

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, October 27, 2020 via an online meeting. Present were Directors Susan Baxter, Cedric Dettmar, Bryan Eichfeld, Michael Karabin, Tracy Magnotta, Dr. Shamim Pakzad, Sandra Miller and Shawn Welch. Director Edward Andres was absent. Also present were Dr. Craig B. Butler, Superintendent; David Bonenberger, Board Secretary and Mark Fitzgerald, District Solicitor

- I. **Call to the Order** – 7:10 pm - *Dr. Shamim Pakzad, President, presiding*
 - II. **Pledge of Allegiance**
 - III. **Recording of Attendance** – *David Bonenberger, Secretary*
7-present, 2-absent (Andres & Karabin)
 - IV. **Motion to Approve Agenda** –
Director Miller, seconded by Director Dettmar moved to approve the Agenda.
Vote: 7-yes, 0-no, 2-absent (Andres & Karabin)
 - V. **Announcement of Executive Session** – October 27, 2020
 - VI. **Approval of Minutes** –
Director Miller, seconded by Director Dettmar moved to approve the minutes of October 13, 2020. Vote: 7-yes, 0-no, 2-absent (Andres & Karabin)
 - VII. **Recognition** –
 - A. Advanced Placement and PSAT Recognition – Tamara Gary
 - B. Matt Chaikowsky District XI AA Boys Cross Country Champion
- Director Karabin arrived 7:21 pm
- VIII. **Presentation** –Ms. Vlasaty presented the results of a parent satisfaction survey. Director Miller commended the Principals and teacher for doing such a good job. Director Pakzad thanked everyone for what they are doing
 - IX. **Superintendent's Report** – *Dr. Craig Butler, Superintendent*
 - X. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
 - XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$383,377.47
 - B. Cafeteria Expenditures – \$12,264.17
 - C. Health Benefits – \$816,754.38
 - D. Capital Projects – None

1. Approve the above presentation of bills.

Director Dettmar, seconded by Director Welch moved to approve the Presentation of the Bills. Vote: 8-yes, 0-no, 1-absent (Andres)

XII. Treasurer's Report – Cedric Dettmar/David Bonenberger

- A. Cash Investment and Bond Activity
- B. Condensed Board Summary Report
- C. Capital Project Finance Report
- D. Budget Transfers – None
- E. Middle School Activity Report – September 30, 2020
- F. High School Activity Report – September 30, 2020

- 1. Approve the above Treasurer's Report.

Director Dettmar, seconded by Director Eichfeld moved to approve the Treasurer's Report. Vote: 8-yes, 0-no, 1-absent (Andres)

A. Education

- A. Academic and Personnel Committee Summary – October 20, 2020

- 1. Approve the first reading of the following policies:

103 – Nondiscrimination/Discrimination Harassment – School and Classroom

104 – Nondiscrimination/Discrimination Harassment – Employment Practices

Director Eichfeld did not review the policies so he will be abstaining.

Director Welch, seconded by Director Baxter moved to approve Education Item #1. Vote: 7-yes, 0-no, 1-abstain (Eichfeld), 1-absent (Andres)

B. Personnel

- 1. Approve the following professional retirements:

Janice Kimenhour, high school guidance counselor, effective November 2, 2020.

Vivian Demko, fourth grade teacher, effective January 19, 2021.

Robert McHugh, high school social studies teacher, effective at the end of the 2020-21 school year.

Director Dettmar, seconded by Director Eichfeld moved to approve Personnel Item #1. Vote: 8-yes, 0-no, 1-absent (Andres)

Director Pakzad thanked them for their years of service.

2. Approve the resignation of Trish Murphy as a dedicated day to day substitute beginning October 21, 2020.
3. Approve the following sabbatical leaves:

Kimberly Flueso, high school business education teacher, for the first semester of the 2021-22 school year for study. Mrs. Flueso will return to her position on the first day of the second semester.

Stacey Palmer, middle school language arts teaching, beginning October 20, 2020 through March 16, 2021 for restoration of health. Mrs. Palmer will return to her position on March 17, 2021.
4. Approve the following Family First Coronavirus Response Act leaves:

Paige Histan, third grade teacher – October 16, 2020 through October 28, 2020. She will return on October 29, 2020.

Dana Russo, middle school special education teacher – October 21, 2020 through November 20, 2020. She will return on November 23, 2020.
5. Approve the following long term substitutes:

Felicia Johnson, high school science long term substitute, beginning October 6, 2020 and continue until November 27, 2020. Base salary is \$53,182 (B, Step 1), which will be prorated for the number of days worked. Ms. Johnson is replacing Eric Focht, who is covering for Ashley Yestrumskas.

Trish Murphy, middle school language arts long term substitute, beginning October 22, 2020 and continue until March 16, 2021. Base salary is \$53,182 (B, Step 1), which will be prorated for the number of days worked. Mrs. Murphy is replacing Stacey Palmer, who will be on sabbatical during this time.

Mary Pope, high school English long term substitute, beginning October 5, 2020 and continue until the end of the first semester. Base salary is \$53,182 (B, Step 1), which will be prorated for the number of days worked. Ms. Pope is replacing Eugenia Miller, who will be on sabbatical during this time.
6. Approve the following co-curricular/extra duty appointments for the 2020-21 school year. (See NOTE below)

District

Robert Frey – AV Coordinator– \$1,969

Middle School

Kimberly Carson – Produce/Director – \$4,343

High School

Robert Svitilla – Robotics Club – \$2,000

Brian Welsko – Scholastic Scrimmage - \$868

Brian Welsko – Producer – \$6,060

***NOTE:** The District’s obligation to pay the coaches and supplemental positions above is subject to the District’s ability to hold and/or participate in the activity in light of the COVID-19 Crisis. In the event (1) the District is closed or providing modified services, (2) unable to hold the activity as the result of direction from outside agencies such as PDE, PIAA, the CDC, the Governor’s Office, District XI, etc., or (3) the Administration determines not to hold such activities for the safety of the students and community, the District shall have no obligation to pay athletic and non-athletic contracts appointed herein. In the event the fall sports and/or activities are reduced, the athletic and non-athletic contracts approved above shall be paid a pro-rated amount of the stipend based on the percentage of the season/activity that was held and students participated. The decision to cancel and/or discontinue the activities or sports season shall be at the exclusive discretion of the Administration based, in part, on guidance from the Center for Disease Control, the Commonwealth of Pennsylvania, other health agencies, and student participation in such activities.*

- 7. Approve the following dedicated day to day substitutes for the 2020-21 school year working four days of a five day school/work week where needed in assigned school buildings. Salary will be \$175 per day, no benefits:

Alan Kline – Middle School – Effective October 26, 2020

Lisa Prendergast – Middle School – effective November 17, 2020

- 8. Approve the following 2020-21 substitute teacher:

Laurissa Vautaw – IU Emergency Certified

Director Miller, seconded by Director Dettmar moved to approve Personnel Items #2-8.
Vote: 8-yes, 0-no, 1-absent (Andres)

C. Facilities

- A. Facilities Committee Summary – October 21, 2020

No Reports of Recommendations

D. Finance

- A. Finance Committee Summary – October 14, 2020

No Reports of Recommendations

- E. Community Outreach – SV Partnership – *Michael Karabin and Shawn Welch***
- F. Bethlehem Area Vo-Tech School – *Cedric Dettmar and Bryan Eichfeld***
- G. Colonial Intermediate Unit – *Sandra Miller***
- H. PSBA – *Sandra Miller***
Director Miller reported that PSBA is looking to have school districts consider two resolutions. One of the resolutions is on charter schools and the other is about anti defamation.
- I. Hellertown/Lower Saucon Chamber of Commerce – *Michael Karabin***
- J. Saucon Valley Foundation for Educational Innovation – *Tracy Magnotta***
- K. Northampton Community College – *Susan Baxter***
- L. New Business**
Director Baxter asked if we need to add another meeting in November and December this year. She would like to see two meetings in November and December next year.
- M. Old Business**

XIII. Citizens' Inquiries and Comments –

J. Colbert – Asked if the District will be replacing the three professional positions that are retiring.

M. Salgado – Commented on several topics: teachers are stressed due to students not wearing masks properly and following rules, he is upset that the book Stamped has not been implemented back into the English classroom, he asked about the warning labels on the disinfectants and if they are even safe for use in schools, he commented on the new close contact rules, he does not agree that we have 6 foot distancing in the classrooms, he asked about installation of water filling stations in the middle and elementary schools like in the high school.

XIV. Announcements**Future Meetings ~**

November 10, 2020 – 7 pm –Business Meeting – TBD

December 1, 2020 – 7 pm –Reorganization and Business Meeting – TBD

XV. Motion to Adjourn Meeting

Director Miller, seconded by Director Baxter moved to adjourn the meeting.

Vote: 8-yes, 0-no, 1-absent

8:10 pm

ATTEST: _____

Secretary

President