

BRIELLE BOARD OF EDUCATION
Regular Action Meeting Minutes
Brielle, New Jersey
January 25, 2018

1. **Announcement** – There has been adequate notice of this meeting provided by the Board of Education January 11, 2018 notice in *The Coast Star* setting forth the date, time and place for this meeting. Similar notice has been posted in the Town Hall, the Brielle School Web Site, and the Borough Clerk has been notified.

2. **Roll Call**

Present: Mr. Colon, Mrs. Dettlinger, Mr. Ingoglia, Mrs. Jones, Dr. Stephen LaValva, Mr. Joseph LePore, Mr. Milancewich, Mr. Vitale

Absent: Dr. Myszka Ostberg

Also Present: Mrs. Carlson, Mrs. Gorga

3. **Flag Salute**

4. **Approval of Minutes – Consent**

Motion by Mr. Ingoglia and seconded by Mrs. Dettlinger that the Board of Education accept the minutes of the December 20, 2017 Regular Public Meeting and the January 3, 2018 Reorganization Meeting. Passed by unanimous consent.

5. **Presentations**

- Jeannette Ramsey, math coach and teacher described the videos she developed for her math classes and showed a demo of a video. Mrs. Ramsey learned about the iPad application at a Brookdale professional development workshop.

6. **Visitor's Business** – Visitors are permitted to comment on agenda items only at this time. No comments.

7. **Correspondence-** none

8. **Committee Reports-**

Finance- no report

Representative to Manasquan- Mr. Vitale reviewed the recent Manasquan Board meeting sharing with the Board that the Manasquan construction project is 12.5%

completed and is ahead of schedule. The date for the state aid figures is not yet announced but the numbers are needed before school budgets are set. The Brookdale College Trustees are approving Manasquan High School college program this week. Mr. Vitale shared a brochure on the programs.

Curriculum and Programs- no report

Buildings and Grounds- no report

Personnel- Mr. Ingolia reported that the committee met and reviewed the meeting agenda items.

Negotiations- no report

Policy and Wellness- Mrs. Jones reported that the committee met tonight and reviewed the new and revised policies on the agenda. The committee is tabling Policy 0169.02 Board Member Use of Social Networks for further discussion.

Community Relations/Board Liaison- no report

9. **Administrative Report**

February, March 2018 Drills

HIB Report- Attachment 9.1

Zero Investigations 12/21/2017- 1/25/2018

Mrs. Carlson reported on the following:

- The IC Hope team won two awards; one for amount of food gathered and a new award for the most fundraised money. This is the eighth year Brielle School's IC Hope team is participating and many more schools are now involved which increases the competition.
- John Pierciey, former Brielle Board of Education President and member was recognized and honored with the Pride of Brielle award by the Brielle Chamber of Commerce. John's involvement in the community includes not only the school but the fire company and first aid squad, the Boy Scouts, and his church. The Brielle Board of Education presented a resolution to Mr. Pierciey acknowledging his contributions.

- Brian Chiasson is being approved for a medical leave teacher replacement and was in the audience. Mrs. Carlson introduced Brian to the Board and shared his resume and experience.

10. Action Items

A. Curriculum and Programs

Roll Call

- A.1** Motion that the Board of Education approves one Spring Lake Heights student to attend Brielle School Pre-school program for the 2017-18 school year at an annual tuition rate of \$7,200.00 pro-rated to January 22, 2018 for a total of \$3,600.00. This is a total of three students from Spring Lake Heights.
- A.2** Motion that the Board of Education approves the following staff members to attend professional development workshops as listed below:

Staff Member	Conference/Workshop	Cost
Kenneth Yee	PowerSave Schools Workshop, January 17, 2018, 8:00am-2:00pm, NJNG, Wall Township, NJ	Mileage
Kereth Looney	2018 Statewide Pre-School Nurses' Meeting, February 7, 2018, 8:00am-3:30pm Michael T. Lake Performance Art Center, Neptune	Mileage
Joann McWilliams, Marissa North	Grab Their Attention! Motivating Students to Care about The Classics, January 19, 2018, 8:00am-3:30pm, Brookdale at Wall	Mileage
Christine Carlson	NJDOE Regional Networking Meeting, February 13, 2018, 8:00am-1:00pm, Middlesex County College, Edison, NJ	Mileage
Karen Cavan	Pediatric Rashes, February 21, 2018, 5:00pm-8:00pm, Freehold, NJ	\$45.00 plus Mileage
Timothy Prol	NJMEA Conference, February 22-23, 2018, Hilton, 8:00am - 3:30pm, East Brunswick, NJ	\$295.00 plus Mileage
Jennifer Love, Jillian McAlary	Movies and Multimedia in the Classroom, March 1, 2018, 8:00am-3:30pm, Brookdale at Wall, NJ	Mileage
Colin Sabia, Ed Slater	PARCC Training for Test/Tech Coordinators, March 6, 2018, 8:00am-3:30pm, Monroe, NJ	Mileage
Anthony Mahon, Marissa North, Dana Stover	Getting Your Students to Ask Why?, March 9, 2018, 8:00am-3:30pm, Brookdale at Wall, NJ	Mileage
Kelly Cardamone	Building Connections: Creativity & Collaboration in Gifted Education, March 23, 2018, 8:00am-3:30pm, West Windsor, NJ	\$219.00 plus Mileage
Ray Erickson	Integrated Pest Management Training, March 23, 2018, 8:00am-12:30pm, Neptune HS, Neptune, NJ	Mileage

Peg Thompson, Kenneth Yee	School Garden Conference, March 23, 2018, 8:15am-2:30pm, Monmouth County Agricultural Building, Freehold, NJ	\$25.00 each plus Mileage
Alison Crowley	Student Engagement Strategies, April 10, 2018, 8:30am-3:30pm, Monmouth Mall, Eatontown, NJ	Mileage
Lisa Kenny	Mental Health Issues in the Classroom, April 11, 2018, 8:00am-3:00pm, White Sands, Point Pleasant, NJ	\$199.00 plus Mileage
Cheryl Shaak	STEM to STEM, April 11, 2018, 8:30am-3:30pm, Monmouth Mall, Eatontown, NJ	Mileage
Marissa North, Dana Stover	The View from My Lens: Understanding How Culture Affects Teaching, May 18, 2018, 8:30am-3:30pm, Brookdale at Wall	Mileage
Bonnie Devereux	Effective Instruction Strategies to Teach Phonemic Awareness in the Classroom, May 30, 2018	Mileage
Lisa Kenny	Fostering Resilience & Academic Grit, June 1, 2018, 8:00am-3:30pm, Monmouth Mall, Eatontown, NJ	Mileage
Kristen Solomon	Effective Instruction for Students w/High Functioning Autism, June 6, 2018, 8:00am-3:30pm, Monmouth Mall, Eatontown, NJ	Mileage
Alison Crowley	Social & Emotional Learning Tools, June 7, 2018, 8:00am-3:30pm, Monmouth Mall, Eatontown, NJ	Mileage
Sarah Jordan	August Reading Institute, August 6-10, 2018, 8:00am-3:00pm, Columbia University, NY, NY	\$825.00 plus Mileage
Colin Sabia, Beth O'Reilly (waitlisted)	The Role of the School Climate Team, Thursday February 1, 2018, 9:00 am – 3:00 pm, New Jersey State Bar Foundation, New Brunswick, NJ	Mileage

- A.3** Motion that the Board of Education approves the 2018-2019 Brielle School District calendar as per Attachment 10.A.3.
- A.4** Motion that the Board of Education approves 20 students in grades 6-8 and teacher chaperones Ms. Cardamone, Mr. Fallon, Mr. Prol, and Mr. Yee for a trip to the College of New Jersey, Ewing, NJ to participate in the TSA Competition. The students will leave Brielle School at 7:30 am and return at 4:00 pm. There is no cost to students and lunch will be provided on site. The Board of Education will pay \$326.00 transportation cost for one bus.
- A.5** Motion that the Board of Education approves 52 fifth graders and teacher chaperones Ms. Jordan, Ms. Lembo, Ms. McGuinness, Ms. Finkenauer, Ms. Coughlan, Ms. Thompson, Ms. Prol, Nurse Looney, and three class moms for a class trip to Ellis Island & Statue of Liberty, Jersey City, NJ. The students will leave Brielle School at 7:30 am and return at 3:45 pm. Students will pay \$15.00 each and bring a bag lunch. The Board of Education will pay \$652.00 transportation cost for two buses.

- A.6** Motion that the Board of Education approves 59 seventh graders and teacher chaperones Ms. Hyland, Ms. Barra, Ms. North, and Nurse Looney for a class trip to the Sterling Hill Mineral Mine, Ogdensburg, NJ. The students will leave Brielle School at 8:00 am and return at 3:00 pm. Students will pay \$12.00 each and bring a bag lunch. The Board of Education will pay \$840.00 transportation cost for two buses.
- A.7** Motion that the Board of Education approves 47 second graders, nine class parents, and teacher chaperones Ms. Petrone, Ms. Lohmann, Ms. Kern, and Ms. Prol for a class trip to the Great Adventure Off Road Safari, Jackson, NJ. The students will leave Brielle School at 8:45 am and return at 2:45 pm. Students will pay \$27.00 each and bring a bag lunch. The Board of Education will pay \$578.00 transportation cost for two buses.
- A.8** Motion that the Board of Education approves 63 fourth graders, class parents, and teacher chaperones Ms. Love, Ms. McKennedy, and Mr. Labrecque for a class trip to the Franklin Institute, Philadelphia, PA. The students will leave Brielle School at 8:15 am and return at 3:30 pm. Students will pay \$12.40 each and bring a bag lunch. The Board of Education will pay \$920.00 transportation cost for two buses.
- A.9** Motion that the Board of Education approves 58 third graders, eight class parents, and teacher chaperones Ms. Pinella, Ms. McAlary, Ms. Paoletta, and Nurse Looney for a class trip to the Liberty Science Center, Jersey City, NJ. The students will leave Brielle School at 8:30 am and return at 3:30 pm. Students will pay \$17.25 each and bring a bag lunch. The Board of Education will pay \$790.00 transportation cost for two buses.
- A.10** Motion that the Board of Education approves 54 Kindergarteners, teacher chaperones Ms. Randel, Ms. Shaak, Mr. DeBenedetto and eleven class parents for a class trip to the Monmouth Museum, Middletown, NJ. The students will leave Brielle School at 9:30 am and return at 1:30 pm. Students will pay \$9.00 each and bring a bag lunch. The Board of Education will pay \$472.00 transportation cost for two buses.
- A.11** Motion that the Board of Education approves Silvergate Prep to provide homebound instruction for one Brielle student for 10 hours per week at a rate of \$33.00 per hour beginning January 25, 2018.

A.12 Motion that the Board of Education approves the following resolution:

RESOLUTION ACKNOWLEDGING CONTRIBUTIONS OF
FRANCIS JOHN PIERCIEY

WHEREAS, The New Jersey School Boards Association has declared January 2018 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS FRANCIS JOHN PIERCIEY, has served six years of distinguished service on the Brielle Board of Education, Brielle Elementary School, Brielle, New Jersey; and

WHEREAS, he has provided outstanding leadership and guidance by serving as Board President, Board Vice President, and Chair of the Buildings & Grounds Committee; he also served as a member of Buildings & Grounds, Personnel Committee, Vision and Strategic Planning Committee;

WHEREAS, he had the insight to make the Brielle Elementary School better during his tenure on the Board of Education, and supported his motto of “taking care of our house” by updating and upgrading the building;

WHEREAS, he had a vision to make the school courtyard into a ‘living’ classroom, and through his hard work, this vision became a reality in 2017;

THEREFORE BE IT AND IT IS HEREBY RESOLVED, by the Brielle Board of Education;

THAT the appreciation of the citizens of the District, members of the Board, and Administration be expressed to FRANCIS JOHN PIERCIEY for the contributions he has made to the school of the District; and

THAT this expression of profound appreciation and gratitude be made a part of the permanent records of the District; and THAT a copy of this Resolution be presented to him by the Brielle Board of Education.

Dated this 24th day of January 2018

As part of; School Board Recognition Month in New Jersey, January 2018

Eliot A. Colon
President, Board of Education

Christine E. Carlson
Superintendent of Schools

Eileen Gorga
Secretary, Board of Education

- A.13** Motion that the Board of Education approves one Brielle high school student to attend Wall Township ROTC part-time at a cost of \$937.50.

A motion was made by Mrs. Dettlinger and seconded by Mrs. Jones to move items A.1 through A.13 and carried by a unanimous roll call vote of 8-0.

B. Finance

Roll Call

- B.1** BE IT RESOLVED that the financial reports of the Secretary to the Board of Education and Treasurer of School Monies for December 31, 2017 which are in agreement be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23.2.11 (c)4 we certify that as of December 31, 2017 which after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

- B.2** Motion that the Board of Education accepts with appreciation a \$7,189.00 donation from the Brielle Education Foundation to be used for 20 Chromebooks and 2 iPads and accessories.

- B.3** Motion that the Board of Education adopts the following resolution:

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2018-2019 school year, and

Whereas, the Brielle Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students.

Now Therefore Be It Resolved, that the Brielle Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Monmouth an appropriate waiver of

the requirements of the requirement of NJAC 6A:23A-5.3 for the 2018-2019 school year.

A motion was made by Mr. Vitale and seconded by Mr. Ingoglia to move items B.1 through B.3 and carried by a roll call vote of 8-0.

C. Buildings and Grounds

Roll Call

- C.1** Motion that the Board of Education approves Tokarski Millemann Architects to prepare and submit bid documents for snow melt/ paver project.
- C.2** Motion that the Board of Education approves National MS Society to use the Brielle School gym on May 19, 2018 from 9:00 AM – 11:30 am and May 20, 2018 from 10:30 am – 3:00 pm.
- C.3** Motion that the Board of Education approves Mr. Keys Inc. to provide and install a card style entry system for two exterior doors to the school at a cost of \$5,025.00. Title IV grant funds will be used for \$5,000.00 of the cost and school funds will cover the remaining \$25.00. Three quotes were obtained.

A motion was made by Mr. Milancewich and seconded by Mr. LePore to move items C.1 through C.3 and carried by a unanimous roll call vote of 8-0.

D. Policy

Roll Call

- D.1** Motion that the Board of Education approves the following policies and regulations on the First Reading:

Policy / Regulation #	Policy / Regulation Name
P 0169.02	Board Member Use of Social Networks (New) Tabled
P 3437	Military Leave (Revised) {teachers}
P 4437	Military Leave (Revised) {staff}
P 5516.01	Student Tracking Devices (New)
R 7101	Educational Adequacy of Capital Projects (Revised)
P 7425	Lead Testing of Water in Schools (New)
P & R 7440	School District Security (M) (Revised)

P & R 7441	Electronic Surveillance in School Buildings and on School Grounds (M) (New)
P 8630	Bus Driver/ Aide Responsibility (M) (Revised)
R 8630	Emergency School Bus Procedures (M) (Revised)
P 9242	Use of Electronic Signatures (New)

A motion was made by Mrs. Jones and seconded by Mrs. Dettlinger to table Policy 0169.02- Board Member Use of Social Networks and to move remaining policies and regulations in item D.1 for a First Reading and carried by a unanimous roll call vote of 8-0.

E. Personnel

Roll Call

- E.1** Motion that the Board of Education approves Kelly Bugliaro as a dance chaperone, retroactive to January 12, 2018.
- E.2** Motion that the Board of Education approve Peg Thompson as the Glucagon Delegate at a rate of \$19.00 per hour to attend school events with one Brielle student.
- E.3** Motion that the Board of Education approve Ray Cervino to be paid \$125 per day as substitute teacher for teacher on medical leave retroactive to December 12, 2017.
- E.4** Motion that the Board of Education approve Stephanie Prol as Homework Club aide at \$41.00 per hour. Paid for with Title I grant account 20-232-100-100-00.
- E.5** Motion that the Board of Education approve Brian Chiasson as medical leave physical education teacher at step 1BA effective January 26th, or when available, through March 31, 2018.
- E.6** Motion that the Board of Education approves Samantha Genise as a substitute teacher, pending criminal history review, for the 2017-2018 school year.
- E.7** Motion that the Board of Education approves the following staff members as Morning Monitors to assist the safety patrol in directing the flow of cars for student drop-off from 8:00am – 8:20am at rate of \$27.50 per hour pro-rated:

Peg Thompson	Kelly Bugliaro	Anthony Mahon (Substitute)
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- E.8** Motion that the Board of Education approves Margaret Weinberger as a substitute teacher for 2017-2018 school year, pending criminal history review.

A motion was made by Mr. Ingoglia and seconded by Mrs. Dettlinger to move items E.1 through E.8 and carried by a roll call vote of 8-0.

- 11. Visitor's Business** – Visitors are permitted to comment on agenda and non- agenda items at this time.

12. Discussion

- The Board discussed the state requirement that allows the option for Board of Education members who have students at a public school to sit on that school's Board.
- President Colon discussed the 2018 committees he appointed. Mr. Milancewich commented that the new governor's impacts remain to be seen regarding the next negotiations. Mr. Colon commented that there will be challenges in all of the committees this coming year.

13. Payment of Bills

A motion was made by Mr. Vitale and seconded by Dr. LaValva that the Board authorizes payment of the following January 2018 bills and the Secretary is authorized to draw warrants of the Treasurer in the amount of \$1,530,079.98. Motion carried by a roll call vote of 8-0.

14. Executive Session

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act (Act) the Brielle Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exceptions(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing (category to be disclosed if Executive Session is called by the Board President or Superintendent):

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-2 no longer applies. There was no Executive Session.

15. Adjournment

**A motion to adjourn was made by Mrs. Dettlinger and seconded by Mr. Ingoglia.
Meeting adjourned at 8:05 PM.**

Respectfully Submitted,

Eileen Gorga

Eileen Gorga
Business Administrator/ Board Secretary