

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, August 13, 2019 in the High School Audion. Present were Directors Edward Andres, Susan Baxter, Cedric Dettmar, Bryan Eichfeld, Michael Karabin, Tracy Magnotta and Sandra Miller, Dr. Shamim Pakzad and Mark Sivak. Also present were Dr. Kristine Rosenberger, Assistant Superintendent, David Bonenberger, Board Secretary, and Michelle Mintz, District Solicitor.

- I. **Call to the Order** – *Susan Baxter, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Secretary*
- IV. **Motion to Approve Agenda**
- V. **Announcement of Executive Session** – August 13, 2019
- VI. **Approval of Minutes** – Director Miller, seconded by Director Dettmar moved to approve the minutes of July 23, 2019. Vote: 9-yes, 0-no
- VII. **Recognition** – None
- VIII. **Presentation** – None
- IX. **Superintendent’s Report** – *None*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – *None*
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$743,114.62
 - B. Cafeteria Expenditures – \$2,606.48
 - C. Health Benefits – \$282,350.15
 - D. Capital Projects – \$1,156,223.48
 1. Approve the above presentation of bills.

Director Sivak, seconded by Director Dettmar moved to approve the Presentation of the Bills. Vote: 9-yes, 0-no
- XII. **Treasurer’s Report** - *Cedric Dettmar/David Bonenberger*
 - A. Cash Investment and Bond Activity – None
 - B. Condensed Board Summary Report – None
 - C. Capital Project Finance Report – None
 - D. Budget Transfers – None
 - E. Middle School Activity Report – None
 - F. High School Activity Report – None

No Reports or Recommendations

A. Education**A. Academic and Personnel Committee Meeting Report from August 7, 2019.**

1. Approve the second and final review of the following textbook/online resources: (Budgeted)

Course Titles: NCC College Mathematics #1

NCC College Mathematics #2

Textbook Title: Elementary & Intermediate Algebra: Concepts & Applications – 7th Edition

Textbook Replaces: New Courses

Cost Per Textbook: \$0

Number of Textbooks: 5

Total Cost: \$0

Course Titles: NCC College Mathematics #1

NCC College Mathematics #2

Online Resource Title: My Math Lab – 7th Edition

Resource Replaces: New Courses

Cost per one year subscription: \$52.47

Number of subscriptions: 32

Total Cost: \$1,679.04

2. Approve the first review of the following textbook: (Budgeted)

Course Title: AP English Language and Composition

Textbook Title: The Language of Composition – 3rd Edition

Textbook Replaces: New Course

Cost Per Textbook: \$88.39 (Hard Copy) or

\$98.39 (Digital with six year license)

Number of Textbooks: 25

Total Cost (before shipping/handling): \$2,209.75 (Hard Copy) or

\$2,459.75 (Digital)

Director Miller, seconded by Director Sivak moved to approve Education Items #1 & 2.

Vote: 9-yes, 0-no

3. Approve settlement agreement for student #11783.

Director Miller, seconded by Director Sivak moved to approve Education Item #3.

Vote: 9-yes, 0-no

4. Approve changes (in red) to the 2019-20 high school student/parent handbook.

Director Miller, seconded by Director Sivak moved to approve Education Item #4.

Vote: 9-yes, 0-no

B. Personnel

- A. Academic and Personnel Committee Meeting Report from August 7, 2019.
- B. Congratulate the following professional on receiving tenure on August 24, 2019:
Lindsay Steiner
1. Approve the following professional resignation:
Jennifer Screnci, HS .5 social studies teacher, effective August 8, 2019
Sharon Shipe, District Data/PIMS Coordinator, effective August 16, 2019
2. Approve the following support staff resignations:
Kate Kucher special education secretary, effective August 21, 2019
Gerald Parsons, bus driver, effective July 30, 2019
William Frey, food service, effective August 13, 2019.

Director Sivak, seconded by Director Miller moved to approve Personnel Items #1 & 2.
Vote: 9-yes, 0-no

3. Approve the following professional appointments:
Amanda Holley as third grade teacher effective August 19, 2019, at a salary of \$54,710 (B+15, Step 1). Ms. Holley is replacing Danielle Lewis, who transferred to another position.
Lauren Moyers as ELD teacher effective August 19, 2019, at a salary of \$68,285 (M+30, Step 3). Ms. Moyers is replacing Brigid Ulicny, who resigned.
Michael Vidumsky as high school mathematics teacher effective August 19, 2019, at a salary of \$67,933 (M, Step 8). Mr. Vidumsky is replacing Carolyn LoVerdi, who transferred to another position.

Director Pakzad, seconded by Director Karabin moved to approve Personnel Item #3.
Vote: 9-yes, 0-no

4. Approve the following mentors for the 2019-2020 school year.
Salary for mentor is per the current professional agreement.

<u>Mentor</u>	<u>Inductee</u>
Lara McCarthy	Lauren Moyers
Emily Aragona-Young	Rosemary Butterly
Kellie King	Amanda Holley
Lisa Allen	Michael Vidumsky

Director Miller, seconded by Director Sivak moved to approve Personnel Item #4.
Vote: 9-yes, 0-no

5. Approve following secretarial transfer. This transfer will begin on August 14, 2019.
Jean Mateff **from** K-8 Attendance Secretary **to** Middle School Assistant Principal's Secretary. This is a change in classification for Mrs. Mateff (from an AA2 to an AA3). Her new salary will be \$18.12 per hour for the 2019-20 school year.
6. Approve the following maternity leave request:
Amanda Holveck, middle school mathematics teacher, beginning approximately January 4, 2020. She plans on using 18 sick days and two personal days prior to starting 12 weeks of unpaid FMLA leave. Mrs. Holveck will be on an unpaid leave the remainder of the 2019-20 school year. She will return to her teaching duties on at the beginning of the 2020-21 school year.
7. Approve following support staff:
Terilyn Lahey, part time paraprofessional, effective August 20, 2019 and completion of employment paperwork. Salary and benefits per the current Compensation & Benefits Plan. Ms. Lahey is replacing Sonya Druker, who resigned.
Shannon Piccolo, full time paraprofessional, effective August 20, 2019. Salary and benefits are per the current Compensation & Benefits Plan. Ms. Piccolo is replacing Kim Sauerzopf, who retired.
Jason Male, part time bus driver, effective August 19, 2019, salary and benefits per the current SV Educational Support Professionals contract.
Keri Kane, part time bus driver, effective August 19, 2019 and completion of employment paperwork, salary and benefits per the current SV Educational Support Professionals contract.
Stacy Ross, full time paraprofessional, effective August 20, 2019 and completion of employment paperwork. Salary and benefits per the current Compensation & Benefits Plan. Ms. Ross is replacing Susan Campbell, who retired.
8. Approve the following grade level/department chairs for the 2019-20 school year. Salary is \$2,000 per team leader.

Elementary School Grade Level Chairs

Jennifer Campbell – Kindergarten
 Jennifer Davison – Grade 1
 Lisa Benza – Grade 2
 Paige Hestand – Grade 3
 Stacey Anthony – Grade 4
 Courtney Best – Special Education
 Emily Aragona-Young – Encore
 (Dr. Aragona-Young also Panther Players and Chorus)

High School Department Chairs

Lisa Allen – Math
 Bob McHugh – Social Studies
 Theresa Andreucci – Foreign Language

Samantha Trachtman – Guidance
 Karen Krupa – English
 Jessica Schmidt – Special Education
 Thomas Koch – Science
 Amber Sams – Related Arts
 (Mrs. Sams also iTeam and Environmental Club)
 Rich Simononis – Business

9. Approve the following co-curricular/extra duty appointments for the 2019-20 school year.

Elementary School

Emily Aragona-Young – Panther Players – \$1,769
 (Dr. Aragona-Young also Chorus and Encore Chair)
 Emily Aragona-Young – Chorus – \$2,239
 (Dr. Aragona-Young also Panther Players and Encore Chair)
 Amanda Hicks – Girls on the Run – \$265.50
 Kelly Wehr – Girls on the Run – \$265.50
 Joanna LeMay – Student Community Council – \$2,239

Middle School

Rachael Caywood – Girl's volleyball – Volunteer

High School

Katie Roberts – Class Officer 2020 – \$1,941
 Scott Guidos – Class Officer 2021 – \$1,941
 Brianna Keeney – Class Officer 2022 – \$746
 Jeremy Kittek – Class Officer 2023 – \$746
 Jessica Friday – Debate Team – \$1,791
 Amber Sams – Environmental Club – \$295
 (Mrs Sam also iTeam and Related Arts Chair)
 Kim Tassinaro – Environmental Club – \$295
 Kimberly Flueso – FBLA – \$590
 Amber Sams – iTeam – \$590
 (Mrs. Sams also Environmental Club and Related Arts Chair)
 Katie Roberts – MiniTHON – \$295
 Kerry Schultz – MiniTHON – \$295
 Jessica Friday – Model UN – \$295
 (Mrs Friday also Debate Team)
 Jessica Frederick – National Honor Society – \$746
 Mario Marcozzi – Newspaper – \$2,985
 Cameron Fowler – Scholastic Scrimmage – \$868
 Cheri Chisesi – Student Government – \$1,865.50
 Tamara Miller – Student Government – \$1,865.50
 Chad Miller – Vocal – \$5,600
 Jennifer Falcaro – Yearbook – \$2,985
 Michael Marini – Director – \$7,075
 Dale Hillegass – Drill Instructor – \$2,071
 Edwin "Chip" Bachman – Percussion – \$3,106
 Steve Roman – Front Ensemble – \$1,355
 Robert Frey – Assistant - Volunteer

Ashley Yestrumskas – Aavidum – Co-volunteer
 Kasandra Diehl – Aavidum – Co-volunteer
 James Chisesi – Board Game Club – Volunteer
 Lisa Allen – Calculus Club – Volunteer
 Andrew Koch – Digital Photography Club – Volunteer
 Chad Miller – Drama Club – Volunteer
 Chad Shirk – FBLA – Volunteer
 Theresa Andreucci – Global Scholars – Volunteer
 Kim Tassinaro – GSA – Volunteer
 Richard Simononis – Investment Club – Volunteer
 Andrew Koch – Medical Science Club – Volunteer
 Samantha Trachtman – Mental Health Awareness Club – Volunteer
 Amber Sams – Reading Team – Volunteer
 Robert Svitilla – Robotics Club – Volunteer
 Brianna Keeney – SADD – Volunteer
 Grant Geiger – Ski Club – Co-volunteer
 Mel Moyer – Ski Club – Co-volunteer
 Todd Lipp – Special Needs Sports Club – Volunteer
 Melissa Maynard – SPIRIT Club – Co-volunteer
 Amber Sams – SPIRIT Club – Co-volunteer
 Genia Miller – SPIRIT Club – Co-volunteer
 Kasandra Diehl – SPIRIT Club – Co-volunteer
 Robert Svitilla – STEM Club – Volunteer
 Amber Sams – Writing/Poetry Club – Co-volunteer
 Genia Miller – Writing/Poetry Club – Co-volunteer
 Melissa Maynard – Writing/Poetry Club – Co-volunteer

Director Miller, seconded by Director Sivak moved to approve Personnel Items #5-9.
 Vote: 9-yes, 0-no

Director Pakzad thanked all the staff that volunteers.

10. Approve the following 2019-2020 fall coaches: *(New coaches are in italics.)*

Football

Joe Spitale - Assistant Coach - \$5,600
Sam Anojulu - Assistant Coach - \$4,476
 Michael Kiak - Equipment Co-manager - \$1,119.50
 Mark Mixa – Equipment Co-manager - \$1,119.50
Mario Sagarra - Volunteer

Field Hockey

Grace Spirk - Assistant Coach - \$2985

Cheerleading

KristiJoy Fedorowicz – Assistant Coach - \$1,989

Cross Country

Kim Soden - Assistant Coach - \$2,986
Dr. Emily Kraus - Volunteer

Girls Soccer

Carlos Coehlo – Assistant Coach - \$1,679

Kayla Joseph - Assistant Coach - \$1,679

Boys Soccer

Zac Estojak - Assistant Coach - \$600

Kevin Silvoy - Assistant. Coach - \$1,400

Girls Volleyball

Kennedy Wilson - Assistant Coach - \$2,985

Golf

Lauren Schuyler - Volunteer

Director Eichfeld, seconded by Director Miller moved to approve Personnel Item #10.

Vote: 9-yes, 0-no

11. Approve the request to start a new high school club ~ Paranormal Investigation and Research Club. Mario Marcozzi will be the volunteer advisor.

Director Eichfeld commented that he does not believe in this and does not feel is it an appropriate club.

Director Miller, seconded by Director Sivak moved to approve Personnel Item #11.

Vote: 8-yes, 1-no (Eichfeld)

12. Approve the attached 2019-20 substitute teacher list.

Director Miller, seconded by Director Sivak moved to approve Personnel Item #12.

Vote: 9-yes, 0-no

13. Approve the attached conference/travel requests.

Director Eichfeld feels that the PSBA conference is too expensive to go to the Hershey Conference Center. He would not object to getting out of PSBA.

Director Miller, seconded by Director Sivak moved to approve Personnel Item #13.

Vote: 8-yes, 1-no (Eichfeld-only PSBA conference)

C. Facilities

1. Approve the 2019-2020 bus routes and bus drivers subject to change based on enrollment.

Director Miller, seconded by Director Sivak moved to approve Facilities Item #1.

Vote: 9-yes, 0-no

D. Finance

1. Approve renewal of NWEA-MAP Assessment. Renewal Period July 1, 2019 – June 30, 2020. Cost: \$16,000 is coming out of the 2019-20 budget and \$3,825 from the 2019-20 Ready to Learn Grant.

Director Sivak, seconded by Director Dettmar moved to approve Finance Item #1.
Vote: 9-yes, 0-no

E. Community Outreach

The next meeting of the Saucon Valley Partnership is scheduled for August 14, 2019 at 7 pm at Hellertown Borough has been canceled.

F. Bethlehem Area Vo-Tech School – *Cedric Dettmar and Bryan Eichfeld*
House is coming along and food truck will be up and running soon.

G. Colonial Intermediate Unit – *Sandra Miller*

H. PSBA – *Mark Sivak and Sandra Miller*

I. Hellertown/Lower Saucon Chamber of Commerce – *Tracy Magnotta*

J. Saucon Valley Foundation for Educational Innovation – *Tracy Magnotta*

K. Northampton Community College – *Susan Baxter*

L. Academic and Personnel Committee – *Tracy Magnotta*

M. New Business – Director Pakzad asked the status of the high school schedule. Principal Gary reported it is out. Director Karabin questioned if anything went out to the students. Director Pakzad asked about the range of class sizes.

N. Old Business

XIII. Citizen’s Inquiries and Comments – *Visitors should state their name and address.*

XIV. Announcements

Future Meetings ~

August 27, 2019 – 7 pm –Business Meeting – Audion

September 24, 2019 – 7 pm –Business Meeting – Audion

XV. Motion to Adjourn Meeting

Director Dettmar, seconded by Director Magnotta moved to adjourn the meeting.
Vote: 9-yes, 0-no

8:04pm

ATTEST: _____

Secretary

President