

RFP-9889
**Professional Services for 2024 Bond Funded Projects and
Facilities Maintenance Projects**

Addendum 1

Please note the additional questions with responses for the above referenced Request for Proposal. We apologize for any inconvenience this may cause you. Thank you for your cooperation in this matter.

I acknowledge receipt of Addendum No. 1.

Company Name

Signature of Preparer

Name of Preparer (Print)

Phone Number of Preparer

***PLEASE INCLUDE THIS FORM IN YOUR RFP PACKAGE!**

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Superintendent

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RFQ-9889
Professional Services for 2024 Bond Funded Projects and
Facilities Maintenance Projects

Addendum 1
Issue Date: 8/2/2024

PROCEDURES:

1. Page 25 of 47, Item 12:
 - a. Replace " The Respondent shall list all work by firm (all offices) currently being performed for or selected by Ascension Parish School Board (as Prime or Sub-consultant). The more recent projects shall be first. Required information must include: (a) project name and location (b) nature of firm's responsibility (also identify if prime or sub-consultant); (c) percent complete (by phase/type of work); and (d) contract fees in thousands (by phase/type of work), including total and remaining. Respondent shall sum all contract fees in thousands (by phase/type of work) by total contract fees in thousands and remaining contract fees in thousands." with "The Respondent shall list all work by firm (primary office to perform work) currently being performed. The more recent projects shall be listed first. Required information must include: (a) project name and location (b) nature of firm's responsibility (also identify if prime or sub-consultant); (c) percent complete (by phase/type of work); and (d) contract fees in thousands (by phase/type of work), including total and remaining. Respondent shall sum all contract fees in thousands (by phase/type of work) by total contract fees in thousands and remaining contract fees in thousands."

GENERAL:

1. A word version of "STANDARD FORM APSB-24 Professional Services" dated July 25, 2024, is attached for your convenience.
2. Page 16 APSB Federal Contract Clauses:
 - a. The Bonding Requirement and Davis Bacon Requirement does not apply to this RFQ.

QUESTIONS:

1. **QUESTION:** Part 3.9: Please clarify the following note: NOTE: An addition one (1) page per resume and a maximum of three (3) additional pages for professional licenses of personnel pertaining to the project may be utilized Does this intend to say "..... for professional licensed personnel..."? As a follow-up question, does it intend to limit the response to item 9 to (4) total pages – i.e., can we have three (3) additional resumes for key persons?

RESPONSE: Care should be taken to limit resumes to only those key persons or specialists who will have major project responsibilities. Proof of professional licenses is required in this item, and a maximum of three (3) additional pages for professional licenses of personnel pertaining to the project may be utilized to complete this item.

2. **QUESTION:** Part 3.10: Please clarify the following note: NOTE: Respondents may attach one (1) additional page to show renderings or photos of the five (5) projects. Does this mean we

cannot provide one additional page for each project? i.e. 5 total additional pages for the 5 projects? Only one additional page can be used, total, for all 5 project?

RESPONSE: Respondents may use one (1) additional page per project to show renderings or photos, resulting in a total of five (5) additional pages.

3. **QUESTION:** If you want our current workload, can we provide it for our office location that is applying for the project?

RESPONSE: See Procedures 1 of this Addendum.

4. **QUESTION:** For Item # 9 Resumes. Are we limited to the number of resumes provided? The note says an additional page per resume and a max of 3 additional pages for professional licenses. So does that mean 4 pages of resumes total or there is no limit on resumes just additional pages that will go with the resume?

RESPONSE: See Question 1 of this Addendum.

5. **QUESTION:** What is consider Professional Services? Do services such as geotechnical engineering, environmental services, and/or materials testing services fall under professional services? Will there be a separate RFQ for geotechnical engineering?

RESPONSE: Refer to Pg. 44 for Indefinite Deliveries Contract for Professional Services. There will not be a separate RFQ for the services listed in Exhibit A, Section .11.

6. **QUESTION:** Page 16 “APSB Federal Contract Clauses” Are we to include this document with our application for each project we are applying for?

RESPONSE: No. APSB Federal Contract Clauses only apply to projects that receive federal funding or federal grants, which will be utilized for RFQ-9889-010 – Indefinite Deliveries Contract – Architectural Services, RFQ-9889-011 – Indefinite Deliveries Contract – Professional Services and RFQ-9889-012 – Indefinite Deliveries Contract – Furniture Procurement Services.

7. **QUESTION:** Page 16 “APSB Federal Contract Clauses” The document refers to “the contractor” throughout the document and not the Architect. If this form is required for submission, who is to complete this document?

RESPONSE: See Question 6 of this Addendum.

8. **QUESTION:** For clarification, instructions for item #'s 11 & 12 say the same exact thing; However, on the application, question #12 states “Current workload by firm (all offices) currently being performed by Prime and Sub-consultant. Should we answer the question based on the application itself and not the instructions?

RESPONSE: See Procedures 1 of this Addendum.