

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, May 25, 2021 in the High School Audion. Present were Directors Edward Andres, Susan Baxter, Cedric Dettmar, Bryan Eichfeld, Michael Karabin, and Shawn Welch. Director Sandra Miller attended online. Director Dr. Shamim Pakzad was absent. Also present were Dr. Craig Butler, Superintendent; David Bonenberger, Board Secretary and Brian Subers, District Solicitor.

- I. **Call to the Order** – 7:00 pm - *Susan Baxter, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Secretary*  
7-present, 2-absent (Magnotta, Pakzad)
- IV. **Motion to Approve Agenda** – Director Eichfeld, seconded by Director Karabin moved to approve the Agenda. Vote: 7-yes, 0-no, 2-absent (Magnotta, Pakzad)
- V. **Announcement of Executive Session** – May 25, 2021
- VI. **Approval of Minutes** – Director Dettmar, seconded by Director Karabin moved to approve the minutes of May 11, 2021. Vote:7-yes, 0-no, 2-absent (Magnotta, Pakzad)
- VII. **Recognition** – None
- VIII. **Presentation** – None
- IX. **Superintendent’s Report** – *Dr. Craig Butler, Superintendent*  
Dr. Butler wanted to thank everyone at the schools for helping us pull off what we have accomplished this school year. He thanked Ms. Cheddar, Ms. Dobson and Ms. Vlasaty for the summer professional development program. At the next A&P meeting there will be a discussion on learning loss options. After the A&P meeting there will be interviews for the open administrator position. One June 7<sup>th</sup> there will be an all staff picnic luncheon.
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- XI. **Presentation of Bills** – *David Bonenberger*
  - A. General Expenditures – \$440,350.76
  - B. Cafeteria Expenditures – \$17,373.10
  - C. Health Benefits – \$371,323.09
  - D. Capital Projects – None
    1. Approve the above presentation of bills.

Director Dettmar, seconded by Director Welch moved to approve the Presentation of the Bills. Vote: 7-yes, 0-no, 2-absent (Magnotta, Pakzad)

**XII. Treasurer's Report – Cedric Dettmar/David Bonenberger**

- A. Cash Investment and Bond Activity
- B. Condensed Board Summary Report
- C. Capital Project Finance Report
- D. Budget Transfers - \$11,075.00
- E. Middle School Activity Report – April 30, 2021
- F. High School Activity Report – None

1. Approve the above Treasurer's Report.

Director Dettmar, seconded by Director Welch moved to approve the Treasurer's Report. Vote: 7-yes, 0-no, 2-absent (Magnotta, Pakzad)

**A. Education**

No Reports or Recommendations

**B. Personnel**

1. Approve the retirement of Nancy Bean, paraprofessional, effective September 25, 2021.
2. Approve the following:
  - George Velas, Sr., custodian, an unpaid medical leave from June 3, 2021 until June 30, 2021. He will be using his paid time off prior to his unpaid leave.
  - Nancy-Jean Hein, food service, an unpaid leave due to family emergency, from May 21, 2021 through June 4, 2021.
  - Keri Guttman, transportation, two unpaid days, June 10 & 11, 2021. She will be using her last personal day for June 9, 2021.
  - Melissa Santly, custodian, an unpaid day on April 28, 2021 due to a personal emergency.
  - Kimberly Barndt, paraprofessional, one unpaid day, Wednesday, May 19, 2021.
  - Lisa Peteto, non-instructional paraprofessional, three unpaid days, May 20, 21, and 24, 2021.
  - Amie Geissinger, middle school teacher, four unpaid days, June 2, 2021 through June 7, 2021.
3. Approve Roseanne Philbin as a Food Service Substitute, at an hourly rate of \$9.80, on a "call as needed" basis, no benefits, effective immediately.

Director Miller, seconded by Director Welch moved to approve Personnel Items 1 - 3. Vote: 7-yes, 0-no, 2-absent (Magnotta, Pakzad)

**C. Facilities**

A. Facilities Committee Summary - May 12, 2021

No Reports or Recommendations

**D. Finance**

**2021-2022 Budget Timeline for the 2019-2020 School Year**

**June 20, 2021** (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2021-2022final budget.

A. Finance Committee Summary - May 19, 2021

- 1. Approve the purchase of furniture for the high school art room at a cost of \$10,566.30 with funds coming from the high school’s 2020-2021 budget.

Director Karabin, seconded by Director Eichfeld moved to approve Finance Item 1.  
Vote: 7-yes, 0-no, 2-absent (Magnotta, Pakzad)

**E. Community Outreach – SV Partnership – Michael Karabin and Shawn Welch**

**F. Bethlehem Area Vo-Tech School – Cedric Dettmar and Bryan Eichfeld**

**G. Colonial Intermediate Unit – Sandra Miller**

**H. PSBA – Sandra Miller and Shamim Pakzad**

**I. Hellertown/Lower Saucon Chamber of Commerce – Michael Karabin**

**J. Saucon Valley Foundation for Educational Innovation – Tracy Magnotta**

**K. Northampton Community College – Susan Baxter**

**L. New Business –**

Director Magnotta arrived 7:17pm.

Director Andres commented on the Health & Safety plan as it relates to masking. He stated that other districts have made changes but we have not modified the guidelines based on the new regulations.

**M. Old Business**

**XIII. Citizens' Inquiries and Comments – None**

**XIV. Announcements**

**Future Meetings ~**

June 8, 2021 – 7 pm – Business Meeting – High School Audion

June 22, 2021 – 7 pm – Business Meeting – High School Audion

July 27, 2021 – 7 pm – Business Meeting – High School Audion

**XV. Motion to Adjourn Meeting**

Director Welch, seconded by Director Dettmar moved to adjourn the meeting.

Vote: 8-yes, 0-no, 1-absent (Pakzad)

7:20 pm

ATTEST: \_\_\_\_\_

Secretary

\_\_\_\_\_

President