

The Paw Print



Dates To Remember

- Oct 5-9 Pink Week
- Oct 7 Virtual Wednesday
- Oct 12 NWEA Fall Window
- Oct 14 Virtual Wednesday
- Oct 15 MOD Pizza fundraiser
- Oct 19 PTO Meeting 9am
- Oct 21 Virtual Wednesday
- Oct 26-31 Total Cluster Fudge fundraiser
- Oct 28 Virtual Wednesday
- Nov 16 PTO Meeting 9am
- Dec 14 PTO Meeting 9am
- Dec 21-Jan 1 NO SCHOOL (Winter Recess)
- Feb 15 PTO Meeting 9am
- Mar 15 PTO Meeting 9am
- Mar 29-Apr 2 NO SCHOOL (Winter Recess)

Remember...Clocks fall back November 1st!



D

Determination

O

Optimism

G

Generosity

S

Solidarity

Greetings Maltby Parents,

We have had a great week here at Maltby!!! These kids are wonderful, polite, respectful, and we just can't say enough about the great job they are doing!!

Recess...

We are making some changes to recess- our awesome PTO is purchasing a bag of balls exclusively for each homeroom to be used at recess. It will include footballs, soccer balls, jump ropes and more. The equipment will only be used by the homeroom students and will be sanitized after every recess. It will be important that the kids still maintain a 6' distance at recess while playing any sport with their classmates- please take a minute to reinforce that with your child.

NWEA...

This year Maltby will again be using the Northwest Evaluation Association test for Measures of Academic Progress (MAP). This test will measure student growth in reading and math for our 5th and 6th graders. NWEA assessments will begin the week of October 12th.

Student Drop-Off and Pick-Up...

Please remember our "7 Second" drop off target time if you are dropping your student off at Maltby in the morning. Having the kids ready to go and out of the car quickly helps the line move efficiently. Just a reminder that students are **not** permitted to walk to our sidewalks from the interior parking spaces- please make sure you escort your student to and from the sidewalks if they cannot get out directly onto a sidewalk.

We have noticed there are times in the morning when parents are waiting in a very long drop off line but there are lots of spots open in the main lot- if you wind up in the unfortunate circumstance that you are blocking traffic while waiting for the drop off line to move...please consider pulling into the main lot and parking and walking your student to the sidewalk. Thank you for your cooperation and patience in the morning and afternoon. We realize how busy we all are but we must all take the time to ensure our children are safe in the parking lot by following the guidelines.

Pink Week...

We have a great Pink Week planned! Our spirit days are Monday- First responder day, Tuesday- Google Hangout day, Thursday- Jersey Day, and Friday- Pink Out day!! Students will also have the chance to vote for their favorite staff-carved pumpkin with their spare change! All proceeds from Pink Week are donated to fund Breast Cancer Research.

Colder Weather...

It's coming soon!! Please make sure your child has a coat or jacket with them as the weather turns. Sometimes the clothes that enable them to get through the car or bus ride to school on a chilly day are not adequate for 20 minutes of outside recess! Thank you for your cooperation let's keep our Bullpups warm and healthy!

BVA Pictures...

THANK YOU!! to our BVA parents and kids for coming in for pictures on Thursday evening. It was great to see our BVA Bullpups!! If your BVA Bullpup needs a Maltby Student Planner please email us and we will arrange one for you!!

Kind Regards,
Mr. Brenner
Mr. Aten

Maltby

The PTO is a parent teacher organization where all Maltby parents are members. We welcome your ideas and participation!

Recess bags are coming soon! The PTO purchased multiple playground items for each homeroom including footballs, playground balls, jump ropes, and flying discs...another way we can help your student have a fantastic year!

Thank you to all the families that have donated this year so far. If you would still like to contribute, donations can be via PayPal: maltbypto@yahoo.com, or the direct link here: www.paypal.me/MaltbyPTO. We also accept cash or checks, payable to 'Maltby PTO' and dropped off in the front office. Thank you!

Save the Date for Dining Out/Dining In with local businesses! October 15 MOD Pizza from 12pm-8pm (the flyer is included in this newsletter, page 7) & October 26-October 31 Total Cluster Fudge. Help support our PTO!

Our next PTO meeting will be held via Zoom on **Monday October 19, 2020 at 9am!** Please join us!
<https://us02web.zoom.us/j/88150860325?pwd=WjFFY1JvSHNvaDVFVFFFeIE2cmF6Zz09>

Meeting ID: 881 5086 0325

Passcode: 189944

Did you know there is a Maltby Parent Group page on Facebook? On Facebook, search **Maltby Intermediate School-Parent Group**. Request to join the group and then answer the questions. There is a lot of communication to families via this group...check it out!

There is also a separate Facebook page where BVA families can communicate, specific to virtual learners - search **Brighton Virtual Academy-Parent Group**.

Future meeting dates: Oct 19, Nov 16, Dec 14, Jan TBD, Feb 15, Mar 15, Apr 19, May 17

Maltby PTO : Jennifer Marks – President, Ginger Timney – V.P., Angel Hamilton – Treasurer, Katie Tierney – Secretary



Maltby 2020/2021 DAILY SCHEDULE*

First bell at 8:26am

H.R.-8:40-8:44

1st -8:45-9:40

2nd -9:45-10:40

3rd -10:45-11:40

Lunches

A-11:45-12:20 (5th)

B-12:15-12:50 (5th)

C-12:45-1:20 (6th)

D-1:15-1:50 (6th)

5th -1:35-2:30

6th -2:35-3:27

*May be subject to slight change.

Transportation Information

Transportation Dept. (810) 299-3890



Bus Cards – Make sure your student knows their home elementary school.

Transfer buses leaving Maltby at the end of the day will transport students to their home elementary school where they will board their home bus. **Students can only ride their designated transfer bus to their home elementary.** All buses will be clearly labeled with the elementary home schools. Hornung home elementary school students will meet in the upper gym bleachers at the end of the day and walk over to Hornung Elementary to get on their buses. **There are NO guest riders at Maltby or any other school this year, no exceptions.** This is to aid in contact tracing efforts.

Masks are to be worn on the bus – this is required. Students will load the bus from back to front, and will unload the bus from front to back.

Example of bus card bus number/drop off:

MSP44

M-Maltby, SP-Spencer, 44 Bus Number.

Key for card -M-Maltby, MSP-Spencer, MHI-Hilton, MHO-Hornung, MHA-Hawkins

PLEASE NOTE THAT PICK UP AND DROP OFF TIMES ARE APPROXIMATE TIMES. PLEASE BE AT PICK UP SPOTS 10 MINUTES EARLY.



Friday, October 23rd, 2020

*Please have your student turn in the unwanted pictures to the photographer at that time.

Cell Phones at MIS

In accordance with the Brighton Area Schools Cell Phone policy, our students at MIS are permitted to bring their cell phones to school. We recognize the necessity and importance of family communication, but unfortunately ringing cell phones and the temptations of new games, cameras, and the technology that accompanies cell phones can present a distraction

for your student and/or others in their classes.

Therefore at MIS our students:
Turn off cell phones at the beginning of the day and place them in their backpack. Refrain from texting friends or parents during school hours. Utilize the main office phone to contact parents in the event of an emergency.
 We have had great success in keeping Maltby

a distraction-free learning environment by following these procedures. In addition, we ask that parents please refrain from calling or texting their student during the school day. Any messages of an emergency nature can be relayed to students through the front office at 810 299-3600. **Please call before 3:05pm to ensure your child receives the message!**
 Thank you!



The McKinney Vento Act

The Brighton Area Schools is part of a consortium to serve students in temporary living situations that provides financial support for educational needs, referral for housing, clothing and other needs, general support and technical assistance. To ensure compliance with federal law, all school staff must help identify student living in the following situations: emergency shelters/transitional housing, motels/hotels, car, parks or public spaces, shared housing due to a loss of housing or economic hardship, or living temporarily with non-parent or guardian.

The district's homeless liaison is Starr Acromite and each building has trained staff members to assist in the endeavor. Our consortium contact at the Livingston Educational Service Agency is Candice Uyttendaele.

Please contact your building principal or Starr Acromite at 810-299-4040 for information/assistance.

PARENT CONNECT

Be sure to sign up/log in to your PC account. Go to the Maltby's website and click on Grades Icon, then click on the Parent Connect and follow instructions. Click on Enter Parent Login Info, then Need Login Info if you have forgotten your password or need to sign up. You will then enter your email address. Your password and login information will be emailed to you. If you experience difficulties, please email PC@brightonk12.com.

Masks are a requirement this school year, so please make sure your student is aware of how to wear one and what the expectations are regarding them.



Office Reminders

- You can deposit money into lunch account(s) via Parent Connect. For questions regarding your child’s lunch account, please email gandola@brightonk12.com or call (810) 299-4175.
- **Parents may drop off medication (in the original bottle) in the office along with the medication form signed by the doctor by appointment. Please do not send the medication in with your student.**
- Maltby and Brighton spirit wear is available to purchase from Ivory Vines (www.ivoryvines.com) or Kensington Valley Varsity (www.kvvarsity.com).
- Masks are required and must be worn while at school. Please work with your student to make sure they are prepared and know what to do and what not to do with their masks.

2019/2020

YEARBOOK

We still have some Maltby yearbooks from the 2019-2020 school year for sale! They are \$35 cash or check (made out to “Maltby Intermediate”) available for your student to pick up in the office.

At this time, yearbooks for the 2020/2021 year are on hold...we will let you know more information in the future! Thanks!

If you have moved, or have a change to your phone number or email address, please contact the office as soon as possible, or update in Parent Connect.

Thank you!



MALTBY IS STILL IN NEED OF A LUNCH AIDE.

THE HOURS ARE 11:30AM- 2:00PM MONDAY, TUESDAY, THURSDAY AND FRIDAY!

IF INTERESTED, PLEASE CALL THE OFFICE (810)299-3600 AND TALK TO MS. KELLER.

****NOTICE ****FIRST AGENCY, INC.****NOTICE**

Student Insurance is available online. If you are interested in enrolling, please follow the instructions below. Thank you!

How to Find the Brochure PDF and/or enroll online:

Go to our home page at www.1stAgency.com

From there, go to "Find Your School"; select the state; hit "Go"

A Word From The Special Education Department

Brighton Area Schools provides a variety of learning options for eligible students with disabilities by offering a continuum of educational environments, from generalized education class placements with special services to pull out programs in specialized classrooms. Special education programs and services are operated and administered in the local school buildings in collaboration with the Livingston Educational Service Agency.

If staff members or parents believe a student is struggling academically, socially, or behaviorally, a referral should be made to the C.A.R.E. Team through his/her general education teacher or the school administration.

Attendance & Office Procedures



If your student is going to be absent from school please use our convenient twenty-four hour absence call-in line **(810) 299-3688**.

- Please obtain a doctor's note to receive a medically excused absence.
- Please call when your student will be coming in late.
- You must call in each day that your child is absent.
- Please call no later than 9:00 a.m. on the day of the absence.
- Students arriving late to school should be dropped off at the flag pole door.
- **Do not** drive off until your student has rang the doorbell and is **inside** the building.
- Students arriving late to school **must** report to the office to sign in. **Parents cannot come inside.**
- Please send in a note for early dismissal and have it signed by office personnel.
- **We will only allow students to be signed out by people who are listed on the emergency card.**
- If you need an in-person meeting with a Principal or with staff, we ask that you please call and make an appointment.



WE ARE STRONGER TOGETHER



BULLDOG PINK WEEK 2020

<p>MONDAY 10/5</p>  <p>FIRST RESPONDERS & FRONT LINE DAY</p>	<p>FRIDAY 10/9</p>  <p>PINK OUT</p>
<p>TUESDAY 10/6</p>  <p>DAY</p> 	<p>THURSDAY 10/8</p>  <p>JERSDAY THURSDAY</p>

Traditional dollar donation is totally optional this year. Should you want to donate to the Brighton High School Pink Week fundraising efforts please send your donation in an envelope marked "Pink Week". We will get the funds to the BHS Leadership Class of 2021.

Our #1 goal is to simply celebrate the unmatched BULLDOG SPIRIT we all know and love. GO DOGS!

Questions? Email Mrs. Storey @ storeyk@brightonk12.com

Pink Week Shirts are available in store at Ivory Vines (5880 Sterling Drive, Howell, MI 48843) while supplies last.



JOIN MOD IN SUPPORTING
Maltby
Intermediate School



DATE
October 15th, 2020
TIME
12pm-8pm

8605 W. Grand River
Brighton, MI 48116

For online orders,
enter the code
Maltby
in the space for
Special Instructions.

**Delivery orders cannot be applied to fundraiser.*

Click either icon to download our mobile app



KEEPING YOU SAFE



**GLOVES & MASKS
ARE WORN**



**CLEANING PROTOCOLS
IN PLACE**



**SOCIAL DISTANCING
IS PRACTICED**



**WELLNESS CHECKS
COMPLETED**

Offer valid only on the date(s) and at the MOD location identified on this flyer. Only non-profit organizations and no-profit schools are eligible to participate in the MOD fundraising program. MOD will donate 20% of food and beverage sales to the organization. Tax, gift cards and retail sales are excluded from the donation. Offer valid for dine in only. Not valid for phone or online orders. Offer void if the flyer is distributed in or near the restaurant. For more information about fundraising, visit <https://modpizza.com/fundraisers>.

Student Nutrition Program Brighton Area Schools to Provide Free Breakfast and Lunch to all Students

Friday, October 2, 2020

Effective immediately, school breakfast and lunch will be available at no charge to all Brighton Area Schools students under a temporary waiver from the U.S. Department of Agriculture (USDA). ALL students learning in the classroom, or remotely are eligible for FREE breakfast and lunch through December 31st or until Federal funding runs out.

A credit will be issued back to student lunch accounts for all reduced-price and full-paid meals purchased as of September 14th through today. **Students who do not qualify for free meals will lose this benefit when the waiver expires or funding ends.**

Furthermore, the USDA waiver provides the flexibility and funding to ensure nutritious meals reach all children 18 years and younger in this fluid and fast-changing time.

Brighton Area Schools will continue to serve breakfast and lunch according to our established back-to-school meal service plan. Remote study students may still pre-order meals for pick up on Wednesdays at any Brighton High School.

Families are still encouraged to apply for free or reduced-price meal benefits by October 15th to avoid any disruption of current meal benefits when this USDA waiver expires. We recommend families apply for school meal benefits online. The online process is quick and easy, and we are able to review your application much faster than the traditional paper method. This service is free and facilitates a socially distanced, contact free application process for our families! Online applications can be found at <https://www.brightonk12.com/domain/28>. Please email gandola@brightonk12.com to request a paper application if preferred.

Brighton Area Schools is committed to ensuring that our children have access to safe, healthy, and nutritious meals. We look forward to serving your children! Additional information about the Student Nutrition Program can be found at <https://www.brightonk12.com/Page/7681>

If you have any questions about the program, please contact:

Richard Browder, Director of Student Nutrition
browder@brightonk12.com
810-299-4171

USDA Non-Discrimination Statement

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

October 2020**Maltby Intermediate
Lunch**

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
			1	2
			<ul style="list-style-type: none"> • Whole Grain Bosco Cheese Breadstick • Marinara Sauce • Baby Carrots • Sliced Apples 	<ul style="list-style-type: none"> • Hot Dog on a Whole Grain Bun • Celery Sticks • Hummus Cups • Diced Peaches
5	6	7	8	9
<ul style="list-style-type: none"> • Big Daddy Cheese Pizza • Salad Greens & Tomato • Sliced Apples 	<ul style="list-style-type: none"> • Mini Twin Cheeseburgers • Broccoli Floret • Ranch Lite Dressing cup • Strawberry Cup 	Online School/Breakfast/Lunch available to order at https://bit.ly/3lj7lcM	<ul style="list-style-type: none"> • Chicken Nuggets • Wholegrain Mini Biscuit • Baby Carrots • Sliced Apples 	<ul style="list-style-type: none"> • Hot Dog on a Whole Grain Bun • Celery Sticks • Hummus • Diced Peaches
12	13	14	15	16
<ul style="list-style-type: none"> • Big Daddy Cheese Pizza • Salad Greens & Tomato • Sliced Apples 	<ul style="list-style-type: none"> • Chicken Sandwich • Broccoli Floret • Ranch Lite Dressing cup • Strawberry Cup 	Online School/Breakfast/Lunch available to order at https://bit.ly/3lj7lcM	<ul style="list-style-type: none"> • Whole Grain Bosco Cheese Breadstick • Marinara Sauce • Baby Carrots • Sliced Apples 	<ul style="list-style-type: none"> • Hot Dog on a Whole Grain Bun • Celery Sticks • Hummus Cups • Diced Peaches
19	20	21	22	23
<ul style="list-style-type: none"> • Big Daddy Cheese Pizza • Salad Greens & Tomato • Sliced Apples 	<ul style="list-style-type: none"> • Mini Twin Cheeseburgers • Broccoli Floret • Ranch Lite Dressing cup • Strawberry Cup 	Online School/Breakfast/Lunch available to order at https://bit.ly/3lj7lcM	<ul style="list-style-type: none"> • Chicken Nuggets • Wholegrain Mini Biscuit • Baby Carrots • Sliced Apples 	<ul style="list-style-type: none"> • Hot Dog on a Whole Grain Bun • Celery Sticks • Hummus • Diced Peaches
26	27	28	29	30
<ul style="list-style-type: none"> • Big Daddy Cheese Pizza • Salad Greens & Tomato • Sliced Apples 	<ul style="list-style-type: none"> • Chicken Sandwich • Broccoli Floret • Ranch Lite Dressing cup • Strawberry Cup 	Online School/Breakfast/Lunch available to order at https://bit.ly/3lj7lcM	<ul style="list-style-type: none"> • Whole Grain Bosco Cheese Breadstick • Marinara Sauce • Baby Carrots • Sliced Apples 	<ul style="list-style-type: none"> • Hot Dog on a Whole Grain Bun • Celery Sticks • Hummus Cups • Diced Peaches

Maltby Menu Prices: Student Breakfast \$2.00 , Student Lunch \$2.75 , Milk \$.50 , Adults Meals \$4.75

Ice -Cold Milk (included with all meals): Prairie Farms 1% Chocolate Milk, Prairie Farms 1% White Milk, Prairie Farms Fat Free Milk

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For more information or for nutritional values, please visit:

<https://brightonareaschools.nutrislice.com/menu/maltby-intermediate/lunch/2020-10-23>

For the 2020-21 Free & Reduced Application Packet, please visit:

<https://www.brightonk12.com/Page/7665>

SAFE, NUTRITIOUS SCHOOL MEALS

SOMETHING YOU
CAN COUNT ON FOR
2020-21



In this time of great uncertainty, one thing children and their families can count on is **the availability of healthy school meals** that ensure students are nourished and ready to learn. Research shows the National School Lunch and Breakfast Programs play a critical role in supporting academic achievement and combatting childhood hunger and obesity. That's why school nutrition professionals are working to ensure every child continues to have access to safe, nutritious school meals, whether students are attending class in-person, online or a combination of the two.

SCHOOL MEALS ARE SAFE



Food safety is our top priority. [The Centers for Disease Control and Prevention](#) (CDC), the [Food & Drug Administration](#) (FDA) and the [World Health Organization](#) (WHO) all stress that there is no evidence COVID-19 spreads via food or food packaging. Whether meals are served in school or at a grab-and-go pick up location, school meal preparation is conducted in strict adherence with federal, state and local food safety regulations. In addition, CDC and FDA procedures are in place to protect school nutrition staff and the students they serve, including the use of Personal Protective Equipment, additional cleaning of food preparation and service areas, and regular training on proper hygiene practices and food safety measures.

SCHOOL MEALS REMAIN HEALTHY AND NUTRITIOUS

Healthy food fuels students for learning.

That is why school meals continue to meet strict federal nutrition standards during the pandemic. School nutrition professionals are working hard to develop delicious meals that meet federal regulations and can be safely served to students whether they are dining in the cafeteria, the classroom, or picking up their meals to eat at home.



**SCHOOL
NUTRITION
ASSOCIATION**

Feeding Bodies. Fueling Minds.®

schoolnutrition.org

Brought to you by the **School Nutrition Association**

For K-6 students:



Mon-Fri Breakfast Order

5 Breakfast are being offered to K-6 students who will not have Breakfast offered at school on a daily basis.

- Muffin/Yogurt/Apple/Milk
- Banana Bread/Orange/Milk
- Cocoa Puffs Cereal/Peach Cup/Milk
- Mini Cinni's/Apple/Milk
- Cinnamon Toast Crunch Cereal/Orange/Milk

Breakfast Meals must be ordered by Tuesday @ 2:00PM

We will have a Drive-up Distribution non-contact pickup point setup at BHS door **60** on Wednesdays from 11:00 Am to 12:00 PM

NOTE: This is **ONLY** for K-6 Students. When order is placed, Breakfasts will be charged to student accounts according to eligibility.

Breakfast Meal price \$2.00 x 5 days= \$10.00

Reduced Meal Breakfast price \$.30 x 5 days= \$1.50

Please click on link below

<https://forms.gle/G7njkhHcfdR5TjFW8>

Remote Learning Wednesdays :



Remote Learning Wednesday lunch menu ordering

Turkey & Cheese Sub with Mayo/Mustard pkts

Baby Carrots

Fresh Apple

Milk

- All meals will be charged once order is placed to student accounts based on eligibility
- We will have a Drive-up Distribution non-contact pickup point setup at BHS door **60** on Wednesdays from 11:00 Am to 12:00 PM
- Lunch prices: Grades 7-12 \$3.75 / Grades K-6 \$2.75
- Reduced Lunch Meal Price \$.40

Please click on link below

<https://forms.gle/vFLEHvd5qG5eVfq9>

For BVA Students Only:



5 Day Breakfast/Lunch Order

5 Breakfast & Lunches are being offered to students who are enrolled in

Brighton Virtual Academy

Meals need to be ordered by Tuesday 2:00 PM, and we will have a non-contact pick up on Wednesdays at **BHS Door 60** from 11:00AM to 12:00PM

NOTE: This is **ONLY** for BVA Students. Meals will be charged according to eligibility to student accounts once order is placed.

Breakfast Meal price \$2.00 x 5 days= \$10.00

Lunch Meal price \$3.75 x 5 days = \$18.75

Total price of box = \$28.75

Reduced Meal Breakfast price \$.30 x 5 days= \$1.50

Reduced Meal Lunch price \$.40 x 5 days= \$2.00

Total price of box = \$3.50

Please click on link below

<https://forms.gle/kmaZg1AgLiEceKVw9>

Dismissal at Maltby

1. Students being picked up:

- a. Students are able to take out cell phones & turn them on vibrate.
- b. Students will keep their phone on the desk. Parents are asked to text their student their location when they arrive.
- c. When the student receives a text and the teacher hears the buzz, the student will be dismissed as soon as they can move in a socially distanced manner.
- d. If a student does not have a phone and is a pickup, the teacher will dismiss those students at a good time so that they can socially distance themselves from others.
- e. Parents may either wait along the pickup lane in their car for their student.

Or

- f. Park and walk to the nearest sidewalk and wait for your student.
- g. Students MAY NOT walk to your car in the parking lot unaccompanied.

2. Students riding buses will be dismissed by their home or transfer school over the PA system.

- a. **Hornung bus riders will always be the last called as their buses arrive last.**

Lunch, Recess, and Encore Procedures

Due to our Return to Learn plan, below are descriptions of how aspects of school will change at Maltby.

1. Lunch

- a. Students will eat with their class at the same assigned tables and sit in either the cafeteria or the upper gym. Classroom cohorts will be separated by a considerable distance.
- b. Classes will be walked to the appropriate area and will not overlap with other cohorts.
- c. If a student orders lunch, it will be available at their table for pickup.
- d. There will be no microwaves for heating up a lunch, nor a condiment table (ketchup, mustard, dressings).

2. Recess

- a. Our recess area has been divided into 7 different sections.
- b. Classes will get an equal opportunity to use these different spaces on a 7 day rotating schedule.
- c. When at recess with their class cohort, students may remove their masks but need to adhere to social distancing.

3. Music, Band, Orchestra

- a. Students will attend their musical year long in the Encore classroom. If an instrument is being played or if anyone is singing, those activities will take place outside.

4. Art, World Language

- a. The Art and World Language teacher will be coming to the student's classroom.

5. PE

- a. Students will attend PE class in the gymnasium or outside.
- b. Students will not use the locker room nor change for PE.

6. This is our best first attempt!

- a. As systems and processes begin, we are sure that we will make changes and alter procedures. At this time, this is our process. We have decades of experience facilitating student movement through a building and managing large groups of students, but this situation is new and unique. Every effort will be made to make sure our Bullpups have excellent Encore experiences while maintaining safety.

Mask Up Maltby

For the 2020-2021 school year, all Maltby students and staff will be required to wear a face covering while in the classroom and in shared areas of Maltby. **It must be over the mouth and nose to be used effectively.** Below are some considerations for Maltby families to think about as we prepare to start school under these unusual circumstances.

1. Start talking to your student about wearing a mask.

- i. Explain why they are required at school
- ii. Answer your students questions with confidence and encouragement
- iii. Remind them this is not just about them, all students and staff will be wearing masks!

2. Ways to help your student wear a mask-

- i. Ask your child to wear it at home and in other social situations. Get used to taking it off and putting it back on efficiently.
- ii. Encourage your student to personalize their mask or pick out their own.

3. Students will be required to wear masks at school.

a. The Back to School Roadmap states that in Phase 4 students will be required to wear mask in their classrooms and shared spaces within the school building

- i. If your student refuses to wear a mask at school:
 1. A disposable mask will be offered to the student and a warning given.
 2. The second time a student is found without a face covering, the student's parents will be notified and the student will be sent home.
 3. If the behavior continues, disciplinary action will be taken and a parent meeting will take place.
- ii. The only times students will not be required to wear masks is when they are eating/drinking or at recess/outside with their class cohort.

Here is a helpful article about masks and kids:

<https://www.healthline.com/health-news/from-toddlers-to-teens-how-to-talk-to-kids-about-wearing-masks>

COVID-19 Back to School Parent Toolkit



LIVINGSTON COUNTY
Health Department

Updated: 8/4/2020



How Does COVID-19 Spread?



Droplets



Respiratory droplets are small particles that enter the air when we cough, sneeze, laugh, sing, yell, and talk. Basically, they are little flecks of spit. Droplets tend to settle out of the air after traveling several feet from the person that released them. Droplets can also spread directly by kissing or sharing personal items like drinks, vape pens, silverware, or other things that go from one person's mouth to another.

We can reduce the spread of respiratory droplets to each other by wearing face coverings, avoiding large crowded groups, and staying more than 6 feet apart from each other.

Aerosols



Aerosols are even smaller particles that are created when we breathe, talk, sing, sneeze, or cough. They are lighter and can stay in the air much longer than respiratory droplets but dry up more quickly.

We can reduce the spread of aerosols by increasing outdoor air ventilation or filtering air that is being recirculated.

Objects



Objects can spread the COVID-19 virus when respiratory droplets or aerosols settle on them, leaving germs behind. Objects can also spread the COVID-19 virus when someone has the coronavirus on their hands from touching their nose or mouth then touches an object. COVID-19 appears to stay on objects for one to three days.

We can reduce the spread of COVID-19 by objects by frequent handwashing, not touching our face, frequent cleaning and disinfection, and use of automatic or touchless controls.

Cloth Face Coverings



Wearing a cloth face covering helps protect people around you. Make sure your mask fits snugly but comfortably against the side of the face and completely covers the nose and mouth. Masks can be secured with ties or ear loops and should include multiple layers of fabric but should allow for breathing without restriction. Cloth masks should be laundered between uses.

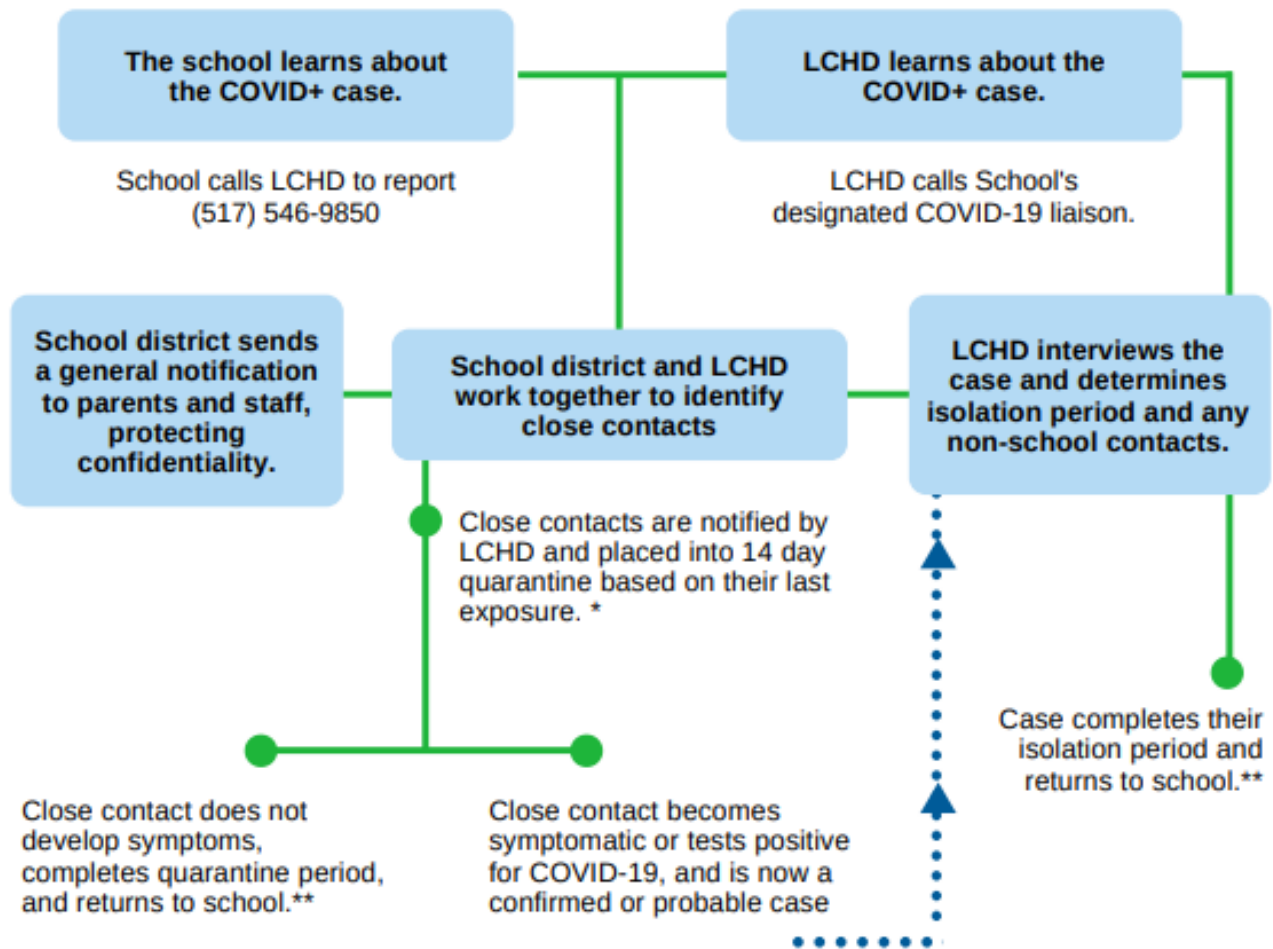
Children under age 2, or anyone who has trouble breathing, is unconscious, incapacitated or otherwise unable to remove the mask without assistance should not wear a face covering.

Process for a COVID-19 Case at School



What happens when someone at school gets COVID-19?

Student/Staff is confirmed positive for COVID-19 with diagnostic test (nose/throat swab)



* If someone is placed in quarantine, they may decide to get a COVID-19 test. A negative result does NOT shorten the length of the quarantine period.

** LCHD issues an Isolation and Quarantine Completion Notification Letter once an individual completes isolation/quarantine. Schools may use the this letter to determine when to allow return to school.

Process for a COVID-19 Exposure at School



How to handle symptoms and household exposures?

1

Does student have symptoms of COVID-19?

Yes, symptoms:

Are they at higher risk of getting COVID-19*?

Yes, at higher risk:

The student is excluded from school until:

- 24 hours with no fever (without fever-reducing medication) **AND**
- Symptoms have improved **AND**
- 10 days since symptoms first appeared.

---OR---

They have received a negative COVID-19 test **AND** have met the criteria for return to school in "Managing Communicable Diseases in Schools"

No, not at higher risk:

The student/staff person may return based on the guidance for their predominate symptoms (see "Managing Communicable Diseases in Schools").

2

Are they a close contact of a known COVID+ case?

Yes, close contact:

The student/staff person is excluded from school until 14 days past last known exposure to COVID+ person. If one or more negative tests are received, it does not change the length of the quarantine period, and does not allow them to return to school early.

3

Are they a household member or close contact of a person with symptoms or a pending COVID-19 test?

Yes:


Household members, classmates, and other close contacts of a symptomatic but undiagnosed person, or a quarantined person may continue to attend school and should monitor for symptoms. They do not need to be excluded from school. If symptoms develop, they should call their medical provider to be tested for COVID-19. If the household member or contact tests positive, they should follow step 2, above.

If the answers to the above questions are "no", and the person is not being isolated or quarantined for COVID-19, the staff or student may attend school.

This is a summary document that may not cover all scenarios. If you are concerned about a less common COVID-19 exposure situation at school, please contact LCHD at 517-546-9850 for guidance.

* Students at higher risk of developing COVID-19 include those who in the past 14 days, had close contact with a person with confirmed COVID-19, had close contact with person under quarantine for possible exposure to COVID-19, or has a history of travel.

Who Might be a Contact?


Classmates

Classmates within 6 feet* of someone with COVID-19, either in the classroom or on the bus, for 15+ minutes.




Lunch Mates

Lunch mates of person with COVID-19 if sitting within 6 feet* for 15+ minutes. This is a higher risk time as face coverings cannot be worn.



Playmates

Playmates on the playground or in gym within 6 feet* of someone with COVID-19 for 15+ minutes.




Teammates

Sports teammates within 6 feet* of someone with COVID-19 for 15+ minutes.




Opposing Teammates

Opposing teammates in sporting events who shared time on the field or court and were within 6 feet* of someone with COVID-19 for 15+ minutes.



Other Classmates

Any others who had interactions with someone with COVID-19 lasting over 15 minutes in confined areas, such as bathrooms or offices where distancing of 6 feet* is difficult.



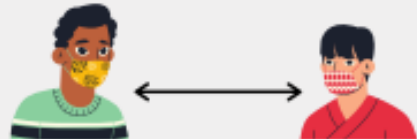
Entire Classrooms

If the contagious individual is a teacher and was frequently less than 6 feet* away from students while teaching, the entire class may need to be in quarantine.



Others

Any other person outside of school that had similar exposure to a contagious individual is considered a close contact.



* LCHD may determine that distances beyond 6 feet or less than 15 minutes can still result in high-risk exposures based on other considerations and circumstances for each case.

COVID-19 Privacy and Contacts



What happens when someone at school gets COVID-19?

- 1** The school and LCHD learn about someone with COVID-19. Someone diagnosed with COVID-19 is a "case".

PRIVACY IS IMPORTANT

Only a select few at the school should know the identity of the person. They help LCHD figure out who are close contacts to the case. The person's identity is kept confidential to respect their privacy as well as following regulations of FERPA (for schools) and HIPAA (for the health department).

- 2** Close contacts are identified and notified.



Who is a close contact? Typically it's someone who was within 6 feet (about 2 adult arms' lengths) of an infected person for at least 15 minutes.

A person with COVID-19 is considered contagious starting 2 days (48 hours) before they started having symptoms. If they are asymptomatic, or never have symptoms, they are considered contagious starting 2 days (48 hours) before their COVID-19 test was performed.

Close contacts are at risk of getting sick, and must be identified and be in quarantine. **Quarantine separates people who were exposed to a contagious disease to see if they become sick.**



...but what about contacts to close contacts?

Since close contacts are not yet known to be infected, the contacts to those contacts do not need to be in quarantine and do not need to be identified or contacted.

Example:

Bob sits next to Fred in class. Fred gets sick with COVID-19. Bob needs to be quarantined, even though he is healthy at this time. Bob plays on the football team, and Fred does not. No one on the football team has been near Fred. Therefore, the football team does not need to be quarantined. Hopefully, Bob will not get sick and will be back to school and football in a couple of weeks.



Cohorts Help to Limit COVID-19 Contacts



Cohorts: Keep close contacts to a minimum

One technique to minimize the number of people that need to be excluded from school is to group children together consistently.



Meet the Tadpole Pod!

- This group of second graders has been assigned to a "pod". Their classroom has four pods of five children each.
- Each pod of students sits next to each other in the classroom, while still staying as far apart as practicable.
- Each pod eats lunch together, travels the halls together, and goes to recess together.

Examples



Meet the Wildcat Bubble.

- This group of 9th graders has been assigned to a "bubble". There are many bubbles of 9th graders at their school.
- Each bubble sits next to each other in the classroom, while still staying as far apart as practicable. They stay in the same room for math, English, and history, and their teachers come to them. They eat lunch together.

Cohorting can happen at many levels.



Small groups of 4-8 students -- breaking up a classroom, in space or time.



Classroom level -- keeping classrooms as contained as possible.



Cohorts keep the number of different people interacting to a minimum. It's a way to limit the number of close contacts that need to be quarantined if one person develops COVID-19.

DISCLAIMER: This information was developed based on the latest information, but is subject to change at any time.

Updated: 8/4/2020

What are the Chances of Catching COVID-19?



While a close contact is typically someone who was within 6 feet (about 2 adult arms' lengths) of an infected person for at least 15 minutes, other factors can also come into play.

Intensity of Exposure

The intensity of exposure refers to how much virus a person is exposed to. The more virus someone is exposed to, the more likely they are to get sick.

- Was the sick person really contagious when a person was exposed to them?
- Were they coughing and sneezing without a mask on versus having no symptoms with a mask on? Did they kiss someone?
- Did they share personal items like a drink or a vape pen?
- Did the sick person sit right next to someone and have a face to face conversation with them or were they 6 feet away with their back to them?



Duration of Exposure



The duration of exposure refers to how long were a person was exposed. If a person was in a classroom for six hours a day for several days while another person was sick with COVID-19 and contagious, yet their seat was not within 6 feet of them, they may still have had a long enough duration of exposure to that person, particularly to aerosols and objects in that classroom.

Personal Health

Personal health, like how good a person's immune system is, also plays a part in whether or not a person will get infected, as does whether a person is using all the COVID-19 risk reduction methods possible.



Age

Age also seems to play a part in risks for COVID-19. Children may be at lower risk of catching COVID-19. Children may also be a lower risk of spreading COVID-19 to others, both to other children and adults.



When a Student Should Stay Home or May Be Sent Home



Students should not go to school or participate in any school activities or sports if having symptoms of COVID-19. If a student starts having symptoms of COVID-19 while at school, they need to be sent home. The student may return based on the guidance for their diagnosis (See "Managing Communicable Diseases in Schools" bit.ly/2PaOz8U), unless they are at risk for COVID-19 exposure.

As long as there are cases of COVID-19 in the community, there is no way to prevent all risks of COVID-19 spread in schools. The goal is to keep the risk as low as possible to keep school and school activities as safe as possible.



If your child has been placed into isolation or quarantine for COVID-19, they may not attend school.

1. SYMPTOMS OF COVID-19 (CDC VERSION FOR K-12) (If new, different, or worse than any longstanding conditions)

- Temperature 100.4 or signs of fever (chills/sweating)
- Sore throat
- New uncontrolled cough that causes difficulty breathing
- Diarrhea, vomiting, or abdominal pain
- New onset of severe headache

2. IS YOUR CHILD AT RISK FOR EXPOSURE TO COVID-19?

Students are at higher risk for COVID-19 if in the past 14 days they:

- Had close contact with a person with confirmed COVID-19.
- Had close contact with person under quarantine for COVID-19.
- Have a history of travel.



If "YES" to any questions in Section 1, and "NO" to all questions in Section 2, student should stay out of school until they meet criteria for return based on their symptoms.



If "YES" to any question in Section 1, and "YES" to any question in Section 2, student should stay out of school, and be evaluated by their healthcare provider and possibly receive COVID-19 testing.

If "NO" to all questions in Section 1, and "YES" to any questions in Section 2, students need only be excluded from school if they have had close contact to someone with confirmed COVID-19, as they should be in quarantine.

If you are asked to have your child medically evaluated, call your health care provider or follow up with a local clinic or urgent care center. You can also call 2-1-1 or go to www.mi.gov/coronavirustest or www.lchd.org to find the closest testing location. **While testing is not required**, students may need to be excluded from in-person instruction for a longer period of time.

When a Student Should Stay Home or May be Sent Home



HOW LONG MUST THEY STAY OUT OF SCHOOL?

If your child has symptoms of COVID-19, and tests positive for COVID-19:

Keep your child out of school until:

- It has been at least 10 days from the first day they had symptoms.
- They have had 24 hours with no fever without the use of fever-reducing medication.
- And other symptoms have improved. There is no need for a "negative test" or a "doctor's note" to clear your child to return to school if they meet all isolation and quarantine criteria. LCHD issues an Isolation and Quarantine Completion Notification Letter once an individual completes isolation/quarantine.

If your child has symptoms of COVID-19, has risk for exposure to COVID-19, and no testing has been done (or results are pending):

Keep your child out of school until:

- It has been at least 10 days from the first day they had symptoms.
- They have had 24 hours with no fever without the use of fever-reducing medication.
- Other symptoms have improved.

If your child has symptoms of COVID-19, has risk for exposure to COVID-19, and tests negative for COVID-19:

Your child may return based on the guidance for their symptoms (see "Managing Communicable Diseases in Schools" bit.ly/2PaOz8U):

- **Fever:** at least 24 hours have passed with no fever, without the use of fever-reducing medications
- **Sore throat:** improvement in symptom (if strep throat: do not return until at least 2 doses of antibiotic have been taken);
- **Cough/Shortness of breath:** improvement in symptom
- **Diarrhea, vomiting, abdominal pain:** no diarrhea or vomiting for 24 hours
- **Severe headache:** improvement in symptom

This is the letter that will be sent home along with your student if your student is exhibiting symptoms consistent with known symptoms of COVID-19:



Dear Parent or Legal Guardian,

If you are receiving this document, it is because your child has been sent home with clinical signs or symptoms that may or may not be related to COVID-19. Ill persons should be isolated until medical evaluation can take place as a precaution. Please contact your student's primary care physician for a clinical evaluation. If your child does not have a primary care physician, a local urgent care visit is an alternative option. Please obtain physician documentation from your child's visit noting *if and when* your child is safe to return to school.

If a COVID-19 test is suggested, please have this done and wait for the results and physician direction *before* returning to school. In most cases, if the test is negative *and* your student has no risk factors for COVID-19 such as:

- travel
- sick exposures inside *or* outside of the home
- known recent contact with a positive COVID-19 case (less than 6 feet apart for 15 minutes or more cumulatively)

then your student is safe to return as long as they are fever free without the use of medication *and* have shown an improvement in symptoms for a minimum of 24 hours.

If you are unsure how to proceed after your clinic visit, please call your school for more direction *before* sending your child back to school.

If diagnosed as probable or actual COVID-19 case, The Livingston County Health Department should be notified immediately. Your child, along with any other live-in family members, should remain at home until further directions are received from the health department.

Should your child be sent home with clinical signs or symptoms that could potentially be related to COVID-19 and you decline health evaluation, the school district is requiring a 10 day home isolation *with* improvement of symptoms *and* absence of fever for at least 24 hours without the use of medication before returning to school.

In our best effort to keep all students and families safe, thank you for your understanding and cooperation in this matter.

Health and COVID-19 Questions:

Livingston County Health Department: (517) 546-9850