

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, June 9, 2020 via an online meeting. Present were Directors Edward Andres, Susan Baxter, Cedric Dettmar, Bryan Eichfeld, Michael Karabin, Tracy Magnotta, Dr. Shamim Pakzad, Sandra Miller and Shawn Welch. Also present were Dr. Craig B. Butler, Superintendent; David Bonenberger, Board Secretary and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** – 7:00 PM - *Dr. Shamim Pakzad, President, presiding*
 - II. **Recording of Attendance** – *David Bonenberger, Secretary*
8-present, 1-absent (Karabin)
 - III. **Motion to Approve Agenda** – Director Welch, seconded by Director Miller moved to approve the agenda as amended with the addition of Kaitlyn Dennington to the list of ESY instructors. Vote: 8-yes, 0-no, 1-absent (Karabin)
 - IV. **Announcement of Executive Sessions** – May 12, 2020 after meeting
May 19, 2020
May 26, 2020
June 9, 2020
- Director Karabin arrived 7:04 pm
- V. **Approval of Minutes** – Director Dettmar, seconded by Director Welch moved to approve the minutes of May 12, 2020. Vote: 9-yes, 0-no
 - VI. **Recognition** – None
 - VII. **Presentation** – None
 - VIII. **Superintendent’s Report** – *Dr. Craig Butler, Superintendent*
 - IX. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
 - X. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$181,787.15; \$229,916.33
 - B. Cafeteria Expenditures – \$15,698.37; \$7,571.81
 - C. Health Benefits –\$352,520.46
 - D. Capital Projects – None
 1. Approve the above presentation of bills.

Director Dettmar, seconded by Director Eichfeld moved to approve the Presentation of the Bills. Vote: 9-yes, 0-no
 - XI. **Treasurer’s Report** – *Cedric Dettmar/David Bonenberger*
 - A. Cash Investment and Bond Activity
 - B. Condensed Board Summary Report
 - C. Capital Project Finance Report
 - D. Budget Transfers – \$29,632.00; \$479.300

- E. Middle School Activity Report – April 30, 2020
- F. High School Activity Report – April 30, 2020

1. Approve the above Treasurer's Report.

Director Dettmar, seconded by Director Eichfeld moved to approve the Treasurer's Report. Vote: 9-yes, 0-no

A. Education

A. Academic and Personnel Meeting Summary from May 19, 2020

1. Approve the first review of the following textbook/license: (in 2019-20 budget)

Course Title – *Honors Calculus*

Textbook Title – *Calculus: An Applied Approach, 10th Student Edition + WebAssign (6 year access), Larson 10th Edition*

Cost Per Textbook – \$199.00 (bundle includes one hardcover textbook and six years ebook licenses)

Number of Textbooks – 30 bundles

Total Cost for Textbooks – \$6,567.00 (\$5,970.00 +\$597(10%S&H))

Director Miller, seconded as Director Karabin moved to approve Education Item #1. Vote: 9-yes, 0-no

2. Approve settlement agreement for student # 7781160274.

Director Eichfeld, seconded as Director Miller moved to approve Education Item #2. Vote: 9-yes, 0-no

B. Personnel

1. Approve FMLA for Cynthia Motter, effective May 13, 2020 until August 5, 2020. She will be using her accrued sick and vacation leave during this period.
2. Approve John Mitchell as substitute custodian at an hourly rate of \$10.39, on a "call as needed", no benefits, effective the beginning of the 2020-2021 school year.
3. Approve the following maternity leave request:
Kelly Wehr, elementary guidance counselor, beginning approximately August 19, 2020. She plans on using 25 sick days prior to 12 weeks of unpaid FMLA leave. Mrs. Wehr will return to her teaching duties on approximately December 23, 2020.

D. Finance**2020-2021 Budget Timeline for the 2019-2020 School Year**

June 10, 2020 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2020-2021 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2020 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2020-2021 final budget.

A. Finance Committee Meeting Summary from May 13, 2020

1. Approve the alternate method of billing for the Northampton Community College for the fiscal year July 1, 2020 to June 30, 2021.
2. Approve a blanket amount not to exceed \$121,000 for the purchase of cleaning and sanitary supplies for the 2020-21 school year.
3. Approve the replacement of floor tiles in High School Rooms 109 & 119 at a cost of \$25,100.00 coming from the 2020-2021 maintenance expense account, subject to solicitor review of contract.

Director Miller, seconded by Director Dettmar moved to approve Finance Items #1-3.
Vote: 9-yes, 0-no

E. Community Outreach – SV Partnership – Michael Karabin and Shawn Welch

F. Bethlehem Area Vo-Tech School – Cedric Dettmar and Bryan Eichfeld

G. Colonial Intermediate Unit – Sandra Miller

H. PSBA – Sandra Miller

I. Hellertown/Lower Saucon Chamber of Commerce – Michael Karabin

J. Saucon Valley Foundation for Educational Innovation – Tracy Magnotta

K. Northampton Community College – Susan Baxter

L. New Business

M. Old Business

XII. Citizens' Inquiries and Comments – Visitors should state their name and address.

J.Colbert – Asked for clarification on Personnel Item #6.

R.Kachmar – Commented that the floor tile in Room 107 should also be replaced.

A.Kreutzer – Concerned with the proposed schedule that was presented at the Academic & Personnel meeting if the District goes fully virtual.

D.Lloyd – Commented on the masterful piece of doom & gloom of the District’s fiscal situation. They went directly to pay freeze and not consider using the rainy day funds.

A. Kichline – Thanked the teachers and is disappointed that they are talking about not giving the teachers a raise.

C.Skuba – Thanked the teachers and is impressed how effective the teachers were.

T.Scherer – Commented that she liked the graduation and that teachers went above and beyond

S.Wittenberg – Commented that Director Karabin’s grandson watched graduation for 30 minutes and lost interest. So we need to reconsider all day online learning.

XIII. Announcements

Future Meetings ~

June 23, 2020 – 7 pm –Business Meeting – Audion

July 28, 2020 – 7 pm –Business Meeting – Audion

XIV. Motion to Adjourn Meeting

Director Welch, seconded by Director Miller moved to adjourn the meeting.

Vote: 9-yes, 0-no

8:38 pm

ATTEST: _____

Secretary

President