

BRIELLE BOARD OF EDUCATION
Regular Action Meeting Minutes
Brielle, New Jersey
October 19, 2016

- 1. Announcement** – There has been adequate notice of this meeting provided by the Board of Education January 14, 2016 notice in *The Coast Star* setting forth the date, time and place for this meeting. Similar notice has been posted in the Town Hall, the Brielle School Web Site, and the Borough Clerk has been notified.
- 2. Roll Call**
Present: Mr. Colon, Mrs. Dettlinger, Mr. Hendricks (7:13 PM), Mr. Ingoglia, Mrs. Jones, Mr. Milancewich, Dr. Myszka Ostberg, Mr. Pierciey, Mr. Vitale
Also Present: Mrs. Carlson, Mrs. Gorga
- 3. Flag Salute**
- 4. Approval of Minutes – Consent**
Motion by Dr. Myszka Ostberg and seconded by Mr. Ingoglia that the Board of Education accept the minutes of the September 14, 2016 Regular Public Meeting and Executive Session Meeting. Passed by unanimous consent.
- 5. Presentations**
Science Curriculum- Kelly Cardamone, Vanessa Hyland, Elise Lembo, Kenn Yee
Mrs. Carlson introduced the science work of the teachers and they presented the newly implemented science curriculum standards. The new standards are more performance based requiring students to acquire and apply real-world skills to hands on applications. Crosscutting involves ‘moving across the curriculum’ to include math, writing and other disciplines in science lessons.
- 6. Visitor’s Business** – Visitors are permitted to comment on agenda items only at this time. No visitor’s business.
- 7. Correspondence-** none
- 8. Committee Reports-**
Finance-no report
Curriculum and Programs-no report

Buildings and Grounds- Mr. Milancewich reviewed the Monday meeting and referred to the items on the agenda and upcoming projects.

Representative to Manasquan- Mr. Vitale reviewed Manasquan district's Tuesday meeting. He reported that there was a special education independent study completed. The board discussed a lack of space at the high school for any new programs. There was discussion about bringing back the alternative school if space can be found. There is another referendum planned for January 24, 2017 which includes HVAC upgrades, a TV studio, two science labs and an expansion of the footprint. Roof replacement, exterior and interior door replacements, door monitoring will not be included in this referendum.

Personnel-no report

Negotiations- Mr. Colon stated that there were two informal meetings; one with the BEA and one with administration to discuss high level non-salary issues. Another meeting is being scheduled.

Policy and Wellness- Mrs. Jones reported that the facility use and fee structure were updated and on the agenda for board approval.

Community Relations/Board Liaison- Mr. Colon reported that there was an informal kick-off meeting for the Brielle School's 100 year anniversary celebration.

9. Administrative Report

Mrs. Carlson reported on the following:

- The two back to school nights were very successful. 90% of the parents attended and provided positive feedback on the nights.
- The PTO sponsored the ice cream social.
- The class moms have been selected.
- The first student council dance was held.
- The student and class pictures were taken.
- The October walk to school event was very successful with an overwhelming number of students walking. There was a banner that was signed by all those who walked to school.
- The sports teams are in full swing with boys and girls soccer teams having 20 members each. There are 30 students participating on the cross country team. We have great coaches and students participating.
- The Olympic Night was a success with Brielle winning many events.
- The Fall Enrichment program is starting soon and over 70 students are signed up to participate.

- The teachers had an in-service day October 10th and learned about iReady, had PLC meetings and other professional development activities.
- The Halloween Parade will be held on Monday October 31st. No masks or clown costumes will be allowed in school or in the parade this year.
- There was an attempted child luring incident and Mrs. Carlson was in touch with Chief Palmer and the family. The Brielle Police will talk to the younger students, K-4th grades, about stranger danger. The Prosecutor’s Office comes yearly to talk to the 5-8th grade students about media and other threats.
- Looking forward, we have American Education week and parent conferences in November, and the IC Hope pumpkin contest and a haunted hallway.
- On November 17th there is an assembly on bullying titled Ryan’s Story for parents in Brielle and the MHS sending districts. On November 18th the assembly will be presented to Brielle students.

10. Action Items

A. Curriculum and Programs

Roll Call

A.1 Motion that the Board of Education approves the following staff members to attend professional development workshops/conferences as listed below:

Staff Member	Conference/Workshop	Cost
Anthony Mahon	Using Cutting Edge Tools & Strategies to Enhance World Language Learning, B.E.R.G. December 5-6, 2016, 8:00 AM – 3:10 PM, Cherry Hill, NJ	\$399.00 fee, plus mileage
Susan Martin	Practical Strategies for Helping Make Every Student a More Successful Writer, B.E.R.G. December 7, 2016, 8:30 AM – 3:30 PM, Cherry Hill, NJ	\$245.00, plus mileage
Eileen Gorga	NJASBO Professional Development Program (5); School Security & Emergency Management- 10/ 31/2016, Legal Negotiation Issues-11/15, FMLA/ Seniority/ HR issues, 1/24/17, Purchasing- 3/14, Audit Program Update- 4/27, 8AM – 2PM, Mt. Laurel, NJ	\$350.00 fee, plus mileage
Lisa Kenny	Supporting Social Skills Development, November 2, 2016, Including Children w/ Disabilities in General Education, December 6, 2016, Regional Professional Development Academy, Eatontown, NJ,	No fee, mileage only

	8:30 AM – 1:00 PM	
Kristin Solomon	LDTC Consortium, November 3, 2016, Millstone Middle School, 9:00AM – 12:00PM	No fee, mileage only
Kristin Solomon	Using Positive Behavior Support, Regional Professional Development Academy, December 8, 2016, Teaching Activities of Daily Living to Individuals with Autism, May 23, 2017, Eatontown, NJ, 8:30AM – 1:00PM	No fee, mileage only
Steve Labrecque	Designing Instruction for Grades 3-5, FEA Conference Center, November 4, 2016, Monroe, NJ, 9 AM – 2:30 PM	\$145 fee, plus mileage
Jeannette Ramsey	Designing Instruction for Grades 6-8, FEA Conference Center, November 16, 2016, Monroe, NJ, 9 AM – 2:30 PM	\$145 fee, plus mileage
Diane Lomet	Designing Instruction for Grades 9-12, FEA Conference Center, December 7, 2016, Monroe, NJ, 9 AM – 2:30 PM	\$145 fee, plus mileage
Patricia Emerson, Dana Stover	NCTE & ALAN Convention, November 17 – 22, 2016, Atlanta, GA, 9 AM – 4 PM	\$445.00 fee, \$245.00 transportation, \$550.00 lodging Total=\$1,241.00 each
Jennifer Love	Reading & Writing Workshop, Teacher's College- Columbia University, NY, NY, October 22, 2016, 9 AM – 3 PM	No fee, mileage only

A.2 Motion that the Board of Education approves the Safety Manual for 2016-2017 as per Attachment 10.A.2.

A.3 Motion that the Board of Education approve the following resolution to submit DPR and Statement of Assurances for New Jersey Quality Single Accountability Continuum for the School Year 2016-2017 and submit these documents to the New Jersey Department of Education;

Whereas, the Brielle Board of Education in the County of Monmouth is undergoing evaluation under NJ QSAC for the 2016-2017 school year, and

Whereas, N.J.A.C 6A:30-3.2 (f) requires participating school districts to hold a public meeting to approve the submission of the district's DPR responses and the Statement of Assurance with respect to this process, and

Whereas, the Brielle Board of Education in the County of Monmouth has reviewed the districts DPR responses and Statement of Assurance and hereby approves these documents.

Now Therefore Be It Resolved, that the Brielle Board of Education does hereby authorize the Superintendent of Schools to submit the attached DPR and Statement of Assurances to the Commissioner of Educations in compliance with the provisions of N.J.A.C. 6A:30-3.2 (f)

- A.4** Motion that the Board of Education approves a Joint Transportation Agreement between Point Pleasant Borough and Brielle to transport one Brielle resident student attending Point Pleasant Borough High School for the 2016-2017 school year at an annual cost of \$5,175.00 as per Attachment 10.A.4.
- A.5** Motion that the Board of Education approves an Assistive Technology evaluation for one out of district Brielle student, to be completed through Family Resource Associates in Shrewsbury for \$480 plus \$40.00 for each half hour of travel time.
- A.6** Motion that the Board of Education approves the participation in the Sustainable Jersey for Schools program including the establishment of a Green Team and a resolution for submission of grant applications as per Attachment 10.A.6.
- A.7** Motion that the Board of Education approves the School Nursing Service Plan for 2015-2016, as per Attachment 10.A.7, in accordance with N.J.A.C. 6:8-2.1 and submit to the Monmouth County Office of Education.
- A.8** Motion that the Board of Education approves and adopts Grades 6-8 Science Curriculum in alignment with Science Standards adopted by the NJ State Board September 2016.
- A.9** Motion that the Board of Education approves and adopts the Grades 6-12 Science Standards Curricula.
- A.10** Motion that the Board of Education approves the submission of the 2015 – 2016 NJDOE School Self-Assessment for Determining HIB Grades for Brielle Elementary School under the Anti-Bullying Bill of Rights Act and the Statement of Assurances to the New Jersey Department of Education as per Attachment 10.A.10.

- A.11** Motion that the Board of Education approve unpaid leave of absence for teacher Ann Sullivan in accordance with the New Jersey Family Leave Act on the following dates; October 24-28, 2016; January 30 – February 3, 2017; March 13-17, 2017; May 15-19, 2017.
- A.12** Motion that the Board of Education approves Nilda Collazo to provide a bi-lingual speech evaluation at a cost of \$575 to one student.
- A.13** Motion that the Board of Education approve Marissa Furnari, Monmouth University student, to complete a 300 hour school counseling internship with Beth O'Reilly during the 2016-2017 school year.
- A.14** Motion that the Board of Education approves 45 kindergarteners, chaperones Mrs. Shaak, Ms. Hellman, Mr. DeBenedetto, and class moms to walk to Green Acres Park, Brielle, NJ leaving the school at 10:30 AM and returning at 11:30 AM. Students will pay \$3.00 for a pumpkin and there is no other cost.

A motion was made by Mr. Hendricks and seconded by Mrs. Dettlinger to move items A.1 through A.14 and carried by a unanimous roll call vote of 9-0.

B. Finance

Roll Call

- B.1** BE IT RESOLVED that the financial reports of the Secretary to the Board of Education and Treasurer of School Monies for September 30, 2016 which are in agreement be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23.2.11 (c)4 we certify that as of September 30, 2016 which after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- B.2** Motion that the Board of Education approves the budget transfers effective September 30, 2016.
- B.3** Motion that the Board of Education accepts with appreciation the \$33,072.52 donation from the Brielle Education Foundation.

- B.4** Motion that the Board of Education approves a one year contract with Verizon Wireless using the NJ State Contract for one cell phone for use by the Beacon aftercare program at a cost of \$19.99 per month plus applicable fees and taxes.
- B.5** Motion that the Board of Education approves the Manasquan High School Special Education Tuition billing for 2016-2017 for eight students at \$21,445 each for a total of \$171,560.00 and the 2014-2015 special education tuition adjustment of \$21,394.00 for a grand total of \$192,954.00.
- B.6** Motion that the Board of Education accepts an anonymous \$25.00 donation from the Capella University Inspire Giving program.

A motion was made by Mr. Vitale and seconded by Mr. Ingoglia to move items B.1 through B.6 and carried by a unanimous roll call vote of 9-0.

C. Buildings and Grounds

Roll Call

- C.1** Motion that the Board of Education approves Daisy Troop 1101 to use the school for the 2016-2017 school year as per Policy 7510.
- C.2** Motion that the Board of Education approves Garden State Fire and Security Alarm Company to replace a panel at a cost of \$700.00.
- C.3** Motion that the Board of Education designate Eileen Gorga, Business Administrator as Integrated Pest Management Coordinator for the 2016-2017 school year.
- C.4** Motion that the Board of Education approve the purchase of 20 classroom chairs and a chair dolly from Tanner School & Office Furniture at a cost of \$1,425.21 as per Attachment 10.C.4.
- C.5** Motion that the Board of Education approve renewal of security camera maintenance annual agreement from SWI at a cost of \$2,893.92.
- C.6** Motion that the Board of Education approve the amended 2016-2017 Facilities Use Fee Schedule and Organizations List as per Attachment 10.C.6.

- C.7** Motion that the Board of Education approves the Business Administrator to make an application to participate in the Direct Install program.
- C.8** Motion that the Board of Education approves Brooklyn Kiln Works to make necessary repairs to kiln at a cost of \$1,238.50.
- C.9** Motion that the Board of Education approves Downes Forest Products to supply and install playground mulch at a cost of \$1,300.00. Pricing as per MRESC Co-op.
- C.10** Motion that the Board of Education approves Mark Woszczak Mechanical Contractors to excavate and grade the courtyard, and repair and replace sidewalk and curbing on Union Lane at a cost of \$35,911.50.

A motion was made by Mr. Milancewich and seconded by Mr. Ingoglia to move items C.1 through C.10 and carried by a unanimous roll call vote of 9-0.

D. Policy Roll Call

- D.1** Motion that the Board of Education approves the Brielle Board of Education Sustainable Policy on the First Reading.

A motion was made by Mrs. Jones and seconded by Mr. Hendricks to move item D.1 and carried by a unanimous roll call vote of 9-0.

E. Personnel Roll Call

- E.1** Motion that the Board of Education approves Alice Kavanagh as a temporary instructional aide from October 31, 2016 through November 30, 2016 at a rate of \$13.94 per hour/ 7 hours per day with single benefits.
- E.2** Motion that the Board of Education amends the September 14, 2016 approval of Mike Fricano from a home instruction teacher to homework club teacher for the 2016-2017 school year at the BEA negotiated rate. Salaries paid from ESSA/NCLB Title 1 grant account 20-232-100-100.
- E.3** Motion that the Board of Education approves the termination of employment for custodian Richard Andrejack as of October 12, 2016.

- E.4** Motion that the Board of Education approves Lynn Neiberlien as a substitute nurse for the 2016-2017 school year at a rate of \$150 per day, pending criminal history review.
- E.5** Motion that the Board of Education approves Anthony Mahon and Joann McWilliams as dance chaperones for the 2016-2017 school year as per the BEA contracted rate.
- E.6** Motion that the Board of Education approve Anthony Mahon and Tim Prol as joint Technology Coaches for the 2016-2017 at a stipend of \$1,400 each as per BEA contract.

A motion was made by Mr. Ingoglia and seconded by Dr. Myszka Ostberg to move items E.1 through E.6 and carried by a unanimous roll call vote of 9-0.

- 11. Visitor’s Business** – Visitors are permitted to comment on agenda and non agenda items at this time. No visitor’s business.
- 12. Discussion**
 - Mr. Pierciey brought up the topic of reducing the size of the Brielle Board from nine to seven members because it has been hard to obtain candidates to run for the BOE.
 - Mr. Milancewich talked about a High Technology High School STEM program for 5th & 6th grade girls.
- 13. Payment of Bills**

A motion was made by Mr. Vitale and seconded by Dr. Myszka Ostberg that the Board authorizes payment of the following September 2016 bills and the Secretary is authorized to draw warrants of the Treasurer in the amount of \$1,530,210.23 and carried by a unanimous vote of 9-0.
- 14. Executive Session**

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act (Act) the Brielle Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exceptions(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing (category to be disclosed if Executive Session is called by the Board President or Superintendent):

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-2 no longer applies. There was no Executive Session.

15. Adjournment

A motion to adjourn was made by Mr. Ingoglia and seconded by Mr. Milancewich. Meeting adjourned at 8:25 PM.

Respectfully Submitted,



Eileen Gorga

Business Administrator/Board Secretary