

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, August 27, 2019 in the High School Audion. Present were Directors Edward Andres, Susan Baxter, Cedric Dettmar, Bryan Eichfeld, Michael Karabin, Tracy Magnotta and Sandra Miller, Dr. Shamim Pakzad and Mark Sivak. Also present were Dr. Craig B. Butler, Superintendent, David Bonenberger, Board Secretary, and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** – 7:10pm – *Susan Baxter, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Secretary*
9-present, 0-absent
- IV. **Motion to Approve Agenda** – Director Karabin, seconded by Director Sivak moved to approve the Agenda. Vote: 9-yes, 0-no
- V. **Announcement of Executive Session** – August 27, 2019
- VI. **Approval of Minutes** – Director Sivak, seconded by Director Karabin moved to approve the minutes of August 13, 2019. Vote: 9-yes, 0-no
- VII. **Recognition** – None
- VIII. **Presentation** – None
- IX. **Superintendent’s Report** – *Dr. Craig Butler, Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$766,747.90
 - B. Cafeteria Expenditures – \$1,115.51
 - C. Health Benefits – \$215,214.21
 - D. Capital Projects – \$57,048.62
 1. Approve the above presentation of bills.

Director Sivak, seconded by Director Dettmar moved to approve the Presentation of the Bills. Vote: 9-yes, 0-no
- XII. **Treasurer’s Report** – *Cedric Dettmar/David Bonenberger*
No Reports or Recommendations
 - A. **Education**
 - A. Academic and Personnel Committee Meeting Report from August 22, 2019.

1. Approve the second and final reading for the following policies:
000 – Board Policy/Procedure/Administrative Regulations
001 – Name and Classification
002 – Authority and Powers
008 – Organization Chart
2. Approve the first reading for the following policies:
003 – Functions
004.1 – Student Representation
004.2 – Ethics Act and Conflict of Interest

Director Karabin, seconded by Director Sivak moved to approve Education Items #1 & 2.
 Vote: 9-yes, 0-no

3. Approve the second and final review of the following textbook:
 (Budgeted)
 Course Title: AP English Language and Composition
 Textbook Title: The Language of Composition – 3rd Edition
 Textbook Replaces: New Course
 Cost Per Textbook: \$118.39 – Hard copy plus six year digital license.
 Number of Textbooks: 30
 Total Cost (including shipping/handling): \$3,622.73

Director Karabin, seconded by Director Sivak moved to approve Education Item #3.
 Vote: 9-yes, 0-no

B. Personnel

1. Approve the retirement of Cazimir Matuczinski, custodian, effective August 30, 2019.

Director Dettmar seconded by Director Sivak moved to approve Personnel Item #1.
 Vote: 9-yes, 0-no

2. Approve the following resignations:
 Kim Connors, bus driver, effective August 23, 2019.
 Lou Kulscher, bus driver, effective August 23, 2019.
 Marianne Cornell, ms paraprofessional, effective August 20, 2019.

Director Sivak seconded by Director Karabin moved to approve Personnel Item #2.
 Vote: 9-yes, 0-no

3. Approve the following long term substitute:
 Jade Gery as kindergarten long term substitute beginning August 19, 2018 and continue for the first semester of the 2019-20 school year. Base salary is \$52,382 (B, Step 1), which will be prorated for number of days worked. Ms. Gery is replacing Julia Arena, who will be on sabbatical leave during this time.

Director Miller seconded by Director Sivak moved to approve Personnel Item #3.

Vote: 9-yes, 0-no

4. Approve the following support staff:

Kimberly Barndt, part-time paraprofessional, effective upon completion of employment paperwork. Salary per the current paraprofessional compensation and benefits plan. Ms. Barndt is replacing Marianne Cornell, who resigned.

Cathy Garrity, K-8 Attendance secretary, effective date August 28, 2019. Her salary will be \$17.50 per hour and benefits per the clerical/secretarial compensation and benefits plan. This is an AA2 position. Ms. Garrity is replacing Jean Mateff, who recently transferred to another position.

Kate Kucher, Special Education secretary, effective date August 28, 2019. Her salary will be \$20.07 per hour and benefits per the clerical/secretarial compensation and benefits plan. This is an AA4 position.

Richard Seeds, part time bus driver, effective upon completion of employment paperwork with salary and benefits per the current SVESP contract

Director Sivak seconded by Director Miller moved to approve Personnel Item #4.

Vote: 9-yes, 0-no

5. Approve the following mentors for the 2019-2020 school year.

Salary for mentor is per the current professional agreement, which will be prorated.

<u>Mentor</u>	<u>Inductee</u>
Nicole Dilenno	Jade Gery

6. Approve the following co-curricular/extra duty appointments for the 2019-20 school year.

Elementary School

Joanna Lemay – Student Council – \$1,119.50

Emily Aragona-Young – Student Council – \$1,119.50

Middle School

Francisco Santiago – Volleyball Assistant Coach – Volunteer

High School

Michael Marini – PreBand – \$1,496

7. Approve the following 2019-2020 fall coach: *(New coach is in italics.)*

Football

Teddy Airoidi - Assistant Coach - \$4,476

8. Approve the following doctors for the 2019-20 school year:

Dr. Kimberly DeWire – District Dentist

Dr. David Skillinge – District Doctor and Athletic Team Physician

9. Approve the following transfers from part-time to full-time bus drivers effective August 26, 2019:
Jay Powers
John Rosado
10. Approve the following support staff substitute:
Joseph Tiedeman, Substitute Custodian
11. Approve the following 2019-20 substitute teachers:
Jessica Evans – Elementary Certified
Danielle Fallick – SV Emergency Certified
Ann Marie Greenwood – SV Emergency Certified
Marie Jeanne Haba – SV Emergency Certified
Dzana Kritic – SV Emergency Certified
John Quigley – Elementary K-6, K-12 School Counselor
Erica Shorb – SV Emergency Certified
Michelle Tauber – SV Emergency Certified

Director Karabin seconded by Director Sivak moved to approve Personnel Items #5 - 11.
Vote: 9-yes, 0-no

C. Facilities

No Reports or Recommendations

D. Finance

1. Approve the authorization of the Business Manager to apply for, on behalf of the Saucon Valley School District, a credit card for the purpose of applying for 06 emergency permits.

Director Sivak seconded by Director Dettmar moved to approve Finance Item #1.
Vote: 9-yes, 0-no

E. Community Outreach

F. Bethlehem Area Vo-Tech School – Cedric Dettmar and Bryan Eichfeld

G. Colonial Intermediate Unit – Sandra Miller

H. PSBA – Mark Sivak and Sandra Miller

I. Hellertown/Lower Saucon Chamber of Commerce – Tracy Magnotta

J. Saucon Valley Foundation for Educational Innovation – Tracy Magnotta

