

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, April 27, 2021 in the High School Auditorium. Present were Directors Edward Andres, Susan Baxter, Cedric Dettmar, Bryan Eichfeld, Michael Karabin, Dr. Shamim Pakzad and Shawn Welch. Directors Sandra Miller and Tracy Magnotta attended online. Also present were Dr. Craig B. Butler, Superintendent; David Bonenberger, Board Secretary and Mark Fitzgerald, District Solicitor

- I. **Call to the Order** – 7:00 pm - *Susan Baxter, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Secretary*
9-present, 0-absent
- IV. **Motion to Approve Agenda** – Director Welch, seconded by Director Eichfeld moved to approve the Agenda with the following modification. Move the discussion of Fair Funding to Finance instead of discussing the State Budget.
- V. **Announcement of Executive Session** – April 27, 2021
- VI. **Approval of Minutes** – April 13, 2021
- VII. **Recognition** –
 - A. Amanda Hicks and Kelly Wehr – ASCA RAMP Award
- VIII. **Presentation** –
 - A. Discussion on State Budget – Hannah Barrick and Dr. Andrew Armagost – moved under Finance.
- IX. **Superintendent’s Report** – *Dr. Craig Butler, Superintendent*
Dr. Butler congratulated the cast and crew of the High School play “Little Women”.
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$211,643.17
 - B. Cafeteria Expenditures – \$15,399.16
 - C. Health Benefits – \$461,761.29
 - D. Capital Projects – None
 1. Approve the above presentation of bills.
Director Dettmar, seconded by Director Karabin moved to approve the Presentation of the Bills. Vote: 9-yes, 0-no

XII. Treasurer's Report – Cedric Dettmar/David Bonenberger

- A. Cash Investment and Bond Activity
- B. Condensed Board Summary Report
- C. Capital Project Finance Report
- D. Budget Transfers - \$69,130.50
- E. Middle School Activity Report – March 31, 2021
- F. High School Activity Report – March 31, 2021

1. Approve the above Treasurer's Report.

Director Dettmar, seconded by Director Eichfeld moved to approve the Treasurer's Report. Vote: 9-yes, 0-no

A. Education

- A. Parent Survey – Jaime Vlasaty

Ms. Vlasaty presented the results from the most recent Parent Survey.

B. Personnel

1. Approve the resignation of Tammie Sandt, food service; her last day was April 16, 2021.
2. Approve the following maternity leave request:
Melissa Maynard, high school English teacher, beginning approximately August 23, 2021 through approximately January 13, 2022. She plans on using 12 weeks of FMLA leave, followed by an unpaid leave. Mrs. Maynard will return to her teaching duties on approximately January 14, 2022.
3. Approve the following 2020-21 substitute teacher(s):
Lorraine Grosset – Emergency Certification

Director Welch, seconded By Director Eichfeld moved to approve Personnel Items #1-3. Vote: 9-yes, 0-no

C. Facilities

- A. Facilities Committee Summary - April 21, 2021
 1. Approve the attached list of Surplus/Obsolete items.

Director Karabin, seconded by Director Dettmar moved to approve Facilities Item #1. Vote: 9-yes, 0-no.

D. Finance**2021-2022 Budget Timeline for the 2019-2020 School Year**

May 31, 2021 - *District Deadline* to adopt the 2021-2022 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2021 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2021-2022 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2021 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2021-2022 final budget.

A. Finance Committee Summary - April 14, 2021

B. 2021-22 Budget Presentation

1. Approve the 2021-2022 proposed final budget, consistent with school code, in the amount of \$50,667,138.00, with \$379,401.00 coming from fund balance and a 0 millage increase. Inspection of the budget will only be electronically via the district website.

Director Pakzad, seconded by Director Dettmar moved to approve Finance Item #1.

Vote: 9-yes, 0-no

2. Approve the purchase of furniture for the High School computer lab classrooms 115, 117 and 119 per the Finance Committee recommendation in the amount of \$44,399.19 with funds coming from the High School 2020-2021 budget.
3. Approve the replacement of floor tiles in High School Rooms 115 & 117 at a cost of \$28,400.00 coming from the 2021-2022 repairs/maintenance budget.
4. Approve the proposal from Johnson Controls to replace the Middle School Cafeteria Cooler/Freezer Evaporator at a cost of \$15,900.00 with funds coming from Capital Reserves.
5. Direct the Administration of the Saucon Valley School District to provide the appropriate committee(s) of the Board of School Directors with any and all applicable information surrounding grants the District may be applying for and the expenditures connected to said grants. Such information must be provided to the committees so as to provide the committee enough opportunity to review and approve the grant application. Moreover, to the extent expenditures are connected to a particular grant application, such expenditures must be approved by the Board of School Directors consistent with the Public School Code of 1949.

Dr. Pakzad wants to make sure this becomes practice and does not go away.

Dr. Pakzad, seconded by Director Karabin moved to approve Finance Item # 5.

Vote: 8-yes, 1-no (Miller)

- 6. Approve the proposal from T. Schiefer Contractors to repair asphalt in the District in the amount of \$11,053.00 with funds from the 2020-2021 repairs/maintenance budget.

Director Miller, seconded by Director Karabin moved to approve Finance Items #2, 3, 4 & 6. Vote: 9-yes, 0-no

- E. Community Outreach – SV Partnership** – *Michael Karabin and Shawn Welch*
- F. Bethlehem Area Vo-Tech School** – *Cedric Dettmar and Bryan Eichfeld*
- G. Colonial Intermediate Unit** – *Sandra Miller*
- H. PSBA** – *Sandra Miller and Shamim Pakzad*
- I. Hellertown/Lower Saucon Chamber of Commerce** – *Michael Karabin*
- J. Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*
- K. Northampton Community College** – *Susan Baxter*
- L. New Business**
- M. Old Business**

XIII. Citizens’ Inquiries and Comments –

S. Fye-Kelly – Asked how a Board member got her personal email to use for campaign solicitations.

XIV. Announcements

Future Meetings ~

- May 11, 2021 – 7 pm – Business Meeting – High School Audion
- May 25, 2021 – 7 pm – Business Meeting – High School Audion
- June 8, 2021 – 7 pm – Business Meeting – High School Audion

XV. Motion to Adjourn Meeting

Director Dettmar, seconded by Director Welch moved to adjourn the meeting.

Vote: 9-yes, 0-no

9:04 pm

ATTEST: _____

Secretary

President