Emmitt Whiting
- History of Brielle Movie

**6. Visitor’s Business** – Visitors are permitted to comment on agenda items only at this time.

**7. Correspondence**

**8. Committee Reports-**

- Finance – Mr. Vitale
- Representative to Manasquan- Mr. Ingoglia
- Curriculum and Programs- Mrs. Dettlinger
- Buildings and Grounds- Dr. LaValva
- Personnel- Mr. LePore
- Negotiations- Mr. Milancewich
- Policy and Wellness- Mrs. Jones
- Community Relations/Board Liaison- Mr. Colon
- Ad Hoc Food Committee – Mr. Colon

**9. Administrative Report**

- Drills**
- HIB Report- Attachment 9.1**

**10. Action Items**

**A. Curriculum and Programs**

**Roll Call**

- A.1** Motion that the Board of Education approves the following staff members to attend professional development workshops as listed below:

<b>Staff Member</b>	<b>Conference/Workshop</b>	<b>Cost</b>
Colin Sabia	2019 Summer Retreat, Regional Professional Development Association, July 25, 2019, Jumping Brook Country Club, Neptune, 8:30 am-3:30 pm	Fee \$99.00, Mileage
Colin Sabia	Comprehensive Active Shooter Incident Mgmt., July 30, 2019, Middlesex County Fire Academy, 8:30 am - 1:00 pm	Mileage
Kristen Solomon	LDTC Consortium, December, 12, 2019, Marlboro MS, 9:00am - 11:00am	Mileage
Chris Carlson	Monthly Meetings, MOESC, Tinton Falls, NJ, 9:00am-11:30am, 8/21/19, 9/18/19, 10/16/19, 11/20/19, 12/18/19, 1/15/20, 2/19/20, 3/18/20, 4/22/20, 5/13/20, 6/3/20	Mileage

- A.2** Motion that the Board of Education approves the Affirmative Action Team to conduct the Needs Assessment and to develop and submit the Comprehensive Equity Plan.
- A.3** Motion that the Board of Education approves the offering of Medical and Dental FSA plans to all staff for the beginning July 1, 2019 through June 30, 2020. Medical Plan minimum is \$250 and maximum is \$2,650.
- A.4** Motion that the Board of Education approves the following out of district special education placements for Extended School Year (ESY) and Regular School year 2019-2020, plus transportation:

# Students	School	ESY Cost	Regular Year Cost	Total Cost
1	The Center School	\$7,465.20	\$67,186.80	\$74,652.00
1	The Rugby School	\$11,737.50	\$71,598.75	\$83,336.25
1	The Education Academy	\$6,392.50	\$47,304.50	\$53,697.00
1	Garden Academy	\$17,970.00	107,820.00	125,790.00

- A.5** Motion that the Board of Education approves 2019-2020 Always Available (AA) Physical Therapy, LLC contract at a rate of \$85.00 per hour for ESY not to exceed 5 hours per week for 5 weeks and for Regular School year rate of \$85.00 per hour for up to four hours per week for up to 38 weeks.
- A.6** Motion that the Board of Education approves Tender Touch Occupational Therapy to complete an OT evaluation and written report for one Brielle student at a cost of \$250.00.
- A.7** Motion that the Board of Education approves 2019-2020 Speech Services contract for Phyllis Penkethman to provide Speech Services at a rate of \$75 per hour for ESY for up to twelve hours per week for five weeks not to exceed \$4,500.00 and Regular School year rate of \$75 per hour for up to 35 hours per week for 36 weeks not to exceed \$94,500.00.
- A.8** Motion that the Board of Education accepts the following federal funded allocations and directs the administration to prepare and submit the 2019-2020 program applications as required:

<b>Program</b>	<b>Allocation</b>	<b>Budgeted (80% of 18-19 actual)</b>
<b>IDEA</b>		
IDEA Basic	\$119,737	\$96,107
Preschool	\$6,526	\$ 5,188
<b>Total</b>	<b>\$126,263</b>	<b>\$101,295</b>
<b>ESEA (formerly NCLB)</b>		
Title I	\$48,966	\$41,826.40
Title II	\$12,673	\$10,288.00
Title III	\$734	\$0
Title IV	\$10,000	\$8,000
<b>Total</b>	<b>\$72,373</b>	<b>\$60,114.40</b>

**A.9** Motion that the Board of Education approves Tara Healy to perform Occupational Therapy services during Extended School Year program at a rate of \$80.00 per hour not to exceed 12 hours per week.

**A.10** Motion that the Board of Education approves the following resolution:

Be it resolved that the Brielle Board of Education approves the Memorandum of Agreement between it and the Brielle Education Association and attached salary guides (Attachment 10.A.10) covering the period from July 1, 2019 through June 30, 2021; and

Be it further resolved that the Board President and Board Secretary are authorized to execute the final contract document when placed in a form satisfactory to the Board and Board Counsel.

**A.11** Motion that the Board of Education approves the Spring Lake Heights School District to pay tuition for four students to attend the 2019-2020 Brielle ESY program July 1 through August 6, 2019.

**B. Finance**

**Roll Call**

**B.1** BE IT RESOLVED that the financial reports of the Secretary to the Board of Education and Treasurer of School Monies for May 30, 2019 which are in agreement be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23.2.11 (c)4 we certify that as of May 30, 2019 which after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- B.2** Motion that the Board of Education approves the budget transfers effective May 30, 2019.
- B.3** Motion that the Board of Education approves an additional June bills list for payment in July which will be approved at the July 24, 2019 Board meeting.
- B.4** Motion that the Board of Education in accordance with NJSIA 18A:21-2 and NJSIA 18A:7G-13, approves the transfer of anticipated excess current expense revenues and /or unexpected appropriations from the 2018-2019 school year to the Capital Reserve account in an amount not to exceed \$500,000.
- B.5** Motion that the Board of Education in accordance with NJSIA 18A:21-2 and NJSIA 18A:7G-13, approves the transfer of anticipated excess current expense revenues and /or unexpected appropriations from the 2018-2019 school year to the Maintenance Reserve account in an amount not to exceed \$500,000.
- B.6** Motion that the Board of Education approves the insurance renewal rates brokered by Holmes & McDowell from various insurance carriers for the 2019-2020 school year as listed:

<b>TYPE OF COVERAGE</b>	<b>Ins. Carrier</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>INC/(DEC)</b>
Property Package	NJSIG	14,367.00	15,522.00	8 %
General Liability	NJSIG	8,133.00	8,671.00	6.6 %
Electronic Data Processing	NJSIG	1,298.00	1,165.00	(10.2) %
Automobile	NJSIG	3,539.00	3,663.00	3.5 %
Crime	NJSIG	1,690.00	1,690.00	0
Equipment Breakdown	NJSIG	1,359.00	1,423.00	4.7 %
Student Accident	BMI /Bollinger	6,514.00	6,644.00	2%
Errors and Omissions	NJSIG	18,385.00	20,521.00	11.6 %

Public Official Bonds	Selective Ins. of America	1,872.00	1,872.00	0
Workers Compensation	NJSIG	62,720.00	63,989.00	2 %
Supplemental Indemnity Insurance	BMI Benefits	1,827.00	1,999.00	9.4%
Pollution/Mold Legal Liability	Beazley Eclipse	7,848.71	Pending	%
			w/out Pollution/ Mold	
<b>GRAND TOTAL</b>		<b>129,552.71</b>	<b>127,159.00</b>	<b>%</b>

**B.6** Motion that the Board of Education approves the monthly Horizon health and dental insurance renewal rates from Brown & Brown Advisors for the July 1, 2019 – June 30, 2020 year as listed:

<b>Horizon – Direct Access Plan</b>	<b>2018-2019</b>	<b>2019-2020</b>
Single	931.04	977.59
Husband & Wife	1,992.89	2,092.53
Family	2,377.21	2,496.07
Parent & Child	1,341.23	1,408.29
<b>Horizon – Traditional Plan</b>	<b>2018-2019</b>	<b>2019-2020</b>
Single	1,146.62	1,203.95
Husband & Wife	2,489.14	2,613.60
Family	2,912.80	3,058.44
Parent & Child	1,668.29	1,751.70
<b>Horizon – PPO Plan</b>	<b>2018-2019</b>	<b>2019-2020</b>
Single	1,079.29	1,133.25
Husband & Wife	2,342.98	2,460.13
Family	2,741.82	2,878.91
Parent & Child	1,570.31	1,648.83
<b>Horizon - OMNIA</b>	<b>2018-2019</b>	<b>2019-2020</b>
Single	758.87	796.81
Husband & Wife	1,527.04	1,603.39
Family	1,904.08	1,999.28
Parent & Child	1,127.89	1,184.29
<b>Percent Increase</b>		<b>5%</b>

**B.7** Motion that the Board of Education accepts the New Jersey’s Clean Energy Program incentive #1 check for \$8,627.33 for participation in the Pay for Performance grant.

**C. Buildings and Grounds** **Roll Call**

**D. Policy** **Roll Call**

**E. Personnel** **Roll Call**

**E.1** Motion that the Board of Education approves Extended School Year (ESY) staff as per Attachment 10.E.1.

**E.2** Motion that the Board of Education approves payment authorization for Business Administrator 2017-2018 Merit Goals completion as approved by the Executive County Superintendent. Attachment 10.E.2.

**E.3** Motion that the Board of Education accepts resignation letter for purposes of retirement from teacher Mary McKennedy effective June 30, 2019.

**E.4** Motion that the Board of Education approves Pamela Phillips as a Home Instruction teacher at a rate of \$33.00 per hour for the 2018-2019 school year.

**E.5** Motion that the Board of Education approves the following teacher aides for the 2019-2020 school year at the hourly rates indicated:

<i>Name</i>	<i>Salary</i>
Pending	\$ per hour/7 hrs per day/185 days
	\$ per hour/7 hrs per day/185 days
	\$ per hour/7 hrs per day/185 days
	\$ per hour/7 hrs per day/185 days
	\$ per hour/7 hrs per day/185 days
	\$ per hour/7 hrs per day/185 days
	\$ per hour/7 hrs per day/185 days
	\$ per hour/7 hrs per day/185 days
	\$ per hour/7 hrs per day/185 days
	\$ per hour/7 hrs per day/185 days

**E.6** Motion that the Board of Education approves the following substitute teachers and nurses for the 2019-2020 school year:

Substitutes	
Albanowski, Robert	Harm, Kristina
Asaro, Jeryl-Ann	Hurlburt, Diane
Baiardi, Courtney	Joudrey, Jessica
Becktel, Nicole	Kelly, Sean
Behan, John	Kinsky, Meghan
Bifulco, MaryAnn	Lauber, Lori
Black, Gina	LePore, Catherine
Boland, Lindsey	Lightbody, Jane
Buckle, David	Margetis, Ariana
Cervino, Raymond	McGowan, Carolyn
Chiarella, Sarah	McNicholas, Erin
Claudio, Alex	Mervine, Eileen
Conte, William	Mossa, Anna Maria (Mary)
Covert, Kaylee	Murray, Tracey
Crowder, Susan	O'Boyle, Tessa
D'Ambrosio, Nicole	Regan, Erinne
Davenport, Amanda	Rothman, Patricia
Dettlinger, Caroline	Schuett, Andrea
Doyle, Courtney	Smith, Beth
Dunn, Alana	Smith, Payton
Erickson, Ray	Sutor, Paul
Ernst, Cindy	Weinberger, Meghan
Gadarian, Barbara	Wodell, Colleen
Gigon, Susan	
Substitute Nurse	
Aldi, Shannon	Melillo, Gina
Braker, Katherine	Nieberlien, Lynn
Fuller, Brenda	Pantalone, Marla

**E.7** Motion that the Board of Education approves the extracurricular appointments for the 2019-2020 school year as follows:

2019-2020 EXTRA-CURRICULAR APPOINTMENTS			
POSITION	NAME	POSITION	NAME
<b>B.E.S.T.</b>	Golding, Katie	<b>HOMEWORK CLUB</b>	Fricano, Michael



	Hennessy, Kristin		Golding, Katie
	Labrecque, Stephen		Hennessy, Kristin
	Love, Jennifer		Hyland, Vanessa
	McAlary, Jillian		Jordan, Sarah
	Menture, Jami		Labrecque, Stephen
	Phillips, Pamela		Lembo, Elisanne
	Pinnella, Caitlin		Lohmann, Jean
<b>BEACON PROGRAM</b>	Finkenauer, Darlene(Sub)		Love, Jennifer
	Fricano, Michael		Pinnella, Caitlin
	Labrecque, Stephen(Sub)		Menture, Jami
	Hennessy, Kristin (Sub)		McAlary, Jillian
	Lembo, Elisanne		Paolella, Lisa
	O'Reilly, Elizabeth (Sub)		Thompson, Peggy
	Pinnella, Caitlin	<b>MASTER SCHEDULE</b>	Cardamone, Kelly
	Finkenauer, Darlene		
	Stover, Dana		
<b>BEACON PROGRAM ASSISTANTS</b>	Hoffman, Sarah		Yee, Kenn
	Neff, Francine	<b>MORNING MONITORS</b>	Chiasson, Brian (Gym)
	Roats, Pauline		Criscuolo, Elissa (APR)
	Sutton, Christel		Fricano, Michael (Gym)
	Sevastakis, Susan		Grady, Susan (APR)
	Mahon, Anthony (Sub)		
<b>DIAL 4 KINDERGARTEN SCREENING</b>	Love, Jennifer		Shaak, Cheryl (APR)
	Semple, Karen		Thompson, Peggy (Office)
	Shaak, Cheryl		
<b>CHAPERONES</b>	Cardamone, Kelly		
	Chiasson, Brian	<b>BUILDING USE FACILITATOR</b>	Pencinger, Elizabeth
	Fallon, Matthew	<b>BASEBALL COACH</b>	Labrecque, Stephen
	Finkenauer, Darlene	<b>BASKETBALL COACH GIRLS</b>	McAlary, Jillian
	Fricano, Michael	<b>BASKETBALL COACH BOYS</b>	Labrecque, Stephen
	Hennessy, Kristin	<b>BLAZER PATROL</b>	Petosa, Peter
	Hyland, Vanessa	<b>CHEERLEADING COACH</b>	Stover, Dana
	Jordan, Sarah	<b>CROSS COUNTRY COACH</b>	Dolan, Kim
	Labrecque, Stephen	<b>OLYMPIC NIGHT COACHES</b>	Chiasson, Brian
	Love, Jennifer		Fallon, Matthew
	McAlary, Jillian	<b>OLYMPIC NIGHT CHAPERONES</b>	Labrecque, Stephen
	McWilliams, JoAnn		Lembo, Elisanne
	North, Marissa		Love, Jennifer
	O'Reilly, Elizabeth	<b>SOCCER COACH GIRLS</b>	Cardamone, Kelly
	Petosa, Peter	<b>SOCCER COACH BOYS</b>	DeBenedetto, Peter
	Phillips, Pamela	<b>SOFTBALL COACH</b>	Cardamone, Kelly
	Pinnella, Caitlin	<b>STUDENT GOV'T ADV.</b>	O'Reilly, Beth

	Stover, Dana	<b>TECHNOLOGY COACH</b>	Mahon, Anthony
	Thompson, Margaret		Prol, Timothy
<b>DETENTION MONITORS</b>	Cardamone, Kelly	<b>THEATER CLUB LEADER</b>	McWilliams, JoAnn
	Labrecque, Stephen (Sub)	<b>THEATER CLUB ASST</b>	North, Marissa
	Lembo, Elisanne	<b>THEATER CLUB MUSIC</b>	Musso, Janet
	O'Reilly, Beth	<b>TV STUDIO ADVISOR</b>	DeBenedetto, Peter
<b>HOME INSTRUCTION</b>	Hennesy, Kristin	<b>TRACK &amp; FIELD SPRING</b>	Fallon, Matthew
	Labrecque, Stephen	<b>YEARBOOK ADVISOR</b>	Fallon, Matthew
	O'Reilly, Beth	<b>NEWSPAPER ADVISOR</b>	Hyland, Vanessa
	Petosa, Peter		
	Pinnella, Caitlin		

**E.8** Motion that the Board of Education approves the following staff to write summer curriculum not to exceed hours TBD per grade level/ teacher:

<b>Subject</b>	<b>Grade Level</b>	<b>Staff</b>
Social Studies	7,8	M. Fricano
Reading / Writing	K-3	K. Golding, J. Love, C. Pinnella, J. McAlary, M. Prendergast, C. Shaak
Financial Literacy	6-8	V. Hyland, P. Petosa

**11. Visitor’s Business** – Visitors are permitted to comment on agenda and non- agenda items at this time.

**12. Discussion**

**13. Payment of Bills**

Motion that the Board authorizes payment of the following June bills list and that the Secretary is authorized to draw warrants of the Treasurer in the total amount of \$ \_\_\_\_\_.

**14. Executive Session**

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act (Act) the Brielle Board of Education shall conduct a closed executive session pursuant to

the Personnel and Legal exceptions(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing : CSA Evaluation

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-2 no longer applies. There is an Executive Session planned.

**15. Adjournment**