

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, October 22, 2019 in the High School Audion. Present were Directors Cedric Dettmar, Bryan Eichfeld, Michael Karabin, Sandra Miller and Dr. Shamim Pakzad. Directors Edward Andres, Susan Baxter, Tracy Magnotta and Mark Sivak were absent. Also present were Dr. Craig B. Butler, Superintendent, Judith Riegel, Temporary Board Secretary, and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** - – Dr. *Shamim Pakzad, Vice President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Temporary Secretary*
5-present, 4-absent (Andres, Baxter, Magnotta, Sivak)
- IV. **Motion to Approve Agenda** – Director Miller, seconded by Director Dettmar moved to approve the Agenda as amended. Removal of Item 3 under Finance.
Vote: 5-yes, 0-no, 4-absent (Andres, Baxter, Magnotta, Sivak)
- V. **Announcement of Executive Session** – October 22, 2019
- VI. **Approval of Minutes** – Director Miller, seconded by Director Dettmar moved to approve the minutes of October 8, 2019. Vote: 5-yes, 0-no, 4-absent (Andres, Baxter, Magnotta, Sivak)
- VII. **Recognition** – None
- VIII. **Presentation** –
 - A. High School Student Representative Report -
Kaliegh Hess-Davila reported on academics, sports and clubs at the high school. The students were working on public service announcements on bullying and vaping. Emma Shelby placed 25th in the state in golf and the cross country playoff have begun. MiniTHON has set a fund raising goal of \$35,000 and will have a color run to help raise funds.
- IX. **Superintendent's Report** – *Dr. Craig Butler, Superintendent*
Dr. Butler reported that the District Diversity/Equity Committee met October 21st. High school celebrated diversity week, middle school Inclusion Club is up and running and the elementary school is working on their Smile Initiative.
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$406,337.69
 - B. Cafeteria Expenditures – \$15,678.26

- C. Health Benefits – \$314,253.86
- D. Capital Projects – \$31,153.69

1. Approve the above presentation of bills.

Director Karabin, seconded by Director Miller moved to approve the Presentation of Bills. Vote: 5-yes, 0-no, 4-absent (Andres, Baxter, Magnotta, Sivak)

XII. Treasurer’s Report – Cedric Dettmar/David Bonenberger

- A. Cash Investment and Bond Activity
- B. Condensed Board Summary Report
- C. Capital Project Finance Report
- D. Budget Transfers – \$12,845.00
- E. Middle School Activity Report – September 30, 2019
- F. High School Activity Report – September 30, 2019

1. Approve the above Treasurer’s Report.

Director Karabin, seconded by Director Dettmar moved to approve the Treasurer’s Report. Vote: 5-yes, 0-no, 4-absent (Andres, Baxter, Magnotta, Sivak)

A. Education

- A. Academic and Personnel Committee Meeting Report from October 15, 2019.
- B. 2018-19 Data Presentation

1. Approve the first reading for the following policies:

- 004 Membership
- 005 Organization
- 007 Distribution
- 009 Policy Formulation/Review
- 204 Attendance
- 208 Withdrawal from School
- 233 Suspension and Expulsion
- 234 Pregnant Students

Director Miller asked about the elimination of the Code of Conduct from Policy 004. She commented that Policy 009 refers to a committee that does not exist. She also stated that the 200 Policies should reflect what is currently in the student handbooks.

Director Karabin commented that in Policy 009 another line be added after Policy Committee to state “or a committee designated by the Board. He also stated that in

Policy 005, page 2, section 4 of Policy 005, the word “two” is missing. Attorney Fitzgerald suggested an additional paragraph to Policy 009 to state “ If a Board so desires to deviate from this provision they may do so based on a specific basis as may be presented to the Board that that time”

Director Dettmar, seconded by Director Miller moved to approve the first reading of the above policies. Vote: 5-yes, 0-no, 4-absent (Andres, Baxter, Magnotta, Sivak)

2. Approve the second and final reading of the following textbook: (in 2019-20 budget)
 - Course Titles: Advance Placement (AP) calculus AB & AP Calculus BC
(two courses – one textbook)
 - Textbook Title: Calculus: Graphical, Numerical, Algebraic + My Math Lab
(6th Edition)
 - Textbook Replaces: Calculus (5th Edition)
 - Cost Per Textbook: \$223.97/license for six years or 180 users
 - Number of Textbooks: 30
 - Total Cost: \$7,223.03 (includes \$503.93 for shipping)

Director Miller, seconded by Director Dettmar moved to approve Education Item #2. Vote: 5-yes, 0-no, 4-absent (Andres, Baxter, Magnotta, Sivak)

3. Approve the list of Obsolete Items.

Director Miller, seconded by Director Dettmar moved to approve Education Item #3. Vote: 5-yes, 0-no, 4-absent (Andres, Baxter, Magnotta, Sivak)

B. Personnel

- A. Academic and Personnel Committee Meeting Report from October 15, 2019.
 1. Approve Joseph Tiedeman as a full time custodian with salary and benefits per the current Educational Support Professionals contract, his first day will be November 4, 2019.
 2. Approve the following maternity leave request:
Jessica Cummings, high school biology teacher, beginning approximately January 6, 2020. She plans on using 25 sick days prior to starting 23 days of unpaid FMLA leave. Mrs. Cummings will return to her teaching duties on approximately March 16, 2020.

3. Approve an unpaid medical leave for Michele Brozoski, middle school paraprofessional, from October 18, 2019, to approximately January 6, 2019. FMLA will be running concurrently with her time off.

4. Approve the following substitute support staff:
 Thomas Szulborski as a substitute food service worker at an hourly rate of \$9.80, on a “call as needed basis”, no benefits, effective October 14, 2019.
 Bruce Kevin Pauling as a substitute instructional paraprofessional at an hourly rate of \$9.99, on a “call as needed basis”, no benefits, effective immediately.

5. Approve the following job descriptions:
Elementary/Middle School Assistant Principal (K-8). Focus Area: Data
Elementary/Middle School Assistant Principal (K-8). Focus Area: Student Services

6. Approve the following middle school co-curricular/extra duty appointments:
Middle School Musical
 Chad Miller – Producer/Director/Vocal Director/Lighting/Sound - \$4,600
 Kimberly Tassinaro - Assistant Director - \$1,000

7. Approve the following 2019-20 substitute teachers:
 John Giordano – Health/Physical Education
 Russell Lande – SV Emergency Certification
 Robin Martin – SV Emergency Certification

Director Karabin, seconded by Director Miller moved to approve Personnel Items #1-4, 6 & 7. Vote: 5-yes, 0-no, 4-absent (Andres, Baxter, Magnotta, Sivak)

Director Dettmar, seconded by Director Miller moved to approve Personnel Items #5. Vote: 5-yes, 0-no, 4-absent (Andres, Baxter, Magnotta, Sivak)

C. Facilities

No Reports or Recommendations

D. Finance

1. Approve a credit change order in the amount of \$116,103.00. This refund to the District from PAMSCO is for unused materials from the HS HVAC project.
2. Approve a credit change order in the amount of \$12,876.84. This refund to the District from Wind Gap Electric is for unused materials from the HS HVAC project.

Director Dettmar, seconded by Director Miller moved to approve Finance Items #1 & 2.
Vote: 5-yes, 0-no, 4-absent (Andres, Baxter, Magnotta, Sivak)

3. ~~Approve legal agreement with Goza Honnold L.L.C.~~
Item was removed from the agenda.

E. Community Outreach – SV Partnership – Michael Karabin and Mark Sivak**F. Bethlehem Area Vo-Tech School – Cedric Dettmar and Bryan Eichfeld**
October 23, 2019 6-8pm Open House.**G. Colonial Intermediate Unit – Sandra Miller****H. PSBA – Mark Sivak and Sandra Miller**
Director Miller attended the PSBA conference.**I. Hellertown/Lower Saucon Chamber of Commerce – Tracy Magnotta****J. Saucon Valley Foundation for Educational Innovation – Tracy Magnotta****K. Northampton Community College – Susan Baxter****L. New Business****M. Old Business****XIII. Citizen's Inquiries and Comments –**

D. Clarke – Spoke about his child being bullied in the middle school and on the bus.

XIV. Announcements

Future Meetings ~

November 12, 2019 – 7 pm –Business Meeting – Audion

December 3, 2019 – 7 pm – Reorganization & Business Meeting – Audion

XV. Motion to Adjourn Meeting

Director Eichfeld, seconded by Director Dettmar moved to adjourn the meeting.

Vote: 5-yes, 0-no, 4-absent (Andres, Baxter, Magnotta, Sivak) 8:17pm

ATTEST: _____
Secretary President