

MINUTES OF THE BOARD OF SCHOOL DIRECTORS
LAMPETER-STRASBURG SCHOOL DISTRICT
Administration Building
1600 Book Road
Lancaster, Pennsylvania 17602
June 10, 2024

President Melissa S. Herr called the meeting to order at 7:35 p.m. and opened the meeting with the pledge of allegiance.

PRESENT: Board Members, Mrs. Melissa S. Herr, Mr. Dustin D. Knarr, Mrs. Suzanne S. Knowles, Mr. Dean E. McComsey, Ms. Kelly A. Osborne, Mr. Matthew E. Parido, Mrs. Kristin M. Staley, Mrs. Kari A. Steinbacher, Mr. Andrew L. Welk; Superintendent, Dr. Kevin S. Peart; Business Manager, Mr. Keith A. Stoltzfus; Assistant Business Manager, Mrs. Amanda M. Allison; Administrators, Mrs. Karen L. Staub, Mrs. Alicia C. Kowitz, Mr. Cory S. Robison, Dr. Michele B. Westphal, Dr. Jeffrey T. Smecker, Ms. Jennifer L. Felix; Buildings and Grounds Director, Mr. Glenn R. Davis; Administrative Assistant, Mrs. Mary E. Williams; and visitors.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comment.

MINUTES

Mr. Welk moved and Mrs. Knowles seconded the motion to approve the Minutes of the regularly scheduled meetings on May 6 and 20, 2024.

A voice vote was unanimous in favor of the motion.

COMMUNICATIONS AND RECOGNITION

Dr. Peart congratulated the class of 2024.

Dr. Peart thanked faculty, staff and administrators for a great school year.

Dr. Peart shared the following communications:

1. Fenstermacher, Megan M. – a letter of resignation.
2. Martin, Kaitlyn L. – a letter requesting a leave of absence.
3. Rinier, Kimberly A. – a letter of resignation.
4. Shaika, Stephen – a letter requesting a change of status.

TREASURER'S REPORT – Mr. Keith A. Stoltzfus

Mr. Stoltzfus read the treasurer's report as attached to these Minutes.

Thereafter, Mr. Knarr moved and Mr. Welk seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$2,338,087.58, Cafeteria Fund checks in the amount of \$131,413.29, Capital Reserve Fund checks in the amount of \$157,967.50, Capital Projects Fund checks in the amount of \$901,916.77, and Athletic Account Officials in the amount of \$3,662.50.

A voice vote was unanimous in favor of the motion.

ACADEMIC COMMITTEE – Mr. Matthew E. Parido, Chairperson

No report.

BUILDINGS AND GROUNDS COMMITTEE – Mr. Andrew L. Welk, Chairperson

Mr. Welk reported on the Buildings and Grounds Committee meeting held on May 20, 2024.

BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

No report.

FINANCE COMMITTEE – Mr. Dustin D. Knarr, Chairperson

No report.

PERSONNEL COMMITTEE – Mrs. Suzanne S. Knowles, Chairperson

Mrs. Knowles reported that the Committee is recommending all personnel items below as a consent agenda. Mr. Parido seconded the motion. A voice vote was unanimous in favor of the motion to approve the following personnel items:

1. APPROVAL OF RESIGNATIONS

- a. Megan M. Fenstermacher, SACC assistant group supervisor, Lampeter Elementary School, retroactively effective to May 31, 2024.
- b. Kimberly A. Rinier, kitchen helper, Lampeter-Strasburg High School, retroactively effective to June 5, 2024.

2. APPROVAL OF EMPLOYMENT – ADMINISTRATION

Brandon C. Heuyard, as assistant principal at Lampeter-Strasburg High School effective July 1, 2024. His annual compensation will be \$89,381 based upon the District administrative compensation schedule.

3. APPROVAL OF EMPLOYMENT – PROFESSIONAL

Grant A. Shaika, as a long-term substitute social studies teacher at Lampeter-Strasburg School High School effective August 7, 2024, through January 16, 2025, pending receipt of required documentation. Mr. Shaika will be compensated \$345.71 per diem based upon Step 1, Level B, of the District compensation agreement.

4. APPROVAL OF EMPLOYMENT – SUPPORT

- a. Alysha A. Schneider, as District secretary/receptionist at the District Administration Building retroactively effective to June 10, 2024. Ms. Schneider will become a category A, range 3, support employee and will be compensated at \$19.75 per hour.
- b. Anna R. Kuhns, as a special education teacher assistant at Martin Meylin Middle School effective August 19, 2024. Ms. Kuhns will become a category C support employee and will be compensated \$19.75 per hour.

5. APPROVAL OF CHANGE OF STATUS

- a. Jonathan S. Kurtz, second shift lead custodian, Lampeter Elementary School. Mr. Kurtz will become head custodian at Martin Meylin Middle School retroactively effective to May 20, 2024. He will remain a category A support employee and will be compensated \$23.00 per hour.
- b. Morgan S. Milot, SACC group supervisor, Hans Herr Elementary School. Ms. Milot will become a SACC group supervisor/building coordinator at Hans Herr Elementary School effective August 1, 2024. She will become a category C support employee and will be compensated \$17.00 per hour.
- c. Stephen Shaika, head custodian, Martin Meylin Middle School. Mr. Shaika will become second shift lead custodian at Hans Herr Elementary School effective July 1, 2024. He will remain a category A support employee and will be compensated \$19.74 per hour.

6. APPROVAL OF ADDITIONAL ASSIGNMENT

Jody F. Stauffer, art teacher, Lampeter Elementary School. Ms. Stauffer will have the additional assignment of 20% long-term substitute art teacher at Lampeter-Strasburg High School effective for the 2024-2025 school year. Her daily compensation for this additional assignment will be \$97.61 based upon Step 15, Level M30 (20%) of the District compensation agreement.

7. APPROVAL OF LEAVE OF ABSENCE

Kaitlyn L. Martin effective on or about November 4, 2024, through February 18, 2025.

8. APPROVAL OF SUMMER CUSTODIAL EMPLOYEES

Summer employees at the hourly compensation indicated:

Lampeter Elementary School
Shiffer, Elizabeth O. \$13.50

Martin Meylin Middle School
Sangrey, Holden M. \$13.50

9. APPROVAL OF VOLUNTEERS

Fidler, Ethan P.
Hulsey, Ethan P.
Snyder, James W.
Stinson, Julie E.

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Peart reported on Title I and Federal programs.

LIAISON REPORTS

Mr. Welk provided a report on the Lancaster County Career and Technology Center.

STUDENT REPRESENTATIVES – Miss Lauren Livengood, Mr. Truman Horst

No reports.

SUPERINTENDENT'S REPORT – Dr. Kevin S. Peart

Dr. Peart reported that all personnel items were approved during the Personnel Committee report.

ADOPTION OF BUDGET AND APPROVAL OF TAXES

Mr. Knarr moved and Mr. Parido seconded the motion to approve adoption as follows and as attached to these Minutes:

BE IT RESOLVED that the budget of the Lampeter-Strasburg School District as accepted at the Board Meeting of said district held on May 6, 2024, is the same as hereby adopted as the budget for the fiscal year beginning July 1, 2024.

BE IT RESOLVED that the Board of Lampeter-Strasburg School Directors hereby ratifies the action taken at previous meetings levying a wage tax of one (1%) percent with municipalities taking 50 percent of the one (1%) percent, and real estate transfer tax of one (1%) percent with municipalities taking 50 percent of the one (1%) percent.

BE IT RESOLVED that the Board of Lampeter-Strasburg School Directors hereby levies a tax on real estate property at the rate of 18.4120 mills at \$18.4120 for each \$1,000 of the total assessed valuation of property taxable for school purposes in the school district.

A roll call vote was 8:1:0 in favor of the motion. Ms. Osborne opposed the motion.

APPROVAL OF RESOLUTION IMPLEMENTING HOMESTEAD AND FARMSTEAD EXCLUSION FOR THE 2024-2025 FISCAL YEAR

Mrs. Knowles moved and Mr. Welk seconded the motion to approve resolution implementing the Homestead and Farmstead exclusion for the 2024-2025 fiscal year, as attached to these Minutes.

A voice vote was unanimous in favor of the motion.

ADOPTION OF RESOLUTION TO IMPLEMENT GASB 54 FUND BALANCES AS OF JUNE 30, 2024

Mr. Knarr moved and Mr. Welk seconded the motion to approve a resolution implanting June 30, 2024, GASB 54 Fund Balances, as attached to these Minutes.

A voice vote was unanimous in favor of the motion.

APPROVAL OF 2024-2025 CAFETERIA PRICES

Mrs. Knowles moved and Mrs. Steinbacher seconded the motion to approve 2024-2025 cafeteria prices, as follows:

Elementary Lunch:	\$2.85
Middle School Lunch:	\$3.00
High School Lunch:	\$3.25
Adult Lunch:	\$5.00
Elementary Breakfast:	\$1.75
Middle School Breakfast:	\$1.90
High School Breakfast:	\$2.00
Adult Breakfast:	\$3.00

A voice vote was unanimous in favor of the motion.

APPROVAL OF INVESTMENT SERVICES

Mr. Welk moved and Mr. McComsey seconded the motion to approve awarding investment services to invest Lampeter-Strasburg School District funds in accordance with the District’s Investment of Funds Policy 609 and the 2024-2025 Invest Plan, as attached to these Minutes.

A voice vote was unanimous in favor of the motion.

APPROVAL OF THE USE OF COOPERATIVE PURCHASING AGREEMENTS

Mr. Welk moved and Mrs. Knowles seconded the motion to approve to participate with the following cooperative entities in accordance with Board Policy 613, as may be applicable:

- a. 1Government Procurement Alliance (1GPA)
- b. BuyBoard Cooperative Purchasing
- c. Choice Partners
- d. COSTARS and PA State Contract
- e. E&I Cooperative Services
- f. Equalis Group
- g. GOVMVMT
- h. Keystone Purchasing Network (KPN)
- i. Lancaster-Lebanon IU13 Collaborative Purchasing Solutions (CPS)
- j. NASPO ValuePoint
- k. OMNIA Partners, including National IPA, National Cooperative Purchasing Alliance (NCPA) and U.S. Communities
- l. PEPPM
- m. Purchasing Association of Cooperative Entities (PACE)
- n. Sourcewell
- o. The Cooperative Purchasing Network (TCPN)
- p. The Interlocal Purchasing System (TIPS)
- q. U.S. General Services Administration (GSA)
- r. Cooperative Purchasing Opportunities offered by the County of Lancaster and other Intermediate Units

A voice vote was unanimous in favor of the motion.

APPROVAL OF MEAL SERVICES CONTRACT WITH LANCASTER-LEBANON IU13

Mr. Parido moved and Mr. Welk seconded the motion to approve a contract with Lancaster-Lebanon IU13 for continuation of meal services for the Project Search and Willow Valley School-to-Work Programs for the 2024-2025 school year.

A voice vote was unanimous in favor of the motion.

APPROVAL OF SPECIAL EDUCATION CONTRACTS

Mr. Knarr moved and Mrs. Staley seconded the motion to approve special education contracts, as follows:

a. The Vista School	ESY	2 Students	\$9,203.46 per student
b. The Vanguard School	ESY	1 Student	\$8,300.00
c. The Vanguard School	2024-25	1 Student	\$85,000.00 – annual expense

d. New Story	ESY/2024-25	5 Students	Daily expense per student, as posted
e. River Rock Academy	2024-25	2 Students	\$66,230.00 – annual expense
f. Lighthouse Vocational Services	2024-25	1 Student	\$35.00 – hourly expense

A voice vote was unanimous in favor of the motion.

APPROVAL OF SPECIAL EDUCATION CONTRACTS WITH LANCASTER-LEBANON IU13

Mr. Welk moved and Mrs. Steinbacher seconded the motion to approve 2024-2025 special education contracts with Lancaster-Lebanon IU13, as attached to these Minutes.

A voice vote was unanimous in favor of the motion.

APPROVAL OF STUDENT ASSISTANCE PROGRAM LETTER OF AGREEMENT

Mrs. Knowles moved and Mr. McComsey seconded the motion to approve the Student Assistance Program Letter of Agreement with Pennsylvania Counseling Services for the 2024-2025 school year.

A voice vote was unanimous in favor of the motion.

APPROVAL OF SCHOOLGY AGREEMENT WITH LANCASTER-LEBANON IU13

Mrs. Knowles moved and Mr. Parido seconded the motion to approve a contract with Lancaster-Lebanon IU 13 for the Schoology Learning Management System for services from July 1, 2024, through June 30, 2029, as outlined in Option A of the contract agreement renewal document, as attached to these Minutes.

A voice vote was unanimous in favor of the motion.

APPROVAL OF ENROLLMENT FOR EDUCATION PARTICIPATION AGREEMENT THROUGH LANCASTER-LEBANON IU 13

Mr. Welk moved and Mrs. Steinbacher seconded the motion to approve the Participation Agreement for Enrollment for Education (EES) through Lancaster-Lebanon Intermediate Unit 13 for the purchase of Microsoft software and services for an enrollment license period of August 1, 2024, through July 31, 2029.

A voice vote was unanimous in favor of the motion.

APPROVAL OF CONTRACT WITH PA-EDUCATOR.NET

Mrs. Knowles moved and Mr. Welk seconded the motion to approve a one-year renewal contract with PA-Educator.net from July 1, 2024, to June 30, 2025, in the amount of \$2,137.50.

A voice vote was unanimous in favor of the motion.

APPROVAL OF TEXTBOOK

Mr. Welk moved and Mrs. Knowles seconded the motion to approve a new textbook for physical science titled An Introduction to Physical Science, Cengage 2021.

A voice vote was unanimous in favor of the motion.

APPROVAL OF FIELD TRIP

Mr. Knarr moved and Mr. McComsey seconded the motion to approve an overnight field trip for the Garden Spot FFA to attend the PA FFA State Convention at Penn State University, State College, PA from June 11 to June 13, 2024.

A voice vote was unanimous in favor of the motion.

APPROVAL OF PSBA VOTING DELEGATE

Mr. Parido moved and Mr. Welk seconded the motion to approve to appoint Mrs. Suzanne Knowles as the PSBA Voting Delegate from Lampeter-Strasburg School District to attend PSBA Delegate Assembly on Saturday, November 2, 2024.

A voice vote was unanimous in favor of the motion.

OLD BUSINESS

Mrs. Herr thanked the high school staff for a great evening at commencement.

Mrs. Herr shared a thank you letter from Miss Lauren Livengood.

NEW BUSINESS

Mrs. Herr shared a photo of the high school from the 1970's.

OPPORTUNITY FOR PUBLIC COMMENT

No comment.

ADJOURNMENT TO EXECUTIVE SESSION

The Board adjourned to Executive Session at 8:07 p.m. to plan, review or discuss matters related to school safety, the disclosure of which, if conducted in public, would be reasonably likely to impair the effectiveness of such measures; or create a reasonable likelihood of jeopardizing the safety or security of an individual or school, including a building, public utility, resource, infrastructure, facility, or information storage system.

MEETING RECONVENED AND ADJOURNED

The meeting reconvened and was properly adjourned at 8:35 p.m.

Mary E. Williams
Secretary