

**BRIELLE BOARD OF EDUCATION**  
**Regular Action Meeting Minutes**  
**Brielle, New Jersey**  
**May 17, 2017**

1. **Announcement** – There has been adequate notice of this meeting provided by the Board of Education January 12, 2017 notice in *The Coast Star* setting forth the date, time and place for this meeting. Similar notice has been posted in the Town Hall, the Brielle School Web Site, and the Borough Clerk has been notified.
  
2. **Roll Call**  
**Present:** Mr. Colon, Mrs. Dettlinger, Mr. Ingoglia, Mrs. Jones, Dr. Stephen LaValva, Mr. Joseph LePore, Mr. Milancewich, Dr. Myszka Ostberg  
**Absent:** Mr. Vitale  
**Also Present:** Mrs. Carlson, Mrs. Gorga
  
3. **Flag Salute**
  
4. **Approval of Minutes – Consent**  
Motion by Mrs. Dettlinger and seconded by Dr. Myszka Ostberg that the Board of Education accept the minutes of the April 26, 2017 Regular Public Meeting. Passed by unanimous consent.
  
5. **Presentations**  
Mrs. Patricia Emerson- Retirement  
Mrs. Carlson thanked Mrs. Emerson for her 26 years with Brielle students. Mr. Dan Jahnsen, Brielle parent, and Ms. Vanessa Hyland, Brielle teacher each shared anecdotes about Mrs. Emerson and her dedication to her craft. Mrs. Carlson presented Mrs. Emerson with an engraved clock on behalf of the Board of Education. Several Board members shared their appreciation for Mrs. Emerson’s work with their children.  
  
Mrs. Elizabeth Creighton- Retirement  
Mrs. Carlson praised Mrs. Creighton’s 25 year career at Brielle School. Mrs. Creighton is credited with bringing technology into Brielle School in the early 1990’s. Mrs. Carlson read a *Blazers and Beyond* letter Mrs. Creighton received for assisting a student who was choking in the lunch room. Mrs. Creighton, who was not able to attend the meeting, is also receiving an engraved clock.
  
6. **Visitor’s Business** – Visitors are permitted to comment on agenda items only at this time.

7. **Correspondence-** none

8. **Committee Reports-**  
**Finance-** no report

**Representative to Manasquan-** no report

**Curriculum and Programs-** Mrs. Dettlinger reported on the recent committee meeting. Board members previously received the report.

**Buildings and Grounds-** Mr. Milancewich pointed out the locker room renovation bid being awarded on tonight's agenda.

**Personnel-** no report

**Negotiations-** Mr. Milancewich reported that the committee is actively meeting with the teachers and trying to have an agreement in place by June 30, 2017.

**Policy and Wellness-** no report

**Community Relations/Board Liaison-** Mrs. Dettlinger reported that the Kitchen Tour was a huge success. The PTO-sponsored Dad's 5K is scheduled for Saturday June 17<sup>th</sup>. The plant sale was also a great success. North v. South is June 3 and there will be a pep rally for the event on June 2 at the school. The men's basketball game with referees will be held on June 2 at the pep rally.

9. **Administrative Report**

**HIB Report- Attachment 9.1**

School Year 2016-2017 -Four Investigations, Zero Confirmed (Three Not HIB, One Inconclusive)

**Mrs. Carlson reported on the following:**

- The June calendar revision is on the agenda for approval and provided to Board members. Graduation is June 19 and last day for teachers is June 20.
- At tonight's Chamber of Commerce meeting \$500 was donated to the Brielle School.
- The PTO was very generous to the teachers and staff during the recent Teacher Appreciation week. Breakfast and Lunch were provided by the PTO and banners were made by the students to show appreciation for the teachers.

- PARCC testing is completed for this year. The Corrective Action Plan required for the past two year because participation was under 95% is complete. This year the participation rate was at or above 95%.
- Over forty students participated in the PTO-sponsored Missoula. The Missoula Theatre Performances were held Saturday at 3 PM and 7 PM. The play was amazing and special thanks to Mrs. Janet Musso and Ms. Jillian McAlary who were the school assistants for Missoula.
- The PTO Kitchen Tour was a great success and this year it was held later in the day to accommodate teachers and working residents who wanted to attend.
- The PTO has provided teacher grants for tablets and has provided additional Chromebooks so that the one-to-one initiative now allows grades 2-8 to have their own Chromebooks.
- All grades have taken or are planning to take class trips. Two recent trips are the 6<sup>th</sup> graders visited the Museum of Living Memorial to the Holocaust yesterday and the 2<sup>nd</sup> grade went to the Great Adventure Safari today.
- The 4<sup>th</sup> grade Spelling Bee is being hosted by Brielle School this year. The Academic Team is hosting the Shore Challenge which includes sending district schools and Colts Neck and Point Pleasant Beach schools. Brielle students organize the challenge including developing the questions.
- IC Hope is sponsoring the upcoming Career Day.
- A recent music contest involving about 100 schools resulted in four Brielle students placing; 1<sup>st</sup> Place- James Finnegan; 2<sup>nd</sup> Place- Molly Honecker, Cassidy Petrone; 3<sup>rd</sup> Place- Joey Bellusci. At a future Board of Education meeting, the winners will be invited to have their original music pieces played.

**10. Action Items**

**A. Curriculum and Programs**

**Roll Call**

**A.1** Motion that the Board of Education approves the following staff members to attend professional development workshops/conferences as listed below:

<b>Staff Member</b>	<b>Conference/Workshop</b>	<b>Cost</b>
Adrienne Mahon	School Climate & Antibullying Conference, May 24, 2017, 8:00 AM – 4:00 PM, Richard Stockton University, Galloway, NJ	\$125.00, plus mileage
Aileen Matt	AOTA Conference, Philadelphia, PA -3/30-4/4/2017 (previously approved 9/14/16)	\$511.72 lodging

- A.2** Motion that the Board of Education approves the following chaperones for the 8<sup>th</sup> Grade Trip to Gettysburg, PA on June 8 and 9, 2017.

Christine Carlson	Colin Sabia
Kereth Looney, Nurse	Michael Fricano
Kelly Cardamone	Steve Labrecque
Patricia Emerson	Peter Petosa
Diane Lomet	Jeanette Ramsey
Matt Fallon	Dana Stover

- A.3** Motion that the Board of Education approves the following special education students to attend 2017-2018 Extended School Year and Regular School Year programs at the schools and cost listed below plus transportation:

Number of Students	School	Cost
2	Douglass Developmental	\$104,025 tuition each for regular year, plus transportation.
2	Douglass Developmental	\$20,200 tuition each for ESY, plus transportation.

- A.4** Motion that the Board of Education approves the revised 2016-2017 Special Education Tuition contract between Manasquan High School and Brielle School District reflecting seven students effective April 1, 2017.
- A.5** Motion that the Board of Education approves 2017-2018 nursing contract with Bayada Pediatrics for one special education student at a rate of \$53.50 /hour for RN services and \$43.50/hour for LPN services during bus transportation.
- A.6** Motion that the Board of Education approve a trip to Six Flags, Jackson, NJ for 8<sup>th</sup> - 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> grade students from Peer Leaders, Student Council, Safety Patrol, Yearbook, Newspaper, and 8<sup>th</sup> grade Band, on Tuesday May 30, 2017 from 9:30 AM – 3:00 PM as a reward for service to the school. Chaperones are Mr. Petosa, Mr. Fallon, Mr. Prol, Ms. O’Reilly, Ms. Mahon, and Ms. Hyland. Students will pay \$30.99 for admission, \$13.99 each if they want a lunch pass and the Board of Education will pay \$588.00 transportation for two buses.

- A.7** Motion that the Board of Education approves the Band dinner to be held June 6, 2017 at the Manasquan Elks from 6:30 pm - 8:30 pm. Attendees will be charged \$5.00.
- A.8** Motion that the Board of Education approves a trip to New York City, NY for twenty-one Drama Club students to see *Come From Away* Broadway Show on Wednesday, June 14, 2017 leaving Brielle School at 10:00 Am and returning at 6:00 PM. Chaperones are Ms. McWilliams, Ms. Musso and Ms. McAlary. The PTO has sponsored the ticket cost and the Brielle Board of Education will pay \$550 transportation for one bus. There is no cost to students.
- A.9** Motion that the Board of Education approves a trip to Belmar Elementary School, Belmar, NJ for seventeen 5<sup>th</sup>, 6<sup>th</sup>, 7<sup>th</sup>, & 8<sup>th</sup> grade students to participate in a MakerFest STEAM TANK Challenge on June1, 2017 from 8:30 AM to 2:15 PM. Chaperones are Ms. Cardamone and Ms. McCloskey. Parents are transporting their children. Students will bring a bag lunch and there is no other cost.
- A.10** Motion that the Board of Education approves West Long Branch Speech and Hearing Center to provide a central auditory processing evaluation for one Brielle student at a cost of \$510.00.
- A.11** Motion that the Board of Education approves sixty-five grade five students to walk to Green Acres Park, Brielle, NJ on June 2, 2017 leaving school at 1:45 PM returning at 3:00 PM. Chaperones are Ms. Lembo, Mr. Fricano, Mr. Labrecque. There is no cost to students.
- A.12** Motion that the Board of Education approves sixty-five grade five students to walk to Simko's, Riverhouse and Due Amici restaurants, Brielle, NJ on June 6, 2017 for lunch sponsored by the Chamber of Commerce. Students leave Brielle School at 12:00 PM and return at 2:30 PM. Chaperones are Ms. Lembo, Mr. Fricano, Mr. Labrecque, Ms. Hennessy. There is no cost to students.
- A motion was made by Mrs. Dettlinger and seconded by Dr. Myszka Ostberg to add item A.13 to the agenda and carried by a unanimous roll call vote of 8-0.**
- A.13** Motion that the Board of Education accept the changes to the June 2017 school calendar including 8<sup>th</sup> grade graduation on June 20 and last day for teachers on June 21, 2017 as per attachment 10.A.13.

**A motion was made by Mrs. Dettlinger and seconded by Dr. Myszka Ostberg to move items A.1 through A.13 and carried by a unanimous roll call vote of 8-0.**

**B. Finance**

**Roll Call**

**B.1** BE IT RESOLVED that the financial reports of the Secretary to the Board of Education and Treasurer of School Monies for April 30, 2017 which are in agreement be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23.2.11 (c)4 we certify that as of April 30, 2017 which after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**B.2** Motion that the Board of Education approves the budget transfers effective April 30, 2017.

**B.3** Motion that the Board of Education approves the continuation of the Flexible Spending Accounts as required by Section 125 of the Internal Revenue Code effective July 1, 2017 through June 30, 2018.

**B.4** Motion that the Board of Education approves the contract with Horizon Blue Cross and Blue Shield for the administration of the district's Flexible Spending Account at the cost of \$300 per year or \$6.00 per employee per month dependent on enrollment.

**A motion was made by Dr. Myszka Ostberg and seconded by Mrs. Dettlinger to add item B.5 to the agenda and carried by a unanimous roll call vote of 8-0.**

**B.5** Motion that the Board of Education accepts, with thanks, a \$500.00 donation from the Chamber of Commerce.

**A motion was made by Dr. Myszka Ostberg and seconded by Mrs. Dettlinger to move items B.1 through B.5 and carried by a unanimous roll call vote of 8-0.**

**C. Buildings and Grounds Roll Call**

- C.1** Motion that the Board of Education approves Shore Crush’s facility use application to use the softball field on July 8 & 9, 2017 from 8:00 am- 8:00 pm.
- C.2** Motion that the Board of Education amend April 26, 2017 approval for Nick Catenia’s facility use application to use only the All Purpose Room from 1 pm- 5 pm July 10-14, 2017 and July 17-21, 2017 for a basketball camp.
- C.3** Motion that the Board of Education accept the following bids and award the locker room renovation bid to Catel, Inc. as the lowest responsible bidder meeting specifications of the bid at the price of \$148,413. Attachment 10.C.3

Firm	Bid
Catel, Inc	\$148,413
Cypreco Industries	\$189,823
GPC. Inc.	\$154,000
Helios Construction	\$171,000
McCauley Construction	\$200,000
ROCON Construction GP	\$218,000

**A motion was made by Mr. Milancewich and seconded by Mr. Ingoglia to move items C.1 through C.3 and carried by a unanimous roll call vote of 8-0.**

**D. Policy Roll Call**

- D.1** Motion that the Board of Education approves the following policies and regulations on the Second Reading:

Policy / Regulation #	Policy / Regulation Name
0000.02	Introduction (M) (Revised)
Policy 2415.06	Unsafe School Choice Option (M) (Revised)
Policy 2464	Gifted and Talented Students (M) ( Revised)
Policy 2622	Student Assessment (M) (Revised)
Policy 3160	Physical Education (M) (Revised)
Regulation 3160	Physical Education (M) (Revised)
Policy 4160	Physical Education (M) (Revised)
Regulation 4160	Physical Education (M) (Revised)
Policy 5116	Education of Homeless Children (Revised)
Regulation 5116	Education of Homeless Children (Revised)
Policy 8350	Records Retention (New)

**A motion was made by Mrs. Jones and seconded by Mr. Ingoglia to move item D.1 and carried by a unanimous roll call vote of 8-0.**

**E. Personnel Roll Call**

**E.1** Motion that the Board of Education approves Michael DeForest and Kelia Cruz-Guzman as a substitute custodians for the 2016-2017 school year, pending criminal history review.

**E.2** Motion that the Board of Education approves the following summer/substitute custodians for the 2017-2018 school year:

Dan Heller	Terri Magliulo	Chris Dalton
Mike Jamnik	Tom Pollock	Thomas Smith
Ryan Tier	Chris Erickson	Tom Seyler
David Buckle, Jr.	Michael DeForest	Kevin Larkin
Susan Glowacki		

**E.3** Motion that the Board of Education approves Brendan Gillespie as a Volunteer Coach for the Boys' Baseball Team.

**E.4** Motion that the Board of Education approves Mac Grieb as a Student Volunteer in the Preschool Class.

**E.5** Motion that the Board of Education approves Mackenzie Grogan to perform twenty hours of Community Service for West Chester University Education program.

**E. 6** Motion that the Board of Education approves Lindsay Boland and Kellie Maas as substitute teachers pending criminal history review.

**A motion was made by Mr. Ingoglia and seconded by Mr. LePore to move items E.1 through E.6 and carried by a unanimous roll call vote of 8-0.**

**11. Visitor's Business** – Visitors are permitted to comment on agenda and non agenda items at this time.



**12. Discussion**

The Board of Education discussed rescheduling the June 21, 2017 meeting to June 28, 2017. The Board members agreed to put it on the agenda and approve the item.

**13. Payment of Bills**

A motion was made by Dr. Myszka Ostberg and seconded by Dr. LaValva that the Board authorizes payment of the following May 2017 bills and the Secretary is authorized to draw warrants of the Treasurer in the amount of \$1,165,083.14 and carried by a unanimous vote of 8-0.

**14. Executive Session**

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act (Act) the Brielle Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exceptions(s) prescribed by N.J.S.A. 10:4-1 for the purpose of discussing (category to be disclosed if Executive Session is called by the Board President or Superintendent):

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4- no longer applies. There is a not an Executive Session planned.

**15. Adjournment**

A motion to adjourn was made by Mrs. Dettlinger and seconded by Mr. LePore. Meeting adjourned at 7:45 PM.

Respectfully Submitted,



Eileen Gorga  
Business Administrator/Board Secretary