

BRIELLE BOARD OF EDUCATION
Regular Action Meeting Minutes
Brielle, New Jersey
September 14, 2016

1. **Announcement** – There has been adequate notice of this meeting provided by the Board of Education January 14, 2016 notice in *The Coast Star* setting forth the date, time and place for this meeting. Similar notice has been posted in the Town Hall, the Brielle School Web Site, and the Borough Clerk has been notified.

2. **Roll Call**
Present: Mr. Colon, Mrs. Dettlinger, Mr. Hendricks (7:15 pm), Mr. Ingoglia, Mrs. Jones, Mr. Milancewich, Dr. Myszka Ostberg (7:02 pm), Mr. Pierciey
Absent: Mr. Vitale
Also Present: Mrs. Carlson, Mrs. Gorga

3. **Flag Salute**

4. **Approval of Minutes – Consent**
Motion by Mrs. Dettlinger and seconded by Mrs. Jones that the Board of Education accept the minutes of the August 24, 2016 Regular Public Meeting and Executive Session Meeting. Passed by unanimous consent.

5. **Presentations-**
Brielle Education Foundation donation
Mrs. Carlson and President John Pierciey accepted the \$35, 140.12 check from the Brielle Education Foundation. Mrs. Carlson thanked the foundation for their support and for the teacher grant program which allows teachers to request items that would not be able to be supported by the budget. The donation will be used for 140 additional new Chrome Book, a 3D printer and a color printer.

Nick Noe Eagle Scout Project- “De-Ducking”
President John Pierciey presented Nick Noe with a certificate of thanks for completing the De-Ducking project in the school’s small courtyard. Mrs. Carlson congratulated Nick Noe for the work that was done in making the courtyard look so nice. Pictures of the courtyard were shared with the board and audience using the new Promethean board.

6. **Visitor’s Business** – Visitors are permitted to comment on agenda items only at this time. No visitor’s business.

7. **Correspondence**

8. Committee Reports-

Finance- no report

Curriculum and Programs- no report

Buildings and Grounds- Mr. Milancewich's review of the recent meeting included the Comprehensive Maintenance Plan/ M-1 and the SWI camera proposal which are on the agenda for approval, 227 lockers from the 1960's are being replaced this week, the east parking lot shared project with the town is complete, some sidewalk and curbing was completed prior to school opening and proposals are being solicited for more sidewalk and curbing work.

Representative to Manasquan- no report

Personnel- no report

Negotiations- Mr. Colon reported that an October meeting is being scheduled.

Policy and Wellness- no report

Community Relations/Board Liaison- Mr. Colon reported that an October kick off meeting is being scheduled to begin the 100 year celebration project.

9. Administrative Report

Mrs. Carlson reported on the following:

- This year's opening day may have been the smoothest one we've had.
- The new parent tea went well and there is a student council-sponsored pizza lunch for new students planned for this week.
- Locker replacement is going well as it is being rolled out with replacements going on at night with no interruption to school. The lockers are well made and built. The students are excited about the new lockers and have begun decorating them.
- The staff in-service was held August 31 and September 1. Teachers had training on math, science, and social studies programs.
- New Chrome Books were distributed to the 5th and 6th graders this year. The 4th graders received the former 8th grade Chrome Books so grades 4-8 have their own Chrome Books.
- September 16th is the Ice Cream Social for grades Pre-K to 5th grade at 6:00 PM, September 15th at 7 PM is Back to School Night for Pre-K to 4th grade and September 22 is Back to School Night for grades 5-8 at 6:30 PM, the first school dance is next Friday.

- Geography Game Shows is September 15th & 16th and the PTO sponsors this wonderful program.

10. Action Items

A. Curriculum and Programs

Roll Call

A.1 Motion that the Board of Education approves the following staff members to attend professional development workshops/conferences as listed below:

| Staff Member | Conference/Workshop | Cost |
|---|--|--|
| Colin Sabia, Jillian McAlary, Kelly Cardamone, Jean Lohnmann, Beth O'Reilly | An Introduction to Teasing and Bullying, October 13, 2016, Law Center, New Brunswick, NJ 8:00 am- 3:30 pm | No fee, mileage |
| Ana McCloskey, Laura York, Jennifer Love (attending 3 meetings each) | Monmouth County M3 Professional Development Meetings, 9/16/16, 10/7,11/4,12/2, 2/3/2017, 3/3, 4/7, 5/5, 6/2, Long Branch, NJ | Fee \$75.00 each, plus mileage |
| Colin Sabia, Darlene Finkenauer, Jillian McAlary, Caitlin Pinnella | Schoolwide Literacy Workshop- Responsive Literacy, October 20, 2016, Princeton Marriott@Forrestal, Princeton, NJ 8:30 AM – 2:30 PM | Fee \$75 (no fee C. Sabia), plus mileage |
| Aileen Matt | AOTA Annual Conference, 3/30 – 4/4/2017, Philadelphia, PA | Fee \$676, plus mileage |
| Ray Erickson | Lead Sampling in School Facilities, NJDEP/NJDOE, September 26, 2016, Middlesex Cty Vo-Tech, East Brunswick, NJ 8:30 AM – 3:00 PM | No fee, Mileage |
| Anastacia McCloskey | NJASL fall conference, November 17 & 18, 2016, Long Branch, NJ | Fee \$250, plus mileage |
| Rosie Camoosa | HR roundtable, Hazlet, NJ September 22, 2016, | No fee, mileage |
| Darlene Finkenauer, Karen Semple | Just Words workshop, date TBD, Regional Professional Development, Eatontown, NJ | Fee \$245 each, plus mileage |
| Ana McCloskey | Library Link –NJCJRIC, 10/7/16, 12/1/16, 2/3/17,4/7/17, 6/9/17, Neptune Public Library, Neptune, NJ | No fee, plus mileage |

A.2 Motion that the Board of Education approves the following students to attend the Monmouth County Vocational School District for the 2016-2017 school year at the programs and tuition listed:

| Program | Number of Students | Annual Tuition |
|--|---------------------------|-----------------------|
| Academy of Allied Health & Science | 4 | \$ 6,240.00 |
| Biotechnology High School | 3 | \$ 6,240.00 |
| Communications High School | 10 | \$ 6,240.00 |
| High Technology High School | 3 | \$ 6,240.00 |
| Marine Academy of Science and Technology | 5 | \$ 6,240.00 |
| Career Center | 2 | \$ 5,400.00 |
| Shared-Time Regular Education | 3 | \$ 840.00 |
| Class Academy | 1 | \$5,920.00 |
| Total | 31 | |

- A.3** Motion that the Board of Education amends the doctor approved in action item A.11 on October 21, 2015 to a Neurodevelopmental evaluation by Dr. Vanna Amorapanth.

- A.4** Motion that the Board of Education accepts the Statement of Assurances for Paraprofessionals for the School Year 2016-2017 and submit these documents to the New Jersey Department of Education.

- A.5** Motion that the Board of Education accepts the Health and Safety Evaluation of School Buildings Checklist and authorizes submission to the New Jersey Department of Education.

- A.6** Motion that the Board of Education approves the Memorandum of Agreement with Law Enforcement for the 2016-2017 school year and authorizes submission to the New Jersey Department of Education.

- A.7** Motion that the Board of Education approves twelve 7th & 8th grade students to participate in an interscholastic competition at M.A.S.T. high school on Friday October 21, 2016 leaving Brielle School at 2:20 pm and returning at 8:30 PM. Ms. Kelly Cardamone is the chaperone. Parents are providing transportation and there is no cost to the students.

- A.8** Motion that the Board of Education approves students to participate in Olympic Night at Antrim School, Point Pleasant Beach, NJ from 5 PM – 9 PM on October 11, 2016 with a rain date of October 13, 2016. The Board of Education will pay the cost of transportation.

- A.9** Motion that the Board of Education approves Delta T Group to provide home instruction to a Brielle student at a rate of \$40 per hour not to exceed ten hours per week.

A motion was made by Mr. Hendricks and seconded by Dr. Myszka Ostberg to move items A.1 through A9 and carried by a unanimous roll call vote of 8-0.

B. Finance Roll Call

- B.1** BE IT RESOLVED that the financial reports of the Secretary to the Board of Education and Treasurer of School Monies for August 31, 2016 which are in agreement be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23.2.11 (c)4 we certify that as of August 31, 2016 which after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

- B.2** Motion that the Board of Education approves the budget transfers effective August 31, 2016.
- B.3** Motion that the Board of Education accepts the Extraordinary Aid payment of \$159,398.00 for the 2015-2016 school year.

A motion was made by Mrs. Dettlinger and seconded by Mr. Hendricks to move items B.1 through B.3 and carried by a unanimous roll call vote of 8-0.

C. Buildings and Grounds Roll Call

- C.1** Motion that the Board of Education approves the 2016-2017 M-1 and Comprehensive Maintenance Plan and authorizes submission to the New Jersey Department of Education.
- C.2** Motion that the Board of Education approves SWI camera proposal 8445-2-0 for \$27,255.00

A motion was made by Mr. Milancewich and seconded by Mrs. Dettlinger to move items C.1 and C.2 and carried by a unanimous roll call vote of 8-0.

D. Policy Roll Call

E. Personnel Roll Call

E.1 Motion that the Board of Education approves the following staff, no benefits, pending criminal history review.

| Name | Position | Salary/Rate of Pay | Effective date |
|------------------|--------------------------|--|----------------|
| Karen Jansen | Lunch aide | \$12.59 per hour x 2.5 hrs day x 171 days | 9/7/2016 |
| Karen Jansen | Substitute teacher | \$85.00 per day | 9/6/2016 |
| Theresa Karron | Lunch aide substitute | \$12.59 per hour x 2.5 | 9/7/2016 |
| Samantha Shaffer | Lunch aide substitute | \$12.59 per hour x 2.5 | 9/7/2016 |
| Susan Sevastakis | Extended Care substitute | \$14.00 per hour for up to 3 hours per day | 9/6/2016 |
| Marla Pantalone | Substitute Nurse | \$150.00 per day | 9/6/2016 |

E.2 Motion that the Board of Education approves medical leave for teacher Carolyn Vescovi beginning August 31, 2016.

E.3 Motion that the Board of Education approves Alice Kavanagh as a temporary instructional aide from August 31, 2016 through October 31, 2016 at a rate of \$13.94 per hour/ 7 hours per day with single benefits, pending criminal history review.

E.4 Motion that the Board of Education approves Taylor Latourette at step 1BA to replace special education teacher on medical leave beginning September 6, 2016 until leave is terminated.

E.5 Motion that the Board of Education approves the reduction of teacher aide hours to 5.5 hours at \$14.29 per hour for 185 days and addition of 2 special education teaching periods for Tracey Byrne at step 1 BA until further notice.

- E.6** Motion that the Board of Education approves the following extracurricular schedule D teachers for the 2016-2017 school year as per BEA contract.

| Teacher | Activity | Teacher Rate per hour |
|------------------|-------------------------|--------------------------------------|
| Matt Fallon | Olympic Night Coach | \$41/hour Not to Exceed 15 hours |
| Tim Wharton | Olympic Night Coach | \$41 per hour Not to Exceed 12 hours |
| Kristin Hennessy | Olympic Night Chaperone | \$27.50 /hour |
| Elise Lembo | Olympic Night Chaperone | \$27.50 /hour |
| Steve Labrecque | Olympic Night Chaperone | \$27.50 /hour |

- E.7** Motion that the Board of Education approve Mike Fricano as a home instruction teacher for the 2016-2017 school year at the BEA negotiated rate.
- E.8** Motion that the Board of Education approve Alison Crowley as a BEST after school program teacher. Salaries paid from ESSA/NCLB Title 1 grant account 20-232-100-100.

A motion was made by Mr. Ingolia and seconded by Mrs. Dettlinger to move items E.1 through E.8 and carried by a unanimous roll call vote of 8 -0.

- 11. Visitor’s Business** – Visitors are permitted to comment on agenda and non agenda items at this time. No visitor’s business.
- 12. Discussion**
- Mr. Ingolia commented on how many of our Brielle students attend the MCVSD academies and programs and applauded the teachers and administration. Dr. Ostberg also congratulated the teachers and administration on the number of Brielle students who attend these great programs.
 - Mrs. Dettlinger commended the administration on the handling of the personnel changes so close to school opening.
 - Mr. Hendricks and Mrs. Jones commented on the non-public bus pick-ups the first week of school.
 - Mr. Milancewich asked about financial transparency.

13. Payment of Bills

A motion was made by Dr. Myszka Ostberg and seconded by Mr. Hendricks that the Board authorizes payment of the following September 2016 bills and the Secretary is

authorized to draw warrants of the Treasurer in the amount of \$803,084.30 and carried by a unanimous vote of 8-0.

14. Executive Session

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act (Act) the Brielle Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exceptions(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing (category to be disclosed if Executive Session is called by the Board President or Superintendent): Personnel evaluation.

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-2 no longer applies. The Board of Education entered executive session at 7:48 pm.

15. Public Session- The Board returned to Public Session at 7:57 PM.

16. Adjournment

A motion to adjourn was made by Mr. Colon and seconded by Mrs. Jones. Meeting adjourned at 7:57 PM.

Respectfully Submitted,



Eileen Gorga
Business Administrator/Board Secretary