

Student Directory Information and Records

The Family Educational Rights and Privacy Act of 1974 directs that we inform you of your right to review the educational records that we have which relate to you (student over 18 years of age) or your child. After you have reviewed any of these materials and you feel there is inaccurate, misleading or inappropriate data in these files about you (student over 18 years of age) or your child, you have the right to request a hearing to challenge and/or correct such information. Such a hearing request should be directed first to the building principal, and subsequently, to the Superintendent (810/299-4040) if you are not satisfied with the principal's decision.

Additionally, we will not release information about you (student over 18 years of age) or your child other than **Directory Information** without your permission. **Directory Information** is defined as: a student's name, address, listed phone number; date and place of birth; photograph or other electronic image; major field of study; participation in officially recognized activities and sports, height and weight if a member of an athletic team; dates of attendance; date of graduation; awards received; or any other information which would generally not be considered harmful or an invasion of privacy if disclosed.

Parents and students over the age of 18 who wish to prohibit this release of **Directory Information** or restrict the release only to military recruiters, must complete the form below and submit to your Building Principal by **Friday, September 29, 2023.**

If you have any questions regarding **Directory Information** or the form, please contact the Superintendent's Office at 810/299-4040.

Date: _____ School: _____

Dear Administrator of Brighton Area Schools:

I hereby request the following as it relates to **Directory Information** for (please complete a form for each student):

Print Name and Grade of Student

(Check all that apply)

- not be released to any individual without my consent.
- only be released to military recruiters (only includes name, address and telephone number).

(PRINT Name of Parent/Legal Guardian)

(SIGNATURE of Parent/Legal Guardian)

(PRINT Name of Student)

(SIGNATURE of Student)

(GRADE)