

Saucon Valley School District

Regular Meeting of the Board of Education

July 23, 2024

High School Audition

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Welcome to the meeting of the Saucon Valley School Board. Our objective is to serve the students, parents, and residents of our community. You are an important part of this meeting, and we look forward to your questions and comments.

We are all here for the same reason. All opinions are welcomed and equally valuable. Our only request is that we address each other with civility and respect. Our courtesy toward each other is the best way to show our students how much we respect them as well.

Notice to Public - This is to notify all in attendance at the Saucon Valley School Board meeting that the district is video and audio-taping the meeting, and the meeting will be posted for public viewing according to district policy.

Agenda

6:00 pm – Executive Session for the purpose of BAVTS Agreement, Personnel

- I. **Call to the Order** – *Dr. Shamim Pakzad, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Board Secretary*
- IV. **Motion to Approve Agenda**
- V. **Announcement of Executive Session** – BAVTS Agreement, Personnel
- VI. **Approval of Minutes** – July 9, 2024
- VII. **Recognition** – None
- VIII. **Presentation** – None
- IX. **Superintendent's Report** – *Jaime Vlasaty, Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – *Visitors should state their name and address.*
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$784,373.32
 - B. Cafeteria Expenditures – None
 - C. Health Benefits – \$664,226.46
 - D. Capital Projects – None

Recommendations for Approval

Presentation of Bills

1. Approve the above Presentation of Bills.

Recommendation: To approve all motions and recommendations in the Presentation of Bills.

XII. Treasurer's Report – Donald Carpenter/David Bonenberger

- A. Cash Investment and Bond Activity
- B. Condensed Board Summary Report
- C. Budget Transfers – None
- D. Middle School Activity Report – None
- E. High School Activity Report – None

Recommendations for Approval**Treasurer's Report**

1. Approve the above Treasurer's Report.

Recommendation: To approve all motions and recommendations in the Treasurer's Report.

XIII. AGENDA ITEMS**A. Education****Items/Projects for Discussion**

- A. None

Northampton Community College Dual Enrollment MOU

1. Approve the Dual Enrollment Memorandum of Understanding with Northampton Community College for the 2024-2025 school year.

Second & Final Reading Policies

2. Approve the second and final reading of the following policies:
 - Policy 805.1 – Relations with Law Enforcement Agencies
 - Policy 805.1-AR-0 – Incident Report-Immediate Notification
 - Policy 805.1- AR-1 – Incident Report-Discretionary Notification
 - Policy 805.1-AR-2– Record of Law Enforcement Officers in School
 - Policy 805.2 – School Security Personnel

Center for Applied Linguistics Agreement

3. Approve the agreement with Center for Applied Linguistics for an ESL and Spanish Immersion program evaluation, at the cost of \$62,792, pending review of the Solicitor

Recommendation: To approve all motions and recommendations as listed above in Education

B. Personnel**Items/Projects for Discussion**

- A. None

Recommendations for Approval**Senior Curriculum Specialist**

1. Approve Dr. Lensi Nikolov as the Senior Curriculum Specialist for the 2024-2025 school year with a stipend of \$20,000.

Curriculum Innovation and Advancement

2. Approve Pamela Dobson for \$10,000 stipend for Curriculum Innovation and Advancement for the 2024-2025 school year.

Resignation

3. Approve the resignation of Sara Fritz, Elementary School Special Education Teacher, effective July 24, 2024.

High School Assistant Principal Administrative Assistant

4. Approve Penny Lauer as High School Administrative Assistant at an hourly wage of \$18.53, AA3, with benefits per the current Administrative Assistants Compensation & Benefits Plan, pending completion of employment paperwork.

Supervisor of Campus Operations Administrative Assistant

5. Approve Deborah Yocum as an Administrative Assistant to the Supervisor of Campus Operations at an hourly wage of \$19.59, AA4, with benefits per the current Administrative Assistants Compensation & Benefits Plan, pending completion of employment paperwork.

Elementary Special Education Teacher

6. Approve David Michaylira as an Elementary School Special Education Teacher at Masters, Step 1, \$63,960 with benefits per the current SVEA contract, effective for the beginning of the 2024-2025 school year.

Resignation

7. Approve the resignation of Stacy Kemmerer, Full-Time Middle School Administrative Assistant.

Marching Band Instructors

8. Approve the following Marching Band Instructors for the 2024-2025 school year:

Kaela Bitting – March Band Director - \$7,875

Stephen Roman – Front Ensemble Instructor - \$2,700

Ken Zimmerman – Drill Instructor - \$1,500

Racheal Noone – Color Guard Instructor - \$2,700

Jason Beck - Percussion Instructor - \$2,700

2024-2025 Athletic Department Game Workers

9. Approve the following game workers for the 2024-2025 school year.

Diane Albert	Kristi Curry
Nancy Bohnhorst	Gail Nolf
Alexander Bortz	Mary Omdahl
Cheri Chisesi	Jennie Petrucelli
Jim Chisesi	Kevin Petrucelli
Bob Davis	Jeanne Reilly
Kathleen Dettmar	Chad Saylor
Tom Garofalo	Jennifer Schriffert
Michelle Grida	Trent Seibert
Natisha Jones	Mary Sue Stoy
Rachel Kade	Dave Stuempfle
Henry Kipp	Georgiene Stuempfle
Mary Kipp	Lorraine Torella
Cathy Leibensperger	Greta Torres
Martin Lewis	Rich William
Margaret McGeehan	

Bus Driver Full-Time to Part-Time

10. Approve Mark Goldfeder's transfer from a full-time to part-time bus driver for the start of the 2024-2025 school year.

2024-2025 Substitute Teacher List

11. Approve the following list of substitute teachers for the 2024-2025 school year:

Eric Barr
David Houck
Deborah Kelahan
Russell Lande
Nicholas Millets
Ravi Sajnani

2024 – 2025 Co-Curricular

12. Approve the co-curricular positions for the 2023-24 school year.

High School

Jessica Friday – Debate Team - \$2,250
Jessica Friday – Model UN - \$600
Jessica Friday – Scholastic Scrimmage - \$1,250
Jacquelyn Febbo – FBLA - \$2,250
Meredith Lesney – iTeam - \$600
Mario Marcozzi – National Honor Society - \$1,050
Cheri Chisesi – Student Government - \$4,085
Lauren Sakasitz – Vocal Music - \$4,700
Kaela Bitting - Jazz Band - \$2,400
Lisa Allen - Class of 2025 Advisor - \$2,100
Brianna Keeney - Class of 2026 Advisor - \$2,200
Megan Bath - Class of 2027 Advisor - \$1,050
Kevin Rutzler - Class of 2028 Advisor - \$1,000

Middle School

Meredith Lesney – iTeam - \$800
Lauren Keebler – National Jr. Honor Society - \$1,050
Katie Roberts - Student Council - \$2,600
Amanda Holveck - Yearbook - \$1,900
Lauren Sakasitz - Cameratta - \$2,650
Rosemary Butterly- Jazz Band - \$2,300
Amanda Brady - Reading Olympics - \$1,550
David Jost – Intramural Archery Club - \$1,050
Katie Roberts – Intramural Swimming Director 1 - \$1,050
David Jost – Intramural Swimming Director 2 - \$1,050
Amanda Holveck - Math Club - \$1,250
Lauren Sakasitz – Handbells - \$1,350

Elementary School

Emily Aragona-Young – Choral Director - \$2,600
Lynn Beller – Girls on the Run - \$1,500
Cheryl Kittle – Student Council - \$2,400

Class III Volunteer Clubs

Chad Shirk - ES Wrestling Club – Volunteer
Katie Roberts – MS Intramural Field Hockey – Volunteer
Rosemary Butterly – TriM Jr. Honor Society (Music) – Volunteer
Rachel Noone – HS Indoor Color Guard – Volunteer
Kaela Bitting – HS Indoor Color Guard – Volunteer
Jason Beck – HS Indoor Percussion Ensemble – Volunteer
Kaela Bitting – HS Indoor Percussion Ensemble – Volunteer
Amber Sams – HS Reading Team – Volunteer
Mario Marcozzi - HS LEO Club -Volunteer
Mario Marcozzi - HS Paranormal Research Club – Volunteer
Mario Marcozzi - HS Morning TV Show – Volunteer
Megan Bath – Big Panthers Little Panthers - Volunteer
Kaitlyn Dennington – Big Panthers Little Panthers - Volunteer
Samantha Faulkner – Big Panthers Little Panthers - Volunteer
Joanna Suriel – Big Panthers Little Panthers - Volunteer

Recommendation: To approve all motions and recommendations as listed above in Personnel.

C. Facilities**Items/Projects for Discussion**

A. None

Surplus/Obsolete Items

1. Approve the attached list of Surplus/Obsolete items.

Recommendation: To approve all motions and recommendations as listed above in Facilities.

D. Finance

Items/Projects for Discussion

A. None

2024-2025 Colonial Intermediate Unit 20 Contracts

1. Approve the following contracts with Colonial Intermediate Unit 20 for the 2024-2025 school year:

Applied Behavior Analytics Services (ABA)

Child Find Evaluations for Private & Non-Public Schools

LPN/RN for Field Trips

One-on-one Services

Psychiatric Evaluations

TransPerfect Services

SBAP Services

Turf Tank Lease

2. Approve a 3-year lease agreement with Turf Tank at \$48,000 (\$16,00/year) pending review and approval of the district solicitor.

Prom Contract

3. Approve the attached contract with Blue Event Center for the 2025 Prom, pending review and approval of the district solicitor.

Recommendation: To approve all motions and recommendations as listed above in Finance.

E. Community Updates

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte*
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

F. Northampton Community College – *Susan Baxter*

(Meetings are on the first Thursday of every month)

G. Bethlehem Area Vo-Tech School – *Vivian Demko & Cedric Dettmar*

(Meetings are on the first Tuesday of every month)

H. Colonial Intermediate Unit – *Dr. Shamim Pakzad*

(Meetings are on the fourth Wednesday of every month)

I. PSBA Representative – *Donald Carpenter***J. New Business****K. Old Business**

XIV. Citizens' Inquiries and Comments – *Visitors should state their name and address.*

XV. Announcements

Future Meetings ~

August 13, 2024 – 7 pm – Business Meeting – High School Audion

August 27, 2024 – 7 pm – Business Meeting – High School Audion

XVI. Motion to Adjourn Meeting

The Saucon Valley School District does not discriminate on the basis of race, color, national origin, age, sex, or handicap.

The Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, June 9, 2024, in the High School Audion. Present were Directors William Broun, Donald Carpenter, John Conte, Vivian Demko, Cedric Dettmar, Dr. Laurel Erickson-Parsons, Tracy Magnotta, and Dr. Shamim Pakzad. Director Jay Santos was absent. Judith Riegel, Board Secretary; Mark Fitzgerald, District Solicitor; and Jaime Vlasaty, Superintendent.

- I. **Call to the Order** – 7:21 pm - *Dr. Shamim Pakzad, President, presiding*
 - II. **Pledge of Allegiance**
 - III. **Recording of Attendance** – *Judith Riegel, Board Secretary*
8-present, 1-absent (Santos)
 - IV. **Motion to Approve Agenda** – Director Conte, seconded by Director Erickson-Parsons, moved to approve the agenda. Vote: 8-yes, 0-no, 1-absent (Santos)
 - V. **Announcement of Executive Session** – Personnel & BAVTS
 - VI. **Approval of Minutes** – Director Conte, seconded by Director Dettmar, moved to approve the minutes of June 25, 2024. Vote: 8-yes, 0-no, 1-absent (Santos)
 - VII. **Recognition** – None
 - VIII. **Presentation** – None
 - IX. **Superintendent's Report** – *Jaime Vlasaty, Superintendent* - None
 - X. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
 - XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$ 1,497,221.14
 - B. Cafeteria Expenditures – None
 - C. Health Benefits – None
 - D. Capital Projects – None
 1. Approve the above Presentation of Bills.
- Director Conte, seconded by Director Dettmar, moved to approve the Presentation of the Bills.
Vote: 8-yes, 0-no, 1-absent (Santos)
- XII. **Treasurer's Report** – *Donald Carpenter/David Bonenberger*

No Treasurer's Report for Approval

XIII. AGENDA ITEMS

A. Education

1. Approve the first reading of the following policies:
 - Policy 114 – Gifted Education
 - Policy 122 – Extracurricular Activities
 - Policy 123 – Interscholastic Athletics
 - Policy 123.1 – Concussion Management
 - Policy 123.2 – Sudden Cardiac Arrest
 - Policy 143 – Standards for Persistently Dangerous Schools
 - Policy 144 – Standards for Victims of Violent Crimes
 - Policy 218 – Student Discipline
 - Policy 218.2 – Terroristic Threats/Acts
 - Policy 218.3 - Placement of Students Convicted-Adjudicated of Sexual Assault
 - Policy 222 – Tobacco and Vaping Products
 - Policy 222-AR-0 – Tobacco and Vaping
 - Policy 222-AR-1 - Tobacco and Vaping Product Violation Parental Notification
 - Policy 226 - Searches
 - Policy 227 - Controlled Substances/Paraphernalia
 - Policy 227-AR-0 – Controlled Substance Paraphernalia
 - Policy 233 - Suspension and Expulsion
 - Policy 237 - Electronic Devices
 - Policy 309 – Assignment and Transfer
 - Policy 323 – Tobacco and Vaping Products
 - Policy 351 – Controlled Substance Abuse
 - Policy 351-AR-0 – Drug Free Workplace Notice
 - Policy 351-AR-1 – Record of Reasonable Suspicion
 - Policy 409 – Assignment and Transfer
 - Policy 913.1 AR – Flyers
 - Policy 916 – Volunteers
 - Safe to Say Procedures

Director Dettmar, seconded by Director Carpenter, moved to approve Education Item #1.

Vote: 8-yes, 0-no, 1-absent (Santos)

2. Approve the second and final reading of the following policies:
 - 204 - Attendance
 - 218.1 - Weapons
 - 236.1 – Threat Assessment
 - 249 – Bullying/Cyberbullying
 - 252 – Dating Violence
 - 249 & 252 AR1 – Discrimination/ Sexual Harassment/ Bullying/ Hazing/ Dating Violence/ Retaliation Report Form
 - 913 – Non-School Organizations/Groups/Individuals

Director Conte, seconded by Director Erickson-Parsons, moved to approve Education Item #2. Vote: 8-yes, 0-no, 1-absent (Santos)

3. Authorize the administration to make the necessary revisions to applicable policies to ensure the Groups as listed in Policy 707 align and are consistent with other applicable policies that list such groups.

Director Dettmar, seconded by Director Conte, moved to approve Education Item #3. Vote: 8-yes, 0-no, 1-absent (Santos)

B. Personnel

1. Approve Stacy Kemmerer as Full Time Middle School Administrative Assistant at an hourly wage of \$18.40, AA3, with benefits per the current Administrative Assistants Compensation & Benefits Plan, pending completion of employment paperwork.
2. Approve Jessy Severino as a Licensed Social Worker for the Summer of 2024 at \$45.00 per hour.

Director Erickson-Parsons, seconded by Director Dettmar, moved to approve Personnel Items #1 and 2. Vote: 8-yes, 0-no, 1-absent (Santos)

3. Approve Jessy Severino as a Licensed Social Worker, Masters +18, Step 3 at \$ 71,619.00, effective the beginning of the 2024-2025 school year, pending completion of employment paperwork.

Director Erickson-Parsons, seconded by Director Carpenter, moved to approve Personnel Items #3. Vote: 8-yes, 0-no, 1-absent (Santos)

4. Approve Zachary Rosamalia as a High School Science Long-Term Substitute High for the 2024-2025 school year. The base salary is \$59,182 (B, Step 1), pending completion of employment paperwork.
5. Approve the Memorandum of Understanding regarding Unit Clarification with the SVEA.
6. Approve Catherine Krencs as a Part-Time Instructional Paraprofessional at an hourly wage of \$20.98, effective at the beginning of the 2024-2025 school year and upon completion of employment paperwork.
7. Approve Tyler Horton as the Boys Varsity Head Coach for the 2024-2025 school year at a stipend of \$5,600.
8. Approve the following curriculum writers at \$45 per hour, maximum 40 hours per subject/grade level:

Laurie Paulson-PA Core 5
Jennifer Steirer – PA Core 5/6
Genia Miller – Public Speaking

Amie Geissinger – Science 5
 Stephanie Hand – K-4 Math
 Raymond Baratta - 6&7 Science
 Elizabeth Ravier – 3rd & 4th SLA
 Stacy Daly – Science 8
 Robert Svitilla – Robotics
 David Lloyd – PA Core 8
 Amanda Holveck – Math 6, Math 6/7, Math 7/8
 Jacquelyn Febbo – Business Communication, Entrepreneurship,
 and Personal Finance
 Robert Kachmar – K-4 Science

9. Approve the following dedicated building substitutes for the 2024-25 school year, working four days of a five-day school/work week where needed in assigned school buildings effective August 21, 2024. Their salary will be \$175 per day:

Paige Borger	Lynne Maynard
Sydney Derr	Robert Pasternak
Hannah Christina Forendo	Matthew Sueta
Lee-Anne Graham	William Waliginda
Kristen Kallert	Michael Wechtler

10. Approve the following mentor for the 2024-2025 school year. Salary is per the current professional agreement, which may be prorated if not a full year of mentorship.

Mentor

Eric Focht

Inductee

Zachary Rosamalia

Director Erickson-Parsons, seconded by Director Conte, moved to approve Personnel Items #4-10. Vote: 8-yes, 0-no, 1-absent (Santos)

C. Facilities

No Agenda Items for Approval

D. Finance

1. Approve the ABA Support Services Contract for independent services for the 2024-2025 school year.
2. Approve the agreement with Carbon Lehigh IU#21 for Special Education Services for the 2024-2025 school year.

Director Conte, seconded by Director Erickson-Parsons, moved to approve Finance Items #1 and 2. Vote: 8-yes, 0-no, 1-absent (Santos)

E. Community Updates

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte* - None

- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta* - None

F. Northampton Community College – *Susan Baxter* - None

G. Bethlehem Area Vo-Tech School – *Vivian Demko & Cedric Dettmar* – Director Dettmar reported on the BAVTS Articles of Agreement and expansion meeting.

H. Colonial Intermediate Unit – *Dr. Shamim Pakzad* - None

I. PSBA Representative – *Donald Carpenter* – Reported that PSBA does offer some communication support services.

J. New Business - None

K. Old Business - None

XIV. Citizens' Inquiries and Comments –

O. Frey – commented on her positive experiences at BAVTS.

XV. Announcements

Future Meetings ~

July 23, 2024 – 7 pm – Business Meeting – High School Audion

August 13, 2024 – 7 pm – Business Meeting – High School Audion

XVI. Motion to Adjourn Meeting

Board President Pakzad adjourned the meeting.

Time: 9:07 pm

ATTEST _____

Secretary

President

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FULTON BANK **Payment Dates:** 07/24/2024 - 07/24/2024

Payment Categories: Regular Checks

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
		ATHERHOLT JUDITH	SENIOR CITIZENS TAX REBATE		350.00
		BERKS COUNTY INTERMEDIATE UNIT	PROFESSIONAL EDU SVC IU 5-12		139.32 #
		BONSER GERTRUDE M.	SENIOR CITIZENS TAX REBATE		350.00
		BOROUGH OF HELLERTOWN	CROSSING GUARDS		758.03 #
		COYLE ROBERT	SENIOR CITIZENS TAX REBATE		300.00
		CREST/GOOD MFG. CO	Supplies		52.23
		GILLY MARTHA	SENIOR CITIZENS TAX REBATE		550.00
		HELEN A. GUSHEN	SENIOR CITIZENS TAX REBATE		300.00
		Hudak Andrew	SENIOR CITIZENS TAX REBATE		300.00
		HYDRA-NUMATIC SALES CO.	REPAIRS & MAINTENANCE		269.50 #
		IAN NUTTALL	SENIOR CITIZENS TAX REBATE		700.00
		JOSHUA TREE INC.	LAWN CARE SVCS		1,363.90 #
		KDA ELEVATOR CONSULTANTS, LLC	REPAIRS & MAINT - ELEM	REPAIRS & MAINT - MS	325.00 #
		KLINE ELIZABETH	SENIOR CITIZENS TAX REBATE		300.00
		MACMILLAN OIL CO.OF ALLENTOWN	SUPPLIES - TRANSPORTATION		114.00
		MADZARAC JOAN	SENIOR CITIZENS TAX REBATE		300.00
		MARION PAVLINSKY	SENIOR CITIZENS TAX REBATE		300.00
		MILLER LEROY R.	SENIOR CITIZENS TAX REBATE		300.00
		MKSD ARCHITECTS	SOLICITOR RETAINER		2,001.72 #
		MORRISON TERRENCE	SENIOR CITIZENS TAX REBATE		300.00
		OPITZ JOSEPH	SENIOR CITIZENS TAX REBATE		300.00
		PAULINE H. GALL	SENIOR CITIZENS TAX REBATE		350.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FULTON BANK Payment Dates: 07/24/2024 - 07/24/2024

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
		PENN POWER GROUP	REPAIRS & MAINT EQUIP		1,487.99
		ROBERT W WOLFE	SENIOR CITIZENS TAX REBATE		300.00
		SALTSoftware	SALT 24 Software - Clinical License		183.60
		SEIFERT TERRY	SENIOR CITIZENS TAX REBATE		550.00
		SHARON L. SAUERWINE	SENIOR CITIZENS TAX REBATE		550.00
		SHERER ELIZABETH	SENIOR CITIZENS TAX REBATE		300.00
		ST. LUKE'S HOSPITAL	D&A SCREENING	DRIVER PHYSICALS	1,261.00 #
		TAMMY HOFMANN	PREPAID LUNCHES		136.70 #
		THE MORNING CALL	ADVERTISING		252.82 #
		THERESA A. REICHARD	SENIOR CITIZENS TAX REBATE		300.00
		VERIZON WIRELESS	TELEPHONE	COMMUNICATION - ATHLETICS	1,566.92 #
		WISCONSIN CENTER FOR EDUCATION PRODUCTS & SVCS	ELD supplies		587.00
10 - GENERAL FUND					17,499.73
Grand Total All Funds					17,499.73
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					17,499.73
Grand Total Virtual Payments					0.00
Grand Total All Payments					17,499.73

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

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Payment Categories: Direct Deposits
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
		ABA SUPPORT SERVICES LLC	L SUPPORT OTHER PROF SERVICES		1,923.55 # D
		ALL PHASE ELECTRIC SUPPLY	SUPPLIES - PLANT OPERATIONS		1,246.04 # D
		AMAZON CAPITAL SERVICES	CURRICULUM SUPPLIES	SUPPLIES- ACADEMIC SUPP 9-12	369.81 D
		AMERICHEM	SUPPLIES - PLANT OPERATIONS		521.14 D
		ANGELA GLOSAN	SENIOR CITIZENS TAX REBATE		550.00 D
		APPLE INC. c/o APPLE FINANCIAL SERVICES	Macbook Air Repair		467.95 D
		ASCENDANCE TRUCKS PENNSYLVANIA LLC	SUPPLIES - TRANSPORTATION		10,954.40 D
		BANCROFT	SPEC ED NON-PUBLIC TUITION		2,640.00 # D
		BSN SPORTS LLC	SUPPLIES BASEBALL VARSITY	SUPPLIES BASEBALL JV	6,864.50 # D
		CHARLOTTE VOGEL	SENIOR CITIZENS TAX REBATE		550.00 D
		CHRIN HAULING INC	Trash and Recycling	DISPOSAL SVCS	5,519.40 D
		CINTAS FIRE	UNIFORMS		44.96 D
		CLEAN EARTH	REPAIRS & MAINTENANCE		786.05 # D
		DOLORES GECSEK	SENIOR CITIZENS TAX REBATE		350.00 D
		EBSCO INFORMATION SERVICES	BOOKS & PERIODICALS LIBR 9-12		4,600.00 D
		ESGI, LLC.	ESGI - 12 Month Lease		1,398.00 D
		GENERAL HEALTHCARE RESOURCES LLC	L SUPPORT OTHER PROF SERVICES		113.10 # D
		GLENN ROSENBERGER	SENIOR CITIZENS TAX REBATE		550.00 D
		JANE STYER	SENIOR CITIZENS TAX REBATE		350.00 D
		JANICE L. UNANGST	SENIOR CITIZENS TAX REBATE		300.00 D
		JENNIE PETRUCELLI	TRAVEL-CONF/SEMIN BUS OFFICE		41.54 # D
		JOHN HAROLD	SENIOR CITIZENS TAX REBATE		300.00 D

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

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Payment Categories: Direct Deposits
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
		JOHN K. KUDERA	SENIOR CITIZENS TAX REBATE		300.00 <i>D</i>
		KAREN J. SERBIA	SENIOR CITIZENS TAX REBATE		550.00 <i>D</i>
		KATHRYN PANDELIOS	SENIOR CITIZENS TAX REBATE		300.00 <i>D</i>
		KEYSTONE FIRE AND SECURITY	REPAIRS & MAINTENANCE		5,861.04 <i>D</i>
		LINDE GAS & EQUIPMENT INC.	SUPPLIES - TRANSPORTATION		112.53 <i># D</i>
		LVCIL	SPEC ED - OTHR PROF SVC - HS - COMP ED		126.00 <i># D</i>
		MELMARK	SPEC ED NON-PUBLIC TUITION		34,806.00 <i># D</i>
		MICROBAC LABORATORIES INC.	Pool Testing	MAINT SUPPLIES - HS	166.32 <i>D</i>
		NCS PEARSON INC.	Online DALs	PSYCH - EDC SFT & LICS	5,084.78 <i>D</i>
		NORTH EAST PARTS GROUP LLC.	Supplies	SUPPLIES - TRANSPORTATION	1,442.98 <i>D</i>
		OTIS ELEVATOR CO.	Maintenance Agreement Renewal		11,979.12 <i>D</i>
		PAUL J. DUGAN	SENIOR CITIZENS TAX REBATE		350.00 <i>D</i>
		PAUL W. HOADLEY JR.	SENIOR CITIZENS TAX REBATE		285.61 <i>D</i>
024		PEDIATRIC THERAPEUTIC SERVICES INC.	PROF SVCS		4,322.52 <i># D</i>
		ROBERT FERRAIRA	SENIOR CITIZENS TAX REBATE		300.00 <i>D</i>
		Roberts Oxygen Co. Inc	SUPPLIES - PLANT OPERATIONS		120.72 <i># D</i>
		ROSS BODY & FRAME WORKS INC.	SUPPLIES - TRANSPORTATION		2,740.00 <i># D</i>
		Saucon True Value	SUPPLIES - PLANT OPERATIONS		1,656.98 <i># D</i>
		SEESAW LEARNING INC.	Seesaw subscription		3,250.00 <i>D</i>
		STEM LAWN CARE	LAWN CARE SVCS		8,250.00 <i># D</i>
		STEVEN SARKO	SENIOR CITIZENS TAX REBATE		550.00 <i>D</i>
		UGI CORP	NATURAL GAS - PLANT OPERATIONS		6,789.33 <i># D</i>

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FULTON BANK Payment Dates: 07/24/2024 - 07/24/2024

Payment Categories: Direct Deposits
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
		WEATHERPROOFING TECHNOLOGIES INC.	EXISTING BUILDING IMP		627,533.97 # D
		WEX HEALTH INC	PURCHASED PRO&TECH SVCS		260.70 # D
		WILMA SMITH	SENIOR CITIZENS TAX REBATE		300.00 D
		WORLD FUEL SERVICES INC	GASOLINE - TRANSPORTATION		8,994.55 # D
10 - GENERAL FUND					766,873.59
Grand Total All Funds					766,873.59
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					766,873.59
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					0.00
Grand Total Virtual Payments					0.00
Grand Total All Payments					766,873.59

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PH - PLGIT HEALTH BENEFIT Payment Dates: 06/25/2024 - 06/30/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Manual Checks

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
* 00W3981515	06/25/2024	DELTA DENTAL	ADMIN FEES		1,121.97
* 00W3981520	06/25/2024	DELTA DENTAL	WEEKLY CLAIMS		3,711.80
10 - GENERAL FUND					4,833.77
Grand Total All Funds					4,833.77
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					4,833.77
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					0.00
Grand Total Virtual Payments					0.00
Grand Total All Payments					4,833.77

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PH - PLGIT HEALTH BENEFIT **Payment Dates:** 07/01/2024 - 07/19/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Manual Checks

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
* 000W391649	07/09/2024	DELTA DENTAL	WEEKLY CLAIMS		2,466.46
* 00W3979900	07/01/2024	TSA CONSULTING GROUP INC.	BREDBENNER	SIMONONIS	0.00
* 00W3989126	07/03/2024	DELTA DENTAL	WEEKLY CLAIMS		2,499.30
* 00W3989134	07/03/2024	CAPITAL BLUE CROSS	WEEKLY CLAIMS		48,365.31
* 00W3991656	07/09/2024	CAPITAL BLUE CROSS	WEEKLY CLAIMS		69,863.63
* 00W3994305	07/12/2024	BENECON	INS COOPERATIVE		477,960.46
* 00W3995027	07/12/2024	CAPITAL BLUE CROSS	WEEKLY CLAIMS		53,775.64
* 00W3996069	07/16/2024	DELTA DENTAL	WEEKLY CLAIMS		1,752.17
* 00W3996070	07/16/2024	VISION BENEFITS OF AMERICA	JUNE CLAIMS		1,787.24
* 00W3997331	07/17/2024	SYMETRA LIFE INSURANCE COMPANY	DED: SYM-CRITILL - Full Payroll Pay Date: 7/11/2024	DED: SYM-HOSPINDM - Full Payroll Pay Date: 7/11/2024	922.48
10 - GENERAL FUND					659,392.69
Grand Total All Funds					659,392.69
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					659,392.69
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					0.00
Grand Total Virtual Payments					0.00
Grand Total All Payments					659,392.69

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

Cash, Investment and Bond Activity June 30, 2024

CASH ACCOUNTS

	<u>Balance</u> <u>June 1, 2024</u>	<u>Earnings/Deposits</u>	<u>Disbursements</u>	<u>Balance</u> <u>June 30, 2024</u>
PLGIT General - New	\$ 554,104.92	\$ 503,867.79	\$ 869,208.70	\$ 188,764.01
PLGIT/CLASS	11,000,979.08	43,213.11	2,000,000.00	9,044,192.19
PLGIT General	2,830,876.78	3,264,590.66	3,712,491.79	2,382,975.65
PLGIT Salary	17,222.26	1,331,622.82	1,331,622.82	17,222.26
PLGIT Health Benefits	18,128.51	192,777.66	192,777.66	18,128.51
PLGIT Cafeteria	698,628.58	115,741.25	725,000.00	89,369.83
PLGIT Reserve Class	74.11	0.32	0.00	74.43
Lafayette General	964,116.31	1,072,252.21	1,131,883.33	904,485.19
Lafayette Flexible Spending	36,308.34	15,429.58	10,101.20	41,636.72
Lafayette Cafeteria	59,929.72	5,459.11	55,000.00	10,388.83
Total Cash Accounts	<u>\$ 16,180,368.61</u>	<u>\$ 6,544,954.51</u>	<u>\$ 10,028,085.50</u>	<u>\$ 12,697,237.62</u>

*Earnings/Deposits includes transfers of \$4,079,400.48 between accounts

**Disbursements includes transfers of \$4,079,400.48 between accounts

INVESTMENT ACCOUNTS

	<u>Balance</u> <u>June 1, 2024</u>	<u>Earnings/Deposits</u>	<u>Disbursements</u>	<u>Balance</u> <u>June 30, 2024</u>
PSDLAF	\$ 8,499,643.59	\$ 20,951.17	\$ -	\$ 8,520,594.76
PLGIT / PLUS (61)	0.00	0.00	0.00	0.00
Total Investment Accounts	<u>\$ 8,499,643.59</u>	<u>\$ 20,951.17</u>	<u>\$ -</u>	<u>\$ 8,520,594.76</u>

	<u>Balance</u> <u>June 1, 2024</u>	<u>Earnings/Deposits</u>	<u>Disbursements</u>	<u>Balance</u> <u>June 30, 2024</u>
1998 Construction Fund (195-04)	\$ -	\$ -	\$ -	\$ -
G.O Bonds, Series of 2017 (195-14)	0.00	0.00	0.00	0.00
2003 Emmaus Bond Const Fund (195-08)	0.00	0.00	0.00	0.00
Land Purchase GOB Series 2005 (195-10)	0.00	0.00	0.00	0.00
GESP Phase II GOB Series 2013A (195-12)	0.00	0.00	0.00	0.00
Total Bond Issue	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

CAPITAL RESERVE FUND

	<u>Balance</u> <u>June 1, 2024</u>	<u>Earnings/Deposits</u>	<u>Disbursements</u>	<u>Balance</u> <u>June 30, 2024</u>
Capital Reserve Fund	<u>\$ 72.83</u>	<u>\$ 0.30</u>	<u>\$ -</u>	<u>\$ 73.13</u>

(UNADJUSTED)
Condensed Board Summary Report

From 06/01/2024 To 06/30/2024

Summarization Level: MAJOR FUND/MAJOR FUNCTION/SUB FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
10	GENERAL FUND						
1000							
1100							
1110	REG PROG ELEM/SECONDARY	22,065,084.00	4,098,167.89	21,139,578.18	0.00	925,505.82	95.81
	Total	22,065,084.00	4,098,167.89	21,139,578.18	0.00	925,505.82	95.81
1200							
1225	SPEECH	427,681.00	89,235.25	441,222.16	0.00	(13,541.16)	103.17
1231	EMOTIONAL SUPPORT	376,502.00	67,652.36	413,114.42	0.00	(36,612.42)	109.72
1241	LEARNING SUPPORT	7,610,181.00	1,064,783.05	8,503,328.01	0.00	(893,147.01)	111.74
1243	GIFTED SUPPORT	277,909.00	71,758.04	337,587.92	0.00	(59,678.92)	121.47
1270	MULTI-HANDICAPPED SUPPT	0.00	0.00	0.00	0.00	0.00	0.00
1290	OTHER SUPPORT	124,000.00	0.00	0.00	0.00	124,000.00	0.00
	Total	8,816,273.00	1,293,428.70	9,695,252.51	0.00	(878,979.51)	109.97
1300	VOCATIONAL EDUCATION						
1390	VOCATIONAL EDUCATION	1,015,792.00	80,207.00	1,015,792.00	0.00	0.00	100.00
	Total	1,015,792.00	80,207.00	1,015,792.00	0.00	0.00	100.00
1400	OTHER INSTR. PROGRAMS						
1410	DRIVERS' EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00
1420	SUMMER SCHOOL	22,664.00	1,834.34	14,811.53	0.00	7,852.47	65.35
1430	HOMEBOUND INSTRUCTION	13,457.00	6,480.76	23,063.16	0.00	(9,606.16)	171.38
1441	ADJ / COURT PLACED PROG	0.00	0.00	0.00	0.00	0.00	0.00
1442	ALTERNATIVE EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00
1450	INSTRUCTIONAL PROGRAMS OUTSIDE EST'D SCHOOL DAY	0.00	300.00	1,850.00	0.00	(1,850.00)	0.00
1480	TITLE I	0.00	0.00	0.00	0.00	0.00	0.00

(UNADJUSTED)
Condensed Board Summary Report

From 06/01/2024 To 06/30/2024

Summarization Level: MAJOR FUND/MAJOR FUNCTION/SUB FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
1490	ACCOUNTABILITY	0.00	0.00	0.00	0.00	0.00	0.00
	Total	36,121.00	8,615.10	39,724.69	0.00	(3,603.69)	109.98
1500	NONPUBLIC SCHOOL PGMS						
1500	NONPUBLIC SCHOOL PGMS	0.00	1,629.00	1,587.24	0.00	(1,587.24)	0.00
	Total	0.00	1,629.00	1,587.24	0.00	(1,587.24)	0.00
1600							
1693	SPSHP COMMUNITY COLLEGE	291,232.00	23,301.75	326,144.75	0.00	(34,912.75)	111.99
	Total	291,232.00	23,301.75	326,144.75	0.00	(34,912.75)	111.99
2000							
2100	SUPPORT SERVICES PUPIL						
2120	GUIDANCE SERVICES	1,138,991.00	217,619.45	1,070,711.57	0.00	68,279.43	94.01
2130	ATTENDANCE SERVICES	6,100.00	89.10	1,604.43	0.00	4,495.57	26.30
2140	PSYCHOLOGICAL SERVICES	327,381.00	71,858.45	329,763.49	0.00	(2,382.49)	100.73
2150	SPEECH PATH/AUDIOLOGY	0.00	0.00	0.00	0.00	0.00	0.00
	Total	1,472,472.00	289,567.00	1,402,079.49	0.00	70,392.51	95.22
2200	SUPPORT SERVICES-INSTRU						
2200	SUPPORT SERVICES-INSTRU	0.00	0.00	0.00	0.00	0.00	0.00
2220	TECH SUPPORT SERVICES	843,605.00	51,111.57	726,461.40	0.00	117,143.60	86.11
2230	EDU TELEVISION SERVICES	4,500.00	0.00	1,956.24	0.00	2,543.76	43.47
2250	SCHOOL LIBRARY SERVICES	643,157.00	99,820.22	531,568.27	0.00	111,588.73	82.65
2260	INSTRUCTION & CURR DEV	301,697.00	52,328.71	443,731.78	0.00	(142,034.78)	147.08
2271	INSTRUC STAFF DEVEL SVC	324,458.00	14,160.27	119,834.83	0.00	204,623.17	36.93
2272	NON CERTIFIED PROF DEV	0.00	0.00	0.00	0.00	0.00	0.00
2280	NONPUBLIC SUPPORT SVC	0.00	0.00	0.00	0.00	0.00	0.00

(UNADJUSTED)
Condensed Board Summary Report

From 06/01/2024 To 06/30/2024

Summarization Level: MAJOR FUND/MAJOR FUNCTION/SUB FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
2290	OTHER INSTRUC STAFF SVC	221,311.00	17,114.10	258,923.42	0.00	(37,612.42)	117.00
	Total	2,338,728.00	234,534.87	2,082,475.94	0.00	256,252.06	89.04
2300	SUPPORT SERVICES-ADMIN						
2310	BOARD SERVICES	62,785.00	7,000.59	116,682.91	0.00	(53,897.91)	185.85
2320	BOARD TREASURER SERVICE	250.00	0.00	375.00	0.00	(125.00)	150.00
2330	TAX ASSESS & COLLECTION	162,500.00	8,001.86	153,790.31	0.00	8,709.69	94.64
2340	STAFF RELATIONS/NEGO	0.00	0.00	0.00	0.00	0.00	0.00
2350	LEGAL SERVICES	150,000.00	25,389.86	121,128.77	0.00	28,871.23	80.75
2360	OFFICE SUPERINTENDENT	489,246.00	41,785.75	527,875.29	0.00	(38,629.29)	107.90
2380	OFFICE OF PRINCIPAL SVC	1,611,180.00	120,108.60	1,543,078.78	0.00	68,101.22	95.77
	Total	2,475,961.00	202,286.66	2,462,931.06	0.00	13,029.94	99.47
2400	SUPP SVC-PUBLIC HEALTH						
2420	MEDICAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
2430	DENTAL SERVICES	600.00	0.00	0.00	0.00	600.00	0.00
2440	NURSING SERVICES	489,838.00	69,361.13	487,781.86	0.00	2,056.14	99.58
	Total	490,438.00	69,361.13	487,781.86	0.00	2,656.14	99.46
2500	SUPP SERVICES-BUSINESS						
2511	SUPP SERVICES-BUSINESS	903,474.00	63,678.17	856,286.11	0.00	47,187.89	94.78
	Total	903,474.00	63,678.17	856,286.11	0.00	47,187.89	94.78
2600							
2660	SECURITY SERVICES	179,000.00	22,041.70	230,916.40	0.00	(51,916.40)	129.00
2690	OPER OF BLDG SERVICES	5,200,179.00	498,614.67	5,030,848.57	0.00	169,330.43	96.74
	Total	5,379,179.00	520,656.37	5,261,764.97	0.00	117,414.03	97.82
2700							

(UNADJUSTED)
Condensed Board Summary Report
 From 06/01/2024 To 06/30/2024

Summarization Level: MAJOR FUND/MAJOR FUNCTION/SUB FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
2790	STUDENT TRANSP SERVICES	2,999,555.00	326,951.45	3,277,967.39	0.00	(278,412.39)	109.28
	Total	2,999,555.00	326,951.45	3,277,967.39	0.00	(278,412.39)	109.28
2800	SUPPORT SVCS-CENTRAL						
2820	INFORMATION SERVICES	0.00	0.00	12,456.00	0.00	(12,456.00)	0.00
2823	PUBLIC INFORMATION SVC	0.00	0.00	0.00	0.00	0.00	0.00
2830	STAFF SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
2832	RECRUITMENT & PLACEMENT	0.00	0.00	0.00	0.00	0.00	0.00
2834	STAFF DEV - NON-CERT	2,000.00	0.00	569.00	0.00	1,431.00	28.45
2836	STAFF DEVELOPMENT SVCS	1,100.00	185.56	1,743.04	0.00	(643.04)	158.46
2850	STATE & FED AGENCY SVCS	0.00	13,456.75	13,456.75	0.00	(13,456.75)	0.00
	Total	3,100.00	13,642.31	28,224.79	0.00	(25,124.79)	910.48
2900	OTHER SUPPORT SERVICES						
2910	OTHER SUPPORT SERVICES	24,354.00	0.00	24,827.94	0.00	(473.94)	101.95
	Total	24,354.00	0.00	24,827.94	0.00	(473.94)	101.95
3000	OP OF NONINSTRUCT SVC						
3000	OP OF NONINSTRUCT SVC						
3000	OP OF NONINSTRUCT SVC	0.00	0.00	0.00	0.00	0.00	0.00
	Total	0.00	0.00	0.00	0.00	0.00	0.00
3100	FOOD SERVICES						
3100	FOOD SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
	Total	0.00	0.00	0.00	0.00	0.00	0.00
3200	STUDENT ACTIVITIES						
3200	STUDENT ACTIVITIES	240,495.00	48,106.74	239,881.63	0.00	613.37	99.74
3250	SCHOOL ATHLETICS	1,100,673.00	66,987.29	848,654.97	0.00	252,018.03	77.10

(UNADJUSTED)
Condensed Board Summary Report

From 06/01/2024 To 06/30/2024

Summarization Level: MAJOR FUND/MAJOR FUNCTION/SUB FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
Total		1,341,168.00	115,094.03	1,088,536.60	0.00	252,631.40	81.16
3300	COMMUNITY SERVICES						
3300	COMMUNITY SERVICES	12,181.00	1,539.85	11,519.74	0.00	661.26	94.57
Total		12,181.00	1,539.85	11,519.74	0.00	661.26	94.57
4000	FACILITIES ACQUISITION						
4600	EXISTING BLDG IMPROVE						
4600	EXISTING BLDG IMPROVE	7,461,129.00	1,202,880.00	5,841,012.46	0.00	1,620,116.54	78.29
Total		7,461,129.00	1,202,880.00	5,841,012.46	0.00	1,620,116.54	78.29
5000	OTHER EXPEND & FINANCE						
5100	OTHER EXPEND & FINANCE						
5100	OTHER EXPEND & FINANCE	0.00	0.00	0.00	0.00	0.00	0.00
5110	DEBT SERVICE	1,930,052.00	0.00	1,931,444.48	0.00	(1,392.48)	100.07
5130	REFUND PRIOR YR REV	0.00	0.00	0.00	0.00	0.00	0.00
5140	LEASE EXPENDITURES	133,152.00	22,632.08	135,818.60	0.00	(2,666.60)	102.00
Total		2,063,204.00	22,632.08	2,067,263.08	0.00	(4,059.08)	100.20
5200	FUND TRANSFERS						
5230	CAPITAL PROJ TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
5251	FOOD SVC FUND TRANSFER	100,000.00	0.00	0.00	0.00	100,000.00	0.00
5280	ACTIVITY FUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total		100,000.00	0.00	0.00	0.00	100,000.00	0.00
5800	SUSPENSE ACCOUNT						
5800	SUSPENSE ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00
Total		0.00	0.00	0.00	0.00	0.00	0.00
5900	BUDGETARY RESERVE						
5900	BUDGETARY RESERVE	0.00	0.00	0.00	0.00	0.00	0.00

(UNADJUSTED)
Condensed Board Summary Report

From 06/01/2024 To 06/30/2024

Summarization Level: MAJOR FUND/MAJOR FUNCTION/SUB FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
	Total	0.00	0.00	0.00	0.00	0.00	0.00
6000	REVENUE LOCAL SOURCES						
6000	REVENUE LOCAL SOURCES						
6001	FUND BALANCE	(7,663,739.00)	0.00	0.00	0.00	(7,663,739.00)	0.00
	Total	(7,663,739.00)	0.00	0.00	0.00	(7,663,739.00)	0.00
6100	TAXES LEVIED						
6111	REAL ESTATE TAXES	(32,487,172.00)	0.00	(31,820,493.72)	0.00	(666,678.28)	97.95
6112	INTERIM REAL ESTATE TAX	(220,156.00)	(1,956.44)	(420,673.76)	0.00	200,517.76	191.08
6113	PUBLIC UTILITY REALTY	(35,000.00)	0.00	(33,133.71)	0.00	(1,866.29)	94.67
6120	PER CAPITA TAX	0.00	0.00	0.00	0.00	0.00	0.00
6141	ACT 511 PC FLAT	0.00	0.00	0.00	0.00	0.00	0.00
6143	EMER MUNIC SVC TAX	(26,000.00)	(1,046.19)	(49,711.64)	0.00	23,711.64	191.20
6151	EARNED INCOME TAX	(4,100,000.00)	(396,233.35)	(4,148,877.21)	0.00	48,877.21	101.19
6153	REALTY TRANSFER TAX	(500,000.00)	(39,607.39)	(692,012.93)	0.00	192,012.93	138.40
	Total	(37,368,328.00)	(438,843.37)	(37,164,902.97)	0.00	(203,425.03)	99.46
6400	DELINQUENCY TAXES						
6411	DELINQUENT RE TAX	(880,000.00)	(108,156.12)	(1,300,407.70)	0.00	420,407.70	147.77
6420	DELINQUENT PC SECT 679	0.00	(103.96)	(720.56)	0.00	720.56	0.00
6441	DELINQUENT PC 511	0.00	(106.58)	(718.69)	0.00	718.69	0.00
	Total	(880,000.00)	(108,366.66)	(1,301,846.95)	0.00	421,846.95	147.94
6500	EARNINGS ON INVESTMENTS						
6510	INTEREST ON INVESTMENTS	(600,000.00)	(77,681.10)	(1,263,884.99)	0.00	663,884.99	210.65
6530	GAIN/LOSS ON INVESTMTS	0.00	0.00	0.00	0.00	0.00	0.00
	Total	(600,000.00)	(77,681.10)	(1,263,884.99)	0.00	663,884.99	210.65

(UNADJUSTED)
Condensed Board Summary Report
 From 06/01/2024 To 06/30/2024

Summarization Level: MAJOR FUND/MAJOR FUNCTION/SUB FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
6700							
6710	ADMISSIONS	(71,300.00)	0.00	(51,176.53)	0.00	(20,123.47)	71.78
6740	FEES	0.00	0.00	0.00	0.00	0.00	0.00
6750	STUDENT EVT- SPEC EVENT	0.00	0.00	0.00	0.00	0.00	0.00
6790	OTHR STUDENT ACT INCOME	(15,000.00)	(1,805.83)	(3,761.08)	0.00	(11,238.92)	25.07
	Total	(86,300.00)	(1,805.83)	(54,937.61)	0.00	(31,362.39)	63.66
6800							
6821	STATE REV REC OTHER PA	0.00	0.00	0.00	0.00	0.00	0.00
6831	FUNDS OTHER PA SCH DST	0.00	0.00	0.00	0.00	0.00	0.00
6832	FEDERAL IDEA REVENUE	(238,450.00)	0.00	0.00	0.00	(238,450.00)	0.00
6833	AARP IDEA	0.00	0.00	0.00	0.00	0.00	0.00
6837	FED REV CARES ACT-CNTY	0.00	0.00	0.00	0.00	0.00	0.00
6839	FEDERAL REVENUE - OTHER	0.00	0.00	0.00	0.00	0.00	0.00
	Total	(238,450.00)	0.00	0.00	0.00	(238,450.00)	0.00
6900	REVENUE LOCAL SOURCES						
6910	USE OF FACILITIES	(3,500.00)	(438.63)	(2,385.59)	0.00	(1,114.41)	68.16
6920	CONTRIBUTION & DONATION	0.00	0.00	0.00	0.00	0.00	0.00
6941	REGULAR SCH TUITION	0.00	0.00	(4,289.48)	0.00	4,289.48	0.00
6942	SUMMER SCHOOL TUITION	(4,000.00)	0.00	0.00	0.00	(4,000.00)	0.00
6944	Tuition other LEA's	(4,000.00)	0.00	0.00	0.00	(4,000.00)	0.00
6980	COMMUNITY ACTIVITY REV	(5,000.00)	(120.00)	(4,876.00)	0.00	(124.00)	97.52
6990	MISCELLANEOUS REVENUE	0.00	21,793.82	(6,926.08)	0.00	6,926.08	0.00
6991	REFUND OF P/Y EXPEND	0.00	0.00	0.00	0.00	0.00	0.00
6992	ENERGY EFF REV & INCENT	0.00	0.00	0.00	0.00	0.00	0.00

(UNADJUSTED)
Condensed Board Summary Report
 From 06/01/2024 To 06/30/2024

Summarization Level: MAJOR FUND/MAJOR FUNCTION/SUB FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
6999	Miscellaneous	(30,000.00)	1,492.13	(59,728.04)	0.00	29,728.04	199.09
	Total	(46,500.00)	22,727.32	(78,205.19)	0.00	31,705.19	168.18
7000							
7100	BASIC INS.OPR.SUBSIDIES						
7110	BASIC EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00
7111	BASIC EDUCATION SUBSIDY	(4,365,246.00)	0.00	(4,176,282.12)	0.00	(188,963.88)	95.67
7112	SOCIAL SECURITY SUBSIDY	(836,084.00)	0.00	0.00	0.00	(836,084.00)	0.00
7140	CHARTER SCHOOLS	0.00	0.00	0.00	0.00	0.00	0.00
7160	Tuition for 1305 & 1306	0.00	(84,178.18)	(114,242.69)	0.00	114,242.69	0.00
	Total	(5,201,330.00)	(84,178.18)	(4,290,524.81)	0.00	(910,805.19)	82.49
7200	REVENUE EDU.PROGRAMS						
7210	HOMEBOUND INSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00
7220	VOCATIONAL EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00
7230	ALTERNATIVE EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00
7250	MIGRATORY CHILDREN	0.00	0.00	0.00	0.00	0.00	0.00
7271	SPECIAL EDUCATION	(1,130,678.00)	0.00	(1,178,168.28)	0.00	47,490.28	104.20
7299	DIRECT PMT - PRRS & APS	0.00	0.00	0.00	0.00	0.00	0.00
	Total	(1,130,678.00)	0.00	(1,178,168.28)	0.00	47,490.28	104.20
7300	REVENUE NON-ED.PROGRAMS						
7310	TRANSPORTATION	0.00	0.00	0.00	0.00	0.00	0.00
7311	SD TRANSPORTATION	(285,000.00)	(26,051.73)	(235,453.86)	0.00	(49,546.14)	82.62
7312	NP TRANSPORTATION	(115,000.00)	(50,050.00)	(100,100.00)	0.00	(14,900.00)	87.04
7320	RENT & SINK FUND PYMT	0.00	0.00	0.00	0.00	0.00	0.00
7330	MEDICAL/DENTAL SVCS	(42,000.00)	0.00	(32,762.16)	0.00	(9,237.84)	78.01

(UNAUDITED)
Condensed Board Summary Report

From 06/01/2024 To 06/30/2024

Summarization Level: MAJOR FUND/MAJOR FUNCTION/SUB FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
7340	SUPPLEMENTAL REIMBURSE	(1,166,618.00)	0.00	(1,166,617.95)	0.00	(0.05)	100.00
7360	SAFE SCHOOLS	0.00	0.00	0.00	0.00	0.00	0.00
7361	PCCD Grant	0.00	0.00	0.00	0.00	0.00	0.00
7362	School Mental Health & Safety and Security Grant	0.00	0.00	(189,558.92)	0.00	189,558.92	0.00
	Total	(1,608,618.00)	(76,101.73)	(1,724,492.89)	0.00	115,874.89	107.20
7500	ACCOUNTABILITY GRANT						
7500	ACCOUNTABILITY GRANT	0.00	0.00	0.00	0.00	0.00	0.00
7501	Accountability Grant	0.00	0.00	0.00	0.00	0.00	0.00
7505	READY TO LEARN BLK GRNT	(142,538.00)	0.00	(142,538.00)	0.00	0.00	100.00
7506	PA SMART GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
7510	EXTRA GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
7599	EXTRA GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
	Total	(142,538.00)	0.00	(142,538.00)	0.00	0.00	100.00
7800	REVENUE PA SHARE BEN.						
7810	FICA - STATE	0.00	0.00	(564,507.27)	0.00	564,507.27	0.00
7820	RETIREMENT - STATE	(3,719,126.00)	(848,043.91)	(3,713,034.77)	0.00	(6,091.23)	99.84
	Total	(3,719,126.00)	(848,043.91)	(4,277,542.04)	0.00	558,416.04	115.01
7900	REVENUE TECHNOLOGY						
7920	CLASSROOMS FOR FUTURE	0.00	0.00	0.00	0.00	0.00	0.00
7990	OTHER TECHNOLOGY GRANT	0.00	0.00	0.00	0.00	0.00	0.00
	Total	0.00	0.00	0.00	0.00	0.00	0.00
8000							
8500	FEDERAL GRANTS-IN-AID						
8512	IDEA Part B	0.00	0.00	0.00	0.00	0.00	0.00

(UNAUDITED)
Condensed Board Summary Report

From 06/01/2024 To 06/30/2024

Summarization Level: MAJOR FUND/MAJOR FUNCTION/SUB FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
8513	TITLE I GRANT IMPROV	0.00	0.00	0.00	0.00	0.00	0.00
8514	Title I	(262,154.00)	(20,197.13)	(309,150.30)	0.00	46,996.30	117.93
8515	TITLE II	(55,578.00)	0.00	(64,550.60)	0.00	8,972.60	116.14
8516	TITLE III ESL	(6,420.00)	0.00	(580.44)	0.00	(5,839.56)	9.04
8517	DRUG FREE SCHOOLS	(14,686.00)	0.00	(23,316.28)	0.00	8,630.28	158.77
8518	TITLE V	0.00	0.00	0.00	0.00	0.00	0.00
8519	TITLE II/TITLE V GRANT	0.00	0.00	0.00	0.00	0.00	0.00
8570	TITLE II EESE GRANT	0.00	0.00	0.00	0.00	0.00	0.00
	Total	(338,838.00)	(20,197.13)	(397,597.62)	0.00	58,759.62	117.34
8600	OTHER FED.GRANTS-IN-AID						
8670	DRUG FREE SCHOOLS	0.00	0.00	0.00	0.00	0.00	0.00
8680	TITLE III	0.00	0.00	0.00	0.00	0.00	0.00
8690	OTHER FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
	Total	0.00	0.00	0.00	0.00	0.00	0.00
8700							
8701	IDEA PART B - ARRA	0.00	0.00	0.00	0.00	0.00	0.00
8708	ARRA FISCAL STAB - BE	0.00	0.00	0.00	0.00	0.00	0.00
8709	Basic Ed - Ed Jobs	0.00	0.00	0.00	0.00	0.00	0.00
8741	CARE ACT - ESSER FUNDNG	0.00	0.00	0.00	0.00	0.00	0.00
8742	GOV EMER ED RELIEF FUND	0.00	0.00	0.00	0.00	0.00	0.00
8743	ESSER II - CRRSA ACT	0.00	0.00	0.00	0.00	0.00	0.00
8744	ARP ESSER III	0.00	0.00	(390,195.19)	0.00	390,195.19	0.00
8747	EMERGENCY CONNECTIVITY	0.00	0.00	0.00	0.00	0.00	0.00
8749	CARES ACT - PCCD FUNDNG	0.00	0.00	0.00	0.00	0.00	0.00
	FUND						

(UNADJUSTED)
Condensed Board Summary Report

From 06/01/2024 To 06/30/2024

Summarization Level: MAJOR FUND/MAJOR FUNCTION/SUB FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
8751	ARP ESSER 7% LEARNING LOSS	0.00	0.00	(7,877.08)	0.00	7,877.08	0.00
8752	ARP ESSER 7% SUMMER PROGRAMS	0.00	0.00	(1,575.40)	0.00	1,575.40	0.00
8753	ARP ESSER 7% AFTERSCHOOL PROGRAMS	0.00	0.00	(1,575.44)	0.00	1,575.44	0.00
	Total	0.00	0.00	(401,223.11)	0.00	401,223.11	0.00
8800	ACCESS REIMBURSEMENTS						
8810	MEDICAL ASSISTANCE	(265,000.00)	0.00	(32,908.87)	0.00	(232,091.13)	12.42
8820	MED ASSIS - TRANS & AD	0.00	0.00	(3,089.76)	0.00	3,089.76	0.00
	Total	(265,000.00)	0.00	(35,998.63)	0.00	(229,001.37)	13.58
9000							
9200							
9220	LEASE PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00
	Total	0.00	0.00	0.00	0.00	0.00	0.00
9300							
9330	Trans from Cap Reserve	0.00	0.00	0.00	0.00	0.00	0.00
	Total	0.00	0.00	0.00	0.00	0.00	0.00
9400	SALE OF ASSETS						
9400	SALE OF ASSETS	0.00	0.00	0.00	0.00	0.00	0.00
	Total	0.00	0.00	0.00	0.00	0.00	0.00
MAJOR FUND 10 TOTALS							
	Total Expenditure	57,126,241.00	8,545,541.28	55,043,487.72	0.00	2,082,753.28	96.35
	Total Other Expenditure	2,163,204.00	22,632.08	2,067,263.08	0.00	95,940.92	95.56
	Total Revenue	(59,289,445.00)	0.00	(52,311,863.09)	0.00	(6,977,581.91)	88.23
	Total Other Revenue	0.00	(1,632,490.59)	0.00	0.00	0.00	0.00
		0.00	6,935,682.77	4,798,887.71	0.00	(4,798,887.71)	

(UNADJUSTED)

Condensed Board Summary Report

From 06/01/2024 To 06/30/2024

Summarization Level: MAJOR FUND/MAJOR FUNCTION/SUB FUNCTION/FULL FUNCTION

Grand Totals All Funds	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
Total Expenditure	57,126,241.00	8,545,541.28	55,043,487.72 ✓	0.00	2,082,753.28	96.35
Total Other Expenditure	2,163,204.00	22,632.08	2,067,263.08 ✗	0.00	95,940.92	95.56
Total Revenue	(59,289,445.00)	(1,632,490.59)	(52,311,863.09) ✓	0.00	(6,977,581.91)	88.23
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	6,935,682.77	4,798,887.71	0.00	(4,798,887.71)	

**MEMORANDUM OF UNDERSTANDING
NCC DUAL ENROLLMENT PROGRAM
2024-2025**

This Memorandum of Understanding is entered into on this 8th day of July, 2024 by and between Northampton Community College, located at 3835 Green Pond Road, Bethlehem, PA 18020, (hereinafter called “NCC”) and Saucon Valley School District with offices located at 2097 Polk Valley Rd Hellertown, PA 18055(hereinafter called the “School District”). NCC and the School District may hereinafter be collectively referred to as the “Parties”.

- 1) MOU Purpose. The purpose of this MOU is to outline the roles and responsibilities of NCC and the school districts, including School District, that participate in the Dual Enrollment Program (the “Program”).
- 2) Dual Enrollment Program.
 - a. School District students meeting the qualifications of the Program, as dictated by NCC, may be permitted enrollment in the Program, subject to the terms and conditions set forth herein.
 - b. Program courses shall be identical to those offered to NCC regular enrollment students, including the use of identical curriculum, assessments, and instructional materials.
 - c. All Program courses will be taught by an NCC faculty member.
- 3) Term and Termination of MOU. This MOU shall commence on July 8th, 2024, and shall continue in effect until termination by either party. Either party may terminate this MOU without cause by providing the other party with written notice of its intent to terminate. Either party may terminate this MOU for cause if the other party commits a breach hereof and fails to cure such breach within thirty (30) days from written notice thereof. Termination of this MOU shall not affect any of the rights and/or obligations accruing hereunder prior to the effective date of termination. Students enrolled in the Program as of the date of termination shall be permitted to complete the Program and the Parties shall continue to operate under this MOU to the extent necessary to facilitate such students’ participation and completion of the Program.
- 4) Student Enrollment Policies and Procedures
 - a. School District will determine the minimum criteria for dual enrollment eligibility. Students must be making satisfactory progress toward fulfilling applicable secondary school graduation requirements, as determined by the School District.
 - b. Students admitted to the Program will demonstrate readiness for college-level curricula, as determined by the School District, by satisfying any course pre-requisites, which may include satisfactory placement exams/placement activities.
 - c. Final acceptance of a student into the Program shall be at NCC’s sole discretion.
 - d. NCC may prohibit any student from participation in the Program, or remove a student from the Program, at its discretion, for any nondiscriminatory reason.
 - e. Students will be required to complete the free NCC Dual Enrollment application.
 - f. Students may register for classes offered at times during which they are not fulfilling their responsibilities for their high school schedule.
 - g. Students will be encouraged to meet with NCC personnel (e.g., College Connection Specialists, Admission Recruiters, or Success Navigators/Academic Advisors) for guidance on what course to enroll in.
 - h. Accepted dual enrolled students will log into their NCC student portal to acknowledge their awareness of FERPA and to allow NCC officials to share students’ educational records with high school officials while students are enrolled in the Program.
 - i. If a dual enrolled student becomes a regularly enrolled student at NCC following graduation

from high school, NCC will recognize the dual enrolled credits as applying to the student's degree requirements.

5) General Student Policies and Procedures

- a. Students will follow all NCC policies, including but not limited to those Policies regarding student conduct and attendance, as further outlined in the NCC College Catalog and NCC Student Handbook. Students are also subject to School District policies at all times during their participation in the Program.
- b. All NCC academic policies and procedures applicable to regular NCC courses and students will also apply to dual enrollment courses and dual enrollment students.
- c. Dual enrolled students must comply with NCC's Academic Progress Standards. Federal Financial Aid SAP requirements measure all students' GPA and progression, regardless of whether or not they receive aid and these requirements are applicable to dual enrolled students who are still in high school.

6) Costs, Student Resources, and Support Services

- a. Dual enrolled students will pay a reduced NCC tuition rate while participating in the Dual Enrollment Program (\$90/credit for Northampton County residents; \$95/credit for Monroe County residents).
- b. Students shall assume the full cost/payment for the course(s) and any required instructional materials.
- c. Dual enrolled students, and their legal guardians, will be responsible for any bills, costs, fees, debts, and obligations the student accrues while attending NCC.
- d. Dual enrolled students shall be eligible for NCC academic support services including tutoring, advising, counseling, and disability services.
- e. Dual enrolled students will have full privileges and access to the NCC library.

7) Obligations of the Parties

- a. By executing this MOU, each party verifies that it has read, understands and agrees to comply with the laws and regulations relevant to their respective responsibility to protect the privacy and confidentiality of School District/NCC students participating in the Program. In all ways possible, the privacy, confidentiality and security of all such information and data shall be strictly maintained. Each party agrees to abide by all applicable laws, regulations, policies, standards and the like, of any governmental or quasi-governmental entity having jurisdiction, and all of the party's respective policies pertaining to privacy, security, safety, employment, and civil rights, including but not limited to, all requirements of the Family Educational Rights and Privacy Act, the Health Insurance Privacy and Accountability Act, and the party's respective Acceptable Use of Technology Policy.
- b. Each party shall abide by its respective policies pertaining to Title IX sex discrimination, sexual harassment, harassment, and all laws, regulations, policies, and the like of any governmental or quasi-governmental entity having jurisdiction regarding same.
- c. At the eligible student/parent or guardian's written request, School District shall provide high school transcripts to NCC for students participating in the Program for purposes of enrollment admission and registration process. Transcripts will be sent to transcripts@northampton.edu and dualenrollment@northampton.edu.
- d. NCC shall maintain records of courses taken and grades received by dual enrolled students, pursuant to its then-current Record Retention Policy.
- e. Subject to eligible student/parent or guardian's written request, NCC shall submit reports (roster of enrolled students, course meeting details, and final grades) to School District once per semester during a student's enrollment in the Program.
- f. The School District shall determine, in its sole discretion, whether the NCC dual enrollment

course(s) will count toward the participating student's high school credit.

8) Miscellaneous Provisions

- a. No Waiver. The failure to enforce or require the performance at any time of the provisions of this MOU shall in no way be construed to be a waiver of such provisions and shall not affect either the validity of this MOU or any part hereof, or the right of any party thereafter to enforce each and every provision in accordance with the terms of this MOU.
- b. Severability. All agreements and covenants contained in this MOU are severable, and in the event any of them are held to be invalid by any competent court, this MOU will be interpreted as if invalid agreements or covenants were not contained in this MOU.
- c. Entire Agreement/Understanding. This MOU sets forth the entire agreement and understanding between the parties and supersedes any prior agreement or understanding, written or oral, relating to the subject matter of this MOU.
- d. Authority. The parties executing this MOU represent and warrant to each other that they have the full right, power, capacity and authority to execute and deliver this MOU, and that they have duly and properly performed all acts required to authorize them to carry out this MOU and the transactions contemplated by it.
- e. Choice of law; Jurisdiction. This MOU will be interpreted under the laws of the Commonwealth of Pennsylvania in effect as of the date of this MOU. The parties agree to submit to the exclusive jurisdiction of the Northampton County Court of Common Pleas for any action in law or equity to interpret, enforce, or defend a breach thereof or action seeking a declaratory judgment or injunction.
- f. Indemnification. Each party shall indemnify, defend and hold harmless the other party and its officers, directors, agents and employees from and against third party claims, damages and expenses, including, but not limited, to reasonable attorneys' fees and defense costs ("Losses"), solely to the extent arising out of the gross negligence or willful misconduct of the indemnifying party, including its officers directors, employees, representatives, assigns and agents. Such obligation shall not be construed to negate, abridge or reduce other rights or obligations of indemnity which would otherwise exist. In no event will either party be required to indemnify or hold harmless the other for the other's negligence, gross negligence or willful misconduct.
- g. Immunity. In no event shall the School District's liability either directly or for indemnity be greater than it could be liable under the Pennsylvania Political Subdivision Tort Act. The protections and immunities of the Political Subdivision Tort Act are expressly not waived by the School District. The provisions set forth in this paragraph shall survive the termination of this contract.
- h. Force Majeure. Neither party shall be deemed in default or otherwise liable under this MOU due to its inability to perform its obligations by reason of any fire, earthquake, flood, hurricane, tornado, snowstorm, epidemic, pandemic, accident, explosion, casualty, virus or other malicious software, strike, lockout, labor controversy, riot, civil disturbance, act of public enemy, embargo, war, act of God, act of terrorism, or any municipal, county, state or national ordinance or law, or any executive, administrative or judicial order (which order is not the result of any act or omission which would constitute a default hereunder), or any failure or delay of any transportation, power, or communications system or any other or similar cause beyond that party's reasonable control.
- i. No Assignment. Neither party shall assign any of its rights and/or obligations hereunder without the prior written consent of the other party.
- j. Binding MOU. Each party hereto binds itself, its partners, successors, assigns and legal representatives to the other party hereto, its partners, successors, assigns and legal representatives in respect of all covenants, agreements and obligations contained in the MOU.

- k. Criminal Background Checks/Child Abuse Clearances. At all times during the term of this MOU, the Parties shall each maintain full compliance with PA Act 34 and Act 151/33, as amended, including but not limited to the maintenance of statutorily mandated criminal history record information and child abuse clearances for all then-current employees and independent contractors.
- l. Non-Discrimination. Neither party hereto shall discriminate against any person in employment or educational opportunities because of race, color, religion, age, national origin, ancestry, gender, gender identity, sex, sexual orientation, or based on an individual's actual or perceived disability, or on a person's association with a person with a disability.
- m. Notice requirements. All notices required or sought to be given under this MOU shall be in writing and shall be deemed to have been made if (i) delivered personally, (ii) sent by certified or registered mail, postage prepaid, or (iii) sent by nationally recognized overnight courier, addressed as shown on the first page of this MOU. Unless otherwise stated in this MOU, notices, consents or other communications will be deemed received (a) on the date delivered, if delivered personally; (b) on the next business day after mailing or deposit with an overnight air courier; or (c) three business days after being sent, if sent by registered or certified mail. Either party may at any time, in the manner set forth for giving notices to the other party, designate a different name and/or address to which notices to it shall be sent.

For the College (NCC):

President.
Northampton Community College

Date

For the School District:

President,
Board of School Directors

Date

Secretary,
Board of School Directors

Date

Saucon Valley School District

Policy

Title – 805.1 – Relations with Law Enforcement Agencies

Section – 800 - Operations

Adopted –

Revised –

Content

Purpose

The Board recognizes that cooperation with law enforcement agencies is considered essential for protecting students and staff, maintaining a safe environment in schools, and safeguarding district property.

Authority

It shall be the policy of the Board to establish and maintain a cooperative relationship between the school district and [law enforcement agencies with jurisdiction over school property of the school district](#) ~~local police departments~~ in **maintaining school safety and security; responding to school safety and security reports; and** reporting and resolution of incidents that occur on school property, at any school-sponsored activity, or on any conveyance providing transportation to or from a school or school-sponsored activity. [\[1\]](#)[\[2\]](#)[\[3\]](#)[\[4\]](#)[\[5\]](#)

The Board directs the Superintendent to execute and update, on a biennial basis, a memorandum of understanding with each [law enforcement agency](#) ~~local police department~~ that has jurisdiction over school property in accordance with state law and regulations. [\[1\]](#)[\[2\]](#)[\[6\]](#)[\[5\]](#)

Definition

Incident - an instance involving an act of violence; the possession of a weapon by any person; the possession, use, or sale of a controlled substance or drug paraphernalia as defined in the Pennsylvania Controlled Substance, Drug, Device and Cosmetic Act; the

possession, use, or sale of alcohol or tobacco [products](#) by any person on school property; or conduct that constitutes an offense listed [in the school safety and security provisions of School Code](#) under the Safe Schools

Act. [\[2\]\[6\]\[7\]\[2\]\[7\]\[8\]\[9\]\[10\]\[11\]\[12\]\[13\]\[14\]\[15\]\[16\]](#)

Guidelines

Memorandum of Understanding

In accordance with state law and regulations, the Superintendent shall [form an advisory committee composed of relevant school staff to assist in the development of a memorandum of understanding with law enforcement](#). The Superintendent shall execute and update, every two (2) years, a memorandum of understanding with each [law enforcement agency](#) ~~local police department~~ that has jurisdiction over school property. The memorandum of understanding shall be signed by the Superintendent, ~~police chief~~ [of police of the law enforcement agency with jurisdiction over the relevant school property](#) and each building principal, and be filed with the [PA Department of Education](#) ~~Office for Safe Schools~~. [\[1\]\[2\]\[5\]\[6\]](#)

In developing and updating the memorandum of understanding, the district shall consult and consider the ~~State Board of Education~~ model memorandum of understanding, [in accordance with applicable law and regulations](#). [\[1\]\[2\]\[6\]](#)

If the district's memorandum of understanding with local law enforcement contains substantive differences from the State Board of Education model memorandum of understanding, the Superintendent shall provide a written statement which identifies the differences and the reasons for the differences as part of the biennial filing with the [PA Department of Education](#) ~~Office for Safe Schools~~. [\[2\]\[5\]](#)

~~The memorandum of understanding shall comply with state law and regulations and set forth procedures to be followed regarding incidents that include, but are not limited to, acts of violence, weapons, terroristic threats, controlled substances, alcohol and tobacco.~~ [\[8\]\[9\]\[10\]\[11\]\[12\]](#)

-

~~The memorandum of understanding may specify other matters related to crime prevention mutually agreed upon by the Superintendent and the local police department that has jurisdiction over the school property.~~ [\[2\]](#)

-

[The memorandum of understanding shall comply with state law and regulations and set forth:](#) [\[1\]\[2\]\[6\]](#)

- [1. A procedure for law enforcement agency review of the district's annual incident report required by law, prior to the Superintendent filing the report with the PA Department of Education.](#)
- [2. A procedure for the resolution of incident data discrepancies in the report prior to filing the report.](#)

3. Additional matters pertaining to crime prevention agreed to between the Superintendent and the law enforcement agency.

4.

Students With Disabilities

The district shall provide a copy of its administrative regulations and procedures for behavior support, developed in accordance with the Special Education Plan, to each [law enforcement agency](#) ~~local police department~~ that has jurisdiction over school property. Updated copies shall be provided each time the administrative regulations and procedures for behavior support are revised by the district. ~~[13][14][15][16][17][18][19][20]~~

The district shall invite representatives of each [law enforcement agency](#) ~~local police department~~ that has jurisdiction over school property to participate in district training on the use of positive behavior supports, de-escalation techniques and appropriate responses to student behavior that may require intervention, as included in the district's Special Education Plan and positive behavior support program. ~~[13][14][15][16][17][18][19][20][21]~~

{ } Training

{ } The district shall invite representatives of each [law enforcement agency](#) ~~local police department~~ that has jurisdiction over school property to participate in district training related to subjects that enhance understanding of and build positive relationships with students, which may include but not be limited to training on trauma-informed approaches, restorative practices, suicide awareness and prevention, child abuse recognition and reporting, maintaining confidentiality of students' personally identifiable information and maintaining professional adult/student boundaries. ~~[18][19][20][21][22][23][4][22][23][24][25][26][27]~~

[HJJ1]

Referral to Law Enforcement

The Superintendent or designee shall immediately report required incidents and may report discretionary incidents committed on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity, to the [law enforcement agency](#) ~~local police department~~ that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies. ~~[1][2][67][8][9][10][11][12][13][14][15][16][24][25][26][27][20][28][29][30][31]~~

School Safety and Security Incidents ~~Safe Schools Report~~

Annually, by July 31, the Superintendent shall report on the designated form, to the [PA Department of Education](#) ~~Office for Safe Schools~~, all new incidents as required by state law.^[2]

Prior to submitting the ~~Safe Schools~~ [incident](#) report, the Superintendent and each [law enforcement agency](#) ~~police department~~ having jurisdiction over school property shall do all of the following:^[2]

1. No later than thirty (30) days prior to the deadline for submitting the ~~Safe Schools~~ report to the [PA Department of Education](#) ~~Office for Safe Schools~~, the Superintendent shall submit the report to the [law enforcement agency](#) ~~police department~~ that has jurisdiction over the relevant school property. The [law enforcement agency](#) ~~police department~~ shall review the report and compare the data regarding criminal offenses and notification of law enforcement to determine whether the report accurately reflects [law enforcement](#) ~~police~~ incident data.
2. No later than fifteen (15) days prior to the deadline for the Superintendent to submit the report to the [Pa Department of Education](#), ~~Office for Safe Schools~~, the [law enforcement agency](#) ~~police department~~ shall notify the Superintendent, in writing, whether the report accurately reflects police incident data. Where the police department determines that the report accurately reflects [law enforcement](#) ~~police~~ incident data, the chief of police shall sign the report. Where the [law enforcement agency](#) ~~police department~~ determines that the report does not accurately reflect [law enforcement](#) ~~police~~ incident data, the ~~police department~~ [law enforcement agency](#) shall indicate any discrepancies between the report and [law enforcement agency](#) ~~police~~ incident data.
- 2-3. [Prior to submitting the report to the PA Department of Education, the Superintendent and the law enforcement agency shall attempt to resolve any discrepancy between the report and law enforcement incident data. If a discrepancy remains unresolved, the law enforcement agency shall notify the Superintendent and the PA Department of Education in writing.](#)
- 3-4. [Where a law enforcement agency police department fails to take action as required above, the Superintendent shall submit the report to the Pa Department of Education Office for Safe Schools and indicate that the law enforcement agency police department failed to take the required action.](#)

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Legal References

[1. 24 P.S. 1306.2-B](#)

[2. 24 P.S. 1319-B](#)

[3. 22 PA Code 10.1](#)
[4. Pol. 805](#)
[5. Pol. 805.2](#)
[6. 22 PA Code 10.11](#)
[7. 22 PA Code 10.2](#)
[8. 35 P.S. 780-102](#)
[9. Pol. 218](#)
[10. Pol. 218.1](#)
[11. Pol. 218.2](#)
[12. Pol. 222](#)
[13. Pol. 227](#)
[14. Pol. 323](#)
[15. Pol. 351](#)
[16. Pol. 904](#)
[17. 22 PA Code 10.23](#)
[18. 22 PA Code 14.104](#)
[19. Pol. 113](#)
[20. Pol. 113.2](#)
[21. 22 PA Code 14.133](#)
[22. Pol. 113.4](#)
[23. Pol. 216](#)
[24. Pol. 333](#)
[25. Pol. 806](#)
[26. Pol. 819](#)
[27. Pol. 824](#)
[28. 22 PA Code 10.21](#)
[29. 22 PA Code 10.22](#)
[30. Pol. 103.1](#)
[31. Pol. 113.1](#)
[22 PA Code 10.24](#)
[75 Pa. C.S.A. 3345.1](#)
[Pol. 909](#)

~~[1. 22 PA Code 10.1](#)~~
~~[2. 24 P.S. 1303-A](#)~~
~~[3. Pol. 805](#)~~

4. Pol. 805.2
5. 22 PA Code 10.11
6. 22 PA Code 10.2
7. 35 P.S. 780-102
8. Pol. 218
9. Pol. 218.1
10. Pol. 218.2
11. Pol. 222
12. Pol. 227
13. 22 PA Code 10.23
14. 22 PA Code 14.104
15. Pol. 113
16. Pol. 113.2
17. 22 PA Code 14.133
18. Pol. 113.4
19. Pol. 216
20. Pol. 333
21. Pol. 806
22. Pol. 819
23. Pol. 824
24. 22 PA Code 10.21
25. 22 PA Code 10.22
26. 24 P.S. 1302.1-A[HJJ2][DB3][HJJ4]
27. Pol. 103.1
28. Pol. 113.1
29. Pol. 323
30. Pol. 351
31. Pol. 904
22 PA Code 10.24
Pol. 909
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Saucon Valley School District

Administrative Regulation

Title – 805.1-AR-0 Incident Report – Immediate Notification

Section – 800 Operations

Adopted –

Revised –

Content

The Superintendent or designee, including the School Safety and Security Coordinator, building principals, administrators, school safety and security personnel or district employees in charge of school field trips, will immediately report, as required, incidents committed by students on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the **law enforcement agency** that has jurisdiction over the school's property or the property where the school-sponsored activity takes place, in accordance with state law and regulations and with the procedures set forth in the memorandum of understanding with law enforcement.

Incident - an instance involving an act of violence; the possession of a weapon by any person; the possession, use or sale of a controlled substance or drug paraphernalia as defined in the Pennsylvania Controlled Substance, Drug, Device and Cosmetic Act; the possession, use or sale of alcohol or tobacco **products** by any person on school property; or conduct that constitutes an offense listed **in the school safety and security provisions of School Code. (24 P.S. Sec. 1319-B)**

Incidents involving the following criminal offenses will require immediate notification to the **law enforcement agency**:

1. The following offenses under 18 Pa. C.S. (relating to crimes and offenses):
 - a. Section 908 (relating to prohibited offensive weapons).
 - b. Section 912 (relating to possession of weapon on school property).
 - c. Chapter 25 (relating to criminal homicide).
 - d. Section 2702 (relating to aggravated assault).
 - e. Section 2709.1 (relating to stalking).
 - f. Section 2901 (relating to kidnapping).

- g. Section 2902 (relating to unlawful restraint).
 - h. Section 3121 (relating to rape).
 - i. Section 3122.1 (relating to statutory sexual assault).
 - j. Section 3123 (relating to involuntary deviate sexual intercourse).
 - k. Section 3124.1 (relating to sexual assault).
 - l. Section 3124.2 (relating to institutional sexual assault).
 - m. Section 3125 (relating to aggravated indecent assault).
 - n. Section 3126 (relating to indecent assault).
 - o. Section 3301 (relating to arson and related offenses).
 - p. Section 3307 (relating to institutional vandalism) when the **offense** is a felony of the third degree.
 - q. Section 3502 (relating to burglary).
 - r. Section 3503(a) and (b)(1)(v) (relating to criminal trespass).
 - s. Section 5501 (relating to riot).
 - t. Section 6110.1 (relating to possession of firearm by minor).
2. The possession, use or sale of a controlled substance or drug paraphernalia as defined in The Controlled Substance, Drug, Device and Cosmetic Act.
 3. Attempts, solicitation or conspiracy to commit any of the offenses listed in 1 and 2 above.
 4. An offense for which registration is required under 42 Pa. C.S. Sec. **9799.55** (relating to registration).

Notification will be made to the **law enforcement agency** by the most expeditious means practicable, which may include a phone call.

In notifying the **law enforcement agency** of the incident, the Superintendent or designee will provide as much of the following information as is available at the time of the notification; however, the gathering of this information **should** not unnecessarily delay notification:

1. Whether the incident is in-progress or has concluded.
2. Nature of the incident.

3. Exact location of the incident.
4. Number of persons involved in the incident.
5. Names and ages of the individuals involved.
6. Weapons, if any, involved in the incident.
7. Whether the weapons, if any, have been secured and, if so, the custodian of the weapons.
8. Injuries, if any.
9. Whether emergency medical services or the fire department were notified.
10. Identity of the school contact person.
11. Identity of the witnesses, if any.
12. Whether the incident involves a student with a disability and, if so, the type of disability and its impact on the student's behavior.
13. Other such information as is known to the school district and believed to be relevant to the incident.

{→} In responding to students who commit an incident listed above, the district may consider using available school-based diversion programs, including school-wide positive behavior supports, to address the student's behavior and will notify the **law enforcement agency** of the student's placement in the program.

The Superintendent or designee will also notify the parent/guardian of any student directly involved in an incident as a victim or suspect immediately, as soon as practicable. The Superintendent or designee will inform the parent/guardian whether or not the **law enforcement agency** has been or may be notified of the incident. The Superintendent or designee will document attempts made to reach the parent/guardian.

Required Reporting

The Superintendent or designee will comply with all applicable reporting requirements, including mandated reporting in accordance with the Child Protective Services Law and submission of the **annual school safety and security incident report to the PA Department of Education**, in accordance with applicable law, regulations and Board policies.

Saucon Valley School District

Administrative Regulation

Title – 805.1-AR-1 Incident Report – Discretionary Notification

Section – 800 Operations

Adopted –

Revised –

Content

The Superintendent or designee, including the School Safety and Security Coordinator, building principals, administrators, school safety and security personnel or district employees in charge of school field trips, will use their discretion and may report specified incidents committed by students on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the **law enforcement agency** that has jurisdiction over the school's property or the property where the school-sponsored activity takes place, in accordance with state law and regulations and with the procedures set forth in the memorandum of understanding with law enforcement.

Incident - an instance involving an act of violence; the possession of a weapon by any person; the possession, use or sale of a controlled substance or drug paraphernalia as defined in the Pennsylvania Controlled Substance, Drug, Device and Cosmetic Act; the possession, use or sale of alcohol or tobacco **products** by any person on school property; or conduct that constitutes an offense listed **in the school safety and security provisions of School Code. (24 P.S. Sec. 1319-B).**

Incidents involving the following criminal offenses may be reported to the **law enforcement agency**:

1. The following offenses under 18 Pa. C.S., and any attempt, solicitation or conspiracy to commit any of these offenses:
 - a. Section 2701 (relating to simple assault).
 - b. Section 2705 (relating to recklessly endangering another person).
 - c. Section 2706 (relating to terroristic threats).
 - d. Section 2709 (relating to harassment).
 - e. Section 3127 (relating to indecent exposure).

- f. Section 3307 (relating to institutional vandalism) when the penalty is a misdemeanor of the second degree.
- g. Section 3503(b)(1)(i), (ii), (iii) and (iv), (b.1) and (b.2) (relating to criminal trespass).
- h. Chapter 39 (relating to theft and related offenses).
- i. Section 5502 (relating to failure of disorderly persons to disperse upon official order).
- j. Section 5503 (relating to disorderly conduct).
- k. Section 6305 (relating to sale of tobacco **products**).
- l. Section 6306.1 (relating to use of tobacco **products** in schools prohibited).
- m. Section 6308 (relating to purchase, consumption, possession or transportation of liquor or malt or brewed beverages).

In determining whether to notify the **law enforcement agency** of an incident, the Superintendent or designee may consider the following factors:

1. The seriousness of the situation.
2. The school's ability to defuse or resolve the situation.
3. The student's intent.
4. The student's age.
5. Whether the student has a disability and, if so, the type of disability and its impact on the student's behavior.
6. Other factors believed to be relevant.

{—} In making a determination of whether to notify the **law enforcement agency** of an incident listed above, and to the extent the district has the authority, the district may consider using available school-based diversion programs and available school-wide positive behavior supports to address the student's behavior.

In notifying the **law enforcement agency** of the incident, the Superintendent or designee will provide as much of the following information as is available at the time of the notification; however, the gathering of this information **should** not unnecessarily delay notification:

1. Whether the incident is in-progress or has concluded.
2. Nature of the incident.

3. Exact location of the incident.
4. Number of persons involved in the incident.
5. Names and ages of the individuals involved.
6. Weapons, if any, involved in the incident.
7. Whether the weapons, if any, have been secured and, if so, the custodian of the weapons.
8. Injuries, if any.
9. Whether emergency medical services or the fire department were notified.
10. Identity of the school contact person.
11. Identity of the witnesses, if any.
12. Whether the incident involves a student with a disability and, if so, the type of disability and its impact on the student's behavior.
13. Other such information as is known to the school district and believed to be relevant to the incident.

The Superintendent or designee will also notify the parent/guardian of any student directly involved in an incident as a victim or suspect immediately, as soon as practicable. The Superintendent or designee will inform the parent/guardian whether or not the **law enforcement agency** has been or may be notified of the incident. The Superintendent or designee will document attempts made to reach the parent/guardian.

Required Reporting

The Superintendent or designee will comply with all applicable reporting requirements, including **mandated reporting in accordance with the Child Protective Services Law** and submission of the **annual school safety and security incident report to the PA Department of Education**, in accordance with applicable law, regulations and Board policies.

Saucon Valley School District

Administrative Regulation

Title – 805.1-AR-2 Record of Law Enforcement Officers in School

Section – 800 Operations

Adopted –

Revised –

Content

In the event outside law enforcement personnel, other than a School Resource Officer(s) or school security personnel, are engaged with student(s) or staff on school property, the building principal will ensure the Superintendent or designee is notified and record the following information as applicable and appropriate:

1. Date.
2. Building.
3. Officer name, rank, agency.
4. Time of Officer's arrival.
5. Type of Court Order presented, if applicable.
6. Name(s) of student(s)/staff involved.
7. Nature of incident, if known.
8. Time parent/guardian notified, if applicable, and who contacted the parent/guardian.
9. Persons present during the interview.
10. Place interview was held.
11. Reason for interview, if known.
12. If student/staff was removed from school, including time.
- 13. Witness(es) present, where applicable.**

School personnel will cooperate with law enforcement **agencies** and will not impede their actions or investigations. **The Superintendent or designee will contact the**

school solicitor, when necessary, to address questions or concerns regarding interactions with law enforcement officers.

School security personnel, including School Resource Officer(s), operating under Board policy will comply with requirements of Board policy, **administrative regulations** and procedures.

Saucon Valley School District

Policy

Title – 805.2 School Security Personnel

Section – 800 Operations

Adopted –

Revised –

Content

Authority

The Board shall employ, contract for and/or assign staff to coordinate the safety and security of district students, staff, visitors and facilities.

Definitions

Independent contractor – for the purposes of this policy, an individual, including a retired federal agent or retired state, municipal or military police officer or retired sheriff or deputy sheriff, whose responsibilities, including work hours, are established in a written contract with the district for the purpose of performing school security services.[1]

~~**School security personnel** – school police officers, school resource officers and school security guards.[1]~~

=

~~**School police officer** - [1][224][232]~~

=

- ~~1. A law enforcement officer employed by the district whose responsibilities, including work hours, are established by the district; or~~
- ~~2. An independent contractor or an individual provided through a third-party vendor who has been appointed in accordance with law, and who meets the requirements of contracted services personnel, in accordance with Board policy.[254]~~

School Resource Officer (SRO) - a law enforcement officer commissioned and employed by a law enforcement agency whose duty station is located in the district and whose stationing is established by an agreement between the law enforcement agency and the district. The term includes an active certified sheriff or deputy sheriff whose stationing in the district is established by a written agreement between the county, the sheriff's office and the district.[1]

School security guard - an individual employed by the district or a third-party vendor or an independent contractor who is assigned to a school for routine safety and security duties, and has not been granted powers by the court to issue citations, detain individuals or exercise the same powers as exercised by police of the municipality in which the school property is located, in accordance with law. An independent contractor or individual employed by a third-party vendor contracted with the district shall meet the requirements of contracted services personnel, in accordance with Board policy and the provisions of applicable law.[1][232][254][465]

School security personnel - school police officers, school resource officers and school security guards.[1]

~~**Independent contractor** - an individual, including a retired federal agent or retired state, municipal or military police officer or retired sheriff or deputy sheriff, whose responsibilities, including work hours, are established in a written contract with the district for the purpose of performing school security services.[1]~~

Third-party vendor - a company or entity approved by the Office for Safe Schools of the PA Department of Education or the PA Commission on Crime and Delinquency that provides school security services in accordance with law.[1]

Delegation of Responsibility

The Superintendent shall appoint a school administrator to serve as the School Safety and Security Coordinator, in accordance with law. **When a vacancy occurs in the role of the School Safety and Security Coordinator, the Superintendent shall appoint another school administrator to serve as the School Safety and Security Coordinator within thirty (30) days of the vacancy and shall notify the Board regarding the appointment.[2]**

The Superintendent or designee shall submit the name and contact information for the appointed School Safety and Security Coordinator to the state's School Safety and Security Committee within thirty (30) days of the appointment.[2]

The School Safety and Security Coordinator shall report directly to the Superintendent, and shall be responsible for the following:[2]

1. **Oversee all**

{ } school police officers

{ } ~~School Resource Officers (SROs)~~

{ } school security guards.

[HJJ1]

2. Review and provide oversight of all Board policies, administrative regulations and procedures related to school safety and security, and ensure compliance with federal and state laws and regulations regarding school safety and security.
3. Coordinate training and resources for students and staff related to situational awareness, trauma-informed approaches, behavioral health awareness, suicide and bullying **awareness**, substance **use awareness**, emergency procedures and training drills, **and identification or recognition of student behavior that may indicate a threat to the safety of the student, other students, school employees, other individuals, school facilities or the community, in accordance with the standards established by the state's School Safety and Security Committee and the requirements of applicable law and regulations.**[3][4][5][6][7][8][9][10][11][12]
4. Coordinate a tour of the district's buildings and grounds biennially, or when a building is first occupied or reconfigured, with law enforcement and first responders responsible for protecting and securing the district to discuss and coordinate school safety and security matters.
5. Serve as the liaison with law enforcement and other state committees and agencies on matters of school safety and security.
6. Serve on the district's threat assessment team(s) and participate in required training and the threat assessment process.[6][132]
7. Coordinate School Safety and Security Assessments, **School Safety and Security grant requirements** and respond to School Safety and Security surveys, as applicable.[10][13][14][15]

The School Safety and Security Coordinator shall, within one (1) year of appointment, complete required training as specified by the state's School Safety and Security Committee for serving in the role of a School Safety and Security Coordinator. This training shall be in addition to other training requirements for school administrators, but shall count toward professional education credit, where applicable.[2][15][16][17]

By June 30 of each year, the School Safety and Security Coordinator shall make a report to the Board at an executive session on the district's current safety and security practices, and identify strategies to improve school safety and security.[2][187]

The Board directs the School Safety and Security Coordinator to include the following information in the annual report:

1. Threat assessment team information, including verification of compliance with law and regulations, the number and composition of the district's threat assessment team(s), the total number of threats assessed in the past year and **additional** information on threat assessment required by the Superintendent or designee, in accordance with Board policy.[6][132]
2. {} Reports of required emergency preparedness, fire, bus evacuation and school security drills.[10]
3. {} Information on required school safety and security training and resources provided to students and staff.[10]
4. {} Safe2Say Something aggregate data, including a breakdown of Life Safety and Non-Life Safety reports received.
5. {} Behavioral health and school climate information, including aggregate data from surveys and assessments issued in the district, information on referrals and services accessed by students and families, and identification of additional resources needed in the district.[198]
6. {} School safety and security incident ~~Office for Safe Schools~~ reports for the previous year(s) and/or data collected to date for the current year.[20]
7. {} Updates regarding the district's Memorandum of Understanding with local law enforcement agencies.[1920]
8. {} Updates to laws, regulations and/or Board policies related to school safety and security.
9. {} Information on tours, inspections and/or School Safety and Security Assessments of school facilities and programs.
10. {} Information on grants or funding applied for and/or received in support of school safety and security efforts.[HJJ2]

A copy of the report shall be submitted to the state's School Safety and Security Committee.^[2]

The Superintendent or designee shall implement job descriptions and procedures to address the responsibilities and requirements specific to each category of school security personnel in carrying out their duties.

School security personnel shall carry weapons, including firearms, in performance of their duties only if, and to the extent, authorized by the Board, including as provided in an agreement with a law enforcement agency for the stationing of a School Resource Officer or in a contract with an independent contractor or third-party vendor approved by the Board.

~~[NOTE: Select the applicable option(s) below with the appropriate corresponding language for each option, based on the district's school security personnel.]~~

Guidelines

☐ School Police Officers^[HJJ3]

The district shall

☐ employ

☐ contract for

one or more school police officers and apply to the appropriate court for appointment and powers of authority, in accordance with the provisions of law.^{[1][20][21][22][23][24][25]}

Within thirty (30) days of court approval for appointment of a school police officer, the district shall notify the School Safety and Security Committee and submit a copy of the court's order.^[21]

~~School police officer~~ ^{[1][21][22]}

~~1. A law enforcement officer employed by the district whose responsibilities, including work hours, are established by the district; or~~

~~2.1. An independent contractor or an individual provided through a third-party vendor who has been appointed in accordance with law, and who meets the requirements of contracted services personnel, in accordance with Board policy.~~^[24]

Background Checks -

Prior to receiving an offer of employment, all school police officers shall comply with the requirements for background checks/certifications and employment history reviews for all school employees, in accordance with applicable law, Board policy and administrative regulations. These requirements are addressed separately in Board policy 304 for school police employed by the district and Board policy 818 for school police employed by an independent contractor or third-party vendor.[23][24][25][26][27][28][29]

The district shall conduct a law enforcement agency background investigation in compliance with applicable law and regulations for all school police employed by the district and shall review a background investigation conducted for all school police employed by an independent contractor or third-party vendor.[29][30][31]

Following an offer of employment, the district shall request the separation record for a school police officer employed or contracted by the district, in accordance with applicable law and regulations for a law enforcement agency.[31][32][33]

Requirements -

The district shall annually report the following information regarding school police officers receiving required training to the PA Department of Education, the School Safety and Security Committee and the PA Commission on Crime and Delinquency:[343]

1. The district's name and the number of school police officers employed or contracted by the district.
2. The municipalities comprising the district.
3. The date and type of training provided to each school police officer.

The district shall make reports regarding hiring and separation, and shall maintain all records, as required for a law enforcement agency, in accordance with applicable law and regulations.[310][354]

School police officers shall take and subscribe to the Oath of Office required by law.[365]

{ } The district shall request that the court grant the school police officer authority to carry a firearm, in accordance with law. The school police officer shall maintain all applicable firearm license and training requirements, in accordance with applicable law and Board policy.[210][376][HJJ4]

School police officers shall successfully complete required training, in accordance with law, and other required staff training, including district training on the use of positive behavior supports, de-escalation techniques and appropriate responses to behavior for students with disabilities, in accordance with law, regulations and Board policy. [36][37][38][39][40][41]

School police officers shall possess and exercise the following duties: [42]

1. Enforce good order in school buildings, on school buses or vehicles owned or leased by the district, and on school grounds.
2. If authorized by the court, issue summary citations or detain individuals who are in school buildings, on school buses and on school grounds in the district until local law enforcement is notified.
3. If authorized by the court, a school police officer who is a law enforcement officer employed by the district whose responsibilities, including work hours, are established by the district, may exercise the same powers as exercised under authority of law or ordinance by the police of the municipality in which the school property is located.

School police officers shall wear the assigned metallic shield or badge provided by the district in plain view when on duty [DB5][HJJ6]. [432]

{ } School Resource Officers (SROs)

The district shall establish an agreement with _____, in accordance with the provisions of law, for the assignment of a School Resource Officer(s) to specified district schools. [1][43]

[HJJ7]

~~**School Resource Officer (SRO)** – a law enforcement officer commissioned and employed by a law enforcement agency whose duty station is located in the district and whose stationing is established by an agreement between the law enforcement agency and the district. The term includes an active certified sheriff or deputy sheriff whose stationing in the district is established by a written agreement between the county, the sheriff's office and the district. [1]~~

~~The agreement shall address the powers and duties conferred on SROs, which shall include but not be limited to: [44]~~

1. ~~Assist in identification of physical changes in the environment which may reduce crime in or around a school.~~
-
2. ~~Assist in developing Board policy, administrative regulations or procedures which address crime, and recommending procedural changes.~~
-
3. ~~Develop and educate students in crime prevention and safety.~~
-
4. ~~Train students in conflict resolution, restorative justice and crime awareness.~~
-
5. ~~Address crime and violence issues, gangs and drug activities affecting or occurring in or around a school.~~
-
6. ~~Develop or expand community justice initiatives for students.~~
-
7. ~~Other duties as agreed upon between the district and municipal agency.~~

~~Prior to assignment in the district, the district shall confirm that the law enforcement agency has completed a law enforcement agency background investigation and received the SRO's separation record, when required, in compliance with applicable law and regulations. The district shall coordinate with the law enforcement agency in making required reports regarding hiring and separation, and maintaining all required records, in accordance with applicable law and regulations.~~ [\[30\]](#)[\[34\]](#)

~~SROs shall successfully complete required training, in accordance with law.~~ [\[44\]](#)

~~{ } School Security Guards~~[\[HJJ8\]](#)

The district shall

~~{ } employ~~

~~{ } contract for~~

~~one or more school security guards, in accordance with the provisions of law.~~ [\[1\]](#)[\[23\]](#)[\[24\]](#)[\[25\]](#)[\[465\]](#)

~~**School security guard**—an individual employed by the district or a third-party vendor or an independent contractor who is assigned to a school for routine safety and security duties, and has not been granted powers by the court to issue citations, detain individuals or exercise the same powers as exercised by police of the municipality in which the school property is located, in accordance with law. An independent contractor or individual employed by a third-party vendor contracted with the district shall meet the requirements of contracted services personnel, in accordance with Board policy and the provisions of applicable law.~~ [\[1\]](#)[\[22\]](#)[\[24\]](#)[\[45\]](#)

Background Checks –

Prior to receiving an offer of employment, all school security guards shall comply with the requirements for background checks/certifications and employment history reviews for all school employees, in accordance with applicable law, Board policy and administrative regulations. These requirements are addressed separately in Board policy 304 for school security guards employed by the district and Board policy 818 for school security guards employed by an independent contractor or third-party vendor.[23][24][25][26][27][28][29]

The district shall conduct a law enforcement agency background investigation in compliance with applicable law and regulations for all school security guards employed by the district and shall review a background investigation conducted for all school security guards employed by an independent contractor or third-party vendor.[29][30][31]

Following an offer of employment, the district shall request the separation record for a school security guard employed or contracted by the district, in accordance with applicable law and regulations for a law enforcement agency.[32][33]

Requirements -

School security guards shall provide the following services, as directed by the district:[465]

1. School safety support services.
2. Enhanced campus supervision.
3. Assistance with disruptive students.
4. Monitoring visitors on campus.[476]
5. Coordination with law enforcement officials,
{} including school police officers.

{} including SROs:
[HJJ9]
6. Security functions which improve and maintain school safety.

School security guards shall successfully complete required training, in accordance with law, and applicable staff training in accordance with Board policy.[465]

{ } School security guards authorized to carry a firearm shall maintain an appropriate license and successfully complete required firearm training in accordance with law. ~~[465]~~ [HJJ10]

The district shall make reports regarding hiring and separation, and shall maintain all records, as required for a law enforcement agency, in accordance with applicable law and regulations. ~~[310]~~ ~~[354]~~

~~{ } Other Agreements~~ [DB11] [HJJ12]

~~{ } The district shall enter into a cooperative police service agreement(s) with a municipality(ies), in accordance with the provisions of law. [43] ~~[47]~~ ~~[48]~~ ~~[49]~~~~

~~{ } The district shall enter into an intergovernmental agreement(s) otherwise providing for School Resource Officers with other political subdivisions, in accordance with the provisions of law. [43] ~~[44]~~ ~~[49]~~ [HJJ13]~~

Legal References

1. 24 P.S. 1301-C

2. 24 P.S. 1309-B

3. Pol. 146.1

4. Pol. 227

5. Pol. 236

6. Pol. 236.1

7. Pol. 249

8. Pol. 333

9. Pol. 351

10. Pol. 805

11. Pol. 819

~~12.~~ 24 P.S. 1310-B

~~132.~~ 24 P.S. 1302-E

~~143.~~ 24 P.S. 1305-B

~~14.~~ 24 P.S. 1314-B

~~15.~~ 24 P.S. 1315-B

~~156.~~ 24 P.S. 1316-B

~~16.~~ 24 P.S. 1205.1

~~17~~ 24 P.S. 1205.5

~~187.~~ Pol. 006

~~198.~~ Pol. 235.1

2019. Pol. 805.1
210. 24 P.S. 1302-C
221. 24 P.S. 1310-C
232. 24 P.S. 1311-C
243. Pol. 304
254. Pol. 818
265. 24 P.S. 111
276. 24 P.S. 111.1
287. 23 Pa. C.S.A. 6344
298. 23 Pa. C.S.A. 6344.3
3029. 37 PA Code 241.5
310. 44 Pa. C.S.A. 7301 et seq
321. 37 PA Code 241.6
332. 44 Pa. C.S.A. 7310
343. 24 P.S. 1303-C
354. 37 PA Code 241.1 et seq
365. 24 P.S. 1304-C
376. 24 P.S. 1305-C
387. 22 PA Code 10.23
398. 22 PA Code 14.104
4039. 22 PA Code 14.133
410. Pol. 113.2
421. 24 P.S. 1306-C
432. 24 P.S. 1307-C
443. Pol. 909
454. 24 P.S. 1313-C
465. 24 P.S. 1314-C
476. Pol. 907
487. 24 P.S. 1309-C
498. 42 Pa. C.S.A. 8953
5049. 53 Pa. C.S.A. 2303
24 P.S.. 1306.2-B
24 P.S. 1319-B
53 Pa. C.S.A. 2301 et seq
Pol. 705
Pol. 709



CENTER FOR APPLIED LINGUISTICS

4646 40TH STREET NW • WASHINGTON DC 20016-1859 • (202) 362-0700 • fax (202) 362-3740 • www.cal.org

July 18, 2024

Jaime L. Vlasaty
Superintendent
Saucon Valley School District
610-838-7001
jaime.vlasaty@svpanthers.org

Dear Ms. Vlasaty,

CAL is pleased to provide this agreement to the Saucon Valley School District (District) for an evaluation of policies and practices related to effectively educating students in the Spanish immersion (SI) and English as a second language (ESL) programs.

CAL will collect information about the SI and ESL programs and provide a description of current practices and recommendations for improvement. The report will be used to inform district strategic planning. The study will be mainly qualitative in design employing observation and listening session protocols, in addition to review of extant documents provided by the District including reports of academic and language performance outcomes for students in the SI and ESL programs.

Primary Research Questions

- Are the policies and practices for serving students in the SI and ESL programs representative of research-based, effective practices, and are the policies and practices implemented appropriately?
- Given available student linguistic and academic performance reports generated by the District, how are students in the SI and ESL programs performing academically and linguistically?
- What do stakeholders believe is working well and what needs improvement?

CAL's *Principles of Effective Instruction for English Learners* (2013) will be used as the theoretical framework guiding the evaluation for students in the ESL program, and the *Guiding Principles for Dual Language Education*, 3rd Edition (2018), will be used as the foundation for the review of the SI program.

The following areas will be investigated using equity and inclusion as a lens:

- Identification, placement, exiting, and monitoring procedures
- Program models and staffing

- Provision of special education services to ELs
- Standards and curriculum
- Instructional methods
- Professional development for teachers
- Family and community outreach and engagement
- Support and resources

CAL has developed listening-session protocols and classroom-observation instruments that are aligned with its *Principles* documents and with other research-based, best practices for language-and-content teaching and learning. These instruments will be tailored for the context of the programs in the District and the research questions in the agreement.

Procedure

CAL and District staff will meet to discuss the student performance reports related to the SI and ESL programs needed for the evaluation and schedule the listening sessions and the site visit.

CAL staff will schedule three days of remote listening sessions with the following potential participants: SI and ESL teachers, special education teachers, school administrators and one group of central administrators. The schedules will be developed by the District with parameters set by CAL.

CAL staff will also conduct two listening sessions with parents representing the SI and ESL programs. Listening sessions with parents may be facilitated virtually or in person during the site visit. The District will be responsible for recruiting parents and for providing interpretation as needed.

During a three-day site visit, one CAL evaluator will visit the three district schools. One day will be spent in each school. While in the schools, the CAL evaluator will observe classroom ESL instruction and instruction in Spanish and English in the SI program in a sampling of classrooms across grade levels.

In advance, a detailed site-visit schedule will be developed by the District for the three-day visit based on parameters provided by CAL.

Information from listening sessions, classroom observations, extant documents including student performance reports will be analyzed, and two draft reports will be provided to the District. The District will review the draft report for clarity, accuracy and anonymity. Once returned, CAL will revise the report as needed and submit the final report. Finally, two presentations will be developed with a summary of the findings and recommendations in each report.

Project Activities

The evaluation as described above will include the following tasks:

- Start-up project meeting
- CAL receives extant documentation and student performance reports
- CAL tailors listening session protocols for the local context
- Zoom listening sessions are conducted with central office, school staff, and parents (in-person option for the latter)
- One CAL evaluator on site for three days to collect data (school climate, classroom instruction, student and family listening sessions, as needed)
- Analysis of listening session responses, school and classroom observations, performance data
- Development of two draft reports
- Review of draft reports by district
- Revision of reports based on review
- Submission of the two Final Reports describing current practices and recommendations for improvement
- Development of two PPT presentations

Task Timeline: the months of completion below are tentative to be confirmed during the start-up meeting once the contract is finalized.

Task	Month of Completion
Start-up project meeting	October 2024
CAL receives student performance reports and any other helpful documentation as discussed at start-up meeting	October 2024
CAL tailors listening session protocols for the local context	October 2024
CAL conducts 3 days of remote listening sessions (parent listening sessions can be done onsite, if needed)	October 2024
Site visit to District to collect data	Early November 2024
Analysis of listening sessions, classroom observations, student performance reports and documentation	November 2024-January 2025

Submission of draft reports	End of January 2025
Review of draft reports by district	February 2025
Submission of Final Reports	February 2025
Development of PPT presentations	March 2025

CAL Capabilities Statement

The Center for Applied Linguistics (CAL) is a private, non-profit organization involved in the study of language and the application of linguistics to educational, cultural, and social concerns. CAL's mission is to improve education through better understanding of language and culture. Established in 1959, CAL has earned an international reputation for the quality of its work in language-related information collection, analysis, and dissemination; linguistic research that addresses the needs of the classroom; direct technical services to language programs; professional development; and needs assessments and program evaluations. For current information about CAL projects and products, visit our Web site at www.cal.org/solutions

CAL Project Staff

- Lisa Tabaku, Director, Dual Language and Multilingual Education, will serve as the project director.
- CAL will engage evaluators and research assistance as needed.
- CAL Contracts and Finance staff will assist with business management related to the project.

District Project Representative

District has designated _____ to be the contact for matters related to services. Questions and correspondence should be directed to (address)

(phone) _____ (email) _____

District Administrative Representative

District has designated _____ as the Administrative Representative who shall be responsible for the contractual and administrative aspects of the agreement.

Questions and correspondence of an administrative nature should be directed to

(address) _____ (phone) _____

(email) _____.

CAL Project Representative

CAL has designated Igone Arteagoitia as its Project Representative who shall be responsible for the programmatic aspects of the Agreement. Questions and correspondence of a programmatic nature should be directed to the Project Representative at the Center for Applied Linguistics, 4646 40th Street NW, Washington, DC 20016-1859, (202) 202-355-1547, iarteagoitia@cal.org

CAL Administrative Representative

CAL has designated Christina Selden as the Administrative Representative who shall be responsible for the contractual and administrative aspects of the agreement. Questions and correspondence of an administrative nature should be directed to Christina Selden at the Center for Applied Linguistics, 4646 40th Street NW, Washington, DC 20016-1859, 202-355-1521, contracts@cal.org

Fee

The firm, fixed price of the evaluation including all of the tasks described above: \$62,798.

This fee covers all professional services required for the management, development and delivery of the evaluation report, and includes travel expenses for the site visit to the District.

Payment

District agrees to pay the Center for Applied Linguistics for services received as follows:

CAL will invoice District in two equal payments of \$31,399:

- 1) After completion of the site visit
- 2) After delivery of the final reports and presentations

Invoices are payable within 30 days of receipt of an invoice from CAL. Please send payment to:

Accounts Receivable
Center for Applied Linguistics
4646 40th Street NW
Washington, DC 20016

This contract will be in effect from the date when the contract is signed through May 31, 2025.

Copyright

CAL is the owner and copyright holder of all materials developed by CAL staff and consultants for use in delivery of services under this Agreement. Conversion of CAL materials to on-line products is not permitted without the express permission of CAL.

Entire Agreement

This Agreement constitutes the entire agreement and understanding between District and CAL and supersedes any prior oral or written agreements or understandings, if any. Any changes or modifications shall be accomplished by a written amendment to this Agreement executed by the duly authorized representatives of the parties.

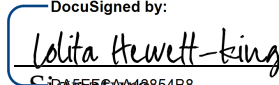
If you agree with the above terms and conditions, please sign two copies of this Agreement, keep one copy for your records, and return one to me with a Purchase Order number as soon as possible. CAL reserves the right not to honor this agreement if a signed copy is not received at least one week in advance of the first day of services.

Signature page follows. We appreciate your selection of CAL for professional services, and we look forward to working with you and your district staff.

Sincerely,
Igone Arteagoitia, Research Scientist
Dual Language and Multilingual Education
Center for Applied Linguistics
Email: iarteagoitia@cal.org
Telephone: 202-355-1509
Web: <https://solutions.cal.org/>

Please check one:
District affirms the source of funds is: ☐ **Federal** ☐ **Non-federal**

Approved for:

Center for Applied Linguistics	Saucon Valley School District
DocuSigned by:  Signature	Signature
Lolita Hewett-King Name Printed	Name Printed
VP of Finance Title	Title
7/18/2024 Date	Date

Saucon Valley School District
Office of the Superintendent

TO: David Bonenberger, Business Manager

FROM: Jaime L. Vlasaty, Superintendent

RE: Surplus / Obsolete Materials

SCHOOL: Business/District Office

Room Number:

Description	Serial Number	Reason for Disposal	Total
Refrigerator – Full size		Compressor died	1
Refrigerator - mini		No longer works	1

Reason: Obsolete

Pick-up Location: Warehouse

Principal's/Supervisor's Signature _____ Date _____

Superintendent Signature  _____ Date 7.17.24

Office Use:

Date Declared _____

Date of Disposal _____

Picked Up By _____

Disposal Method _____

COLONIAL INTERMEDIATE UNIT 20
A Regional Service Agency
6 Danforth Drive
Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE
(REVENUE GENERATING)

This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and Saucon Valley School District, 2097 Polk Valley Road, Hellertown, PA 18055, (610) 838-7001.

Colonial Intermediate Unit 20 will facilitate Applied Behavior Analytic Services (ABA) to include positive behavioral support plans, assessments, consultations, trainings, observations, data gathering, interviews, records review, report development, and participation in IEP meeting presentations in both the school and in the community as directed by the district.

The rate for this service will be \$70.80 per hour, for 550 hours, not to exceed \$38,940.00. This contract will be in effect for the 2024-2025 school year.

Saucon Valley School District will be billed for services rendered by Colonial Intermediate Unit 20.

The signed contract must be returned to Mr. Jon Wallitsch, Assistant to the Executive Director for Management Services, at the Intermediate Unit Office.



Mr. Jon Wallitsch
Assistant to the Executive Director
for Management Services

6/27/24

Date

Saucon Valley School District
Superintendent

Date

Federal ID Number

To comply with Federal laws, State laws, and State Department of Education regulations concerning equal rights and opportunities and to assure these within our Intermediate Unit, the Colonial Intermediate Unit 20 declares itself to be an equal rights and opportunities agency. As an equal rights and opportunities agency, it does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex and disabilities as defined by law. The Intermediate Unit's commitment to non-discrimination extends to students, employees, prospective employees, and the community.

Successful performance and affirmative action program efforts will provide positive benefits to the Intermediate Unit through fuller utilization and development of previously underutilized human resources. Coordinator of Title IX, Section 504 and ADA is The Director of Human Resources and Research Services, Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA 18045, (610) 515-6405, TDD/TTY Hearing Impaired (610) 252-3786.

COLONIAL INTERMEDIATE UNIT 20
A Regional Service Agency
6 Danforth Drive
Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE
(REVENUE GENERATING)

This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and Saucon Valley School District, 2097 Polk Valley Road, Hellertown, PA 18055, (610) 838-7001.

Colonial Intermediate Unit 20 will provide Child Find evaluations at nonpublic and private schools for the purpose of FAPE as requested by the school district.

The rates for services are as follows:

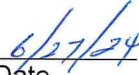
Adaptive Physical Education	\$89.72/hour
Alternative Augmentative Communication (AAC) Evaluation	\$748.00/evaluation
Educational Audiology Services	\$283.66/hour
Feeding Team Evaluation	\$1,200.00/evaluation
Itinerant Hearing Support	\$189.56/hour
Itinerant Vision Support	\$333.41/hour
Occupational Therapy	\$143.87/hour
Orientation and Mobility Services	\$333.41/hour
Physical Therapy	\$165.37/hour
Psychological Services	\$139.83/hour
Speech and Language Support	\$141.18/hour

The total amount of this contract will be based on the total number of hours requested for each service per student. This contract is in effect for the 2024-2025 school year.

Saucon Valley School District will be billed for services rendered by Colonial Intermediate Unit 20.

The signed contract must be returned to Mr. Jon Wallitsch, Assistant to the Executive Director for Management Services, at the Intermediate Unit Office.


Mr. Jon Wallitsch
Assistant to the Executive Director
for Management Services


Date

Saucon Valley School District
Superintendent

Date

Federal ID Number

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COLONIAL INTERMEDIATE UNIT 20
A Regional Service Agency
6 Danforth Drive
Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE
(REVENUE GENERATING)

This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and Saucon Valley School District, 2097 Polk Valley Road, Hellertown, PA 18055, (610) 838-7001.

Colonial Intermediate Unit 20 will secure an LPN or an RN to administer medication for Saucon Valley School District students while attending Community Based Instruction and/or field trips.

The rate for this service is \$62.00 an hour for an LPN or RN.

The total amount of this contract will be based on the total number of hours requested. This contract is in effect for the 2024-2025 school year.

Saucon Valley School District will be billed for services rendered by Colonial Intermediate Unit 20.

The signed contract must be returned to Mr. Jon Wallitsch, Assistant to the Executive Director for Management Services, at the Intermediate Unit Office.



Mr. Jon Wallitsch
Assistant to the Executive Director
for Management Services

6/27/24

Date

Saucon Valley School District
Superintendent

Date

Federal ID Number

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COLONIAL INTERMEDIATE UNIT 20
A Regional Service Agency
6 Danforth Drive
Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE
(REVENUE GENERATING)

This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and Saucon Valley School District, 2097 Polk Valley Road, Hellertown, PA 18055, (610) 838-7001.

Colonial Intermediate Unit 20 will provide one-on-one Job Coaching services for a student who attends Saucon Valley School District. This includes transportation from school to the training site and from the training site to school, quarterly report cards and IEP input(s).

The fee for this service is \$58.67 per hour, for 42 hours and shall not exceed \$2,464.14. This contract is in effect from September 9, 2024 through November 27, 2024.

Saucon Valley School District will be billed for services rendered by Colonial Intermediate Unit 20.

The signed contract must be returned to Mr. Jon Wallitsch, Assistant to the Executive Director for Management Services, at the Intermediate Unit Office.



Mr. Jon Wallitsch
Assistant to the Executive Director
for Management Services

6/27/24

Date

Saucon Valley School District
Superintendent

Date

Federal ID Number

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COLONIAL INTERMEDIATE UNIT 20
A Regional Service Agency
6 Danforth Drive
Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE
(REVENUE GENERATING)

This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and Saucon Valley School District, 2097 Polk Valley Road, Hellertown, PA 18055, (610) 838-7001.

Colonial Intermediate Unit 20 will provide psychiatric evaluations as requested by the Saucon Valley School District.

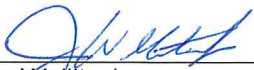
The rates for this service are as follows:

Psychiatric Evaluation	\$329.50
Psychiatric Amendment	\$131.80
Fee for No Show Appointment	\$131.80
Fee for Cancellation-Less than 48 Hours' Notice	\$131.80

The total amount of this contract will be based on the total number of hours requested for each service per student, as well as any fees for no show or cancelled appointments. This contract will be in effect for the 2024-2025 school year.

Saucon Valley School District will be billed quarterly for services rendered by Colonial Intermediate Unit 20.

The signed contract must be returned to Mr. Jon Wallitsch, Assistant to the Executive Director for Management Services, at the Intermediate Unit Office.



Mr. Jon Wallitsch
Assistant to the Executive Director
for Management Services



Date

Saucon Valley School District
Superintendent

Date

Federal ID Number

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COLONIAL INTERMEDIATE UNIT 20
A Regional Service Agency
6 Danforth Drive
Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE
(REVENUE GENERATING)

This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and Saucon Valley School District, 2097 Polk Valley Road, Hellertown, PA 18055, (610) 838-7001.

In collaboration with Transperfect, Colonial Intermediate Unit 20 will provide remote interpreting services to students and staff at the Saucon Valley School District.

The rate for this service will be \$6.39 per month, for 12 months, not to exceed \$76.68, plus a fee of \$1.33 per minute for interpreting services. This contract will be in effect for the 2024-2025 school year.

Saucon Valley School District will be billed for services rendered by Colonial Intermediate Unit 20.

The signed contract must be returned to Mr. Jon Wallitsch, Assistant to the Executive Director for Management Services, at the Intermediate Unit Office.



Mr. Jon Wallitsch
Assistant to the Executive Director
for Management Services

6/27/24

Date

Saucon Valley School District
Superintendent

Date

Federal ID Number

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COLONIAL INTERMEDIATE UNIT 20
A Regional Service Agency
6 Danforth Drive
Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE
(REVENUE GENERATING)

This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and Saucon Valley School District, 2097 Polk Valley Road, Hellertown, PA 18055-2400, (610) 838-7026.

CIU20 will provide the following services to Saucon Valley School District (District) –

Interim School Based Medical Access Claiming

- Create and maintain District's SSG MAXCapture Site
 - Provider Certifications
 - Provider Caseloads
 - Student Demographics
 - Student Compliance Data
 - Student Related Service Data
 - Service Logs
- Train CIU20, District and Contracted Service Providers on School Based Medical Access Program
- Train District and District Contracted Service Providers to log services electronically in SSG MAXCapture Site
- Review and Upload CIU20 Service Provider logs to SSG
- Analyze CIU20 Contracted Service Provider logs submission to ensure timely claims filing
- Monitor District exception reports and process corrections and/or updates
- Perform Student Medical Access (MA) Eligibility Checks
- Prepare Medical Authorization packet for CRNP/Physician upon notification of finalized IEPs for MA Students
 - District is responsible for MA Authorization Expense (\$8.80 per IEP)
- Retain School Based Medical Access file of state mandated paperwork for MA Students
- Maintain monthly Claims Review report of paid claims
- Provide Annual SSG Contract Agreement to District for signature
- Submit signed Annual SSG Contract Agreement to SSG
- Submit Annual SSG Contact Information Sheet to SSG
- Review District Interim Rates provided by SSG
- Provide auditors with requested data
- Attend annual School Based Medical Access State Training
- Perform routine self-audits and verification checks periodically

Random Moment Time Study (RMTS) and Staff Pool List

- Track and maintain CIU20, District, and Contracted Service Provider Certifications and SSG Electronic Signature Verification Statements for District Staff and IU20 Electronic Signature Verification Statement for IU20 Staff
- Submit Quarterly Staff Pool List of CIU20, District, and Contracted MA staff
- Update Staff Pool List with employee changes, when applicable throughout the quarter
- Submit and update District Student Calendar Days in SSG Claiming System
- Train CIU20, District and Contracted Service Providers on RMTS
- Screen assigned RMTS moments to ensure CIU20, District, and Contracted Service Providers complete within designated timeframe
- Perform exclusion screening checks, per DPW requirements, for CIU20 staff
- Provide auditors with requested data
- Perform routine self-audits and verification checks periodically

Quarterly Cost Reporting

- Report Quarterly Costs for District Salaried Staff listed on RMTS Staff Pool
- Report Quarterly Costs for CIU20 Contracted Staff listed on RMTS Staff Pool
- Report Quarterly Costs for Other Contracted Staff listed on RMTS Staff Pool
- Maintain proper documentation of Quarterly Cost Reporting
- Review all Quarterly Cost Reports and make necessary updates/corrections prior to final submission and approval
- Provide Quarterly Certification of State Expenditures (CPE) to District for Signature
- Submit signed Quarterly Certification of State Expenditures (CPE) to SSG
- Provide auditors with requested data
- Perform routine self-audits and verification checks quarterly

Annual Cost Settlement

- Report Annual Costs for District Salaried Staff listed on RMTS Staff Pool
- Report Annual Costs for CIU20 Contracted Staff listed on the RMTS Staff Pool
- Report Annual Costs for Other Contracted Staff listed on RMTS Staff Pool
- Report Annual Costs for Specialized Transportation
- Report General Statistics:
 - IEP Ratio
 - Review each Student for Related Services and verify Student MA Eligibly as of 12/1/XXXX
 - Transportation IEP Ratio
- Review all Annual Cost Settlement Reports and make necessary updates/corrections prior to final submission and approval
- Complete Desk Review
- Provide Annual Certification of State Expenditures (CPE) to District for Signature
- Submit signed Annual Certification of State Expenditures (CPE) to SSG
- Provide auditors with requested data
- Perform routine self-audits and verification checks annually

District will provide/complete the following:

- District to provide CIU20 full access to the following databases:
 - District SSG MAXCapture
 - District SSG Claiming System
 - District SSG eSivicMACS Site
- Add CIU20 Contacts to District's SSG Contacts List to receive the following Reports and Notifications
 - District Monthly Management Reports
 - District Exception Reports
 - District Email Notifications from SSG

Data provided from District to CIU20 throughout the School Year:

- Quarterly:
 - District MA Staff List
 - District MA Staff Salary and Benefits Report
 - District MA Contracted Staff List
 - District MA Contracted Staff Costs
 - Signed CPE for Quarterly Cost Reporting

- Annually:
 - District MA Staff Salary and Benefits Report (full year costs)
 - District MA Contracted Costs Report (full year costs)
 - District Transportation Salary and Benefits Reports (full year costs)
 - Signed CPE for Annual Cost Settlement
 - District Student Calendar Days
- Continuously throughout the School Year:
 - Copies of IEPs with signed IEP team member page and parental consent for all MA eligible students
 - Copies of District and Contracted Service Providers' certifications, including Personal Care Assistants
 - Copies of District and Contracted Service Providers' SSG Electronic Verification Statement for New Employees
- Other Information to provide, when applicable:
 - Revised District Student Calendar Days

Notification of District and Contracted MA Staff: Termination, Position Changes and New Hires

District's Sole Responsibility:

- Apply for Unrestricted Indirect Cost Rate (UICR), optional (determined by District to apply or not)

CIU20 School Based Medical Access Administration Fee to District:

- 10% of District's Total Allowable Medicaid Costs

The District agrees to defend, hold harmless and indemnify CIU20 from and against any claims related to billing errors which result from District's acts or omissions in its recordkeeping or billing practices.

CIU20 agrees to defend, hold harmless and indemnify District from and against any claims related to billing errors which result from CIU20's acts or omissions in the processing of or entry of data into any or all billing systems.

District shall make available to the CIU20 all documents and records that may be necessary to perform the services described in this Agreement.

Neither District nor CIU20 may assign its interest in this Agreement without the express written consent of the other party.

Both District and CIU20 agree they will not at any time during or after termination of this Agreement use or disclose any confidential information or methods to any person or entity for any purpose with the written consent of the District or CIU20.

The cost of said services will be 10% of the Total Medicaid Allowable Cost (Calculated during Annual Cost Settlement) or a comparable vendor for which PDE contracts to perform SBAP services. CIU20 will invoice District one time per year (to be determined from SSG Annual Cost Settlement timelines) for SBAP administrative costs and MA Authorization costs (\$8.80 per IEP).

CIU20 School Based Medical Access Administration Fee will be evaluated at the end of the first full contracted year and is liable to change thereafter for future School Years.

This contract is in effect for the 2024-2025 school year.

The signed contract must be returned to Mr. Jon Wallitsch, Assistant to the Executive Director for Management Services, at the Intermediate Unit Office.



Mr. Jon Wallitsch
Assistant to the Executive Director
for Management Services

5/28/24

Date

Saucon Valley School District
Superintendent

Date

Federal ID Number

To comply with Federal laws, State laws, and State Department of Education regulations concerning equal rights and opportunities and to assure these within our Intermediate Unit, the Colonial Intermediate Unit 20 declares itself to be an equal rights and opportunities agency. As an equal rights and opportunities agency, it does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex and disabilities as defined by law. The Intermediate Unit's commitment to non-discrimination extends to students, employees, prospective employees, and the community.

Successful performance and affirmative action program efforts will provide positive benefits to the Intermediate Unit through fuller utilization and development of previously underutilized human resources. Coordinator of Title IX, Section 504 and ADA is The Director of Human Resources and Research Services, Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA 18045, (610) 515-6405, TDD/TTY Hearing Impaired (610) 252-3786.



RENTAL AGREEMENT

(3) YEAR TERM

2024

CUSTOMER INFORMATION

Company Name Saucon Valley High School	Country USA	Phone Number
Billing Address 2100 Polk Valley Rd,	City Hellertown	State PA
PALLET DELIVERY Address (Estimated Weight: Up to 400lbs.)	City	State

EQUIPMENT INFORMATION

Equipment Description Turf Tank TWO	Subscription Package PRO	Serial Number 17579650075	Quantity 1
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PAYMENT INFORMATION

Line Item	Number of Payments	Rental Fee	Total Rental Fee	Terms (Months)	Total Payment Term
Subscription	+ 3	+ \$16,000	= \$48,000	36	\$48,000
*Applicable Sales Tax will be added to final invoices if necessary					

TERMS AND CONDITIONS

- Equipment and Services:** Saucon Valley High School ("Customer" or "You") requires access to certain equipment and software and Intelligent Marking USA Inc. dba Turf Tank ("Turf Tank," "us" or "we") has the right to rent or sell the equipment listed above and, on any schedule, attached to this Agreement (the "Equipment") and to provide access to certain software embedded in the Equipment. Turf Tank ApS (the "Owner") holds full and unconditional title to the Equipment and all underlying software (see Section 3 below). This Agreement is effective on the date that it is accepted and signed by us, and the term of this Agreement begins on that date or any later date that we designate (the "Commencement Date"), and continues thereafter for the number of months indicated above ("Initial Rental Term"). Turf Tank grants you a limited, nontransferable, non-sublicensable right to use the Equipment and underlying software during the Term of this Agreement, subject to these terms and conditions.
- Fees, Billing, and Payment Terms:** The implementation fee and the initial Equipment subscription fee ("Service Fees") will be invoiced on the date of Equipment shipment and shall be payable Net 30 from the invoice date. In addition to Service Fees, you agree to pay when due, either directly or as reimbursement to Turf Tank, all sales, use and personal property taxes and charges in connection with the ownership and use of the Equipment, unless you provide us with a copy of your valid tax-exempt certificate. Any such applicable charges will be reflected on invoices issued to you. You agree to pay all undisputed charges on a timely basis. You shall provide written notice of, and the basis for, any such good faith disputed amount, (via e-mail at billing@turf-tank.com) within forty-five (45) days of the date of the invoice. The parties will reasonably and expeditiously work to resolve the dispute. Failure of Turf Tank to invoice you in a timely manner for any amounts due under this Agreement shall not be deemed a waiver by Turf Tank of its rights to payment and all outstanding amounts shall remain due and payable in full by you.
- Title:** The Owner, a Danish private limited company validly incorporated under the laws of Denmark with a company registration no. 36722436 and a registered address at Lansen 15 DK9230 Svenstrup J, has full and unconditional title to the Equipment and software.
- Equipment Use, Maintenance, Warranties and Data Access:** During the Term, Turf Tank hereby transfers to you any manufacturer warranties to the extent the same are provided to us by Owner, and such warranty coverage is set forth on Subscription Warranty document to this Agreement ("Warranty"). You shall promptly notify us of any defect or issue related to the Equipment covered by Warranty ("Warranty Claim") and Turf Tank will, at our option, and as our sole and exclusive liability and your sole and exclusive remedy, either repair the defect or issue, or replace the Equipment. Aside from items covered by Warranty, you shall, at your cost, keep the Equipment in good working condition, including maintaining all supplies and repairs. You hereby acknowledge and consent to the acquisition by us or Owner of certain data generated from your operation of the Equipment ("Usage Data"). You agree that we or Owner shall own all rights in and to such Usage Data, and may access and use such Usage Data. The Warranty does not apply to any Equipment that has been: (i) subjected to (a) abuse, misuse, neglect, accident, (b) improper testing, installation, storage, or handling, (c) abnormal physical stress, environmental conditions or use contrary to any instructions issued by us; (ii) reconstructed, repaired or altered by any party other than Turf Tank; (iii) used with any third-party product(s), hardware or product that has not been authorized in writing by Turf Tank; or (iv) damaged or destroyed due to an event beyond your or our reasonable control.
- Assignment:** You shall not transfer, sell, sublease, assign, pledge, or encumber either the Equipment or any rights under this Agreement without Turf Tank's prior written consent. You agree that Turf Tank may freely sell, assign, or transfer this Agreement. The rights of the new owner will not be subject to any then-existing claims, defenses, or setoffs that you may have against us, the Owner or any third party.
- Risk of Loss; Limit of Liability:** You are responsible for all risks of loss or damage to the Equipment or real or personal property damage resulting from the Equipment, and if any such damages or loss occurs, you shall be required to satisfy all of your obligations under this Agreement. Neither we nor the Owners are responsible for any losses caused by the Equipment. In no event shall Turf Tank or Owner be liable to you or any third party for any lost profits, loss of data, special, consequential, exemplary, punitive, incidental, or indirect damages or costs (including legal fees and expenses) in connection with any claim arising from this agreement. The total cumulative liability shall not in the aggregate exceed the service fees paid by you to Turf Tank under this agreement in the twelve (12) months immediately preceding the event.
- At the end of the Agreement:** At the end of the Term, you shall have the option to renew the existing agreement for an additional three (3) years at current rate or the Extended Term from section 1 takes effect and shall automatically renew for an additional twelve (12) months. If you choose to end agreement per section 1 conditions
- Default and Remedies:** You shall be deemed in default on this Agreement if: (a) you fail to pay any Service Fees or any other amount when due; or (b) you breach any other obligation under this Agreement or any other agreement with us. If you are in default, we may: (i) remotely disable the Equipment and/or its software so that it is unable to function for its intended use, (ii) escalate the aged debt to a third party collection agency, (iii) place any supplies, parts or service on hold, (iv) peacefully repossess the Equipment, and (v) pursue any and all other legal and/or equitable remedies for any unpaid balances, including court costs and legal fees.
- Attorney Fees and Miscellaneous:** This Agreement was made in the State of Georgia, is to be performed in PA and shall be governed in accordance with the laws of PA. Any action arising out of this Agreement shall be adjudicated in a court of competent jurisdiction in Montgomery County, Pennsylvania. You agree the Equipment shall only be used for your internal business purposes and not for personal, family or household use, and shall not be moved from the above location or a location under your control, without our consent. We, or whoever we authorize hereto, may inspect the Equipment during the Term of this Agreement. Any amendment or revision to this Agreement must be in writing and signed by both parties to be enforceable. You agree that a facsimile or electronic mail copy of this Agreement with facsimile or electronic mail signatures may be treated as an original and will be admissible as evidence of this Agreement.
- Special Terms:**

FIRST INVOICE DETAILS

1st Subscription Invoice	+ \$16,000
Implementation fee	+ WAIVED
Other	+
Total Payment Enclosed	+ \$16,000

DUE NET 30

CUSTOMER SIGNATURE

Full Name
Title
Date
Signature

TURF TANK REPRESENTATIVE

Full Name Ryan Stubbe
Title VP of Sales
Date
Signature



Turf Tank USA Inc.



TURF TANK™

Sub-Rental Agreement

Appendix to Sub-Rental Agreement on Turf Tank autonomous line marking robot

Appendix (A) – Annual Appropriation Clause

Customer represents that funds either are, or can and will be, obtained in amounts sufficient to make all Rental Payments during the Rental term in each fiscal year. If Customer's official governing body fails to appropriate Customer funds for the succeeding fiscal year to meet all payment obligations under the Sub-Rental Agreement for such fiscal year, as determined by Customer in good faith, Customer may terminate the Sub-Rental Agreement at the end of the then-current fiscal year, by giving ninety (90) days prior written notice to Sub-lessor; provided that prior to any such termination of the Sub-Rental Agreement, the parties agree to meet and discuss such shortfall of funds and the effect of such shortfall on Customer's ability to pay the Rental Payments for the subsequent fiscal year. Customer's written notice of termination will include a signed statement by Customer's President, or another authorized individual of Customer, confirming termination of the Sub-Rental Agreement due to a loss of funding or appropriations to make the Rental Payments for the Equipment and services described in the Sub-Rental Agreement, and such statement will ensure Customer will not purchase such related equipment or services for the remainder of the fiscal year for which Customer has certified the lack of funding or appropriations applies. Upon termination of the Sub-Rental Agreement, Customer will be responsible for the payment due prior to the end of the 90-day notice period referred to above. Upon the occurrence of this event, Customer shall, at Customer's cost and expense, both restore the Equipment to its original condition (excepting only reasonable wear and tear) and return it to Sub-lessor in accordance with the terms set forth in the Sub-Rental Agreement.

During the term of the Sub-Rental Agreement and for a period of two (2) year thereafter, Customer will not, directly or indirectly, enter into any agreement or consummate any transaction, or accept an offer from, a third party for equipment or services **[related to field painting]** (a "Third Party Transaction") without first complying with this Appendix A.

[Signature Page Follows]

For the Customer:

Title:

Full Legal Name:

Accepted by and Date:

Customer Signature:

For the Sub-lessor, Turf Tank USA Inc.

Sub-Rental Agreement Commencement Date

Sub-Rental Agreement Number:

Accepted by and Date:

Sub-lessor Signature:



TURF TANK®

[PA] Saucon Valley High School – Turf Tank Two Pro Sub

[PA] Saucon Valley High School

2100 Polk Valley Rd
Hellertown, PA 18055
United States

Reference: 20240321-141242342

Quote created: March 21, 2024

Quote expires: August 31, 2024

Quote created by: Tom Oropeza

"Regional Territory Manager"

tom.oropeza@turftank.com

James Deegan

Supervisor of Campus Operations
james.deegan@svpanthers.org
610-838-7001 ext. 1202

Robert Frey

Boys Athletic Director
robert.frey@svpanthers.org
6108387001 x 2326

Products & Services

Item & Description	SKU	Quantity	Unit Price	Total
US – Turf Tank Two Pro Package – Subscription Includes: - GPS Paint Robot + GPS Package (Includes Android Tablet) - Continuous Software Improvements - Free Form Text Creation - Customized Logo Creation (Available Late 2022) - Standard Geometry Package - Extended Geometry Package - Paint: \$3,000 Allotment of Paint (White) - (2) Robot Batteries - Customer Support: 24/7 Monday-Sunday - Hardware Warranty Program: Full (Includes Consumables) - (1) Paint System Service Kit/per year: (Includes: 1-Solenoid, 1-Pump, 1- Suction rod assembly, 1-tubing set.) - (2) 5.5 Gallon Paint Container for Robot - (2) 2.5 Gallon Empty Paint Containers - Customized Robot Wrapping - (2) Maintenance & Training Visits/Per Year - Courtesy Robot (If necessary)		1	\$16,000.00 / year	\$16,000.00 / year for 3 years
US – Turf Tank Two Pro Package – Upfront Implementation Cost Includes: - Configuration & Shipping of Robot - Secure Inventory & Lock in Installation Date - Product Training & Online Resources		1	\$1,700.00	\$1,700.00

Annual subtotal	\$16,000.00
One-time subtotal	\$1,700.00
Implementation fee waived if signed by July 31 2024	(\$1,700.00)
Total	\$16,000.00

Purchase terms & Comments

Implementation is a one-time fee covering the shipping, training & installation of the robot on your campus.

Includes \$3,000 annual allotment of paint each year.

Annual price is guaranteed for 3 years, but each year you have the option to cancel without penalties if funds aren't available.

<u>Invoice</u>	<u>Invoice Details</u>
Implementation Fee Invoice & First Invoice	Implementation Fee & Subscription or Purchase Invoice will be issued at date of shipment with net 30 payment terms. The invoice will be emailed to the billing contact on file and will be from billing@turftank.com .
Renewal Invoices	Subscription Renewal Invoices will be emailed to the billing contact on file 30-days prior to the subscription date with net 30 payment terms.

*****Sales Tax** is not included in the above quote. If you are not tax-exempt you will be subject to sales tax on your invoices. If you are tax-exempt, we will need to collect and validate your tax-exempt certificate.

SUBSCRIPTION WARRANTY



COMPONENT LIST

Package Type	Basic	Plus	Pro
Robot Type	ONE / TWO / LITE	ONE / TWO	ONE / TWO
Rover	● 6 years	● 6 years	● 6 years
Base Station	● 6 years	● 6 years	● 6 years
Control Unit	● 6 years	● 6 years	● 6 years
Harness	● 6 years	● 6 years	● 6 years
Robot Chassis	● 6 years	● 6 years	● 6 years
Rear Wheel Mount Complete	● 1 year	● 6 years	● 6 years
Battery Holder	● 1 year	● 6 years	● 6 years
GNSS Antenna	● 1 year	● 6 years	● 6 years
Actuator	● 1 year	● 6 years	● 6 years
Hub Motor Set	● 1 year	● 6 years	● 6 years
Shell	● 1 year	● 1 year	● 6 years
Rack and Pinion Holder Complete	● 1 year	● 1 year	● 6 years
Control Panel	● 1 year	● 1 year	● 6 years
Disc Lift Assembly	● 1 year	● 1 year	● 6 years
Robot Battery Charger	● 1 year	● 1 year	● 6 years
Front Bumper Complete	● 1 year	● 1 year	● 6 years
Rear Bumper Complete	● 1 year	● 1 year	● 6 years
Robot Battery	● 1 year	● 1 year	● 6 years
Tablet	● 1 year	● 1 year	● 3 years
Wear & Tear Parts	30 days	60 days	90 days
Discount on Parts	0%	20%	40%
SERVICE DETAILS			
Call/Text Support	Mon-Fri 8am-10pm EST	Mon-Fri 8am-10pm EST	24/7
On-Site Visits	\$75/hr minimum charge of 3 hours Within 7 days of Request	\$75/hr minimum charge of 3 hours Within 7 days of Request	2x visits per year
Virtual Help Center	24/7	24/7	24/7
Pre-Booked 1 on 1 Robot Expert	Mon-Fri 8am-10pm EST	Mon-Fri 8am-10pm EST	Mon-Fri 8am-10pm EST
Service Kit	✗	✗	Included 1x per year
Courtesy Unit	Not Eligible	\$750 30 days max.	Free Shipping within 24 hours

- **Standard Ground Shipping:** Covered by Turf Tank on warranty parts.
- **Overnight/Express Shipping:** Covered by customers at cost.
- **Service Kit:** Includes 1x Solenoid, 1x Suction Rod Assembly, 1x Tubing Set, 1x Pump.
- Warranty components need returned within **14 days** otherwise they will be invoiced.
- Warranty does not cover **labor cost**.

- Use of **non-approved paint** will void warranty on paint system: Pump, Suction Rod assembly, Solenoid, Tubing.
- **Custom Modifications** of Turf Tank robot will void warranty.
- Above Warranty does not cover **breakdowns and general repairs** directly caused by the owner/operator neglect, accidental damage, abuse or misuse, including inadequate cleaning and improper storage.
- All parts not mentioned on the list above is considered **Wear & Tear**.

Signature

Signature

Date

Printed name

Questions? Contact me



Tom Oropeza
"Regional Territory Manager"
tom.oropeza@turftank.com

Turf Tank
1110 Allgood Industrial Ct
Marietta, GA 30066
United States



Saucon Valley High School Prom

Friday, May 2, 2025

TERMS AND CONDITIONS

CONTRACTUAL AGREEMENT

Brianna Keeney

Thank you for selecting Blue Event Center for your event.
It is our pleasure to confirm the following reservation:

Friday, May 2, 2025

Room 1, 2 & 3

300 guests

Starts at 5:00 PM

Ends at 9:00 PM

FOOD AND BEVERAGE MINIMUM

- The client agrees to a food and beverage minimum purchase of \$12,000.00 plus applicable tax and service charge. The agreed upon minimum will not be reduced regardless of the client's final guest count. The venue reserves the right to change room assignment based on final guest count. **If the event is tax exempt, the tax exemption form is due at the time of booking.**

SPECIALTY DESSERTS

- The venue agrees to coordinate, accept delivery of, and provide cake service at no additional fee.
- Bakery contact information must be on file with your Event Coordinator once the information becomes available.
- Blue is not liable for any desserts purchased or provided by outside sources.

GUEST COUNT AND IDENTIFICATION

- The client agrees to provide quantities of menu items, as well as place cards including guest names and entree selections, by the date specified below.
- Guaranteed guest counts are not subject to reduction in price.
- **All finalized event details, including your guaranteed guest count & menu quantities,**

are due on April 21, 2025 by 3:00pm.

- **Any information received past this date will NOT be guaranteed.**
- In the event this information is not received by the date specified above, blue reserves the right to make any appropriate alterations to the event including, but not limited to, menu selections, room assignments, timing and cancellation.

DEPOSITS AND PAYMENTS

(Please note that all deposits are non-refundable.)

- Menu prices are subject to change without notice.
- The client will be charged a \$100 bartender fee if bar sales are below \$300.
- **A \$1,500.00 deposit is required to confirm this reservation.**
- **A second deposit of \$6,000.00 is due on or before 1/2/2025.**
- **The third deposit of \$6,000.00 is due on or before 2/2/2025.**
- **Any remaining balance will be due on 4/21/2025.**
- Any additional expenses incurred during the function, such as, but not limited to, additional meals, on consumption bar services, etc, will be due in full upon completion of the event. If the client is not present, blue will charge the credit card on file.
- If the client refuses payment for goods and services rendered, the card on file will be charged.
- Acceptable forms of payment include cash, Visa, Master Card, Discover, and American Express.
- Checks- if the client plans to use a check for payment, it must be approved by an Event Coordinator. A proper form of ID must be presented.
- Unacceptable forms of payment for events include Paxos gift cards, other forms of gift cards, Venmo, Cash App, Apple Pay, etc.

DAMAGE & INCIDENTAL CHARGE

- The client will be responsible for any damage that occurs to the building or property because of their function. This includes damages incurred by vendors procured by the client. Blue highly recommends that our clients receive vendor insurance prior to the event.
- If damage occurs, our management team will make every attempt to inform the client of damage costs prior to charging their card on file. A receipt will be emailed to the client immediately after charges have been made.
- Clean up fee: Blue will charge a minimum \$200 clean up fee if the client or vendors leave items behind for our disposal, or the event space is left in unacceptable conditions. Examples include, but are not limited to, confetti, glitter, tape on windows, balloon arches, helium tanks, photo booth backdrops, etc.

RESTRICTION & APPROVAL

(Our mission is to plan and execute your event at the highest level possible, for that reason, our Event Coordinators will strictly work with the person who signs this contract.)

- All special arrangements are subject to blue's approval.
- Vapor machines, cold fireworks, etc., will set off our fire alarms. If the fire alarm sounds due to your event, the client will be responsible for all losses of revenue, or fines that our establishment may incur. The client is responsible for informing their vendors of this policy.
- For the safety of our guests, no confetti or glitter is to be used as decor on the property.
- Hanging décor on walls, windows, molding, doors, ceilings, etc., is expressly prohibited and may result in additional charges. This includes, but is not limited to the use of taping, tacking, command strips, etc. Some forms of hanging are acceptable and must be cleared by an event coordinator prior to the event.
- Upstairs private rooms are only accessible by stairs. There is no elevator.

SET UP, EXECUTION & BREAK DOWN

- The client may access their event space 1 hour prior to the event for set up and decorating.
- Once the event has concluded, the client has 30 minutes to breakdown, clean up and vacate the provided event space.
- No food, beverage, specialty linens, furnishings or equipment are permitted from outside sources except for specialty cakes, baked goods, and edible favors.
- Stationed hors d'oeuvres & buffet food will remain in the room for a maximum of two hours to ensure proper food safety measures.
- Excess food or beverage remaining from your event may not be removed from the premises. The client may remove any items that have been procured from outside vendors.
- Audio & Visual equipment is prohibited on our first-floor main dining room.
- Blue reserves the right to regulate the volume of music being played during an event.
- Any decorations brought for an event must be labeled with names.
- All stickers, labels, and wrappers must be removed from items prior to drop off.
- All place cards must be in alphabetical order.
- Blue is not responsible for the damage or loss of any items left in the venue prior to, during, or following the event.
- Any items left at blue must be picked up within 24 hours of the start of the event. The client is responsible for making their vendors aware of this policy. Any items left after this time-frame will be subject to blue's disposal. Please confirm with your event coordinator when these items will be picked up.
- Bar services will end 15 minutes prior to the end of your event.

ALCOHOL CONSUMPTION

(Our venue serves alcoholic beverages in accordance with PLCB policy.)

Management reserves the right to refuse service of alcohol to any person who fails to present proper identification or appears visibly intoxicated. Service of alcohol to minors is illegal and is prohibited. Alcohol brought in from the outside is not permitted. Alcoholic

beverages must remain within licensed areas and may not be removed from the premises. Guests that do not comply with all PLCB policies will be asked to leave the venue. Blue reserves the right to end all bar service if PLCB policies are not followed by guests.

CANCELLATION POLICY

Clients will be charged a cancellation fee if they choose to cancel their event after the agreed upon guaranteed guest count date.

Events will not be postponed or rescheduled.

Our policy is as follows:

Daytime Events

- Events ending before 4pm, requiring a Food and Beverage minimum spend of \$2,000.00 or less, will not be charged a cancellation fee. Instead, the nonrefundable deposit will be forfeited to blue.
- Events ending before 4pm, requiring a Food and Beverage minimum spend of more than \$2,000.00, will be charged a cancellation fee in the amount of the Food and Beverage minimum.

Evening Events & Weddings

- Evening Events requiring a Food and Beverage minimum spend of any specified amount, will be charged a cancellation fee in the amount of the Food and Beverage minimum.
- Large Events & Weddings requiring a Food and Beverage minimum spend will be charged a cancellation fee in the amount of 50% of their Food and Beverage minimum if cancelled within 6 months of their event date.
- Large Events & Weddings requiring a Food and Beverage minimum spend will be charged a cancellation fee in the amount of 75% of their Food and Beverage minimum if cancelled within 3 months of their event date.
- Large Events & Weddings requiring a Food and Beverage minimum spend will be charged a cancellation fee in the amount of 100% of their Food and Beverage minimum if cancelled after their guaranteed guest count date.

Force Majeure. The venue may choose to be excused of any further performance obligations in the event of a disastrous occurrence outside the control of either party ("a Force Majeure Event", such as: an act of God (fires, explosions, earthquakes, hurricane, natural disasters, flooding, or storms), pandemic, epidemic, governmental order, or War, Invasion, Act of Foreign Enemies, Embargo, or other Hostility (whether declared or not), or any hazardous situation created outside the control of either party such as a riot, disorder, nuclear leak or explosion, or act or threat of terrorism. In the event that the venue believes that a Force Majeure Event has occurred, they will provide Notice to the receiving party as soon as is reasonably practicable. Notice is effective immediately upon receipt and the advanced deposits paid by client will be reallocated to a new chosen date agreed upon by both parties. In the event of a Force Majeure Event, the Parties will be held to the payment provisions listed above on the new chosen date.

Unless, and until, this agreement is signed and countersigned by an Event Coordinator, deposit is paid and a credit card is held on file, the venue will not be guaranteed.

Please sign this contract and return with your deposit and credit card information to confirm your reservation.

By e-signing this Contract, I certify/state that I will give my credit card information over the phone to a representative of Blue Grillhouse. I confirm that Blue Grillhouse & Event Center has my express permission to charge my card for/in the amount of \$1,500.00. I understand that I have willingly provided my information so Blue Grillhouse can provide goods and/or services in my stead.

Please call 610.691.7777 when you are ready for your credit card to be processed.

Thank you for choosing Blue Event Center.

Client Signature

Electronic Signature

Printed Name: April Holecz

Signed: 6/7/2024 at 9:23 am

April Holecz