

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, March 23, 2021 in the High School Auditorium. Present were Directors Edward Andres, Susan Baxter, Cedric Dettmar, Bryan Eichfeld, Michael Karabin, Dr. Shamim Pakzad and Shawn Welch. Directors Sandra Miller and Tracy Magnotta attended online. Also present were Dr. Craig B. Butler, Superintendent; David Bonenberger, Board Secretary and Mark Fitzgerald, District Solicitor

- I. **Call to the Order** – 7:04 pm - *Susan Baxter, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Secretary*
7-present, 2-online, 0-absent
- IV. **Motion to Approve Agenda** – Director Karabin, seconded by Director Eichfeld moved to approve the Agenda. Vote: 9-yes, 0-no
- V. **Announcement of Executive Session** – March 23, 2021- Legal & Personnel issues.
- VI. **Approval of Minutes** – Director Karabin, seconded by Director Welch moved to approve the minutes of March 9, 2021. Vote: 9-yes, 0-no
- VII. **Recognition** – None
- VIII. **Presentation** – None
- IX. **Superintendent’s Report** – *Dr. Craig Butler, Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$315,979.27
 - B. Cafeteria Expenditures – \$12,683.49
 - C. Health Benefits – \$421,074.65
 - D. Capital Projects – None
 1. Approve the above presentation of bills.

Director Karabin, seconded by Director Dettmar moved to approve the Presentation of the Bills. Vote: 9-yes, 0-no
- XII. **Treasurer’s Report** – *Cedric Dettmar/David Bonenberger*
 - A. Cash Investment and Bond Activity
 - B. Condensed Board Summary Report

- C. Capital Project Finance Report – None
- D. Budget Transfers – None
- E. Middle School Activity Report – February 28, 2021
- F. High School Activity Report – February 28, 2021

- 1. Approve the above Treasurer’s Report.

Director Karabin, seconded by Director Dettmar moved to approve the Treasurer’s Report. Vote: 9-yes, 0-no

A. Education

- A. After School Remediation Update

Director Karabin asked how many people are involved in evaluating the program. Director Pakzad appreciates the fiscal considerations but he is not as concerned about that but if less number of students are attending and the teachers can give more one on one service and help the kids, he is all for that. Director Eichfeld asked if we are looking to do this program for the Elementary School. Ms. Vlasaty said that we are looking to do it over the summer. Director Miller asked why we can’t do it now. It was stated that it was due to the longer day for the Elementary School students and that later time they would return home from school

- 1. Approve the After School Remediation program through Thursday, May 13, 2021.

Director Karabin, seconded by Director Dettmar moved to approve Education Item #1
Vote: 9-yes, 0-no

B. Personnel

- 1. Approve Michael Wieder as a substitute custodian at an hourly rate of \$10.39, on a call as needed basis, effective upon completion of employment paperwork.
- 2. Approve unpaid time off for:
Michael Stebelski, transportation, May 17, 2021.
Donna Schmitt, transportation, April 5, 2021.
Nicole Love, transportation, May 11-14, 2021
- 3. Approve an unpaid leave for Jamie Frey, paraprofessional, from March 15, 2021 until approximately April 12, 2021.

Director Karabin, seconded by Director Dettmar moved to approve Personnel Items #1-3. Vote: 9-yes, 0-no

C. FacilitiesA. Facilities Committee Summary - March 10, 2021

No Reports or Recommendations

D. Finance**2020-2021 Budget Timeline for the 2021-2022 School Year**

May 31, 2021 - *District Deadline* to adopt the 2021-2022 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2021 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2021-2022 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2021 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2021-2022 final budget.

1. Approve the Bethlehem Area Vocational-Technical School Budget for the fiscal year July 1, 2021 to June 30, 2022 in the total amount of \$13,171,494.00. Saucon Valley's portion is \$711,323.00, a Increase of \$79,779.00 from 2020-2021.

Director Karabin, seconded by Director Eichfeld moved to approve Finance Item #1.
Vote: 9-yes, 0-no

E. Community Outreach – SV Partnership – *Michael Karabin and Shawn Welch*
No Report

F. Bethlehem Area Vo-Tech School – *Cedric Dettmar and Bryan Eichfeld*
Most important thing is the 2021-2022 Budget was passed.

G. Colonial Intermediate Unit – *Sandra Miller*
The meeting is tomorrow, March 24, 2021.

H. PSBA – *Sandra Miller and Shamim Pakzad*
Director Miller commented that 391 school districts have approved the charter resolution.

I. Hellertown/Lower Saucon Chamber of Commerce – *Michael Karabin*
No Report

J. Saucon Valley Foundation for Educational Innovation – *Tracy Magnotta*
No Report

K. Northampton Community College – *Susan Baxter*
No Report

L. New Business –

Director Pakzad wanted to know if the Board needed to amend the Health and Safety Plan to allow students to come back to school.

Director Miller asked about transportation. She would like to know what will happen; do we need to do 2 students to a seat?

M. Old Business

XIII. Citizens' Inquiries and Comments – None

XIV. Announcements

Future Meetings ~

April 13, 2021 – 7 pm – Business Meeting – High School Auditorium

April 27, 2021 – 7 pm – Business Meeting – High School Auditorium

May 11, 2021 – 7 pm – Business Meeting – High School Auditorium

XV. Motion to Adjourn Meeting

Director Dettmar, seconded by Director Karabin moved to adjourn the meeting and go into Executive Session.

Vote: 9-yes, 0-no

7:44 pm

ATTEST: _____

Secretary

President