

BRIELLE BOARD OF EDUCATION
Regular Action Meeting Minutes
Brielle, New Jersey
February 22, 2017

1. **Announcement** – There has been adequate notice of this meeting provided by the Board of Education January 12, 2017 notice in *The Coast Star* setting forth the date, time and place for this meeting. Similar notice has been posted in the Town Hall, the Brielle School Web Site, and the Borough Clerk has been notified.

2. **Roll Call**

Present: Mr. Colon, Mrs. Dettlinger, Mrs. Jones, Dr. Stephen LaValva, Mr. Joseph LePore, Mr. Milancewich

Absent: Mr. Ingoglia, Dr. Myszka Ostberg, Mr. Vitale

Also Present: Mrs. Carlson, Mrs. Gorga

3. **Flag Salute**

4. **Approval of Minutes – Consent**

Motion by Mrs. Dettlinger and seconded by Mrs. Jones that the Board of Education accept the minutes of the January 18, 2017 Regular Public. Passed by unanimous consent.

5. **Presentations**

- Piloting Publishing Software- Trish Emerson and Dana Stover shared visual examples of seventh and eighth grade students' projects using LucidPress. The projects can be seen on the school web sites of both Ms. Emerson and Ms. Stover.

6. **Visitor's Business** – Visitors are permitted to comment on agenda items only at this time. No visitor's business.

7. **Correspondence**

8. **Committee Reports-**

Finance- no report

Curriculum and Programs- Mrs. Dettlinger reviewed the results of the recent meeting. The synopsis was sent to board members.

Buildings and Grounds- Mr. Milancewich reviewed the recent meeting and upcoming projects.

Representative to Manasquan- no report

Personnel- no report

Negotiations- Mr. Milancewich reported that negotiations are ongoing and the progress is positive. There is a meeting planned for Thursday February 23, 2017.

Policy and Wellness- Mrs. Jones reported that there is a meeting planned for Thursday February 23, 2017 to discuss required revisions.

Community Relations/Board Liaison- Mrs. Dettlinger reported that the PTO social is this Saturday, February 25th, and that June 3, 2017 is the date set for the North/ South.

9. Administrative Report

Mrs. Carlson reported on the following:

- The PTO Social, a major fundraiser for the PTO , being held this Saturday.
- This year's Geography Bee winner is Alek Polesky. Sandy Wilderotter is the Brielle School's Student Achiever 2017. The dinner honoring student achievers is March 2, 2017.
- Pre-K and Kindergarten registration was held today. There were 37 Kindergarten students registered for September 2017.
- The blinds for the new windows were installed during the winter break and look great. The inside locks were replaced and synchronized as well during the break.
- Over 80 students are involved in the play this year.
- The cheerleaders are in an exhibition at Manasquan high school.
- Mrs. Carlson thanked the Board of Education for all they do to make Brielle School a cutting edge school.

10. Action Items

A. Curriculum and Programs

Roll Call

- A.1** Motion that the Board of Education approves 10 seventh grade students to travel to the Monmouth County Career Center, Freehold, NJ on March 16, 2017 leaving Brielle School at 8:15 AM and returning at 10:45 AM. Chaperones are Lisa Kenny, Adrienne Mahon and Nurse Kereth Looney. The Brielle Board of Education is paying for bus transportation at a cost of \$225.00.

A.2 Motion that the Board of Education retroactively approve 14 IC Hope students to travel to iPLAY America, Freehold, NJ on January 23, 2017 leaving Brielle at 2:30 PM to receive an award from the Monmouth County Food Bank. Chaperones are Matt Fallon and Christine Carlson. Parents are transporting students. There is no cost to students or to the Board of Education.

A.3 Motion that the Board of Education approves the following staff members to attend professional development workshops/conferences as listed below:

Staff Member	Conference/Workshop	Cost
A. McCloskey, J. Love, L. York	MC3 Winter Summit, January 10, 2017, 8:30 AM – 2:45 PM, Monmouth University, West Long Branch, NJ	\$75 each total \$225, (amended from no fee) mileage only
Colin Sabia, Christine Carlson	What do the New PSELs Mean to You, March 6, 2017, 9:00 AM – 12:00 PM, FEA, Monroe, NJ	No fee, mileage only
D. Finkenauer, K. Semple	Just Words training, May 22 & 23, 2017, 8:30 AM – 2:30 PM, Barkalow Middle School, Freehold, NJ	Fee 2 @ \$245 = \$490 plus mileage

A.4 Motion that the Board of Education approves 66 third grade students to travel to Liberty Science Center, Jersey City, NJ on June 2, 2017 leaving Brielle at 8:30 AM and returning at 2:45 PM. Chaperones are Ms. Pinnella, Ms. McAlary, Ms. Paolella, Katie Golding and approximately ten class parents. Students cost is \$17.25 each and students are bringing a brown bag lunch from home. The Brielle Board of Education is paying for bus transportation at a cost of \$770.00.

A.5 Motion that the Board of Education approves 69 eighth grade students to travel to Algonquin Theater, Manasquan, NJ on April 28, 2017 leaving Brielle at 11:30 AM and returning at 12:45 PM. Chaperones are Ms. Emerson, Ms. Martin, Ms. Finkenauer, Ms. Kavanagh. Students cost is \$9.00 each. The Brielle Board of Education is paying for bus transportation at a cost of \$400.00.

A.6 Motion that the Board of Education approves 41 Kindergarten students to travel to Manasquan Reservoir, Howell, NJ on June 6, 2017 leaving Brielle at 9:30 AM and returning at 1:30 PM. Chaperones are Ms. Shaak, Mr. DeBenedetto, Ms. Hellman, Ms. Prol, Ms. Crowley and class parents. Students cost is \$5.50 each and students are bringing a brown bag lunch from home. The Brielle Board of Education is paying for bus transportation at a cost of \$236.00.

- A.7** Motion that the Board of Education approves 18 sixth, seventh and eighth grade students to travel to the Goetz Academic Bowl interscholastic competition, Jackson, NJ on May 24, 2017 leaving Brielle School at 2:00 pm and returning at 7:30 PM. Chaperone is Ms. Cardamone. Parents are transporting students and there is no cost to the students.
- A.8** Motion that the Board of Education approves 46 first grade students to travel to Insectropolis Bug Museum, Toms River, NJ on May 5, 2017 leaving Brielle School at 11:30 AM and returning at 2:30 PM. Chaperones are Ms. Randel, Ms. Prendergast, Ms. Devereux, Mr. Yee and nine class parents. Student cost is \$6.00 each students are bringing a bag lunch from home. The Brielle Board of Education is paying for bus transportation at a cost of \$472.00.
- A.9** Motion that the Board of Education approves 60 second grade students to travel to Great Adventure Safari, Jackson, NJ on May 17, 2017 leaving Brielle School at 9:00 AM and returning at 2:45 PM. Chaperones are Ms. Petrone, Ms. Kern, Ms. Lohmann, Nurse Looney and nine class parents. Student cost is \$24.00 each and students will bring a bag lunch from home. The Brielle Board of Education is paying for bus transportation at a cost of \$670.00.
- A.10** Motion that the Board of Education approves 57 sixth grade students to travel to the Museum of Living Memorial to the Holocaust located at 36 Battery Place, New York, NY on May 16, 2017 leaving Brielle School at 8:30 AM and returning at 3:30 PM. Chaperones are Ms. McWilliams, Mr. Petosa, Ms. Matter and Ms. Andre. Student cost is \$3.00 and students will bring a bag lunch from home. The Brielle Board of Education is paying for bus transportation at a cost of \$850.00.
- A.11** Motion that the Board of Education approves the 2017-2018 school calendar as per attachment 10.A.11.

A motion was made by Mrs. Dettlinger and seconded by Mrs. Jones to move items A.1 through A.11 and carried by a unanimous roll call vote of 6-0.

B. Finance

Roll Call

- B.1** BE IT RESOLVED that the financial reports of the Secretary to the Board of Education and Treasurer of School Monies for January 31, 2017 which are in agreement be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23.2.11 (c)4 we certify that as of January 31, 2017 which after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

B.2 Motion that the Board of Education approves the budget transfers effective January 31, 2017.

B.3 Motion that the Board of Education adopts the following resolution:

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2017-2018 school year, and

Whereas, the Brielle Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students.

Now Therefore Be It Resolved, that the Brielle Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Monmouth an appropriate waiver of the requirements of the requirement of NJAC 6A:23A-5.3 for the 2017-2018 school year.

B.4 Motion that the Board of Education approves one Spring Lake Heights PSD student to attend Brielle preschool program at a prorated cost of \$3,060.00 to be paid by the Spring Lake Heights district.

A motion was made by Mr. LePore and seconded by Dr. LaValva to move items B.1 through B.4 and carried by a unanimous roll call vote of 6-0.

C. Buildings and Grounds

Roll Call

C.1 Motion that the Board of Education approve Zimmerer Electric LLC to provide and install outside circuit and custom pole at a cost of \$2,800.00.

- C.2** Motion that the Board of Education approve Northeastern Interior Services LLC to provide construction alteration services for room S4 at a cost of \$24,950. Two quotes were obtained. Northeastern Interiors LLC is part of the Ed Data co-op vendor X219 as per attachment 10.C.2.
- C.3** Motion that the Board of Education approve Tokarski & Millemann Architects, LLC design services proposal for Locker Room Renovations in the amount of \$18,500 as per attachment 10.C.3.
- C.4** Motion that the Board of Education approve Tokarski & Millemann Architects, LLC to prepare documents, advertise and manage the competitive bid process for Locker Room Renovations for the Brielle School.
- C.5** Motion that the Board of Education approve Tokarski & Millemann Architects, LLC design services proposal for Window and Door Replacements Phase II in the amount of \$19,750 as per attachment 10.C.5.
- C.6** Motion that the Board of Education approve Tokarski & Millemann Architects, LLC to prepare documents, advertise and manage the competitive bid process for Window and Door Replacements Phase II for the Brielle School.

A motion was made by Mr. Milancewich and seconded by Mr. LePore to move items C.1 through C.6 and carried by a unanimous roll call vote of 6-0.

D. Policy

Roll Call

- D.1** Motion that the Board of Education approves the following policies and regulations on the Second Reading:

Policy / Regulation #	Policy / Regulation Name
Policy 1510	Americans with Disabilities Act (M) (Revised)
Regulation 1510	Americans with Disabilities Act (M) (Revised)
Policy 2415.30	Title I- Educational Stability for Children in Foster Care(M) (New)
Policy 2418	Section 504 of the Rehabilitation Act of 1973 –Students(M) (New)
Regulation 2418	Section 504 of the Rehabilitation Act of 1973 –Students(M) (New)
Policy 5116	Education of Homeless Children (Revised)
Regulation 5116	Education of Homeless Children (Revised)

Policy 8330	Student Records (M) (Revised)
Regulation 8330	Student Records (M) (Revised)

A motion was made by Mrs. Jones and seconded by Mrs. Dettlinger to move item D.1 and carried by a unanimous roll call vote of 6-0.

E. Personnel Roll Call

- E.1** Motion that the Board of Education approve Tracey Byrne as a temporary replacement teacher for a maternity leave beginning February 27, 2017 through June 30, 2017 at a 1BA level salary \$52,085 prorated.
- E.2** Motion that the Board of Education approve Taylor Latourette as a .25 teacher beginning February 27, 2017 through June 30, 2017 at a 1BA (.25) level salary \$13,021.25 prorated and as an instructional aide for 5.5 hours per day at a rate of \$14.29 per hour for \$14,540.08 prorated.
- E.3** Motion that the Board of Education approve Alice Kavanagh as a temporary instructional aide from March 1, 2017 through April 30, 2017, at a rate of \$13.94 per hour/ 7 hours per day with single benefits.
- E.4** Motion that the Board of Education approves the following coaches and stipends for the Spring 2017 Sports.

Sport	Staff	Stipend
Softball	Kelly Cardamone	\$3,082.00
Baseball	Steve Labrecque	\$3,082.00
Track – Head Coach	Matt Fallon	\$3,082.00
Track- Assistant Coach	Jennifer Love	\$1,500.00

- E.5** Motion that the Board of Education approves Ray Erickson IV as a substitute teacher and substitute custodian pending criminal history review.

A motion was made by Mrs. Dettlinger and seconded by Mrs. Jones to move items E.1 through E.5 and carried by a unanimous roll call vote of 6-0.

11. **Visitor's Business** – Visitors are permitted to comment on agenda and non agenda items at this time. No visitor's business.

12. **Discussion-** Mrs. Carlson discussed the 2017-2018 budget calendar. The budget needs to be board approved prior to submitting it to the county by March 20, 2017. As a result the board meeting on March 22nd will need to be changed. The board agreed to move the meeting to March 15th.

13. **Payment of Bills**
A motion was made by Dr. LaValva and seconded by Mrs. Dettlinger that the Board authorizes payment of the following February 2017 bills and the Secretary is authorized to draw warrants of the Treasurer in the amount of \$1,754,200.67 and carried by a unanimous vote of 6-0.

14. **Executive Session**
BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act (Act) the Brielle Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exceptions(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing (category to be disclosed if Executive Session is called by the Board President or Superintendent):

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-2 no longer applies. There was no Executive Session.

15. **Adjournment**
A motion to adjourn was made by Mrs. Dettlinger and seconded by Mrs. Jones. Meeting adjourned at 7:58 PM.

Respectfully Submitted,



Eileen Gorga
Business Administrator/Board Secretary