

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, July 23, 2019 in the High School Audion. Present were Directors Edward Andres, Cedric Dettmar, Bryan Eichfeld, Michael Karabin, Tracy Magnotta and Sandra Miller. Directors Susan Baxter, Dr. Shamim Pakzad and Mark Sivak were absent. Also present were Dr. Craig B. Butler, Superintendent, David Bonenberger, Board Secretary, and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** – *Michael Karabin, Director, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Secretary*
6-present, 3-absent (Baxter, Pakzad, Sivak)
- IV. **Motion to Approve Agenda** – Director Eichfeld, seconded by Director Miller moved to approve the Agenda. Vote: 6-yes, 0-no, 3-absent (Baxter, Pakzad, Sivak)
- V. **Announcement of Executive Session** – Personnel
- VI. **Approval of Minutes** – Director Miller, seconded by Director Dettmar moved to approve the minutes of June 25, 2019. Vote: 6-yes, 0-no, 3-absent (Baxter, Pakzad, Sivak)
- VII. **Recognition** – None
- VIII. **Presentation** – None
- IX. **Superintendent’s Report** – *Dr. Craig Butler, Superintendent*
Dr. Butler congratulated Ms. Gary for applying for and being awarded a grant for “Teachers in the Workplace”.
- X. **Courtesy of the Floor to Visitors** - None
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$171,601.58 & \$1,434,779.65
 - B. Cafeteria Expenditures – \$400,626.42 & \$148.50
 - C. Health Benefits – \$399,663.71
 - D. Capital Projects – \$37,448.09
 1. Approve the above presentation of bills.

Director Dettmar, seconded by Director Miller moved to approve the Presentation of the Bills. Vote: 6-yes, 0-no, 3-absent (Baxter, Pakzad, Sivak)
- XII. **Treasurer’s Report** - *Mark Sivak/David Bonenberger*
 - A. Cash Investment and Bond Activity
 - B. Condensed Board Summary Report
 - C. Capital Project Finance Report – None
 - D. Budget Transfers – None
 - E. Middle School Activity Report – June 30, 2019
 - F. High School Activity Report – June 30, 2019
 1. Approve the above Treasurer’s Report.

Director Miller, seconded by Director Dettmar moved to approve the Treasurer's Report.
Vote: 6-yes, 0-no, 3-absent (Baxter, Pakzad, Sivak)

A. Education

- A. Academic and Personnel Committee Meeting Report from July 16, 2019
1. Approve the first review of the following textbook: (in 2019-20 budget)
Course Titles: "NCC College Mathematics #1" & "NCC College Mathematics #2"
Textbook Title: *Elementary & Intermediate Algebra: Concepts & Applications, 7th Edition by Pearson*
Textbook Replaces: None – new courses
Cost Per Textbook: 0
Number of Textbooks: 5
Total Cost: \$0

Course Titles: "NCC College Mathematics #1" & "NCC College Mathematics #2"
Online Resource Title: *My Math Lab, 7th Edition by Pearson*
Replaces: None – new courses
Cost per 1 year subscription: \$52.47
Number of subscriptions: 32
Total Cost: \$1,679.04
 2. Approve the first reading for the following policies:
000 – Board Policy/Procedure/Administrative Regulations
001 – Name and Classification
002 – Authority and Powers
008 – Organization Chart

Director Eichfeld, seconded by Director Dettmar moved to approve Education Items #1 & 2. Vote: 6-yes, 0-no, 3-absent (Baxter, Pakzad, Sivak)

B. Personnel

1. Approve the following professional appointment:
Rosemary Butterly as elementary (grade 4)/middle school (grades 5-6) instrumental teacher effective August 16, 2019 at a salary of \$52,382 (B, Step 1). Ms. Butterly is replacing Kaela Bitting, who resigned.
2. Approve the following professional resignations:
Lisa Catullo, middle school math, effective June 30, 2019
Lisa Herman, kindergarten LTS, effective July 1, 2019
Brigid Ulicny, ELD, will be held until September 20, 2019 or a qualified candidate is found.
3. Approve the retirement of Susan Campbell, middle school paraprofessional, effective August 19, 2019.

4. Approve Douglas Thompson and George Velas, Jr. as full time custodians with salary and benefits per the current Educational Support Professionals Contract, effective July 24, 2019.
5. Approve the following marching band consultant for the 2019-2020 school year. Salary is part of the high school band budget.
Matthew Piatek – Drill Writer – Salary not to exceed \$2,000
6. Approve the following middle school co-curricular/extra duty appointments for the 2019-20 school year.
Middle School
Amanda Holveck – Yearbook - \$1,477 (replacing Lisa Catullo)
Peter Bosco – Volleyball Club – volunteer
7. Approve David Hall as a part time bus driver with salary and benefits per the current Support Professionals Contract, effective August 19, 2019.

Director Eichfeld, seconded by Director Miller moved to approve Personnel Items #1-7.
Vote: 6-yes, 0-no, 3-absent (Baxter, Pakzad, Sivak)

C. Facilities

1. Approve the attached list of surplus/obsolete materials.
2. Approve the second and final reading of the following policy:
Policy 610 – Purchases Subject to Bid/Quotation

Director Dettmar, seconded by Director Miller moved to approve Facilities Items #1 & 2.
Vote: 6-yes, 0-no, 3-absent (Baxter, Pakzad, Sivak)

D. Finance

- A. 2018-19 Recreational Swim Membership End of Year Report
 1. Approve the continued contract for ABA Services for 2019- 20 school year to continue Registered Behavior Technician (RBT) at \$40/hour and a Board Certified Behavior Analyst (BCBA) at \$100/hour.
 2. Approve the Pediatric Therapy Services (PTS) contract for the 2019-2020 school year.
 3. Approve the Bayada contract for Field Trip Nurses at \$54/hour.
 4. Approve our contract with CARON Foundation, who currently provides SAP services to the District (SAP Liaison, site based comprehensive behavioral health assessments, groups, faculty in-services. CARON will be providing services to all three schools.

The cost for 5 days/ week is \$57, 096 which will be paid for through the Title IV and Ready to Learn Grant.

- 5. Approve a Limited Engagement Agreement with CARON Foundation to provide PATHS Social Skills training to all K-4 staff during August In-service. Cost is \$500 and will be paid through ACCESS funds.

Director Miller, seconded by Director Dettmar moved to approve Finance Items # 1-7.
Vote: 6-yes, 0-no, 3-absent (Baxter, Pakzad, Sivak)

E. Community Outreach

The next meeting of the Saucon Valley Partnership is scheduled for August 14, 2019 at 7 pm at Hellertown Borough.

- F. Bethlehem Area Vo-Tech School** – *Cedric Dettmar and Bryan Eichfeld*

- G. Colonial Intermediate Unit** – *Sandra Miller*

- H. PSBA** – *Mark Sivak and Sandra Miller*

- I. Hellertown/Lower Saucon Chamber of Commerce** – *Tracy Magnotta*
There will be a ribbon cutting on Friday at “Wings on Main”.

- J. Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

- K. Northampton Community College** – *Susan Baxter*

- L. Academic and Personnel Committee** – *Tracy Magnotta*

- M. New Business**

- N. Old Business**

XIII. Citizen’s Inquiries and Comments – None

XIV. Announcements

Future Meetings ~ August 13, 2019 – 7 pm –Business Meeting – Audion
August 27, 2019 – 7 pm –Business Meeting – Audion

XV. Motion to Adjourn Meeting

Director Miller, seconded by Director Eichfeld moved to adjourn the meeting.
Vote: 6-yes, 0-no, 3-absent (Baxter, Pakzad, Sivak)

7:20pm

ATTEST: _____
Secretary President