

BRIELLE BOARD OF EDUCATION
Regular Action Meeting Minutes
Brielle, New Jersey
February 21, 2018

1. **Announcement** – There has been adequate notice of this meeting provided by the Board of Education January 11, 2018 notice in *The Coast Star* setting forth the date, time and place for this meeting. Similar notice has been posted in the Town Hall, the Brielle School Web Site, and the Borough Clerk has been notified.

2. **Roll Call**
Present: Mr. Colon, Mrs. Dettlinger, Dr. Stephen LaValva, Mr. Joseph LePore, Mr. Milancewich,
Absent: Mr. Ingoglia, Mrs. Jones, Dr. Myszka Ostberg, Mr. Vitale
Also Present: Mrs. Carlson, Mrs. Gorga

3. **Flag Salute**

4. **Approval of Minutes – Consent**
Motion by Mrs. Dettlinger and seconded by Dr. LaValva that the Board of Education accept the minutes of the January 25, 2018 Regular Public Meeting. Passed by unanimous consent.

5. **Presentations**
 - Geography Bee Winners- Mrs. Carlson congratulated the winners and presented them with certificates.
 - Champion- Alek Polesky- 8th Grade
 - Runner-ups- Ian Milkowski- 8th Grade & Finian Healey – 5th Grade

 - Monmouth University Girls & Women In Sports Day Participants- Mrs. Carlson presented certificates to the four girls and stated that the girls are scholars, leaders and athletes chosen by their coaches, teachers and administrators to participate in the event.
 - Ava Chiarella
 - Amanda Guzzo
 - Kolby McGowan
 - Olivia Ottaviano

6. Visitor's Business – Visitors are permitted to comment on agenda items only at this time. No comments.

7. Correspondence -none

8. Committee Reports-

Finance – committee will have a meeting when 2018-19 tuition estimates are available from Manasquan School District.

Representative to Manasquan- no report

Curriculum and Programs- Mrs. Dettlinger reported on the recent meeting. Topics included: Academic team criteria, Blazer pre-school program, state report card, life skills program, and committee goals for 2018.

Buildings and Grounds- Dr. LaValva reported on the recent meeting. Topics included the next five year facilities plan, work done during the winter break including the phase II window and door project and the fire alarm panel replacement.

Personnel- no report

Negotiations- no report

Policy and Wellness- A meeting will be planned to discuss tabled items.

Community Relations/Board Liaison- no report

9. Administrative Report

March 2018 Drills

HIB Report- Attachment 9.1

School Year 2017-2018

Mrs. Carlson reported on the following:

- The Phase II window and door project is mostly completed.
- The boys’ basketball team won a recent game and are now in the championships.
- Mrs. Carlson has been talking with Chief Palmer about safety and security and he will be speaking at the March 6, 2018 7 PM PTO meeting.
- Mr. Colon elaborated on the safety and security measures that have already taken place at the school and are planned.
- An HIB investigation is in progress and will be reported on at the next board meeting.

10. Action Items

A. Curriculum and Programs

Roll Call

A.1 Motion that the Board of Education approves Mrs. Thompson to accompany one student for Life Skills field trip experiences in March, April, May and June to local stores/establishments. Superintendent Carlson will be transporting both student and teacher. There is no cost to the student or the Board of Education.

A.2 Motion that the Board of Education approves the following staff members to attend professional development workshops as listed below:

Staff Member	Conference/Workshop	Cost
Mahon, Anthony, North, Marissa	Oratory Symposium, February 1, 2018, 9:00am-10:30am, Manasquan HS	Mileage
Ramsey, Jeannette, Sabia, Colin	Tri-State PBL, March 12, 2018, 8:00am-3:00pm, Rutgers @ Somerset	Fee \$149 each (\$298) plus mileage
Love, Jennifer	August Reading Institute, August 6-10, 2018, 8:00 am-3:00 pm, Columbia University, NYC, NY	Fee \$825.00, Lodging \$600.00, plus \$44.00 mileage plus tolls
Eileen Gorga	MOCSSIF Sub Fund meetings, March 9, 2018, 12:30 PM – 4:00 PM; June 15, 2018, 10:00 AM – 1:30 PM, Point Pleasant, NJ	No cost

A.3 Motion that the Board of Education approves thirty 6th, 7th and 8th grade students to participate in the M.A.S.T. Interscholastic Competition at the Marine Academy of Science and Technology, Highlands, New Jersey. Students will be

transported by parents leaving school at 2:00 PM and returning approximately 8:30 PM. The Board of Education will pay the \$310.00 registration fee.

- A.4** Motion that the Board of Education approves three 8th Grade students to travel to the Monmouth County Career Center, Freehold, NJ, to observe vocational opportunities. Chaperone is Adrienne Mahon. Transportation to be paid for by the Board of Education.

A motion was made by Mrs. Dettlinger and seconded by Mr. Milancewich to move items A.1 through A.4 and carried by a unanimous roll call vote of 5-0.

B. Finance Roll Call

- B.1** BE IT RESOLVED that the financial reports of the Secretary to the Board of Education and Treasurer of School Monies for January 31, 2018 which are in agreement be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23.2.11 (c)4 we certify that as of January 31, 2018 which after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

- B.2** Motion that the Board of Education approves the budget transfers effective January 31, 2018.

A motion was made by Mr. LePore and seconded by Mrs. Dettlinger to move items B.1 and B.2 and carried by a roll call vote of 5-0.

C. Buildings and Grounds Roll Call

- C.1** Motion that the Board of Education accepts, with appreciation, a furniture donation from Dialight.

- C.2** Motion that the Board of Education approves FJ Pierciey LLC to furnish and install insulation and elbow covers for water pipes at a cost not to exceed \$4,900.00.
- C.3** Motion that the Board of Education approves Red Hawk Fire and Security to install seven smoke detectors and tie them into the fire system at a cost of \$1,980.00.

A motion was made by Dr. LaValva and seconded by Mr. LePore to move items C.1 through C.3 and carried by a unanimous roll call vote of 5-0.

D. Policy Roll Call

- D.1** Motion that the Board of Education approves the following policies and regulations on the Second Reading:

Policy / Regulation #	Policy / Regulation Name
P 3437	Military Leave (Revised) {teachers}
P 4437	Military Leave (Revised) {staff}
P 5516.01	Student Tracking Devices (New)
R 7101	Educational Adequacy of Capital Projects (Revised)
P 7425	Lead Testing of Water in Schools (New)
P & R 7440	School District Security (M) (Revised)
P & R 7441	Electronic Surveillance in School Buildings and on School Grounds (M) (New)
P 8630	Bus Driver/ Aide Responsibility (M) (Revised)
R 8630	Emergency School Bus Procedures (M) (Revised)
P 9242	Use of Electronic Signatures (New)

A motion was made by Dr. LaValva and seconded by Mr. LePore to move item D.1 and carried by a unanimous roll call vote of 5-0.

E. Personnel Roll Call

- E.1** Motion that the Board of Education accepts resignation from Allison Crowley, Instructional Assistant, effective March 1, 2018.

- E.2** Motion that the Board of Education approves Caitlin Pinnella and Timothy Prol as Glucagon Delegate substitutes at a rate of \$19.00 per hour to attend school events with one Brielle student.
- E.3** Motion that the Board of Education approves Caitlin Pinnella as an after-care program substitute teacher at a rate of \$33.00 per hour.
- E.4** Motion that the Board of Education approve Carrie Siano as an Instructional Aide at an annual rate of \$14.29 /7 hours per day for \$18,505.55, prorated to an effective date of February 19, 2018. Single health benefits provided less Chapter 78 contribution.
- E.5** Motion that the Board of Education approve Colleen Wodell as a substitute teacher for the 2017-2018 school year, pending criminal history review.

A motion was made by Mrs. Dettlinger and seconded by Mr. LePore to move items E.1 through E.5 and carried by a roll call vote of 5-0.

- 11. Visitor's Business** – Visitors are permitted to comment on agenda and non- agenda items at this time.
- Mrs. K. DeCresce feels that more proactive programs should be done with the children and asked that the administration review information she will send to Mrs. Carlson.
 - Mrs. J. Ottaviano asked if metal detectors are being considered for the school. Mrs. Carlson replied that we do not currently have metal detectors and that administration has looked into them in the past and can look into obtaining them again.
- 12. Discussion**
- Mrs. Dettlinger thanked the teachers for knowing their students and seeing red flags indicating troubled students.
- 13. Payment of Bills**
- A motion was made by Mrs. Dettlinger and seconded by Mr. LePore that the Board authorizes payment of the following February 2018 bills and the Secretary is authorized to draw warrants of the Treasurer in the amount of \$1,669,036.69. Motion carried by a roll call vote of 5-0.

14. Executive Session

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act (Act) the Brielle Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exceptions(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing (category to be disclosed if Executive Session is called by the Board President or Superintendent):

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-2 no longer applies. There was no Executive Session.

15. Adjournment

A motion to adjourn was made by Mrs. Dettlinger and seconded by Mr. LePore. Meeting adjourned at 7:54 PM.

Respectfully Submitted,

Eileen Gorga

Eileen Gorga
Business Administrator/ Board Secretary