

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, October 8, 2019 in the High School Audion. Present were Directors Susan Baxter, Cedric Dettmar, Bryan Eichfeld, Michael Karabin, Tracy Magnotta, Sandra Miller, Dr. Shamim Pakzad and Mark Sivak. Directors Edward Andres and Tracy Magnotta were absent. Also present were Dr. Craig B. Butler, Superintendent, David Bonenberger, Board Secretary, and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** – 7:02 pm - *Susan Baxter, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Secretary*
7-present, 2-absent (Andres and Magnotta)
- IV. **Motion to Approve Agenda** – Director Sivak, seconded by Director Eichfeld moved to approve the Agenda. Vote: 7-yes, 0-no, 2-absent (Andres and Magnotta)
- V. **Announcement of Executive Session** – October 8, 2019 - Personnel
- VI. **Approval of Minutes** – Director Sivak, seconded by Director Miller moved to approve the minutes of September 24, 2019. Vote: 7-yes, 0-no, 2-absent (Andres and Magnotta)
- VII. **Recognition** – None
- VIII. **Presentation** –
 - A. High School Student Representative Report – Emma Rohn

The National Honor Society is hosting a pet drive; PSAT's will be next week for all 10th & 11th grade students; registration for AP exams is November 4th; Congratulations to Julia Hernandez who won a silver medal in Tennis Singles competition and Emma Shelby won bronze in golf; the 2019 Reflector won silver in the state Press Association awards.
- IX. **Superintendent's Report** – *Dr. Craig Butler, Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$262,712.93
 - B. Cafeteria Expenditures – \$31,547.59
 - C. Health Benefits – None
 - D. Capital Projects – None
 1. Approve the above presentation of bills.
Director Sivak, seconded by Director Miller moved to approve the Presentation of the Bills. Vote: 7-yes, 0-no, 2-absent (Andres and Magnotta)
- XII. **Treasurer's Report** – *Cedric Dettmar/David Bonenberger*
 - A. Cash Investment and Bond Activity
 - B. Condensed Board Summary Report

- C. Capital Project Finance Report
- D. Budget Transfers – \$14,403.27
- E. Middle School Activity Report – None
- F. High School Activity Report – None

1. Approve the above Treasurer’s Report.

Director Sivak, seconded by Director Miller moved to approve the Treasurer’s Report.
 Vote: 7-yes, 0-no, 2-absent (Andres and Magnotta)

A. Education

- A. Academic and Personnel Committee Meeting Report from October 2, 2019.

1. Approve the attached Memorandum of Understanding between the Saucon Valley School District and Drexel University School of Education regarding student teaching experience. Term of the agreement is September 1, 2019 and will continue unless written notice is given by the district to the contrary.

Director Sivak, seconded by Director Miller moved to approve Education Item #1.
 Vote: 7-yes, 0-no, 2-absent (Andres and Magnotta)

2. Approve the first review of the following textbook: (in 2019-20 budget)
 - Course Titles: Advance Placement (AP) calculus AB & AP Calculus BC
 (two courses – one textbook)
 - Textbook Title: Calculus: Graphical, Numerical, Algebraic + My Math Lab
 (6th Edition)
 - Textbook Replaces: Calculus (5th Edition)
 - Cost Per Textbook: \$223.97/license for six years or 180 users
 - Number of Textbooks: 30
 - Total Cost: \$7,223.03 (includes \$503.93 for shipping)

Director Miller, seconded by Director Dettmar moved to approve Education Item #2.
 Vote: 7-yes, 0-no, 2-absent (Andres and Magnotta)

3. Approve the purchase, through Verizon, for 30 Kajeet SmartSpot devices (2 year contract) as an intervention to address internet availability for Saucon Valley students, grades 6-12, who currently have intermittent or no access. Grand total is \$9,221.79

Director Baxter commented that we have 12 students in need but her understanding is that we must get 30 to get the discounts. She asked if we can get a grant to cover the cost. Director Karabin questioned the security on the devices. Director Pakzad wanted to know if we can access how the device will help with effectiveness of performance.

Director Miller, seconded by Director Sivak moved to approve Education Item #3.
Vote: 7-yes, 0-no, 2-absent (Andres and Magnotta)

4. Approve the attached list of Surplus/Obsolete items.

Director Sivak, seconded by Director Miller moved to approve Education Item #4.
Vote: 7-yes, 0-no, 2-absent (Andres and Magnotta)

B. Personnel

1. Approve the resignation of Donna Seibert, paraprofessional, her last day will be October 18, 2019.
2. Approve Nicollete Nori as a food service substitute, at an hourly rate of \$9.80, effective September 25, 2019, on a "call as needed basis".
3. Approve Thomas Stern as a lifeguard at an hourly rate of \$7.55/hour, no benefits, effective September 16, 2019.
4. Approve December 17th and 18th as unpaid days for John Rosado, transportation. He will be using his two remaining personal day on December 13th and 16th.

Director Dettmar, seconded by Director Sivak moved to approve Personnel Items # 1 - 4.
Vote: 7-yes, 0-no, 2-absent (Andres and Magnotta)

C. Facilities

No Reports or Recommendations

D. Finance

No Reports or Recommendations

E. Community Outreach – SV Partnership – Michael Karabin and Mark Sivak

F. Bethlehem Area Vo-Tech School – Cedric Dettmar and Bryan Eichfeld

G. Colonial Intermediate Unit – Sandra Miller

H. PSBA – Mark Sivak and Sandra Miller

I. Hellertown/Lower Saucon Chamber of Commerce – Tracy Magnotta

J. Saucon Valley Foundation for Educational Innovation – Tracy Magnotta

K. Northampton Community College – Susan Baxter

L. New Business

1. Approve Judith Riegel as temporary Board Secretary for the October 22, 2019 Saucon Valley School Board meeting.

Director Karabin, seconded by Director Dettmar moved to approve Judith Riegel as Temporary Board Secretary for October 22, 2019.

Vote: 7-yes, 0-no, 2-absent (Andres and Magnotta)

M. Old Business - None

XIII. Citizen’s Inquiries and Comments – None

XIV. Announcements

Future Meetings ~

October 22, 2019 – 7 pm –Business Meeting – Audion

November 12, 2019 – 7 pm –Business Meeting – Audion

XV. Motion to Adjourn Meeting

Director Dettmar, seconded by Director Eichfeld moved to adjourn the meeting.

Vote: 7-yes, 0-no, 2-absent (Andres and Magnotta)

7:52pm

ATTEST: _____

Secretary

President