

**BRIELLE BOARD OF EDUCATION**  
**Regular Action Meeting Minutes**  
**Brielle, New Jersey**  
**November 16, 2016**

1. **Announcement** – There has been adequate notice of this meeting provided by the Board of Education January 14, 2016 notice in *The Coast Star* setting forth the date, time and place for this meeting. Similar notice has been posted in the Town Hall, the Brielle School Web Site, and the Borough Clerk has been notified.
  
2. **Roll Call**  
**Present:** Mr. Colon, Mrs. Dettlinger, Mr. Hendricks (7:15pm), Mrs. Jones, Mr. Milancewich, Dr. Myszka Ostberg, Mr. Pierciey, Mr. Vitale (7:05pm)  
**Absent:** Mr. Ingoglia  
**Also Present:** Mrs. Carlson, Mrs. Gorga
  
3. **Flag Salute**
  
4. **Approval of Minutes – Consent**  
Motion by Mr. Colon and seconded by Mrs. Dettlinger that the Board of Education accept the minutes of the October 19, 2016 Regular Public Meeting. Passed by unanimous consent.
  
5. **Presentations**  
**Media Presentation-** Mrs. Carlson introduced the new media specialist Ana McCloskey. Ms. McCloskey reviewed several instructional tools used in the media center including e-books, interactive apps, CAD and coding programs. Examples of student work were shared with the board and audience.
  
6. **Visitor’s Business** – Visitors are permitted to comment on agenda items only at this time. No visitor’s business.
  
7. **Correspondence-** none
  
8. **Committee Reports-**  
Finance- Mr. Vitale reported that a finance meeting is being scheduled for after Thanksgiving to review projects and budget.

Curriculum and Programs- Mr. Hendricks discussed the items from a recent meeting including the Little Blazers Preschool open house to be held December 7<sup>th</sup>, the pen pal program for the 8<sup>th</sup> graders, the Internet Smoothwall software, and fundraising for the 8<sup>th</sup> grade trip.

Buildings and Grounds- Mr. Milancewich reviewed the items on the agenda for approval.

Representative to Manasquan- Mr. Vitale reviewed the recent Manasquan BOE meeting and discussed the uses of the \$215,000 future ready grant Manasquan was recently awarded, the new Academy of Public Safety that is accredited through Georgian Court University, and that Mr. Vitale has joined the ad hoc budget committee.

Personnel- no report

Negotiations- Mr. Colon reported that he is waiting on dates for the next negotiations meeting which is expected to be in December.

Policy and Wellness- no report

Community Relations/Board Liaison- Mr. Colon reported that the BEF event held in November was a successful and well-attended event raising money for Brielle School technology. The 8<sup>th</sup> grade trip fundraising efforts were also discussed.

**9. Administrative Report**

Mrs. Carlson reported on the following:

- Fundraising ideas for the 8<sup>th</sup> grade trip and dance were discussed. One event is a Coastal Living donation night scheduled for December 8<sup>th</sup>.
- The 8<sup>th</sup> grade dance is being rescheduled due to a conflict with the trip.
- The BOE election results are Karen Ostberg being reelected and three other write-in candidates receiving over 100 votes each. The county has to certify the results before the two successful write-in candidates can be announced. Official results are expected the week of November 21<sup>st</sup>.
- Preschool signs advertising the December 7<sup>th</sup> open house were distributed throughout Brielle.
- The BEF raised \$35,000 in one night from generous Brielle parents and community members. It was a wonderful event.

- Mrs. Carlson thanked the board for allowing her to attend the NJSBA conference where classes and networking opportunities were valuable.
- November 14-18 is National Education week. This week is also parent conferences.
- Brielle is hosting Ryan’s Story presentation for sending district parents on Thursday 11/17 and on Friday 11/18, Sea Girt and Brielle 7<sup>th</sup> and 8<sup>th</sup> graders will see the presentation.
- The National Honor Society induction was held this week at Manasquan High School. Several Brielle students were inducted and chose to bring Brielle Elementary staff to attend the induction with them.

**10. Action Items**

**A. Curriculum and Programs**

**Roll Call**

**A.1** Motion that the Board of Education approves the PTO Fall Enrichment program for the period of October 26, 2016 through December 16, 2016 at a rate of \$41 per hour for the staff members listed. The PTO will reimburse the District for the cost of these sessions.

<i>Title of Course</i>	<i>Instructor</i>	<i>Times</i>
Cupcake Decorating	Jami Menture	Fridays 3:05-4:05 pm
Fun with Chocolate	Jami Menture	Wednesdays & Thursday 3:05-4:05 pm
Judge & Jury	Jennifer Love	Wednesdays 3:05-4:05 pm
Just Run	Jennifer Love	Fridays 3:05-4:05 pm
Photoshop	Peter Petosa	Wednesdays & Thursday 3:05-4:05 pm
Playground Games	Alison Crowley	Wednesdays 3:05-4:05 pm
Scrapbooking	Alison Crowley	Thursdays 3:05-4:05 pm
Board Game Frenzie	Jennifer Love	Thursdays 3:05-4:05 pm

**A.2** Motion that the Board of Education approves the Eighth Grade Trip to Gettysburg, PA and Hershey, PA on June 8 and June 9, 2017 to be paid by the students and bus transportation cost of \$5,800.00 to be paid by the Board of Education.

**A.3** Motion that the Board of Education approves Occupational Therapy Associated of Princeton, LLC to provide an independent therapy evaluation for one student at a cost of \$750.00; Brielle BOE paying \$400.00 and parent paying \$350.00.

- A.4** Motion that the Board of Education amends July 20, 2016 approval for item A.7 to read; Motion that the Board of Education approves Occupational Therapy Associated of Princeton, LLC to provide an independent therapy evaluation for one student at a cost of \$750.00.
  
- A.5** Motion that the Board of Education approves a bi-lingual speech evaluation for one student provided by Nilda Collaza at a cost of \$575.00.

**A motion was made by Mr. Hendricks and seconded by Dr. Myszka Ostberg to move items A.1 through A.5 and carried by a unanimous roll call vote of 8-0.**

**B. Finance**

**Roll Call**

- B.1** BE IT RESOLVED that the financial reports of the Secretary to the Board of Education and Treasurer of School Monies for October 31, 2016 which are in agreement be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23.2.11 (c)4 we certify that as of October 31, 2016 which after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- B.2** Motion that the Board of Education approves the budget transfers effective October 31, 2016.
  
- B.3** Motion that the Board of Education approve the Manasquan High School Resource Room billing for the 2015-2016 school year in the amount of \$143,175.31.
  
- B.4** Motion that the Board of Education approve Pitney Bowes Local FMV 60 month lease for postage meter at a quarterly cost of \$445.05.

**A motion was made by Mr. Vitale and seconded by Mr. Hendricks to move items B.1 through B.4 and carried by a unanimous roll call vote of 8-0.**

**C. Buildings and Grounds**

**Roll Call**

- C.1** Motion that the Board of Education approve Irven Bob Miller, Inc. to make emergency boiler repairs to Boiler #1 at a cost of \$4,795.00
- C.2** Motion that the Board of Education approve Simplify Chemical Solutions to provide eight carpets for a total of \$4,839.44. Price as per MRESC co-op #65MCESCCPS.
- C.3** Motion that the Board of Education approve All Around Fence to supply and install 54" fence in the east playground area at a cost of \$2,550.00.
- C.4** Motion that the Board of Education approve Liberty Lines & Sealcoating to re-stripe the west parking lot at a cost of \$1,695.50.

**A motion was made by Mr. Milancewich and seconded by Mr. Colon to move items C.1 through C.4 and carried by a unanimous roll call vote of 8-0.**

**D. Policy**

**Roll Call**

- D.1** Motion that the Board of Education approves the Brielle Board of Education Sustainable Policy on the Second Reading.

**A motion was made by Mrs. Jones and seconded by Mr. Hendricks to move item D.1 and carried by a unanimous roll call vote of 8-0.**

**E. Personnel**

**Roll Call**

- E.1** Motion that the Board of Education approves Alice Kavanagh as a temporary instructional aide from November 30, 2016 through December 31, 2016 at a rate of \$13.94 per hour/ 7 hours per day with single benefits.
- E.2** Motion that the Board of Education amends approval of Dance Chaperones to be approval of Chaperones for any extracurricular activity at a rate of \$27.50 per hour as per the BEA contract.

- E.3** Motion that the Board of Education approves Katie Golding as a one to one instructional aide for a special education student for six hours during PTO Enrichment as per her current hourly rate.
- E.4** Motion that the Board of Education approves medical leave for teacher Janney Petrone beginning December 6, 2016 through January 13, 2017.
- E.5** Motion that the Board of Education approves Katie Golding to replace teacher Ms. Petrone on medical leave beginning December 6, 2016 through January 13, 2017 at a rate of \$200.00 per day.
- E.6** Motion that the Board of Education approves Hugo Tobon as full time night custodian at an annual salary of \$28,500 prorated. Pending criminal history review.

**A motion was made by Mrs. Dettlinger and seconded by Mrs. Jones to move items E.1 through E.6 and carried by a unanimous roll call vote of 8-0.**

**11. Visitor's Business** – Visitors are permitted to comment on agenda and non agenda items at this time. No visitor's business.

**12. Discussion**

- Mr. Milancewicz asked about the Peer Leaders program and Mrs. Carlson reviewed the program and explained that this year 80 students applied for approximately 35 spots.
- President Pierciey reminder board members not to reply-to-all to emails and to send any items for the entire board to Mrs. Gorga to distribute via email.

**13. Payment of Bills**

A motion was made by Mr. Vitale and seconded by Mr. Colon that the Board authorizes payment of the following November 2016 bills and the Secretary is authorized to draw warrants of the Treasurer in the amount of \$1,303,487.86 and carried by a unanimous vote of 8-0.

**14. Executive Session**

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act (Act) the Brielle Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exceptions(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing (category to be disclosed if Executive Session is called by the Board President or Superintendent):

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-2 no longer applies. There was no Executive Session.

**15. Adjournment**

A motion to adjourn was made by Mr. Colon and seconded by Mrs. Jones. Meeting adjourned at 8:33 PM.

Respectfully Submitted,



Eileen Gorga

Business Administrator/Board Secretary