

# The Paw Print



## Dates To Remember

Sep 8	1 <sup>st</sup> Day of School (8:15am-12:15pm)
Sep 8-11	Half Days of School (Tues, Wed, Thurs, Fri pickup 12:15pm)
Sep 10	6 <sup>th</sup> Grade Picture Day
Sep 11	5 <sup>th</sup> Grade Picture Day
Sep 14	2-1-2 Begins!
Sep 14	PTO Meeting 9am – Zoom (Zoom address to come)
Sep 16	1 <sup>st</sup> Virtual Wednesday
Oct 1	Maltby BVA Picture Night 6p-8p
Oct 19	PTO Meeting 9am
Nov 16	PTO Meeting 9am
Dec 14	PTO Meeting 9am
Dec 21-Jan 1	NO SCHOOL (Winter Recess)
Feb 15	PTO Meeting 9am
Mar 15	PTO Meeting 9am
Mar 29-Apr 2	NO SCHOOL (Winter Recess)
Apr 19	PTO Meeting 9am
May 17	PTO Meeting 9am
May 31	NO SCHOOL

Greetings Maltby Bullpup Families!

We hope your family is enjoying these last weeks of our beautiful Michigan Summer! We have been hard at work preparing for our Bullpups and would like to thank you for your patience and cooperation! We know you need some important information and you will find this newsletter packed with details about our daily schedule, arrival, dismissal, lunch procedures and more!

### Family Before-School COVID Survey...

One VERY important safety feature this year is that families MUST fill out a COVID survey for their Maltby child prior to the start of **every school day**. Parents will have to answer some specific questions related to any COVID symptoms or exposure before students are allowed in the building for the day- the survey will be sent out electronically each morning. We are asking parents to be honest and careful as they fill out the survey to help minimize exposure and maximize safety for students and staff each day. Look for a sample survey early next week so you can see what it entails- it will be brief and it is yet another thing we need to do in our busy mornings but it is essential for safety. Parents please keep in mind you will need to fill out a survey each morning for each student you have in BAS.

### 1st Week of School...

Our first week will be half days each day- **starting time is our normal 8:40am and dismissal will be at 12:15pm**. We will be working to ease students back into school and review school procedures with them as well as building those important social and emotional connections! Please note that students WILL be reporting to school on Wednesday, September 9th for the half day. Our Virtual Wednesday's schedule will officially begin the second week of school.

### Arrival/ Dismissal...

Please look closely at the arrival and dismissal information included later in the newsletter. We are anticipating a busier parking lot this year based on our survey information and as I mentioned previously our parking lot and Bauer Road can be a busy and sloooowww place to navigate in the morning and afternoon. We are asking parents to stagger drop-off time by alphabet in an attempt to mitigate long waits and congestion on Bauer. This will be a work in progress and will take all of our patience and cooperation and probably some tweaks to get it right- please bear with us- we all have to put the safety of students first- thank you for working with us on this.

Please also review the dismissal information- it is important that we do NOT have students walking in the parking lot unescorted by an adult- our lot is too busy and many of these students are still very tiny people. Please review our system and be patient as the kinks get worked out the first few weeks.

Parents PLEASE model appropriate social distancing and face-covering for our students when you are picking –up/ dropping off. This may be a little challenging as we anticipate lots of folks driving the kids- but it is important that we model and adhere to safe procedures to help keep our community and school healthy and open.

### General Supplies and Student Materials...

We have posted a general supply list on our website and included it in this newsletter. Your child's teacher may distribute an additional list once school starts. As a reminder students will not be utilizing their lockers as we start the year, so all backpacks and lunch boxes will be accompanying your student to their homeroom class. Please keep that in mind as we prepare for the year- we all need to be efficient with our use of space this year.

### Parking Lot Change...

Parents please note that due to our anticipated increase in parking lot traffic we will have a **NO LEFT TURN** set up this year as cars exit the lot. We apologize for any inconvenience to our parents but we truly believe this will help mitigate traffic flow problems in the lot.



**D**

**Determination**

**O**

**Optimism**

**G**

**Generosity**

**S**

**Solidarity**

**Students Not Feeling Well...**

Please review the Livingston County Health Department documents that outline exposure and quarantine procedures that we have included. Having grown up with a nurse for a mom, I have always appreciated the "just give it a try and see how it goes" approach when our kids are feeling a little under the weather...BUT... this is definitely NOT the year to send your Bullpup to school if they are complaining of not feeling well. We will all need to err on the side of caution until our circumstances change. If students have a fever at school or display COVID-like symptoms we will need to quarantine them and have parents come right away to pick them up. We will then need to follow the Health Department processes for quarantine very strictly so PLEASE take note and keep students home if they do not feel well- thank you. If your child presents with symptoms that are consistent with COVID they may be required to quarantine for 10 days or up until a negative COVID test is presented.

**Snack and Drinks...**

For safety purposes this year our drinking fountains are turned off but the bottle-filler portion will be on (they are touchless). Please make sure your student has a plastic water bottle that is clearly labeled with their name. We are eliminating snacks in the classroom this year to minimize times in the classrooms where students would need to remove their face-covering so make sure kids eat a good breakfast!!

**Encore Classes...**

This year Art and World Language Encore classes (5<sup>th</sup> grade Spanish, 6<sup>th</sup> grade French) will be taught in your child's homeroom class. Students will be permitted to attend PE for their scheduled trimester of PE and it will be taught in a socially-distanced manner- outside- weather permitting. Students will attend their year-long choice Encore class (Band, Orchestra, Music, or Year-Long PE) with students from their homeroom and their team's other homeroom. In addition there are some Encore hours that may include students from another team homeroom who have chosen that year-long option as well. Band and Music students will be playing instruments or singing only when they can do so in an outdoor environment that is socially distanced. We are designating areas on campus for those classes to engage safely in those activities. On days where weather will not permit us to be outside, the teachers will be working with students on alternate Band and Music curriculum. Please note any Encore desks, chairs or high touch surfaces will be cleaned between each hour of Encore students.

**Homeroom Teacher Assignments...**

Homeroom teacher assignments will be available via Parent Connect next week. We are still making schedule adjustments based on BVA enrollment and hope to be able to communicate those classroom assignments next week as early as possible- we will send an email and directions to access that information through Parent Connect as soon as we can!

**BVA Families...**

BVA families please note it is our intention to keep you all in the communication loop and stay as connected to our BVA Maltby Bullpups as we can! As your students move forward in the BVA they can plan on having regular contact with Mr. Aten and myself! We are looking forward to supporting your students in their virtual learning environment and making sure they feel a connection to our school. Whether face to face or BVA we are all part of the Maltby Bullpup family here and we intend to make sure students feel that as we progress into the school year.

As I reflect back on the content of this newsletter and our last newsletter I am amazed by the quantity and importance of the safety information we are having to communicate to parents. Our new circumstances really do require some major shifts from how we have conducted school in the past. Though reviewing the information we have outlined here may not feel like it, please know we will work our hardest to make school a great place for your student this year to the extent we can. The challenges of implementing school under these unique circumstances will be many and certainly will be frustrating to students, parents, and teachers at several junctures. Please recognize we will do the best we can and that we too are longing for a return to how we used to be able to run our wonderful school- and looking forward to the day when things may be able to look that way again (or as close as we can get!). Once again I thank you for your patience and understanding and would like to reiterate what a pleasure and honor it is to work with the 5<sup>th</sup> and 6<sup>th</sup> graders you send each day!

Please take this next week as an opportunity for your child to wear their face-covering for an extended period of time- it can be challenging and students need to build up that stamina.

Please save a little patience for our drop-off and pick-up next week!!



Mr. Brenner

Mr. Aten

## Maltby PTO News

Welcome to the 2020/21 school year. Maltby PTO is very excited to welcome you and your student. The PTO is a parent teacher organization where all Maltby parents are members. Our first meeting of the year will be held virtually. The meeting is scheduled for **Monday Sept 14th, 9 am**. **Zoom meeting details coming soon!**

Traditionally, the PTO is involved in the following Maltby activities: Activity Afternoons, Book Fair, Bountiful Harvest Food Drive, Picture Day, Staff Hospitality/Appreciation, Movie Nights, Field Day, School Store and classroom programs.

**In lieu of selling products/merchandise, the Maltby PTO operates solely from parent donations. Thank you to all families that have contributed! The suggested family donation of \$25 can be made via PayPal: [maltbypto@yahoo.com](mailto:maltbypto@yahoo.com) or the direct link here: [Maltby PTO Donation via PayPal](#). We also accept cash or checks, payable to 'Maltby PTO' and dropped off in the front office. We appreciate your support!**

Did you know there is a Maltby Parent Group page on Facebook? On Facebook, search **Maltby Intermediate School-Parent Group**. Request to join the group and then answer the questions. There is a lot of communication to families via this group...check it out!

**Future meeting dates:** Oct 19, Nov 16, Dec 14, Jan TBD, Feb 15, Mar 15, Apr 19, May 17

Maltby PTO – Jennifer Marks-President, Ginger Timney-V.P., Angel Hamilton –Treasurer, Katie Tierney-Secretary



### Maltby 2020/2021 DAILY SCHEDULE\*

First bell at 8:26am

H.R.-8:40-8:44

1<sup>st</sup> -8:45-9:40

2<sup>nd</sup>-9:45-10:40

3<sup>rd</sup>-10:45-11:40

#### Lunches

**A-11:45-12:20 (5<sup>th</sup>)**

**B-12:15-12:50 (5<sup>th</sup>)**

**C-12:45-1:20 (6<sup>th</sup>)**

**D-1:15-1:50 (6<sup>th</sup>)**

5<sup>th</sup> hr. -1:35-2:30

6<sup>th</sup> hr. 2:35-3:27

\*May be subject to slight change.

## Transportation Information

Transportation Dept. (810) 299-3890



**Bus Cards – Make sure your student knows their home elementary school.**

Bus cards will be mailed directly to your home very soon. **Please ask your students to tape their bus card and student schedule into their agenda books when they get them the first week of school.** Bus stop location, pick-up times and bus numbers will be defined. Bus cards will indicate each child's **home elementary school**. This information will be important for students to know before the first day of school so they will know which transfer buses to ride.

Transfer buses leaving Maltby at the end of the day will transport students to their home elementary school where they will board their home bus. **Students can only ride their designated transfer bus to their home elementary.** All buses will be clearly labeled with the elementary home schools. Hornung home elementary school students will meet in the upper gym bleachers at the end of the day and walk over to Hornung Elementary to get on their buses. **There are NO guest riders at Maltby or any other school this year, no exceptions.** This is to aid in contact tracing efforts.

**Masks are to be worn on the bus – this is required.** Students will load the bus from back to front, and will unload the bus from front to back.

**Example of bus card bus number/drop off:**

MSP44

M-Maltby, SP-Spencer, 44 Bus Number.

Key for card -M-Maltby, MSP-Spencer, MHI-Hilton, MHO-Hornung, MHA-Hawkins

**PLEASE NOTE THAT PICK UP AND DROP OFF TIMES ARE APPROXIMATE TIMES. PLEASE BE AT PICK UP SPOTS 10 MINUTES EARLY.**

# Picture Day

## 5<sup>th</sup> Grade

Friday, September 11<sup>th</sup>, 2020

## 6<sup>th</sup> Grade

Thursday, September 10<sup>th</sup>, 2020

(Face-to-Face Students: If you miss picture day, a make-up day will be scheduled in late October.)

## BVA 5<sup>th</sup> & 6<sup>th</sup> Grade

Thursday, October 1<sup>st</sup>, 2020 from 6pm-8pm at Maltby

(BVA: If you bought a yearbook and have not received it, it will be available on picture night.)

## Cell Phones at MIS

In accordance with the Brighton Area Schools Cell Phone policy, our students at MIS are permitted to bring their cell phones to school. We recognize the necessity and importance of family communication, but unfortunately ringing cell phones and the temptations of new games, cameras, and the technology that accompanies cell phones can present a distraction

for your student and/or others in their classes.

Therefore at MIS our students:

Turn off cell phones at the beginning of the day and place them in their backpack. Refrain from texting friends or parents during school hours.

Utilize the main office phone to contact parents in the event of an emergency.

We have had great success in keeping Maltby

a distraction-free learning environment by following these procedures. In addition, we ask that parents please refrain from calling or texting their student during the school day. Any messages of an emergency nature can be relayed to students through the front office at 810 299-3600. **Please call before 3:10pm to ensure your child receives the message!** Thank you!



## PARENT CONNECT

Be sure to sign up/log in to your PC account. Go to the Maltby's website and click on Grades Icon, then click on the Parent Connect and follow instructions. Click on Enter Parent Login Info, then Need Login Info if you have forgotten your password or need to sign up. You will then enter your email address. Your password and login information will be emailed to you. If you experience difficulties, please email [PC@brightonk12.com](mailto:PC@brightonk12.com).

Masks are a requirement this school year, so please make sure your student is aware of how to wear one and what the expectations are regarding them.



**If you have moved, or have a change to your phone number or email address, please contact the office as soon as possible, or update in Parent Connect.**

**Thank you!**

## **MALTBY REGISTRATION IS BEING CONDUCTED COMPLETELY ONLINE THIS YEAR.**

### **PLEASE SEE DETAILS BELOW:**

- Picture Day will be the first week of school for Face-to-Face Students: September 10<sup>th</sup> for 6<sup>th</sup> graders, and September 11<sup>th</sup> for 5<sup>th</sup> graders. Picture Day for BVA Students will be October 1<sup>st</sup> from 6pm-8pm here at Maltby. They will all have an ID/yearbook picture taken- **You may order picture packets online at [Mylifetouch.com](http://Mylifetouch.com) – Maltby ID EVTWJQCB8.** Maltby lanyards will be available to purchase - \$2.00 (correct cash is appreciated). A make-up day will be scheduled by Lifetouch in late October.
- You can deposit money into lunch account/s via Parent Connect. For questions regarding your child's lunch account, please email [gandola@brightonk12.com](mailto:gandola@brightonk12.com) or call (810) 299-4175.
- PTO donation - \$25.00 per family (suggested donation amount) can be made via PayPal ([maltbypto@yahoo.com](mailto:maltbypto@yahoo.com)). This goes to help fund school events your student will enjoy throughout the year! Donations can also be made via cash or check (made out to Maltby PTO) and sent in to school with your student.
- If your student rides the bus, a bus card will be mailed to you.
- Supply lists will be supplied by teacher (not all have one). Be on the lookout for that!
- **Parents may drop off medication (in the original bottle) in the office along with the medication form signed by the doctor by appointment. Please do not send the medication in with your student.**
- Maltby and Brighton spirit wear is available to purchase from Ivory Vines ([www.ivoryvines.com](http://www.ivoryvines.com)) or Kensington Valley Varsity ([www.kvvarsity.com](http://www.kvvarsity.com)).
- Masks are required and must be worn while at school. Please work with your student to make sure they are prepared and know what to do and what not to do with their masks.

**\*\*NOTICE \*\*\*\*FIRST AGENCY, INC.\*\*NOTICE**

Student Insurance is available online. If you are interested in enrolling, please follow the instructions below. Thank you!

How to Find the Brochure PDF and/or enroll online:

Go to our home page at [www.1stAgency.com](http://www.1stAgency.com)

From there, go to "Find Your School"; select the state; hit "Go"

**A Word From The Special Education Department**

Brighton Area Schools provides a variety of learning options for eligible students with disabilities by offering a continuum of educational environments, from generalized education class placements with special services to pull out programs in specialized classrooms. Special education programs and services are operated and administered in the local school buildings in collaboration with the Livingston Educational Service Agency.

If staff members or parents believe a student is struggling academically, socially, or behaviorally, a referral should be made to the C.A.R.E. Team through his/her general education teacher or the school administration.

## Attendance & Office Procedures



If your student is going to be absent from school please use our convenient twenty-four hour absence call-in line **(810) 299-3688**.

- Please obtain a doctor's note to receive a medically excused absence.
- Please call when your student will be coming in late.
- You must call in each day that your child is absent.
- Please call no later than 9:00 a.m. on the day of the absence.
- Students arriving late to school should be dropped off at the flag pole door.
- **Do not** drive off until your student has rang the doorbell and is **inside** the building.
- Students arriving late to school **must** report to the office to sign in. **Parents cannot come inside.**
- Please send in a note for early dismissal and have it signed by office personnel.
- **We will only allow students to be signed out by people who are listed on the emergency card.**
- If you need an in-person meeting with a Principal or with staff, we ask that you please call and make an appointment.



## Preparing for the 2020–2021 School Year

With school starting in a few weeks, we wanted to reach out to you to provide some helpful points that you can emphasize with your students as you prepare them to return to Maltby

- 1. No matter what it looks like (in-person or remote) school will always be there!**
  - a. While school may look and feel different, our teachers and staff will be there to provide the same high quality instruction all students receive at BAS. Students will be learning and assessed in any phase we may be in. What is important to stress is that while school may alter in form, it will never lose its importance.
- 2. Everyone has a role in keeping Maltby clean!**
  - a. Hand sanitizer will be available in all classrooms and throughout the building. Students must get used to using it every time they pass a dispenser.
  - b. Everyone must get used to managing their own space and materials. Students will need to be diligent about cleaning their space and keeping track of their materials.
  - c. If you touch a surface that has germs on it then touch your face, you could get sick. This is not just something that is important now, but has always been important and true!
- 3. When you are stressed, nervous or anxious, Maltby staff is here for you!**
  - a. Reach out early and often when you are feeling stressed or nervous. Those feelings are completely reasonable and a normal part of any change. Whether you are learning from home or at school, everyone at Maltby is here to support you. Our counselor, Ms. Anderson is available every day.
- 4. When you don't know something, ASK!**
  - a. If you don't understand why we are doing something, please ask.
  - b. Staff are always here to answer any questions you may have.
- 5. And YES, you have to wear a mask or face covering at all times at Maltby!**
  - a. Everyone will be wearing them.
  - b. We are going to build into our schedule outside mask breaks!
  - c. You don't have to wear it when you are eating lunch.

# Arrival at Maltby

## 1. Arrival time for students being dropped off:

8:15-8:25 (Last name A-L)

8:25-8:35 (M-Z)

- a. Use of the drop off lane is preferred. Students exit on the right hand side of the vehicle.
- b. Please be mindful of others as you drop students in our lot. You MAY NOT drop students off in the parking lot and drive away. If you want to drop in the lot, you MUST park and walk your student to the nearest sidewalk.
- c. Your student must have their mask on when they leave your vehicle.

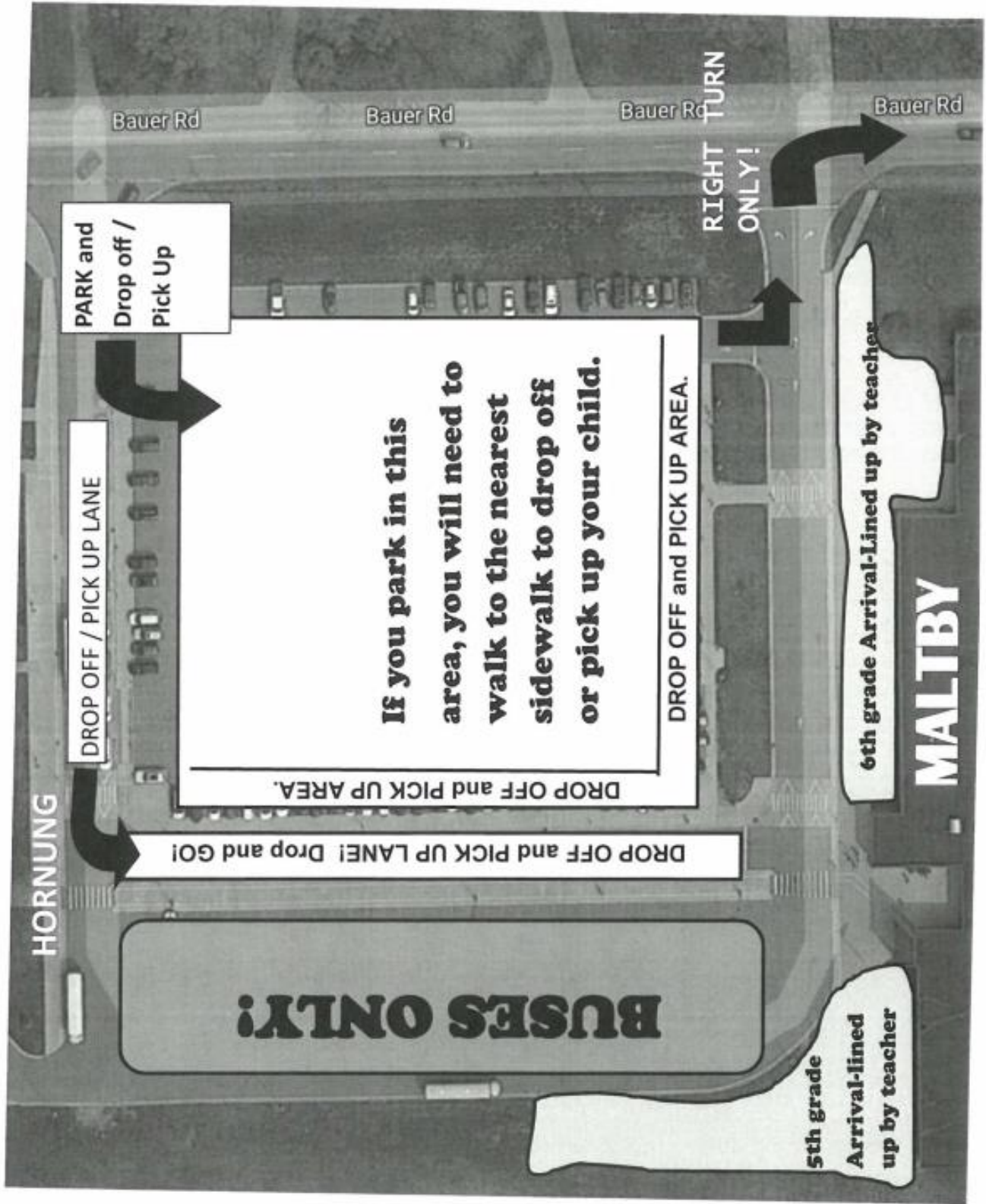
## 2. 7 second rule!

- a. Once stopped in the drop off lane, you have seven seconds for kids to get out of the car with their backpack and facemask on. Make sure kids are ready to move, before you stop.

## 3. Once on the main sidewalk, students must walk directly to their teacher and line up. Teachers will have a large sign with their name. Students may not enter the school without a teacher.

## 4. If you are late, please walk the student to the door and watch him/her enter the building. No parents are allowed in the building without an appointment.





# Dismissal at Maltby

## 1. Students being picked up:

- a. Students are able to take out cell phones & turn them on vibrate.
- b. Students will keep their phone on the desk. Parents are asked to text their student their location when they arrive.
- c. When the student receives a text and the teacher hears the buzz, the student will be dismissed as soon as they can move in a socially distanced manner.
- d. If a student does not have a phone and is a pickup, the teacher will dismiss those students at a good time so that they can socially distance themselves from others.
- e. Parents may either wait along the pickup lane in their car for their student.

**Or**

- f. Park and walk to the nearest sidewalk and wait for your student.
- g. Students MAY NOT walk to your car in the parking lot unaccompanied.

## 2. Students riding buses will be dismissed by their home or transfer school over the PA system.

- a. **Hornung bus riders will always be the last called as their buses arrive last.**

# Lunch, Recess, and Encore Procedures

Due to our Return to Learn plan, below are descriptions of how aspects of school will change at Maltby.

## 1. Lunch

- a. Students will eat with their class at the same assigned tables and sit in either the cafeteria or the upper gym. Classroom cohorts will be separated by a considerable distance.
- b. Classes will be walked to the appropriate area and will not overlap with other cohorts.
- c. If a student orders lunch, it will be available at their table for pickup.
- d. There will be no microwaves for heating up a lunch, nor a condiment table (ketchup, mustard, dressings).

## 2. Recess

- a. Our recess area has been divided into 7 different sections.
- b. Classes will get an equal opportunity to use these different spaces on a 7 day rotating schedule.
- c. When at recess with their class cohort, students may remove their masks but need to adhere to social distancing.

## 3. Music, Band, Orchestra

- a. Students will attend their musical year long in the Encore classroom. If an instrument is being played or if anyone is singing, those activities will take place outside.

## 4. Art, World Language

- a. The Art and World Language teacher will be coming to the student's classroom.

## 5. PE

- a. Students will attend PE class in the gymnasium or outside.
- b. Students will not use the locker room nor change for PE.

## 6. This is our best first attempt!

- a. As systems and processes begin, we are sure that we will make changes and alter procedures. At this time, this is our process. We have decades of experience facilitating student movement through a building and managing large groups of students, but this situation is new and unique. Every effort will be made to make sure our Bullpups have excellent Encore experiences while maintaining safety.

# Mask Up Maltby

For the 2020-2021 school year, all Maltby students and staff will be required to wear a face covering while in the classroom and in shared areas of Maltby. **It must be over the mouth and nose to be used effectively.** Below are some considerations for Maltby families to think about as we prepare to start school under these unusual circumstances.

**1. Start talking to your student about wearing a mask.**

- i. Explain why they are required at school
- ii. Answer your students questions with confidence and encouragement
- iii. Remind them this is not just about them, all students and staff will be wearing masks!

**2. Ways to help your student wear a mask-**

- i. Ask your child to wear it at home and in other social situations. Get used to taking it off and putting it back on efficiently.
- ii. Encourage your student to personalize their mask or pick out their own.

**3. Students will be required to wear masks at school.**

a. The Back to School Roadmap states that in Phase 4 students will be required to wear mask in their classrooms and shared spaces within the school building

- i. If your student refuses to wear a mask at school:
  1. A disposable mask will be offered to the student and a warning given.
  2. The second time a student is found without a face covering, the student's parents will be notified and the student will be sent home.
  3. If the behavior continues, disciplinary action will be taken and a parent meeting will take place.
- ii. The only times students will not be required to wear masks is when they are eating/drinking or at recess/outside with their class cohort.

Here is a helpful article about masks and kids:

<https://www.healthline.com/health-news/from-toddlers-to-teens-how-to-talk-to-kids-about-wearing-masks>

# COVID-19 Back to School Parent Toolkit





# How Does COVID-19 Spread?



## Droplets



Respiratory droplets are small particles that enter the air when we cough, sneeze, laugh, sing, yell, and talk. Basically, they are little flecks of spit. Droplets tend to settle out of the air after traveling several feet from the person that released them. Droplets can also spread directly by kissing or sharing personal items like drinks, vape pens, silverware, or other things that go from one person's mouth to another.

**We can reduce the spread of respiratory droplets to each other by wearing face coverings, avoiding large crowded groups, and staying more than 6 feet apart from each other.**

## Aerosols



Aerosols are even smaller particles that are created when we breathe, talk, sing, sneeze, or cough. They are lighter and can stay in the air much longer than respiratory droplets but dry up more quickly.

**We can reduce the spread of aerosols by increasing outdoor air ventilation or filtering air that is being recirculated.**

## Objects



Objects can spread the COVID-19 virus when respiratory droplets or aerosols settle on them, leaving germs behind. Objects can also spread the COVID-19 virus when someone has the coronavirus on their hands from touching their nose or mouth then touches an object. COVID-19 appears to stay on objects for one to three days.

**We can reduce the spread of COVID-19 by objects by frequent handwashing, not touching our face, frequent cleaning and disinfection, and use of automatic or touchless controls.**

## Cloth Face Coverings



Wearing a cloth face covering helps protect people around you. Make sure your mask fits snugly but comfortably against the side of the face and completely covers the nose and mouth. Masks can be secured with ties or ear loops and should include multiple layers of fabric but should allow for breathing without restriction. Cloth masks should be laundered between uses.

**Children under age 2, or anyone who has trouble breathing, is unconscious, incapacitated or otherwise unable to remove the mask without assistance should not wear a face covering.**

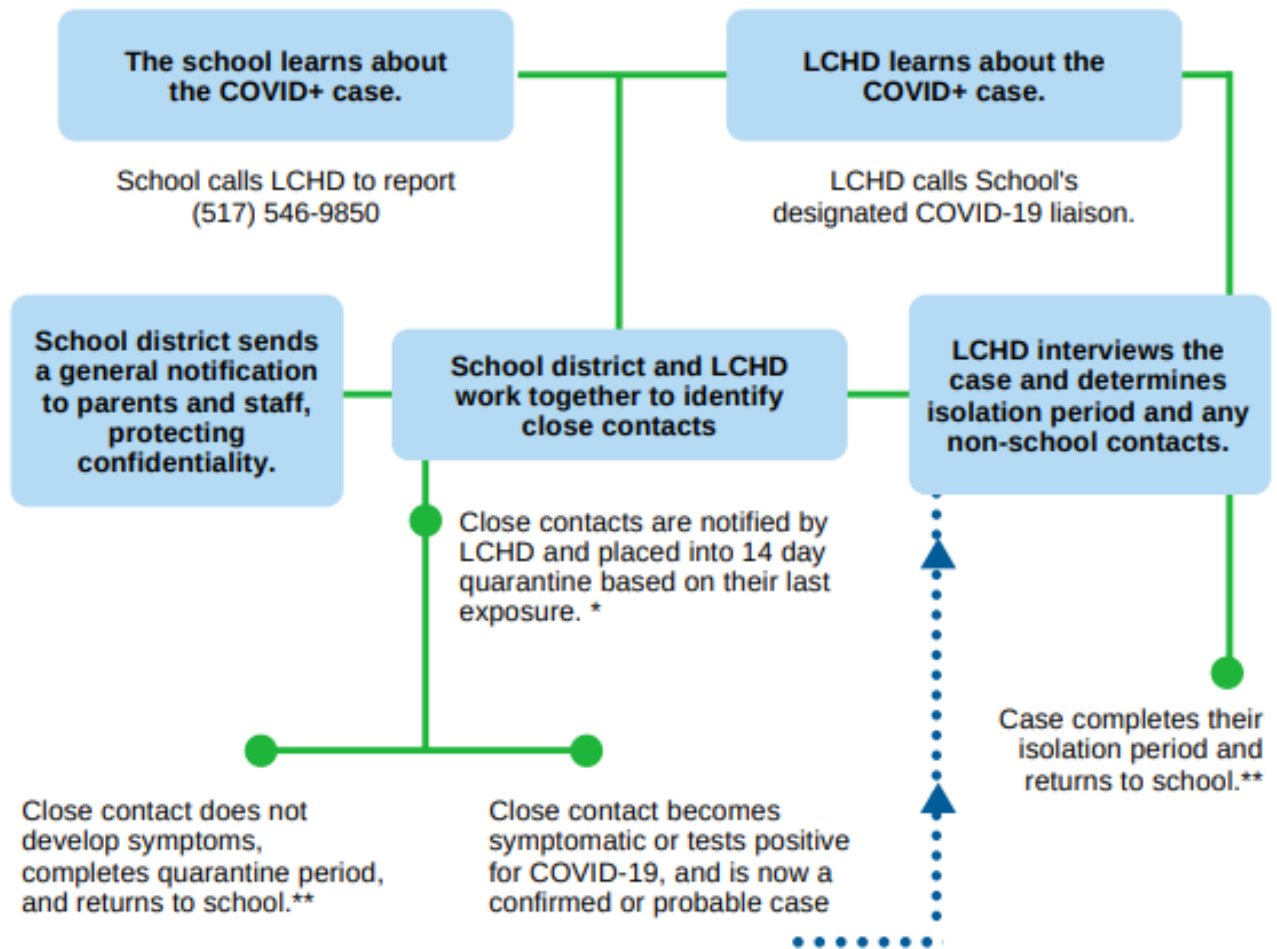


# Process for a COVID-19 Case at School



## What happens when someone at school gets COVID-19?

Student/Staff is confirmed positive for COVID-19 with diagnostic test (nose/throat swab)



\* If someone is placed in quarantine, they may decide to get a COVID-19 test. A negative result does NOT shorten the length of the quarantine period.

\*\* LCHD issues an Isolation and Quarantine Completion Notification Letter once an individual completes isolation/quarantine. Schools may use the this letter to determine when to allow return to school.

# Process for a COVID-19 Exposure at School



## How to handle symptoms and household exposures?

1

Does student have symptoms of COVID-19?

Yes, symptoms:

Are they at higher risk of getting COVID-19\*?

Yes, at higher risk:

The student is excluded from school until:

- 24 hours with no fever (without fever-reducing medication) **AND**
- Symptoms have improved **AND**
- 10 days since symptoms first appeared.

---OR---

They have received a negative COVID-19 test **AND** have met the criteria for return to school in "Managing Communicable Diseases in Schools"

No, not at higher risk:

The student/staff person may return based on the guidance for their predominate symptoms (see "Managing Communicable Diseases in Schools").

2

Are they a close contact of a known COVID+ case?

Yes, close contact:

The student/staff person is excluded from school until 14 days past last known exposure to COVID+ person. If one or more negative tests are received, it does not change the length of the quarantine period, and does not allow them to return to school early.

3

Are they a household member or close contact of a person with symptoms or a pending COVID-19 test?

Yes:

Household members, classmates, and other close contacts of a symptomatic but undiagnosed person, or a quarantined person may continue to attend school and should monitor for symptoms. They do not need to be excluded from school. If symptoms develop, they should call their medical provider to be tested for COVID-19. If the household member or contact tests positive, they should follow step 2, above.

If the answers to the above questions are "no", and the person is not being isolated or quarantined for COVID-19, the staff or student may attend school.

This is a summary document that may not cover all scenarios. If you are concerned about a less common COVID-19 exposure situation at school, please contact LCHD at 517-546-9850 for guidance.

\* Students at higher risk of developing COVID-19 include those who in the past 14 days, had close contact with a person with confirmed COVID-19, had close contact with person under quarantine for possible exposure to COVID-19, or has a history of travel.

# Who Might be a Contact?



## Classmates

Classmates within 6 feet\* of someone with COVID-19, either in the classroom or on the bus, for 15+ minutes.



## Lunch Mates

Lunch mates of person with COVID-19 if sitting within 6 feet\* for 15+ minutes. This is a higher risk time as face coverings cannot be worn.



## Playmates

Playmates on the playground or in gym within 6 feet\* of someone with COVID-19 for 15+ minutes.



## Teammates

Sports teammates within 6 feet\* of someone with COVID-19 for 15+ minutes.



## Opposing Teammates

Opposing teammates in sporting events who shared time on the field or court and were within 6 feet\* of someone with COVID-19 for 15+ minutes.



## Other Classmates

Any others who had interactions with someone with COVID-19 lasting over 15 minutes in confined areas, such as bathrooms or offices where distancing of 6 feet\* is difficult.



## Entire Classrooms

If the contagious individual is a teacher and was frequently less than 6 feet\* away from students while teaching, the entire class may need to be in quarantine.



## Others

Any other person outside of school that had similar exposure to a contagious individual is considered a close contact.



\* LCHD may determine that distances beyond 6 feet or less than 15 minutes can still result in high-risk exposures based on other considerations and circumstances for each case.



# COVID-19 Privacy and Contacts



## What happens when someone at school gets COVID-19?

- 1** The school and LCHD learn about someone with COVID-19. Someone diagnosed with COVID-19 is a "case".

**PRIVACY IS IMPORTANT**

Only a select few at the school should know the identity of the person. They help LCHD figure out who are close contacts to the case. The person's identity is kept confidential to respect their privacy as well as following regulations of FERPA (for schools) and HIPAA (for the health department).

- 2** Close contacts are identified and notified.



**Who is a close contact?** Typically it's someone who was within 6 feet (about 2 adult arms' lengths) of an infected person for at least 15 minutes.

A person with COVID-19 is considered contagious starting 2 days (48 hours) before they started having symptoms. If they are asymptomatic, or never have symptoms, they are considered contagious starting 2 days (48 hours) before their COVID-19 test was performed.

Close contacts are at risk of getting sick, and must be identified and be in quarantine. **Quarantine separates people who were exposed to a contagious disease to see if they become sick.**



### ...but what about contacts to close contacts?

Since close contacts are not yet known to be infected, the contacts to those contacts do not need to be in quarantine and do not need to be identified or contacted.

### Example:

Bob sits next to Fred in class. Fred gets sick with COVID-19. Bob needs to be quarantined, even though he is healthy at this time. Bob plays on the football team, and Fred does not. No one on the football team has been near Fred. Therefore, the football team does not need to be quarantined. Hopefully, Bob will not get sick and will be back to school and football in a couple of weeks.



# Cohorts Help to Limit COVID-19 Contacts



## Cohorts: Keep close contacts to a minimum

One technique to minimize the number of people that need to be excluded from school is to group children together consistently.



### Meet the Tadpole Pod!

- This group of second graders has been assigned to a "pod". Their classroom has four pods of five children each.
- Each pod of students sits next to each other in the classroom, while still staying as far apart as practicable.
- Each pod eats lunch together, travels the halls together, and goes to recess together.

## Examples



### Meet the Wildcat Bubble.

- This group of 9th graders has been assigned to a "bubble". There are many bubbles of 9th graders at their school.
- Each bubble sits next to each other in the classroom, while still staying as far apart as practicable. They stay in the same room for math, English, and history, and their teachers come to them. They eat lunch together.

## Cohorting can happen at many levels.



**Small groups of 4-8 students** -- breaking up a classroom, in space or time.



**Classroom level** -- keeping classrooms as contained as possible.



**Cohorts keep the number of different people interacting to a minimum. It's a way to limit the number of close contacts that need to be quarantined if one person develops COVID-19.**

DISCLAIMER: This information was developed based on the latest information, but is subject to change at any time.

Updated: 8/4/2020

# What are the Chances of Catching COVID-19?



While a close contact is typically someone who was within 6 feet (about 2 adult arms' lengths) of an infected person for at least 15 minutes, other factors can also come into play.

## Intensity of Exposure

The intensity of exposure refers to how much virus a person is exposed to. The more virus someone is exposed to, the more likely they are to get sick.

- Was the sick person really contagious when a person was exposed to them?
- Were they coughing and sneezing without a mask on versus having no symptoms with a mask on? Did they kiss someone?
- Did they share personal items like a drink or a vape pen?
- Did the sick person sit right next to someone and have a face to face conversation with them or were they 6 feet away with their back to them?



## Duration of Exposure



The duration of exposure refers to how long were a person was exposed. If a person was in a classroom for six hours a day for several days while another person was sick with COVID-19 and contagious, yet their seat was not within 6 feet of them, they may still have had a long enough duration of exposure to that person, particularly to aerosols and objects in that classroom.

## Personal Health

Personal health, like how good a person's immune system is, also plays a part in whether or not a person will get infected, as does whether a person is using all the COVID-19 risk reduction methods possible.



## Age

Age also seems to play a part in risks for COVID-19. Children may be at lower risk of catching COVID-19. Children may also be a lower risk of spreading COVID-19 to others, both to other children and adults.





# When a Student Should Stay Home or May Be Sent Home



Students should not go to school or participate in any school activities or sports if having symptoms of COVID-19. If a student starts having symptoms of COVID-19 while at school, they need to be sent home. The student may return based on the guidance for their diagnosis (See "Managing Communicable Diseases in Schools" [bit.ly/2PaOz8U](https://bit.ly/2PaOz8U)), unless they are at risk for COVID-19 exposure.

As long as there are cases of COVID-19 in the community, there is no way to prevent all risks of COVID-19 spread in schools. The goal is to keep the risk as low as possible to keep school and school activities as safe as possible.



**If your child has been placed into isolation or quarantine for COVID-19, they may not attend school.**

## 1. SYMPTOMS OF COVID-19 (CDC VERSION FOR K-12) (If new, different, or worse than any longstanding conditions)

- Temperature 100.4 or signs of fever (chills/sweating)
- Sore throat
- New uncontrolled cough that causes difficulty breathing
- Diarrhea, vomiting, or abdominal pain
- New onset of severe headache

## 2. IS YOUR CHILD AT RISK FOR EXPOSURE TO COVID-19?

Students are at higher risk for COVID-19 if in the past 14 days they:

- Had close contact with a person with confirmed COVID-19.
- Had close contact with person under quarantine for COVID-19.
- Have a history of travel.



**If "YES" to any questions in Section 1, and "NO" to all questions in Section 2, student should stay out of school until they meet criteria for return based on their symptoms.**



**If "YES" to any question in Section 1, and "YES" to any question in Section 2, student should stay out of school, and be evaluated by their healthcare provider and possibly receive COVID-19 testing.**

**If "NO" to all questions in Section 1, and "YES" to any questions in Section 2, students need only be excluded from school if they have had close contact to someone with confirmed COVID-19, as they should be in quarantine.**

If you are asked to have your child medically evaluated, call your health care provider or follow up with a local clinic or urgent care center. You can also call 2-1-1 or go to [www.mi.gov/coronavirustest](http://www.mi.gov/coronavirustest) or [www.lchd.org](http://www.lchd.org) to find the closest testing location. **While testing is not required**, students may need to be excluded from in-person instruction for a longer period of time.

# When a Student Should Stay Home or May be Sent Home



## HOW LONG MUST THEY STAY OUT OF SCHOOL?

### If your child has symptoms of COVID-19, and tests positive for COVID-19:

Keep your child out of school until:

- It has been at least 10 days from the first day they had symptoms.
- They have had 24 hours with no fever without the use of fever-reducing medication.
- And other symptoms have improved. There is no need for a “negative test” or a “doctor’s note” to clear your child to return to school if they meet all isolation and quarantine criteria. LCHD issues an Isolation and Quarantine Completion Notification Letter once an individual completes isolation/quarantine.

### If your child has symptoms of COVID-19, has risk for exposure to COVID-19, and no testing has been done (or results are pending):

Keep your child out of school until:

- It has been at least 10 days from the first day they had symptoms.
- They have had 24 hours with no fever without the use of fever-reducing medication.
- Other symptoms have improved.

### If your child has symptoms of COVID-19, has risk for exposure to COVID-19, and tests negative for COVID-19:

Your child may return based on the guidance for their symptoms (see “Managing Communicable Diseases in Schools” [bit.ly/2PaOz8U](https://bit.ly/2PaOz8U)):

- **Fever:** at least 24 hours have passed with no fever, without the use of fever-reducing medications
- **Sore throat:** improvement in symptom (if strep throat: do not return until at least 2 doses of antibiotic have been taken);
- **Cough/Shortness of breath:** improvement in symptom
- **Diarrhea, vomiting, abdominal pain:** no diarrhea or vomiting for 24 hours
- **Severe headache:** improvement in symptom