

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, July 28, 2020 via an online meeting. Present were Directors Edward Andres, Susan Baxter, Cedric Dettmar, Bryan Eichfeld, Michael Karabin, Tracy Magnotta, Dr. Shamim Pakzad, Sandra Miller and Shawn Welch. Also present were Dr. Craig B. Butler, Superintendent; David Bonenberger, Board Secretary and Alicia Luke, District Solicitor.

- I. **Call to the Order** – 7:00 pm - *Dr. Shamim Pakzad, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Secretary*
8-present, 1-absent (Baxter)
- IV. **Motion to Approve Agenda** – Director Miller, seconded by Director Eichfeld moved to approve the Agenda. Vote: 8-yes, 0-no, 1-absent (Baxter)
- V. **Announcement of Executive Session** – None
- VI. **Approval of Minutes** – Director Miller, seconded by Director Welch move to approve the minutes of July 14, 2020. Vote: 8-yes, 0-no, 1-absent (Baxter)

Director Baxter arrived 7:09
- VII. **Recognition** – None
- VIII. **Presentation** –None
- IX. **Superintendent’s Report** – *Dr. Craig Butler, Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only**
 - T. Scherer – Asked if there will be a time after the Presentation for a Q & A.
 - C. Fowler – Commented that if half of the students are present then social distancing will not be possible, appealing to parents to not send their children if possible to help with social distancing.
 - S. Yardumian – Thanked everyone who worked on the plan, she cannot do online.
 - M. Salgado – Commented on the size of the Pandemic Team, procedure for dealing with a potential case, social distancing, security & safety drills, ventilation, attendance policy, lack of an FAQ section in the Health and Safety Plan.
 - D. Mangiaracina – Asked if Christian Learning Center children will be bussed.
 - J. Bonham – Commented that the plan needs rethinking, frustrated with the Pandemic Team of only 4 people, needs to be more people involved, upset the district hasn’t put out a hybrid plan.

K. Baum – Commented that the district needs to rethink the online learning plan for working parents.

XI. Presentation of Bills – David Bonenberger

- A. General Expenditures – \$1,089,442.75
- B. Cafeteria Expenditures – \$1,112.83
- C. Health Benefits –\$42,466.73, \$404,343.49
- D. Capital Projects – None

1. Approve the above presentation of bills.

Director Dettmar, seconded by Director Baxter moved to approve the Presentation of the Bills. Vote: 9-yes, 0-no

XII. Treasurer’s Report – Cedric Dettmar/David Bonenberger

- A. Cash Investment and Bond Activity
- B. Condensed Board Summary Report
- C. Capital Project Finance Report
- D. Budget Transfers – None
- E. Middle School Activity Report – June 30, 2020
- F. High School Activity Report – June 30, 2020

1. Approve the above Treasurer’s Report.

Director Dettmar, seconded by Director Eichfeld moved to approve the Treasurer’s Report. Vote: 9-yes, 0-no

A. Education

- A. Academic and Personnel Committee Summary – July 21, 2020
- B. Presentation/Discussion of Health & Safety Plan

1. Approve the attached link [Reopening for K-12 Schools: Health and Safety Plan.](#)

Director Magnotta is not comfortable approving a plan without what the formal communication plan is in writing.

Director Miller asked for an update on bussing.

Director Baxter commented that plans will continue to change and will always have revisions and be reapproved.

Director Andres asked about the drop off and pick up process.

Director Eichfeld asked about staggered start times.

Director Dettmar commented on parents concerns of opening schools and that we are following CDC guidelines to keep the children safe. After school starts things may need to be fine tuned.

Director Welch commented that we need to mark out and show the different components of the team and show decision matrix.

Director Baxter thanked everyone that worked on the plan.

Director Magnotta asked about the procedure if someone tests positive are we notifying everyone or just the class.

Director Pakzad asked about contact tracing and who will be helping us to do it. Director Pakzad feels we should have a formalized agreement with the people who will be doing the job. Food Allergy process should be outlined in the plan. He asked what will be the discipline for misuse of teaching videos. Dr. Pakzad asked if we can change the ventilation filters more often or increase the ventilation into the buildings.

Director Baxter commented on individuals that traveled outside f the area to a rising area. She feels that a self quarantine should be added to the plan.

Director Miller will vote yes but is concerned about the start date, feels we should wait a few weeks.

Director Magnotta agrees that we should wait for the opening until the plans are fully adjusted with all requested changes.

Director Andres doesn't feel comfortable until the plan is updated with all the changes.

Director Eichfeld, seconded by Director Dettmar moved to approve Education Item #1.
Vote: 7-yes, 2-no (Andres & Magnotta)

2. Approve the attached Athletic Re-Socialization Plan, effective until August 11, 2020.

Director Miller, seconded by Director Eichfeld moved to approve Education Item #2.
Vote: 8-yes, 1-no (Baxter)

3. Approve the attached Return to Marching Band plan.

Director Miller, seconded by Director Dettmar moved to approve Education Item #3.
Vote: 9-yes, 0-no

B. Personnel

1. Approve the unpaid maternity leave extension request of Amanda Holveck, middle school mathematics. She was originally returning at the beginning of the 2020-21 school year. She will now return on November 30, 2020.
2. Approve the following sabbatical leave:
Andrew Romano, special education teacher, sabbatical leave for the 2020-21 school year, for restoration of health.

Director Karabin, seconded by Director Miller moved to approve Personnel Item #1 & 2.
Vote: 9-yes, 0-no

3. Approve the following grade level/team leaders for the 2020-21 school year. Salary is \$2,000 per grade level chairperson/team leader.

Elementary School Grade Level Chairpersons

Jennifer Campbell – Kindergarten
 Jennifer Davison – Grade 1
 Lisa Benza – Grade 2
 Paige Histan – Grade 3 (will split stipend with Mrs. Lacey)
 Debra Lacey – Grade 3 (will split stipend with Mrs. Histan)
 Stacey Anthony – Grade 4
 Courtney Best – Special Education
 Emily Aragona-Young – Encore

Middle School Team Leaders

Karen Kemper – 5th Grade
 Victoria Gazzana – 6th Grade
 Dan Mack – 7th Grade
 Amada Brady – 7th Grade
 Robert Kachmar – 8th Grade
 Stacy Daly – 8th Grade
 Lauren Sakasitz – Related Arts

Director Miller, seconded by Director Karabin moved to approve Personnel Item #3.
Vote: 9-yes, 0-no

4. Approve the following 2020-21 fall coaches. **(See NOTE below)**
Football:
 Brad Trembler - Head Coach - \$7,686
 Keith Riefenstahl - Assist. Coach - \$5,600
 Sam Anojulu - Assist. Coach - \$4,976
 Anthony Frey - Assist. Coach - \$5,600
 Theodore Airolti - Assist. Coach - \$4,476

Christopher Cain - Assist. Coach - \$2,000
 Mark Mixa - Equipment - \$2,239
 Matthew Ehritz - MS Head Coach - \$3,584
 Michael Frey - Volunteer

Field Hockey:

Mary Kathryn Omdahl - Head Coach - \$5,226
 Matthew Omdahl - Assist. Coach - \$2,985
 Kaitlin Sauerzopf - MS Head Coach - \$2,985

Boys Soccer:

Christopher Nagy - Head Coach - \$4,584
 Patrick Kowalski - Assist. Coach - \$2,000
 Kevin Silvoy - Assist. Coach - \$1,400
 Zac Estojak - Assist. Coach - \$600

Girls Soccer:

James Ellison - Head Coach - \$5,226

Girls Tennis:

Dr. Michael Krentz - Head Coach - \$4,106
 Deborah Philpotts - Assist. Coach - \$776

Golf:

Matthew Evancho - Head Coach - \$3,731
 Lauren Schuyler - Assist. Coach - Volunteer (Protection of Amateur Status)
 Adam Benza - Assist. Coach - Volunteer (Protection of Amateur Status)

Cross Country:

Kim Soden - Assist. Coach - \$2,986
 Dr. Emily Krauss - Volunteer

Cheerleading:

KristiJoy Fedorowicz - Head Coach - \$2,985
 Tara Baier - Assist. Coach - \$1,989

Volleyball:

Kendall Turk - Head Coach - \$4,479
 Kennedy Wilson - Assist. Coach - \$2,985
 Cristal Fernandez - Volunteer

Director Welch, seconded by Director Eichfeld moved to approve Personnel Item #4.
 Vote: 9-yes, 0-no, 1-abstained soccer only (Miller)

5. Approve Tom Szulborski as General Kitchen Help in the Food Service Department, at an hourly rate of \$12, effective the beginning of the 2020-2021 school year. He is replacing William Frey who retired.
6. Approve Glenn Ganssle as a Full Time Utility Truck Driver/ Inventory Clerk at a starting hourly rate of \$17.94 with benefits per

the current SVE Support Professionals Contract, effective upon completion of employment paperwork. Mr. Ganssle is replacing Michael Stebelski, who transferred to full-time bus driver.

7. Approve Asher McGonagle as a Full Time Custodian at a starting hourly rate of \$22.66 with benefits per the current SVE Support Professionals Contract, starting August 3, 2020. Mr. McGonagle is replacing Zacharie Grim.

Director Welch, seconded by Director Dettmar moved to approve Personnel Items #5-7.
Vote: 9-yes, 0-no

***NOTE:** The District's obligation to pay the coaches and supplemental positions above is subject to the District's ability to hold and/or participate in the activity in light of the COVID-19 Crisis. In the event (1) the District is closed or providing modified services, (2) unable to hold the activity as the result of direction from outside agencies such as PDE, PIAA, the CDC, the Governor's Office, District XI, etc., or (3) the Administration determines not to hold such activities for the safety of the students and community, the District shall have no obligation to pay athletic and non-athletic contracts appointed herein. In the event the fall sports and/or activities are reduced, the athletic and non-athletic contracts approved above shall be paid a pro-rated amount of the stipend based on the percentage of the season/activity that was held and students participated. The decision to cancel and/or discontinue the activities or sports season shall be at the exclusive discretion of the Administration based, in part, on guidance from the Center for Disease Control, the Commonwealth of Pennsylvania, other health agencies, and student participation in such activities.*

Director Andres, seconded by Director Miller moved to approve that contracts that are subject to be paid on a pro-rated basis be subject to approval by the Board.
Vote: 9-yes, 0-no

C. Facilities

No Reports of Recommendations

D. Finance

A. Finance Committee Summary - July 22, 2020

1. Approve agreements with PAPCO and Talley Petroleum Enterprises, Inc. for fuel.

- 2. Approve the agreement with Home Town Ticketing Inc. for online ticketing services, pending review and approval of the District solicitor.

Director Dettmar, seconded by Director Eichfeld moved to approve Finance Items #1&2.
Vote: 9-yes, 0-no

- E. **Community Outreach – SV Partnership** – *Michael Karabin and Shawn Welch*
- F. **Bethlehem Area Vo-Tech School** – *Cedric Dettmar and Bryan Eichfeld*
- G. **Colonial Intermediate Unit** – *Sandra Miller*
- H. **PSBA** – *Sandra Miller*
- I. **Hellertown/Lower Saucon Chamber of Commerce** – *Michael Karabin*
- J. **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*
- K. **Northampton Community College** – *Susan Baxter*
- L. **New Business**
- M. **Old Business**

Director Miller left at 10:30 pm.

XIII. Citizens’ Inquiries and Comments –

- A.Kichline commented that she is glad Dr. Butler listened to the concerns of teachers.
- C.Skuba asked if the school is looking at different arrival times and how can teachers be prepared if the plan keeps changing.
- J.Colbert commented that we lost over 12 kids to cyber schools and that the South opens in 2 weeks and we should keep an eye on that situation.
- T.Scherer asked about mask breaks at time not approved, cleaning of busses, can all peanut allergy children be placed in the same classroom.
- J.Bonham would like to know all of the people on the team, concerned about live broadcasting and would like a FAQ section on the website.

XIV. Announcements

Future Meetings ~

- August 11, 2020 – 7 pm –Business Meeting – TBD
- August 25, 2020 – 7 pm –Business Meeting – TBD
- September 8, 2020 – 7 pm –Business Meeting – TBD

XV. Motion to Adjourn Meeting

Director Eichfeld, seconded by Director Welch moved to adjourn the meeting.

Vote: 8-yes, 0-no, 1-absent

10:49 pm

ATTEST: _____

Secretary

President