
Meadow Heights 2024-2025

Important Information at a Glance

Dale Rogers-Eilers, M.Ed., NBCT, Principal

We are kind. We are safe. We are responsible.

Meadow Heights Staff

Administrative Assistant: Ms. Robyn (Holmes)

SOA: Ms. Erica (Fowler)

K-2 SDC: Hedeliza Fossaceca

Para Educators: Christine Kubien , Thomas Wrightson

3-5 SDC: Matthew Tate

Para Educators: Brenda Reitano



Meadow Heights Teaching Staff

TK: Corinne Kepp

Kindergarten: Laura Daly, Melissa Andrews

Grade 1: Patricia(Patty) Dunhill

Grade 1/2: Daisy Nishitani

Grade 2: Jen Kawakami

Grade 3: Carrie Attell, Jacqui Cooper

Grade 4: Alicia Barry, Kristen McCormick

Grade 5: Kristy LaCarrubba

Grade 5: Kristen McCormick

Meadow Heights Staff

RSP: Jim Rutter

Psychologist: Connie Chan

OT: Jennifer Lee

SLP: Megan Samara

Custodians: Jeff Becher

Art: Laura Duncan

Lego: Diana Harris

Student Support TOSA: TBD

Language & Literacy TOSA: Kelly Westberg

PE: Maurice Stewart

Library: Michelle Michon

MH Family Calendar

Bell Schedule by Grade Level

MH Handbook (24-25)



**Schedules
Handbook
Questions/Answers**



Top 10 “Need to Know”

1. **Masks are optional.**
2. **Lunch and breakfast**
Lunch and breakfast will be available free for the 24-25 school year. Meals are required to be eaten on site. Teachers take count each morning when taking attendance.
3. **Student Medication: Complete form and drop off to the office.**
4. **Personal belongings: Please put your child’s name on all personal belongings.**
5. **Walk to Classroom:**
Parents/guardians may walk to and pick up their child to/from their classroom.



Top 10 “Need to Know”

6. **Safety Gates:** Inner gates close at 8:30 am each morning. We kindly ask that you exit the campus by that time.
7. **Bikes/Scooters:** Students are to walk their bike or scooter while inside the gates.
8. **Cell Phones & Watches:** Students may bring cellphones to school but they should be out of site while on campus. We are not responsible if a phone is lost or stolen.
9. **Volunteering:** Volunteers in classrooms must be fully vaccinated and will be asked to affirm vaccination status.
10. **School Communication:** [Parent Square](#), Email, Friday Letter, PTA website, school website (Please make sure your email is up to date.)



Car Rider Information

- Students exit on the right side of the car--please do not walk between cars for your safety.
- The drop off zone is on Parkside.
- Parents: please do not get out of the car or park in the loading and unloading zone.
- When entering, pull all the way up behind the next car.
- Please consider walking your child to school if possible, or volunteering to keep the drop-off zone safe.

SMFCSD

Strategic Plan

5 BUILDING BLOCKS

Our 5 Building Blocks serve as a structure for developing action plan goals. They are deeply embedded in all of our strategies, actions, practices, programs and processes. If we remain committed to these building blocks we will achieve all our Strategic Plan goals.



Family & Community Engagement

Our commitment is to create a culture in which parents, school staff, and community partners work together to facilitate student growth before, during, and after the school day.



Professional Development

Strategic Plan goal attainment is deeply connected to providing our classified, certificated, and administrative staff with the research-based professional growth they need and deserve.



Data Informed Decision Making

As a high-performing school district, our focus will be creating systems of data-driven decision-making. Every aspect of our work will connect to a process of identifying data, collecting data, analyzing data, and using data to improve.



Shared Leadership

The work of guiding programs and schools is not done in isolation. Shared leadership will allow us to tap into the skills and background of all our stakeholders, regardless of language, race, income, positional authority, or access.



Responsible Fiscal Support

Sustainability is a key component of any Strategic Plan and our will be bolstered by thoughtful, well-researched fiscal strategies. We will not over-spend or under-resource our goal strategies.



San Mateo-Foster City School District
Strategic Plan



GOALS & MEASURES



ACHIEVEMENT GOAL



ACHIEVEMENT MEASURES

1

Create learning opportunities for ALL Pre-K through 8th students resulting in closing the achievement gap and culminating in personal and academic success in high school and beyond.

- Monitor and respond to internal formative assessment data in grades TK-8, including a systemwide dyslexia screener.
- Analyze and report on CAASPP English and Math test results, with a focus on responding to achievement gaps.
- Analyze ELPAC Reclassification Data across sites, with an emphasis on reducing the prevalence of Long-Term English Learners.
- Analyze CAST results by school site and sub group.



EQUITY GOAL



EQUITY MEASURES

2

Reduce inequitable outcomes for ALL students and staff by prioritizing equity, access, & inclusion.

- Analyze and report on CAASPP English and Math test results, with a focus on responding to achievement gaps.
- Collect, analyze, and report student discipline data on a quarterly basis with an emphasis on increasing restorative strategies.
- Administer annual Inclusion Survey instrument with a focus on increasing access to the least restrictive environment.
- Analyze and report on Annual Equity Survey data.



WELLNESS GOAL



WELLNESS MEASURES

3

Provide a safe, caring, nurturing, and culturally responsive environment for all students to meet the needs of the whole child.

- An annual analysis of student mental health services referrals and services rendered.
- An annual analysis of the detailed California Healthy Kids Survey student and parent results.
- An annual analysis of student attendance rates.
- An annual analysis of district-created social/emotional wellness staff/student survey results.

MH School Goals

SPSA

Single Plan for Student Achievement



Achievement and Growth

Equity

Student Wellness

Professional Development is ongoing
for staff throughout the school year

Components of Student Instruction and Learning



- A. Daily Morning Meeting
 - B. Engage in district-adopted curriculum content
 - C. Curriculum review and practice
 - D. Timely feedback on student work assignments
 - E. Formative and summative assessment
 - F. Small group instruction
 - G. Whole group instruction
 - H. SEL learning and application
 - I. Specials classes (PE, music, library, art, library, and LEGO)
 - J. Closing activity/reflection
-

Classroom Experience

SMFCSD Core Academic Curriculum



English Language Arts



Mathematics

Live link



Social Studies: the current adopted curriculum is under review; teachers will supplement as needed

Skills for Learning Empathy Managing Emotions Problem Solving

Second Step

- Continued implementation of the Second Step SEL curriculum
- Instruction will occur in the classroom via the counselor or classroom teacher
- Small group or 1:1 instruction based on need will occur with the counselor



TK SS Scope and Sequence

Grade K-5 SS Scope and Sequence

Social and Emotional Learning Additional Resources to Support Our Students

[Morning Meetings](#)

[Responsive Classroom](#)

[Parent Q and A](#)

Restorative Practices

SOUL Shoppe

PBIS Practices



Student Support Services

Special Education

- **Services**
 - RSP, Speech, Occupational Therapy, Adaptive PE, Behavioral Therapists
- **RSP Instruction**
 - As per students' IEP
- **IEP Meetings typically on Wednesdays**
 - Provided in person; virtual by parent/guardian request
 - Scheduling of IEP meetings occurs throughout the school year

504, SST: Meetings

- **504 Meetings**
 - Classroom accommodations implemented per individual plans
- **SST (Student Study Team) Meetings**
 - Ongoing throughout school year per student need

Specials Classes

- **Physical Education**
 - **TK-Grade 2: PMT: 30 minutes five days a week**
 - **Grades 3-5: PE: 30 minutes five days a week**
- **Library**
 - **Once a week for 30 minutes**
- **Music**
 - **Once a week for 30 minutes; 15 sessions per year**
- **Art and LEGO (alternate weeks):**
 - **45-60 minutes**

ABSENCES

Absence Reporting Line:

650-312-7568 and press 3

The school office needs to be alerted to any student absence:

- Please email or phone Ms. Erica when your child is absent from class or there are plans to be absent from class.
- If the absence is planned, alert your teacher to the absence and arrange a plan for missed work.
- Email a copy of doctor's excuse (if applicable) to Ms. Erica

Office Email: efowler@smfc.k12.ca.us

SSC **(School Site Council)**

ELAC **(English Learner Advisory Committee)**

SSC:

- Monitor the implementation and effectiveness of the SPSA on an ongoing basis.
- Approve the SPSA and school site budget.

ELAC:

- Advise the principal on the services and programs for English Learners

SMFCSD NONDISCRIMINATION POLICY

The San Mateo-Foster City School District does not allow discrimination, intimidation, harassment (including sexual harassment) or bullying based on a person's actual or perceived race, color, ancestry, nationality/national origin, immigration status, ethnic group identification/ethnicity, age, religion, marital status/ pregnancy/ parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, genetic information, medical information or association with a person or group with one or more of these actual or perceived characteristics.

For questions or complaints, please contact:

SMFCSD Equity Officer

Assistant Superintendent of Student Services

1170 Chess Drive

Foster City, CA 94404

(650) 312-7341

dhills@smfc.k12.ca.us