

BRIELLE BOARD OF EDUCATION
Regular Action Meeting Minutes
Brielle, New Jersey
December 14, 2016

1. **Announcement** – There has been adequate notice of this meeting provided by the Board of Education January 14, 2016 notice in *The Coast Star* setting forth the date, time and place for this meeting. Similar notice has been posted in the Town Hall, the Brielle School Web Site, and the Borough Clerk has been notified.

2. **Roll Call**
Mr. Colon, Mrs. Dettlinger, Mr. Hendricks (7:41 pm), Mr. Ingoglia, Mrs. Jones, Mr. Milancewich (7:16 pm), Dr. Myszka Ostberg (7:15 pm), Mr. Pierciey, Mr. Vitale
Also Present: Mrs. Carlson, Mrs. Gorga

3. **Flag Salute**

4. **Approval of Minutes – Consent**
Motion by Mr. Colon and seconded by Mr. Ingoglia that the Board of Education accept the minutes of the November 16, 2016 Regular Public Meeting. Passed by unanimous consent.

5. **Presentations**
IC Hope’s Journey to Governor’s Cup Award- Mrs. Carlson introduced six representatives of the IC Hope class, and their teacher Mr. Fallon, who described the fundraising activities they have undertaken so far this year for the benefit of the Monmouth County Food bank, the Wounded Warrior Project, and the Church in Brielle. The projects included games for Brielle students that raised funds, can drives, Turkey – grams, Reindeer food sales, and volunteering at the Food bank sorting food.

QSAC Monitoring Equivalency Waiver presentation-Mrs. Carlson presented the waiver process and the scores that allowed Brielle school to apply for a QSAC waiver.

Board Member presentations- Mrs. Carlson presented plaques to President John Pierciey and Board Member Ed Hendricks in appreciation for their six years each of service to the children of Brielle. Mrs. Carlson also thanked their families for sharing their dad/husband for all the board and committee meetings over the years. Both men will be missed.

6. **Visitor’s Business** – Visitors are permitted to comment on agenda items only at this time. No visitor’s business.

7. **Correspondence-** none

8. **Committee Reports-**

Finance- Mr. Vitale reported on the audit review held with the Finance Committee and auditor prior to the board meeting. The school is in very good financial shape at this time.

Curriculum and Programs- no report

Buildings and Grounds- Mr. Milancewich reviewed the major renovations and purchases for the year which included new lockers, the redesign and paving of the east parking lot completed in conjunction with the Brielle Borough, the addition of fences around the pre-school playground and near the basketball courts, concrete curbing and sidewalk replacements in front of the school, cafeteria equipment, and additional cameras inside and outside the school. The window replacement project is underway now which replaces windows from the 1950's.

Representative to Manasquan- no report

Personnel- no report

Negotiations- Mr. Colon reported that there is a negotiations committee meeting scheduled with the administration and negotiations attorney for January 9, 2017. The committee is awaiting feedback on a prior meeting from the BEA.

Policy and Wellness- no report

Community Relations/Board Liaison- Mr. Colon applauded the IC Hope class for finding those who need help in the community and for their volunteer efforts outside of school hours.

9. **Administrative Report**

Mrs. Carlson reported on the following:

- Many children participate in after school activities including the following; there are 15 boys and 15 girls in the basketball program, 24 cheerleaders, 80 students in the drama program and 100 children participating in the band and chorus program.
- Sixty-four honor roll students attended the breakfast today. These students have straight A's and are also members of Peer Leaders, Student Council and various

sports teams. The staff encourages students through coaching, being advisors, and being enrichment teachers after school hours.

- The Little Blazers Open House for new pre-school students was held December 7th and several potential new families attended and toured the pre-school room and the school.

10. Action Items

A. Curriculum and Programs

Roll Call

A.1 Motion that the Board of Education approves 30 students from the IC Hope class to travel to the Monmouth County Foodbank, Neptune, NJ on Monday November 28, 2016 from 12:00 - 2:30 PM. Chaperones are Matt Fallon and parents Mrs. Harms, Mrs. Wilderotter, Mrs. McCarthy, Mrs. Chermak. Students are being transported by parents.

A.2 Motion that the Board of Education approves Advancing Opportunities to perform an Augmentative Communication Evaluation for one out of district student at a cost of \$1,200 plus \$60.00 for travel.

A.3 Motion that the Board of Education amends August 24, 2016 tuition approval for one student attending Point Pleasant Borough High School from \$32,125.00 to \$37,949.00. Also amending ARC tuition from \$5,760.00 to per diem of days attended.

A.4 Motion that the Board of Education approve the following resolution:

WHEREAS, the Brielle School District has been designated as “high performing” and has met an Equivalent Process demonstrating continued compliance with QSAC Regulations; and

WHEREAS, the Superintendent confirms that the Brielle School District has informed the Board of Education as well as stakeholder groups, members of the public and District staff of continued QSAC Compliance by way of informational updates;

NOW THEREFORE BE IT RESOLVED, upon recommendation of the Superintendent, to approve the QSAC Equivalency Application to extend the Brielle School District’s QSAC certification as a high performing district for an additional three years as per Attachment 10.A.4; and

BE IT FURTHER RESOLVED, to submit the QSAC Equivalency Application, together with the Board’s Certified Resolution, to the Monmouth County Office of Education for approval and subsequent submission to the NJ Department of Education’s QSAC Office.

- A.5** Motion that the Board of Education approves 35 students from Peer Leaders to travel to the Care One Nursing Home, Wall, NJ on Wednesday December 21, 2016 from 10:00 AM - 11:30 AM. Chaperones are Beth O’Reilly, Adrienne Mahon and Kereth Looney. The Board of Education is providing bus transportation at a cost of \$200.00.
- A.6** Motion that the Board of Education approves purchase of 16 iPads and covers and 3 Smart Keyboards for the BEST program at a cost of \$10,495.00 to be paid from Title I Grant account # 20-232-100-600-00.
- A.7** Motion that the Board of Education approves 35 students to attend a full day Peer Leader training on December 12, 2016 at Manasquan High School. Chaperones are Mrs. O’Reilly, Mrs. Mahon and Nurse Looney. Students will be transported by their parents. There is no cost to the students.
- A.8** Motion that the Board of Education approves the following staff members to attend professional development workshops/conferences as listed below:

Staff Member	Conference/Workshop	Cost
A. McCloskey, J. Love, L. York	MC3 Winter Summit, January 10, 2017, 8:30 AM – 2:45 PM, Monmouth University, West Long Branch, NJ	No fee, mileage only
Vanessa Hyland	Teens & Tweens Yoga and Mindfulness Teacher Training, January 20-22, 2017, 6pm-9pm, 11am-7pm, 11am-3pm respectively, Drishti Power Yoga, Wall, NJ	\$350.00 fee

- A.9** Motion that the Board of Education approve one FBA evaluation by NJ CARE for an elementary student not to exceed a cost of \$735.00.

A motion was made by Mr. Hendricks and seconded by Mrs. Jones to move items A.1 through A.9 and carried by a unanimous roll call vote of 9-0.

B. Finance

Roll Call

B.1 BE IT RESOLVED that the financial reports of the Secretary to the Board of Education and Treasurer of School Monies for November 30, 2016 which are in agreement be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23.2.11 (c)4 we certify that as of November 30, 2016 which after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

B.2 Motion that the Board of Education approves the budget transfers effective November 30, 2016.

B.3 Motion that the Board of Education accepts the Comprehensive Annual Financial Report for the Fiscal Year ended June 30, 2016, the Auditor's Management Report prepared by Robert A. Hulsart & Company, and the Corrective Action Plan and authorizes its submission to the New Jersey Department of Education.

B.4 Motion that the Board of Education approve Phoenix Advisors, LLC to provide Continuing Disclosure Agent services at an annual cost of \$850.00 and to be designated as Independent Registered Municipal Advisor for the Brielle Board of Education at no additional cost as per attachment 10.B.4.

A motion was made by Mr. Vitale and seconded by Mr. Hendricks to move items B.1 through B.4 and carried by a unanimous roll call vote of 9-0.

C. Buildings and Grounds

Roll Call

C.1 Motion that the Board of Education approves \$21,800 change order from Panoramic Window & Door Systems, Inc. as per attachment 10.C.1.

C.2 Motion that the Board of Education approves Johnson Restaurant Equipment, Inc. provide cafeteria equipment in the amount of \$10, 928.33 to be paid from food service enterprise account # 60-910-310-500. Three quotes were requested from vendors.

- C.3** Motion that the Board of Education approves Classic Sport Floors to screen, clean and re-coat the gym and All Purpose room floors at a cost of \$2,600.00 as per attachment 10.C.3.
- C.4** Motion that the Board of Education approves KLT Sales & Service, Inc. to provide acoustical panels for the band room at a cost of \$8,829.00 as per attachment 10.C.4. Two quotes were obtained from vendors.
- C.5** Motion that the Board of Education approves the disposal of approximately sixty Kensington laptop sleeves that are no longer worthy to serve as instructional tools in accordance with Policy 7300 Disposal of Property.
- C.6** Motion that the Board of Education approve facility use for Kindercare in January 2017 as a Class II facilities use organization.

A motion was made by Mr. Milancewich and seconded by Dr. Myszka Ostberg to move items C.1 through C.6 and carried by a unanimous roll call vote of 9-0.

- D. Policy** **Roll Call**
- E. Personnel** **Roll Call**

- E.1** Motion that the Board of Education approves Alice Kavanagh as a temporary instructional aide from January 1, 2017 through January 31, 2017 at a rate of \$13.94 per hour/ 7 hours per day with single benefits.
- E.2** Motion that the Board of Education approves the following staff, pending criminal history review:

Valerie Rivera	Substitute Lunch Aide
Valerie Rivera	Substitute for Extended Care
Karen Jansen	Substitute for Extended Care
Kelly Bugliaro	Morning Monitor
Kelly Bugliaro	Home Instruction teacher

A motion was made by Mr. Ingoglia and seconded by Mrs. Dettlinger to move items E.1 and E.2 carried by a unanimous roll call vote of 9-0.

11. Visitor's Business – Visitors are permitted to comment on agenda and non agenda items at this time. No visitor's business.

12. Discussion

13. Payment of Bills

A motion was made by Mr. Vitale and seconded by Mr. Ingoglia that the Board authorizes payment of the following December 2016 bills and the Secretary is authorized to draw warrants of the Treasurer in the amount of \$893,281.37 and carried by a unanimous vote of 9-0.

14. Executive Session

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act (Act) the Brielle Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exceptions(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing (category to be disclosed if Executive Session is called by the Board President or Superintendent):

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-2 no longer applies. There is a not an Executive Session planned.

15. Adjournment

A motion to adjourn was made by Mr. Hendricks and seconded by Dr. Myszka Ostberg. Meeting adjourned at 8:32 PM.

Respectfully Submitted,



Eileen Gorga
Business Administrator/Board Secretary