

The Paw Print



Dates To Remember

Nov 25	NO SCHOOL
Nov 26, 27	NO SCHOOL (Thanksgiving)
Nov 27	End of Trimester 1
Nov 30	NO SCHOOL (Records Day)
Dec 1-4	Students Full Day
Dec 1	2 nd Trimester Starts
Dec 3-11	PTO Food Can Prix
Dec 3-14	Scholastic Book Fair
Dec 11	Report Cards Home
Dec 14	PTO Meeting (TBD)
Dec 21-Jan 1	NO SCHOOL (Winter Recess)
Feb 15	PTO Meeting 9am
Mar 15	PTO Meeting 9am
Mar 29-Apr 2	NO SCHOOL (Spring Break)



There is **NO SCHOOL**
Wednesday, Thursday,
Friday or Monday
11/25/2020-11/30/2020!

Monday 11/30/2020 is
NOT a Virtual Day.

Tuesday, Wednesday,
Thursday and Friday
12/1/2020-12/4/2020 are
IN SCHOOL days, and
students will be in person
all 4 days.

There is a change to the encore
schedule that week:

Tues 12/1 & Thurs 12/3:
5th grade attend yearlong
encore; 6th grade attend new
trimester class.

Wed 12/2 & Fri 12/4:
6th grade attend yearlong
encore; 5th grade attend new
trimester class.

Have a fantastic Thanksgiving,
Maltby Families!

Greetings Maltby Parents,

Let's Work Together to Keep Our School Safe...

We are working hard here at Maltby to continue to implement COVID Protocols to keep students and staff safe- Parents please help us by doing the following:

- Students with pending COVID-19 tests **should stay home** until test results are available.
- It is recommended that students with in-home family members or close contacts **that have tests pending stay home as a precaution until test results are available.**
- Ill students sent home with possible COVID-19 symptoms or students that are reported as having a test pending are still required to submit a physician's note or negative test result copy prior to return to school.

We have experienced some quarantine situations as a result of students coming to school when someone in the house is symptomatic and subsequently confirmed as COVID 19 positive. PLEASE err on the side of caution if you find yourself in this situation- feel free to contact the office if you have a question!

Calendar Reminder...

Please remember that Monday, November 30th is now a Teacher Records Day and NOT an Asynchronous Learning Day as was originally planned. Tuesday through Friday of that week will be in-person instruction.

Maltby Q and A with Dr. Outlaw...

Thank you to all of our parents that participated in our Maltby Q and A session with Dr. Outlaw. We had great attendance and great questions and comments. Your involvement in our school is very much appreciated!

Bundle Up Those Kids...

The colder weather is back!! Please make sure your student is dressed appropriately for the weather when they leave the house in the morning- a hoodie is really not warm enough for recess. As we head towards winter, please keep in mind that unless the temperature/ wind chill combination is zero or below students have outside recess for 15 minutes. Please make sure they have a warm coat, hats, and gloves for school as those colder days approach. Thank You.

NWEA...

Our Bullpups are finished with their Fall NWEA Assessments in Reading and Math. Our Bullpups gave a great effort and are trending an average of 20% points above national norms in Reading and 15% points above national norms in Math! NWEA reports will be included in first trimester report card envelopes. If you need access to your child's scores prior to report cards coming please contact our office. We are very excited about the information we get about students on the NWEA- it is a growth measure tool and we will be administering it again in the Spring. Information will be included in your child's report card about understanding and interpreting their results. For more information on NWEA please see the [Parent NWEA Guide](#).

Trimester #1 Report Cards...

Trimester report cards will be coming home with students on December 11th. As always, please sign the report card envelope and have your student return it to their homeroom teacher.

Food Can Prix...

Our annual Food Can Prix is coming up in December!!

- Parents can send in cans from the pantry or dry goods with students- make sure to label your student's homeroom!!
- Students will also be able make monetary donations!!
- Our kids win for learning to give back to the community!!

The winning Maltby classroom of the Food Can Prix also gets to have their names on the Maltby trophy and keep it in their classroom for the remainder of the year!! Thanks to our PTO parent volunteers for their hard work on this. It is always great to see the students get excited about giving back to the community. This is a wonderful event each year and we are looking forward to donating the food to the Bountiful Harvest Food Bank to help families in need in our community. Stay tuned for more details in our next newsletter. We are always very proud of our Maltby students and their families for their generosity!

BVA Lunch Meetings...

Mr. Aten and I hosted our 2nd round of BVA Maltby Bullpup virtual lunches and it was a big hit! Thank you to our BVA Bullpups that took the time to eat with us and talk about school and our favorite Thanksgiving foods! Thank you to Angie Heckel for arranging!

We are almost officially 1/3rd of the way through the school year!
Time sure flies!!

We wish all of our Maltby Bullpup families a safe and restful Thanksgiving break.

Be safe-
Be smart-
Stay Healthy-
And enjoy your family!

Kind Regards,
Mr. Brenner
Mr. Aten

Maltby

The PTO is a parent teacher organization where all Maltby parents are members. We welcome your ideas and participation!

Shop Ivory Vines for Maltby and Brighton spirit wear, gifts and holiday merchandise. For each purchase using the code 'MALTBY', Ivory Vines will donate a percentage of the sale to the Maltby PTO!

On-line (use code 'MALTBY') <https://www.ivoryvines.com/maltby> or in store **12/7-12/20** and mention **Maltby**.

Maltby is partnering with Bountiful Harvest for the 'Can Prix' food drive Thursday **December 3 - December 11**. We will hold a friendly classroom and BVA group competition for all Maltby 5th and 6th graders. Please watch email and Facebook for details. We are grateful for the opportunity to contribute directly to our community! To learn more about Bountiful Harvest, please visit <https://bountifulharvest-mi.org/>

The **Scholastic Book Fair** is coming to Maltby **December 3rd - 14th!** We will have in-school purchase options for students as well as a virtual book fair. New this year, please see the attached flyer for Scholastic's cashless way to shop. Following Thanksgiving break, please watch email and Facebook for additional details. www.scholastic.com/bf/maltbyintermediate

The PTO is celebrating our Maltby staff during November. Maltby staff members have submitted Wish List items for classroom/building use...we have had more teachers submit their wish lists, so if you didn't see your teacher before, check again! Please consider contributing if you are able:

<https://www.signupgenius.com/go/10c0e4ca4a82ea7fe3-maltby>

Our next PTO meeting will be **Monday December 14th, time/location TBD.**

Future meeting dates: Dec 14, Jan TBD, Feb 15, Mar 15, Apr 19, May 17

Jennifer Marks – President; Ginger Timney – V.P.; Angel Hamilton – Treasurer; Katie Tierney – Secretary



Maltby 2020/2021 DAILY SCHEDULE*

First bell at 8:26am

H.R. -8:40-8:44

1st -8:45-9:40

2nd -9:45-10:40

3rd -10:45-11:40

Lunches

A-11:45-12:20 (5th)

B-12:15-12:50 (5th)

C-12:45-1:20 (6th)

D-1:15-1:50 (6th)

5th -1:35-2:30

6th -2:35-3:27

*May be subject to slight change.

Transportation Information

Transportation Dept. (810) 299-3890



Bus Cards – Make sure your student knows their home elementary school.

Transfer buses leaving Maltby at the end of the day will transport students to their home elementary school where they will board their home bus. **Students can only ride their designated transfer bus to their home elementary.** All buses will be clearly labeled with the elementary home schools. Hornung home elementary school students will meet in the upper gym bleachers at the end of the day and walk over to Hornung Elementary to get on their buses. **There are NO guest riders at Maltby or any other school this year, no exceptions.** This is to aid in contact tracing efforts.

Masks are to be worn on the bus – this is required. Students will load the bus from back to front, and will unload the bus from front to back.

Example of bus card bus number/drop off:

MSP44

M-Maltby, SP-Spencer, 44 Bus Number.

Key for card -M-Maltby, MSP-Spencer, MHI-Hilton, MHO-Hornung, MHA-Hawkins

PLEASE NOTE THAT PICK UP AND DROP OFF TIMES ARE APPROXIMATE TIMES. PLEASE BE AT PICK UP SPOTS 10 MINUTES EARLY.

Give your child a safe, cashless way to shop the Fair!



Easy and secure, with contactless check-out, Book Fair eWallet is a win-win!
Simply create an account and funds are instantly available for your child to shop the in-school Fair. Family and friends can contribute, too, and any unused balance can be spent at The Scholastic Store Online after the Fair.



To get started, visit our school's Book Fair homepage:
<https://www.scholastic.com/bf/maltbyintermediate>



Cell Phones at MIS

In accordance with the Brighton Area Schools Cell Phone policy, our students at MIS are permitted to bring their cell phones to school. We recognize the necessity and importance of family communication, but unfortunately ringing cell phones and the temptations of new games, cameras, and the technology that accompanies cell phones can present a distraction

for your student and/or others in their classes.

Therefore at MIS our students:
Turn off cell phones at the beginning of the day and place them in their backpack. Refrain from texting friends or parents during school hours. Utilize the main office phone to contact parents in the event of an emergency.

We have had great success in keeping Maltby

a distraction-free learning environment by following these procedures. In addition, we ask that parents please refrain from calling or texting their student during the school day. Any messages of an emergency nature can be relayed to students through the front office at 810 299-3600. **Please call before 3:05pm to ensure your child receives the message!**

Thank you!

The McKinney Vento Act

The Brighton Area Schools is part of a consortium to serve students in temporary living situations that provides financial support for educational needs, referral for housing, clothing and other needs, general support and technical assistance. To ensure compliance with federal law, all school staff must help identify student living in the following situations: emergency shelters/transitional housing, motels/hotels, car, parks or public spaces, shared housing due to a loss of housing or economic hardship, or living temporarily with non-parent or guardian.

The district's homeless liaison is Starr Acromite and each building has trained staff members to assist in the endeavor. Our consortium contact at the Livingston Educational Service Agency is Candice Uyttendaele.

Please contact your building principal or Starr Acromite at 810-299-4040 for information/assistance.



Masks are a requirement this school year, so please make sure your student is aware of how to wear one and what the expectations are regarding them.



Office Reminders

- You can deposit money into lunch account(s) via Parent Connect. For questions regarding your child's lunch account, please email gandola@brightonk12.com or call (810) 299-4175.
- **Parents may drop off medication (in the original bottle) in the office along with the medication form signed by the doctor by appointment. Please do not send the medication in with your student.**
- Maltby and Brighton spirit wear is available to purchase from Ivory Vines (www.ivoryvines.com) or Kensington Valley Varsity (www.kvvarsity.com).
- Masks are required and must be worn while at school. Please work with your student to make sure they are prepared and know what to do and what not to do with their masks.

YEARBOOK

At this time, yearbooks for the 2020/2021 year are on hold...we will let you know more information in the future! Thanks!

We still have some Maltby yearbooks from the 2019-2020 school year for sale! They are \$35 cash or check (made out to "Maltby Intermediate") available for your student to pick up in the Maltby office.

If you have moved, or have a change to your phone number or email address, please contact the office as soon as possible, or update in Parent Connect.

Thank you!

PARENT CONNECT

Be sure to sign up/log in to your PC account. Go to the Maltby's website and click on Grades Icon, then click on the Parent Connect and follow instructions. Click on Enter Parent Login Info, then Need Login Info if you have forgotten your password or need to sign up. You will then enter your email address. Your password and login information will be emailed to you. If you experience difficulties, please email

PC@brightonk12.com.

****NOTICE ****FIRST AGENCY, INC.****NOTICE**

Student Insurance is available online. If you are interested in enrolling, please follow the instructions below. Thank you!

How to Find the Brochure PDF and/or enroll online:

Go to our home page at www.1stAgency.com

From there, go to "Find Your School"; select the state; hit "Go"

A Word From The Special Education Department

Brighton Area Schools provides a variety of learning options for eligible students with disabilities by offering a continuum of educational environments, from generalized education class placements with special services to pull out programs in specialized classrooms. Special education programs and services are operated and administered in the local school buildings in collaboration with the Livingston Educational Service Agency.

If staff members or parents believe a student is struggling academically, socially, or behaviorally, a referral should be made to the C.A.R.E. Team through his/her general education teacher or the school administration.

Attendance & Office Procedures



If your student is going to be absent from school please use our convenient twenty-four hour absence call-in line **(810) 299-3688**.

- Please obtain a doctor's note to receive a medically excused absence.
- Please call when your student will be coming in late.
- You must call in each day that your child is absent.
- Please call no later than 9:00 a.m. on the day of the absence.
- Students arriving late to school should be dropped off at the flag pole door.
- **Do not** drive off until your student has rang the doorbell and is **inside** the building.
- Students arriving late to school **must** report to the office to sign in. **Parents cannot come inside.**
- Please send in a note for early dismissal and have it signed by office personnel.
- Please call when you arrive and we will send your student out. You do not need to come in.
- **We will only allow students to be signed out by people who are listed on the emergency card.**
- If you need an in-person meeting with a Principal or with staff, we ask that you please call and make an appointment.

This is the letter that will be sent home along with your student if your student is exhibiting symptoms consistent with known symptoms of COVID-19:



Dear Parent or Legal Guardian,

If you are receiving this document, it is because your child has been sent home with clinical signs or symptoms that may or may not be related to COVID-19. Ill persons should be isolated until medical evaluation can take place as a precaution. Please contact your student's primary care physician for a clinical evaluation. If your child does not have a primary care physician, a local urgent care visit is an alternative option. Please obtain physician documentation from your child's visit noting *if and when* your child is safe to return to school.

If a COVID-19 test is suggested, please have this done and wait for the results and physician direction *before* returning to school. In most cases, if the test is negative *and* your student has no risk factors for COVID-19 such as:

- travel
- sick exposures inside *or* outside of the home
- known recent contact with a positive COVID-19 case (less than 6 feet apart for 15 minutes or more cumulatively)

then your student is safe to return as long as they are fever free without the use of medication *and* have shown an improvement in symptoms for a minimum of 24 hours.

If you are unsure how to proceed after your clinic visit, please call your school for more direction *before* sending your child back to school.

If diagnosed as probable or actual COVID-19 case, The Livingston County Health Department should be notified immediately. Your child, along with any other live-in family members, should remain at home until further directions are received from the health department.

Should your child be sent home with clinical signs or symptoms that could potentially be related to COVID-19 and you decline health evaluation, the school district is requiring a 10 day home isolation *with* improvement of symptoms *and* absence of fever for at least 24 hours without the use of medication before returning to school.

In our best effort to keep all students and families safe, thank you for your understanding and cooperation in this matter.

Health and COVID-19 Questions:

Livingston County Health Department: (517) 546-9850

Assessing Close Contacts in Schools



What is a Close Contact in an Educational Setting?

A close contact is most often someone that has been within 6 feet of a contagious person for at least 15 minutes of cumulative time.*

Classroom



Classmates would be considered close contacts of a contagious individual if their desk is within 6 feet*. This is typically desks within two rows on all sides of the contagious individual.

If a teacher is contagious and spends time with a student providing one-on-one instruction or walks throughout the classroom during instruction, students may be considered close contacts.

Teachers should be consulted for classroom close contacts in order to assess distance, contact duration, and absences. Seating charts are recommended to help identify close contacts.

Sports

During practice or games, individuals within 6 feet* of the contagious individual are considered close contacts. This includes individuals from opposing teams. The type of sport and player position are additionally considered when assessing close contacts.



Lunch and Snack Time



If students/staff are sitting within 6 feet* of a contagious individual, they are considered close contacts. Lunch is a higher risk activity, as face coverings cannot be worn.

Outdoor Mask Breaks and Recess

During outdoor mask breaks and recess, if individuals are within 6 feet* of the contagious individual, they are considered a close contact, unless interactions are consistently kept brief and no common items are shared. Mask breaks are a higher risk activity, as masks are not worn.



Electives



In electives, such as music class, close contacts may need to be assessed on a case-by-case basis. In general, close contacts are individuals within 6 feet* of a contagious individual.

Transportation



Bus riders are considered close contacts of a contagious individual if they sit within 6 feet*. This includes bus riders, as well as the bus driver. It is advised that seating charts are employed to aid in the assessments of close contacts.

Bus drivers should be consulted for bus close contacts in order to assess contact duration and absences.

Special Considerations

Environmental and activity-related factors may play a role in determining close contacts. When assessing close contacts in schools, please consider:

- The proximity of the case to contacts
- The duration of exposure
- The symptoms of the case
- Type of interaction or activity



- * LCHD may determine that distances beyond 6 feet can still result in high-risk exposures based on other considerations and circumstances in each particular case.



Please contact the Livingston County Health Department for advice on close contact identification in schools.
517-546-9850

Student Nutrition Program Brighton Area Schools to Provide Free Breakfast and Lunch to all Students

Friday, October 2, 2020

Effective immediately, school breakfast and lunch will be available at no charge to all Brighton Area Schools students under a temporary waiver from the U.S. Department of Agriculture (USDA). ALL students learning in the classroom, or remotely are eligible for FREE breakfast and lunch through December 31st or until Federal funding runs out.

A credit will be issued back to student lunch accounts for all reduced-price and full-paid meals purchased as of September 14th through today. **Students who do not qualify for free meals will lose this benefit when the waiver expires or funding ends.**

Furthermore, the USDA waiver provides the flexibility and funding to ensure nutritious meals reach all children 18 years and younger in this fluid and fast-changing time.

Brighton Area Schools will continue to serve breakfast and lunch according to our established back-to-school meal service plan. Remote study students may still pre-order meals for pick up on Wednesdays at any Brighton High School.

Families are still encouraged to apply for free or reduced-price meal benefits by October 15th to avoid any disruption of current meal benefits when this USDA waiver expires. We recommend families apply for school meal benefits online. The online process is quick and easy, and we are able to review your application much faster than the traditional paper method. This service is free and facilitates a socially distanced, contact free application process for our families! Online applications can be found at <https://www.brightonk12.com/domain/28>. Please email gandola@brightonk12.com to request a paper application if preferred.

Brighton Area Schools is committed to ensuring that our children have access to safe, healthy, and nutritious meals. We look forward to serving your children! Additional information about the Student Nutrition Program can be found at <https://www.brightonk12.com/Page/7681>

If you have any questions about the program, please contact:

Richard Browder, Director of Student Nutrition
browder@brightonk12.com 810-299-4171

USDA Non-Discrimination Statement

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

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December 2020

Maltby Intermediate Lunch

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	1 <ul style="list-style-type: none"> • Big Daddy Cheese Pizza • Cucumber • Sliced Apples 	2 <ul style="list-style-type: none"> • Chicken Sandwich • Broccoli Floret • Ranch Lite Dressing cup • Red Grapes 	3 <ul style="list-style-type: none"> • Cheese Stuffed Breadstick • Marinara Sauce • Baby Carrots • Sliced Apples 	4 <ul style="list-style-type: none"> • Hot Dog on a Whole Grain Bun • Grape Tomato • Valencia Oranges
7 <ul style="list-style-type: none"> • Big Daddy Cheese Pizza • Cucumber • Sliced Apples 	8 <ul style="list-style-type: none"> • Mini Corn Dogs • Broccoli Floret • Ranch Lite Dressing cup • Red Grapes 	9 Online School/Breakfast/Lunch available to order at https://bit.ly/3lj7lcM	10 <ul style="list-style-type: none"> • Beef Taco Sticks • Thick and Chunky Mild Salsa • Baby Carrots • Sliced Apples 	11 <ul style="list-style-type: none"> • Grilled Cheese • Valencia Oranges • Grape Tomato
14 <ul style="list-style-type: none"> • Big Daddy Cheese Pizza • Cucumber • Sliced Apples 	15 <ul style="list-style-type: none"> • Cheeseburger on a Whole Grain Bun • Broccoli Floret • Ranch Lite Dressing cup • Red Grapes 	16 Online School/Breakfast/Lunch available to order at https://bit.ly/3lj7lcM	17 <ul style="list-style-type: none"> • Chicken Nuggets • Wholegrain Mini Biscuit • Baby Carrots • Sliced Apples 	18 <ul style="list-style-type: none"> • Hot Dog on a Whole Grain Bun • Valencia Oranges • Grape Tomato
21 Holiday Break - No School	22 Holiday Break - No School	23 Holiday Break - No School	24 Holiday Break - No School	25 Holiday Break - No School
28 Holiday Break - No School	29 Holiday Break - No School	30 Holiday Break - No School	31 New Years Eve - No School	

Maltby Menu Prices: Student Breakfast \$2.00 , Student Lunch \$2.75 , Milk \$.50 , Adults Meals \$4.75

Ice -Cold Milk (included with all meals): Prairie Farms 1% Chocolate Milk, Prairie Farms 1% White Milk, Prairie Farms Fat Free Milk

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For more information or for nutritional values, please visit:

<https://brightonareaschools.nutrislice.com/menu/maltby-intermediate/lunch/2020-10-23>

For the 2020-21 Free & Reduced Application Packet, please visit: <https://www.brightonk12.com/Page/7665>

Mask Up Maltby

For the 2020-2021 school year, all Maltby students and staff will be required to wear a face covering while in the classroom and in shared areas of Maltby. **It must be over the mouth and nose to be used effectively.** Below are some considerations for Maltby families to think about as we prepare to start school under these unusual circumstances.

1. Start talking to your student about wearing a mask.

- i. Explain why they are required at school
- ii. Answer your students questions with confidence and encouragement
- iii. Remind them this is not just about them, all students and staff will be wearing masks!

2. Ways to help your student wear a mask-

- i. Ask your child to wear it at home and in other social situations. Get used to taking it off and putting it back on efficiently.
- ii. Encourage your student to personalize their mask or pick out their own.

3. Students will be required to wear masks at school.

a. The Back to School Roadmap states that in Phase 4 students will be required to wear mask in their classrooms and shared spaces within the school building

- i. If your student refuses to wear a mask at school:
 1. A disposable mask will be offered to the student and a warning given.
 2. The second time a student is found without a face covering, the student's parents will be notified and the student will be sent home.
 3. If the behavior continues, disciplinary action will be taken and a parent meeting will take place.
- ii. **The only times students will not be required to wear masks is when they are eating/drinking or at recess/outside with their class cohort.**

Here is a helpful article about masks and kids:

<https://www.healthline.com/health-news/from-toddlers-to-teens-how-to-talk-to-kids-about-wearing-masks>

COVID-19 Back to School Parent Toolkit



How Does COVID-19 Spread?



Droplets



Respiratory droplets are small particles that enter the air when we cough, sneeze, laugh, sing, yell, and talk. Basically, they are little flecks of spit. Droplets tend to settle out of the air after traveling several feet from the person that released them. Droplets can also spread directly by kissing or sharing personal items like drinks, vape pens, silverware, or other things that go from one person's mouth to another.

We can reduce the spread of respiratory droplets to each other by wearing face coverings, avoiding large crowded groups, and staying more than 6 feet apart from each other.

Aerosols



Aerosols are even smaller particles that are created when we breathe, talk, sing, sneeze, or cough. They are lighter and can stay in the air much longer than respiratory droplets but dry up more quickly.

We can reduce the spread of aerosols by increasing outdoor air ventilation or filtering air that is being recirculated.

Objects



Objects can spread the COVID-19 virus when respiratory droplets or aerosols settle on them, leaving germs behind. Objects can also spread the COVID-19 virus when someone has the coronavirus on their hands from touching their nose or mouth then touches an object. COVID-19 appears to stay on objects for one to three days.

We can reduce the spread of COVID-19 by objects by frequent handwashing, not touching our face, frequent cleaning and disinfection, and use of automatic or touchless controls.

Cloth Face Coverings



Wearing a cloth face covering helps protect people around you. Make sure your mask fits snugly but comfortably against the side of the face and completely covers the nose and mouth. Masks can be secured with ties or ear loops and should include multiple layers of fabric but should allow for breathing without restriction. Cloth masks should be laundered between uses.

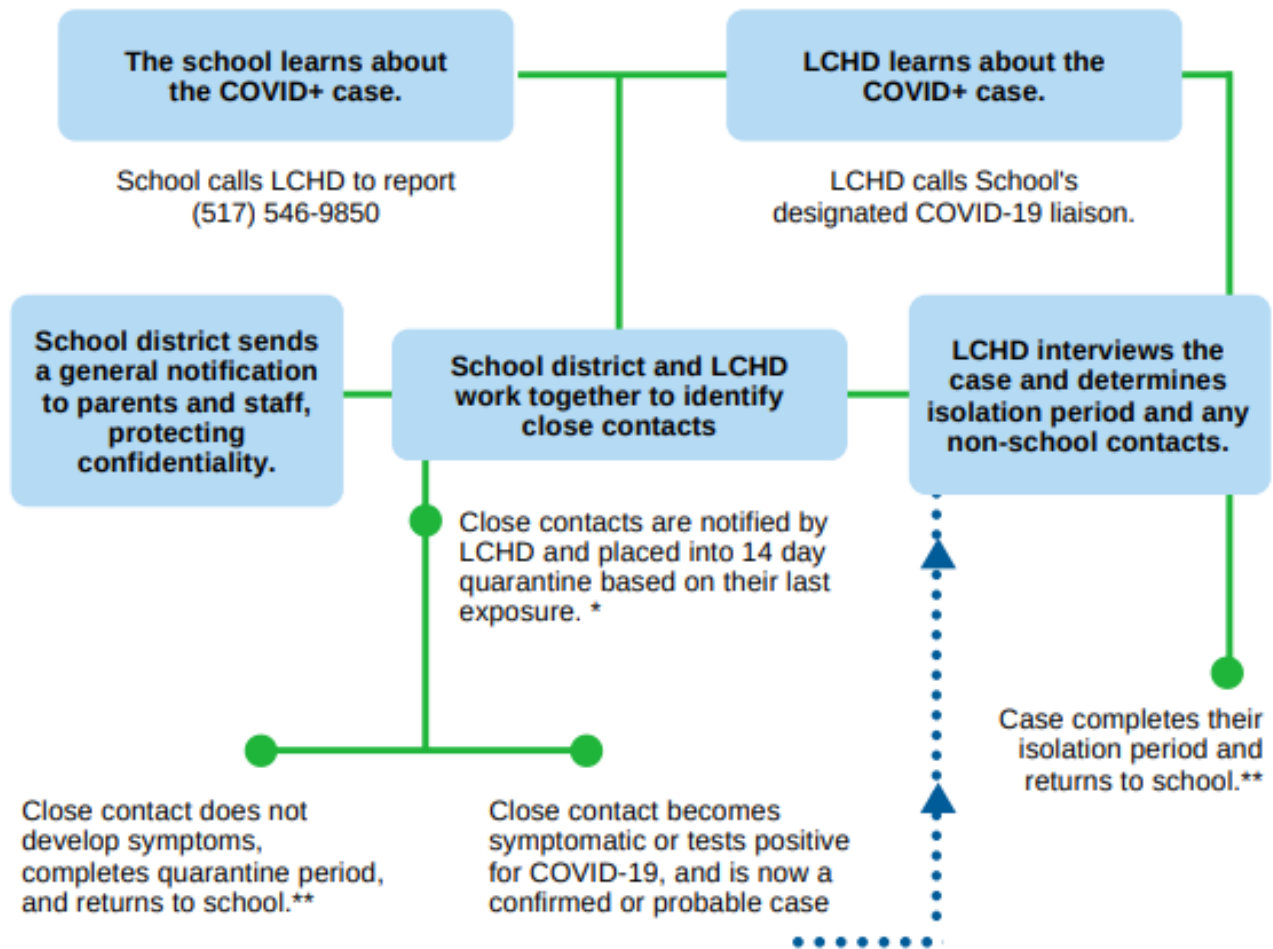
Children under age 2, or anyone who has trouble breathing, is unconscious, incapacitated or otherwise unable to remove the mask without assistance should not wear a face covering.

Process for a COVID-19 Case at School



What happens when someone at school gets COVID-19?

Student/Staff is confirmed positive for COVID-19 with diagnostic test (nose/throat swab)



* If someone is placed in quarantine, they may decide to get a COVID-19 test. A negative result does NOT shorten the length of the quarantine period.

** LCHD issues an Isolation and Quarantine Completion Notification Letter once an individual completes isolation/quarantine. Schools may use the this letter to determine when to allow return to school.

Process for a COVID-19 Exposure at School



How to handle symptoms and household exposures?

1

Does student have symptoms of COVID-19?

Yes, symptoms:

Are they at higher risk of getting COVID-19*?

Yes, at higher risk:

The student is excluded from school until:

- 24 hours with no fever (without fever-reducing medication) **AND**
- Symptoms have improved **AND**
- 10 days since symptoms first appeared.

---OR---

They have received a negative COVID-19 test **AND** have met the criteria for return to school in "Managing Communicable Diseases in Schools"

No, not at higher risk:

The student/staff person may return based on the guidance for their predominate symptoms (see "Managing Communicable Diseases in Schools").

2

Are they a close contact of a known COVID+ case?

Yes, close contact:

The student/staff person is excluded from school until 14 days past last known exposure to COVID+ person. If one or more negative tests are received, it does not change the length of the quarantine period, and does not allow them to return to school early.

3

Are they a household member or close contact of a person with symptoms or a pending COVID-19 test?

Yes:


Household members, classmates, and other close contacts of a symptomatic but undiagnosed person, or a quarantined person may continue to attend school and should monitor for symptoms. They do not need to be excluded from school. If symptoms develop, they should call their medical provider to be tested for COVID-19. If the household member or contact tests positive, they should follow step 2, above.

If the answers to the above questions are "no", and the person is not being isolated or quarantined for COVID-19, the staff or student may attend school.

This is a summary document that may not cover all scenarios. If you are concerned about a less common COVID-19 exposure situation at school, please contact LCHD at 517-546-9850 for guidance.

* Students at higher risk of developing COVID-19 include those who in the past 14 days, had close contact with a person with confirmed COVID-19, had close contact with person under quarantine for possible exposure to COVID-19, or has a history of travel.

Who Might be a Contact?


Classmates

Classmates within 6 feet* of someone with COVID-19, either in the classroom or on the bus, for 15+ minutes.




Lunch Mates

Lunch mates of person with COVID-19 if sitting within 6 feet* for 15+ minutes. This is a higher risk time as face coverings cannot be worn.



Playmates

Playmates on the playground or in gym within 6 feet* of someone with COVID-19 for 15+ minutes.




Teammates

Sports teammates within 6 feet* of someone with COVID-19 for 15+ minutes.




Opposing Teammates

Opposing teammates in sporting events who shared time on the field or court and were within 6 feet* of someone with COVID-19 for 15+ minutes.



Other Classmates

Any others who had interactions with someone with COVID-19 lasting over 15 minutes in confined areas, such as bathrooms or offices where distancing of 6 feet* is difficult.



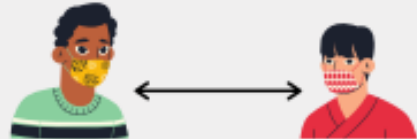
Entire Classrooms

If the contagious individual is a teacher and was frequently less than 6 feet* away from students while teaching, the entire class may need to be in quarantine.



Others

Any other person outside of school that had similar exposure to a contagious individual is considered a close contact.



* LCHD may determine that distances beyond 6 feet or less than 15 minutes can still result in high-risk exposures based on other considerations and circumstances for each case.

COVID-19 Privacy and Contacts



What happens when someone at school gets COVID-19?

- 1** The school and LCHD learn about someone with COVID-19. Someone diagnosed with COVID-19 is a "case".

PRIVACY IS IMPORTANT

Only a select few at the school should know the identity of the person. They help LCHD figure out who are close contacts to the case. The person's identity is kept confidential to respect their privacy as well as following regulations of FERPA (for schools) and HIPAA (for the health department).

- 2** Close contacts are identified and notified.



Who is a close contact? Typically it's someone who was within 6 feet (about 2 adult arms' lengths) of an infected person for at least 15 minutes.

A person with COVID-19 is considered contagious starting 2 days (48 hours) before they started having symptoms. If they are asymptomatic, or never have symptoms, they are considered contagious starting 2 days (48 hours) before their COVID-19 test was performed.

Close contacts are at risk of getting sick, and must be identified and be in quarantine. **Quarantine separates people who were exposed to a contagious disease to see if they become sick.**



...but what about contacts to close contacts?

Since close contacts are not yet known to be infected, the contacts to those contacts do not need to be in quarantine and do not need to be identified or contacted.

Example:

Bob sits next to Fred in class. Fred gets sick with COVID-19. Bob needs to be quarantined, even though he is healthy at this time. Bob plays on the football team, and Fred does not. No one on the football team has been near Fred. Therefore, the football team does not need to be quarantined. Hopefully, Bob will not get sick and will be back to school and football in a couple of weeks.



Cohorts Help to Limit COVID-19 Contacts



Cohorts: Keep close contacts to a minimum

One technique to minimize the number of people that need to be excluded from school is to group children together consistently.



Meet the Tadpole Pod!

- This group of second graders has been assigned to a "pod". Their classroom has four pods of five children each.
- Each pod of students sits next to each other in the classroom, while still staying as far apart as practicable.
- Each pod eats lunch together, travels the halls together, and goes to recess together.

Examples



Meet the Wildcat Bubble.

- This group of 9th graders has been assigned to a "bubble". There are many bubbles of 9th graders at their school.
- Each bubble sits next to each other in the classroom, while still staying as far apart as practicable. They stay in the same room for math, English, and history, and their teachers come to them. They eat lunch together.

Cohorting can happen at many levels.



Small groups of 4-8 students -- breaking up a classroom, in space or time.



Classroom level -- keeping classrooms as contained as possible.



Cohorts keep the number of different people interacting to a minimum. It's a way to limit the number of close contacts that need to be quarantined if one person develops COVID-19.

DISCLAIMER: This information was developed based on the latest information, but is subject to change at any time.

Updated: 8/4/2020

What are the Chances of Catching COVID-19?



While a close contact is typically someone who was within 6 feet (about 2 adult arms' lengths) of an infected person for at least 15 minutes, other factors can also come into play.

Intensity of Exposure

The intensity of exposure refers to how much virus a person is exposed to. The more virus someone is exposed to, the more likely they are to get sick.

- Was the sick person really contagious when a person was exposed to them?
- Were they coughing and sneezing without a mask on versus having no symptoms with a mask on? Did they kiss someone?
- Did they share personal items like a drink or a vape pen?
- Did the sick person sit right next to someone and have a face to face conversation with them or were they 6 feet away with their back to them?



Duration of Exposure



The duration of exposure refers to how long were a person was exposed. If a person was in a classroom for six hours a day for several days while another person was sick with COVID-19 and contagious, yet their seat was not within 6 feet of them, they may still have had a long enough duration of exposure to that person, particularly to aerosols and objects in that classroom.

Personal Health

Personal health, like how good a person's immune system is, also plays a part in whether or not a person will get infected, as does whether a person is using all the COVID-19 risk reduction methods possible.



Age

Age also seems to play a part in risks for COVID-19. Children may be at lower risk of catching COVID-19. Children may also be a lower risk of spreading COVID-19 to others, both to other children and adults.



When a Student Should Stay Home or May Be Sent Home



Students should not go to school or participate in any school activities or sports if having symptoms of COVID-19. If a student starts having symptoms of COVID-19 while at school, they need to be sent home. The student may return based on the guidance for their diagnosis (See "Managing Communicable Diseases in Schools" bit.ly/2PaOz8U), unless they are at risk for COVID-19 exposure.

As long as there are cases of COVID-19 in the community, there is no way to prevent all risks of COVID-19 spread in schools. The goal is to keep the risk as low as possible to keep school and school activities as safe as possible.



If your child has been placed into isolation or quarantine for COVID-19, they may not attend school.

1. SYMPTOMS OF COVID-19 (CDC VERSION FOR K-12) (If new, different, or worse than any longstanding conditions)

- Temperature 100.4 or signs of fever (chills/sweating)
- Sore throat
- New uncontrolled cough that causes difficulty breathing
- Diarrhea, vomiting, or abdominal pain
- New onset of severe headache

2. IS YOUR CHILD AT RISK FOR EXPOSURE TO COVID-19?

Students are at higher risk for COVID-19 if in the past 14 days they:

- Had close contact with a person with confirmed COVID-19.
- Had close contact with person under quarantine for COVID-19.
- Have a history of travel.



If "YES" to any questions in Section 1, and "NO" to all questions in Section 2, student should stay out of school until they meet criteria for return based on their symptoms.



If "YES" to any question in Section 1, and "YES" to any question in Section 2, student should stay out of school, and be evaluated by their healthcare provider and possibly receive COVID-19 testing.

If "NO" to all questions in Section 1, and "YES" to any questions in Section 2, students need only be excluded from school if they have had close contact to someone with confirmed COVID-19, as they should be in quarantine.

If you are asked to have your child medically evaluated, call your health care provider or follow up with a local clinic or urgent care center. You can also call 2-1-1 or go to www.mi.gov/coronavirustest or www.lchd.org to find the closest testing location. **While testing is not required**, students may need to be excluded from in-person instruction for a longer period of time.

When a Student Should Stay Home or May be Sent Home



HOW LONG MUST THEY STAY OUT OF SCHOOL?

If your child has symptoms of COVID-19, and tests positive for COVID-19:

Keep your child out of school until:

- It has been at least 10 days from the first day they had symptoms.
- They have had 24 hours with no fever without the use of fever-reducing medication.
- And other symptoms have improved. There is no need for a "negative test" or a "doctor's note" to clear your child to return to school if they meet all isolation and quarantine criteria. LCHD issues an Isolation and Quarantine Completion Notification Letter once an individual completes isolation/quarantine.

If your child has symptoms of COVID-19, has risk for exposure to COVID-19, and no testing has been done (or results are pending):

Keep your child out of school until:

- It has been at least 10 days from the first day they had symptoms.
- They have had 24 hours with no fever without the use of fever-reducing medication.
- Other symptoms have improved.

If your child has symptoms of COVID-19, has risk for exposure to COVID-19, and tests negative for COVID-19:

Your child may return based on the guidance for their symptoms (see "Managing Communicable Diseases in Schools" bit.ly/2PaOz8U):

- **Fever:** at least 24 hours have passed with no fever, without the use of fever-reducing medications
- **Sore throat:** improvement in symptom (if strep throat: do not return until at least 2 doses of antibiotic have been taken);
- **Cough/Shortness of breath:** improvement in symptom
- **Diarrhea, vomiting, abdominal pain:** no diarrhea or vomiting for 24 hours
- **Severe headache:** improvement in symptom