

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, June 8, 2021 in the High School Audion. Present were Directors Edward Andres, Susan Baxter, Bryan Eichfeld, Michael Karabin, Sandra Miller, Dr. Shamim Pakzad, Shawn Welch. Director Tracy Magnotta attended online. Director Cedric Dettmar was absent. Also present were Dr. Craig Butler, Superintendent; David Bonenberger, Board Secretary and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** – 7:00 p.m. - *Susan Baxter, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Secretary*  
8-present, 1-absent (Dettmar)
- IV. **Motion to Approve Agenda** – Director Karabin, seconded by Director Welch moved to approve the Agenda with modifications to Education Item #1.  
Vote: 8-yes, 0-no, 1-absent(Dettmar)
- V. **Announcement of Executive Session** – June 8, 2021
- VI. **Approval of Minutes** – Director Karabin, seconded by Director Welch moved to approve the minutes of May 25, 2021. Vote: 8-yes, 0-no, 1-absent (Dettmar)
- VII. **Recognition** – Ms. Thatcher, Middle School French teacher, recognized three of her students that placed in the National French Exam: Abigail Meier, Ivy Chi – Bronze, Seihara Cluett – Silver.
- VIII. **Presentation** – None
- IX. **Superintendent’s Report** – *Dr. Craig Butler, Superintendent*  
Dr. Butler wished to thank Ms. Gary, Ms. Braxmeier, Mr. Frey and everyone who had a hand in Graduation. On June 7<sup>th</sup> there was an end of year luncheon celebration with the entire staff. Lastly, he thanked Ms. Cheddar, Ms. Dobson, Ms. Vlasaty and building Principals for the Professional Development training over the next three days.
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- XI. **Presentation of Bills** – *David Bonenberger*  
No Reports or Recommendations
- XII. **Treasurer’s Report** – *Cedric Dettmar/David Bonenberger*
  - A. Cash Investment and Bond Activity - None
  - B. Condensed Board Summary Report – None
  - C. Capital Project Finance Report - None
  - D. Budget Transfers - \$1,196.72
  - E. Middle School Activity Report – None
  - F. High School Activity Report – None
  1. Approve the above Treasurer’s Report.

Director Karabin, seconded by Director Eichfeld moved to approve the Treasurer's Report. Vote: 8-yes, 0-no, 1-absent (Dettmar)

## **A. Education**

### **A. Academic and Personnel Minutes - May 26, 2021**

1. Approve the 2021 Summer School for grades 6-12, which will be conducted through eBridge Academy. Program begins June 28th through August 6<sup>th</sup>. Parent/student will pay for the course in full and school will reimburse after verify completion. Financial need and other hardships will be taken into consideration.

Director Miller would like that we don't have people pay up front, it might be a deterrent.

Director Karabin, seconded by Director Eichfeld moved to approve Education Item #1. Vote: 7-yes, 1-no (Miller), 1-absent (Dettmar)

2. Approve the attached list of Surplus/Obsolete books and technology.

Director Karabin, seconded by Director Eichfeld moved to approve Education Item #2. Vote: 8-yes, 0-no, 1-absent (Dettmar)

## **B. Personnel**

1. Approve Dr. Lensi Nikolov as the Elementary Principal at a salary of \$115,000 effective date to be determined. Dr. Nikolov is entitled to all benefits per the current Act 93 Benefit and Compensation Plan.

Director Karabin, seconded by Director Welch moved to approve Personnel Item #1. Vote: 8-yes, 0-no, 1-absent (Dettmar)

2. Approve the retirement of Dale Benner, substitute custodian, effective June 2, 2021.
3. Approve the resignation of Samantha Trachtman, high school guidance counselor, effective June 30, 2021.
4. Approve the following sabbatical requests:  
Maryellen Prager, school nurse, for the second semester of the 2021-22 school year for an educational sabbatical.  
Amy Pulli, elementary teacher, for the first semester of the 2021-22 school year for restoration of health sabbatical.
5. Approve the ESY instructors for the 2020-21 school year: Salary is \$40 per hour. ESY will be June 17<sup>th</sup> then July 6-29, 2021 (Mondays-Thursdays; 8:30 am to 12 pm)

Brianne Barona, Jennifer Korpics, Devin Hoy, Ryan McCann

6. Approve the following to be employed as District Summer Workers for 2021 at an hourly rate of \$14 per hour for Bus Cleaners /CDL Drivers and \$10 per hour for Bus Cleaners /No CDL Drivers, no benefits, not to exceed 40 days of employment. (Subject to budget approval)

Jessica Lehr  
Lisa Klotz

David Coyle (\$10/hour No CDL)

Director Karabin, seconded by Director Welch moved to approve Personnel Items #2-6.  
Vote: 8-yes, 0-no, 1-absent (Dettmar)

7. Approve the following co-curricular/extra duty appointments for the 2020-21 school year.

**High School**

Chad Miller – Vocal Music Director – \$5,600

Brian Welsko – Director – \$546\*\*

Hannah Arnold – Assistant Director – \$546\*\*

Abigail Arnold – Vocal Director – \$546\*\*

Alanna Van Kampen – Choreographer – \$795\*\*

Josh Trachtenberger – Production Staff – \$100\*\*

\*\* - Grand totals do not exceed program total in current professional contract

8. Approve the Memorandum of Understanding between the Saucon Valley School District and the Saucon Valley Education Association resolving a health sabbatical issues for employee Melissa Janis, speech/language teacher.

Director Eichfeld, seconded by Director Welch moved to approve Personnel Items #7 & 8. Vote: 8-yes, 0-no, 1-absent (Dettmar)

**C. Facilities**

No Reports or Recommendations

**D. Finance**

**2021-2022 Budget Timeline for the 2019-2020 School Year**

**June 20, 2021** (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2021-2022final budget.

1. Approve the alternate method of billing for the Northampton Community College for the fiscal year July 1, 2021 to June 30, 2022.
2. Approve the attached quote for purchase of surplus/obsolete iPads, MacBooks, and Chromebooks.
3. Approve the attached list of Surplus/Obsolete items.

- 4. Accept and approve the vendor(s) for fuel oil for the 2021-2022 school year as to be recommended by the Northampton/ Monroe/Pike County Joint Purchasing Board and to be approved by the Colonial Intermediate Unit 20 Board of Directors at the June 2021 regularly scheduled meeting.

Director Miller, seconded by Director Karabin moved to approve Finance Items #1 - 4.  
Vote: 8-yes, 0-no, 1-absent (Dettmar)

- 5. Approve attached Change Order #1 for additional repair work to the Campus Roof in the amount of \$9,991.00.

Director Miller, seconded by Director Karabin moved to approve Finance Item #5.  
Vote: 8-yes, 0-no, 1-absent (Dettmar)

- E. **Community Outreach – SV Partnership** – *Michael Karabin and Shawn Welch*
- F. **Bethlehem Area Vo-Tech School** – *Cedric Dettmar and Bryan Eichfeld*
- G. **Colonial Intermediate Unit** – *Sandra Miller*
- H. **PSBA** – *Sandra Miller and Shamim Pakzad*
- I. **Hellertown/Lower Saucon Chamber of Commerce** – *Michael Karabin*
- J. **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*
- K. **Northampton Community College** – *Susan Baxter*
- L. **New Business**
- M. **Old Business**

**XIII. Citizens’ Inquiries and Comments** – None

**XIV. Announcements**

**Future Meetings ~**

- June 22, 2021 – 7 pm – Business Meeting – High School Audion
- July 27, 2021 – 7 pm – Business Meeting – High School Audion
- August 10, 2021 – 7 pm – Business Meeting – High School Audion
- August 24, 2021 – 7 p – Business Meeting – High school Audion

**XV. Motion to Adjourn Meeting**

Director Eichfeld, seconded by Director Welch moved to adjourn the meeting.

Vote: 8-yes, 0-no, 1-absent (Dettmar) 7:37 pm

ATTEST: \_\_\_\_\_  
Secretary
President