

The Annual Reorganization Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, December 7, 2021 in the High School Audion. Present were Directors Edward Andres, Susan Baxter, John Conte, Cedric Dettmar, Bryan Eichfeld, Michael Karabin, Tracy Magnotta, Shamim Pakzad and Shawn Welch. Also present were Jaime Vlasaty, Acting Superintendent, Judith Riegel, Board Secretary, and Mark Fitzgerald, District Solicitor.

- I. Call to Order – 7:00 pm - *Judith Riegel, Board Secretary*
- II. Pledge of Allegiance
- III. Recording of Attendance – *Judith Riegel, Board Secretary*
9-present 0-absent
- IV. Notice of the Organization Meeting – Mark Fitzgerald, District Solicitor
- V. Comments of the Public – None
- VI. Nominations for and Election of a Temporary President
Director Welch nominated Director Baxter as temporary President. Director Pakzad seconded the nomination. Vote: 9-yes, 0-no
- VII. Seating of Newly Elected Board Members –

Magisterial District Justice Alan R. Mege swore in the following newly elected Board Members: John Conte, Cedric Dettmar, Dr. Shamim Pakzad, Tracy Magnotta
- VIII. Nominations for a President

Director Dettmar, seconded by Director Welch nominated Dr. Shamim Pakzad to serve as Board President for a one-year term ending December, 2022.

Vote: 9-yes, 0-no

Dr. Shamim Pakzad will serve as the Board President for a one-year term ending December, 2022.
- IX. Nominations for a Vice President

Director Welch, seconded by Director Eichfeld nominated Susan Baxter to serve as Board Vice President for a one-year term ending December, 2022.

Vote: 9-yes, 0-no

Mrs. Susan Baxter will serve as the Board Vice President for a one-year term ending December, 2022.

X. Election of Board Representatives

Bethlehem Area Vocational Technical School – Three Year Terms

Bryan Eichfeld and Cedric Dettmar are serving a three year term to November, 2022.

PSBA Legislative Representatives

Director Dettmar nominated Director Pakzad and Director Pakzad nominated Director Conte to serve as PSBA Legislative Representatives for a one-year term to December, 2022.

Vote: 9-yes, 0-no

Dr. Shamim Pakzad and Mr. John Conte are the PSBA Legislative Representatives for a one-year term ending December, 2022.

Colonial Northampton Intermediate Unit #20 – Three Year Term

Bryan Eichfeld is serving a 3-year term from 7/1/21 to 6/30/24

Saucon Valley Partnership Representatives (COG)

Director Dettmar nominated Michael Karabin and Director Baxter nominated Mr. Shawn Welch to serve as District Representatives and the rest of the Board to serve as alternates for the Saucon Valley Partnership for a one-year term to December, 2022.

Vote: 9-yes, 0-no

Michael Karabin and Shawn Welch are the Board Representatives to the Saucon Valley Partnership for a one-year term ending December, 2020.

Chamber of Commerce Representative

Director Baxter nominated Mr. John Conte to serve as District Representative for the Chamber of Commerce for a one-year term to December, 2022.

Vote: 9-yes, 0-no

John Conte is the Board Representative to the Chamber of Commerce for a one-year term ending December, 2022.

Saucon Valley Foundation for Educational Innovation Representative

Director Andres nominated Mrs. Tracy Magnotta to serve as District Representative for the SVFEI for a one-year term to December, 2022.

Vote: 9-yes, 0-no

Tracy Magnotta is the Board Representative to the SVFEI for a one-year term ending December, 2022.

Northampton Community College - Board of Trustees

Susan Baxter is serving a 3-year term from 7/1/20 to 6/30/23

TCC Delegates

Director Welch nominated Mr. Cedric Dettmar with Mr. David Bonenberger and Ms. Gina DiNino as alternates to serve as TCC Delegates for a one-year term to December, 2022.

Vote: 9-yes, 0-no

Director Cedric Dettmar is the Board Representative to the TCC with David Bonenberger and Gina DiNino as the alternates for a one-year term ending December, 2022.

Bethlehem Area Vocational Technical School Authority

Bryan Eichfeld's term is until January, 2023 Cedric Dettmar's term is until January, 2026.

XI. Approval of Time and Place of School Board Meetings

The Board of School Directors of the Saucon Valley School District will meet at 7 pm in the Audion located on the District Campus, 2097 Polk Valley Road, Hellertown, on the second and fourth Tuesdays of each month. All meetings will be held for the purpose of conducting business. The board reserves the right to determine the location and manner of such meetings. All meetings, regardless of medium shall conform to the requirements of the Pennsylvania Sunshine Act. All meetings will be held for the purpose of conducting business.

Tuesday, January 11, 2022	Tuesday, January 25, 2022
Tuesday, February 8, 2022	Tuesday, February 22, 2022
Tuesday, March 8, 2022	Tuesday, March 22, 202
Tuesday, April 12, 2022	Tuesday, April 26, 2022
Tuesday, May 10, 2022	Tuesday, May 24, 2022
Tuesday, June 14, 2022	Tuesday, June 28, 2022
Tuesday, July 26, 2022	Tuesday, August 9, 2022
Tuesday, August 23, 2022	Tuesday, September 13, 2022
Tuesday, September 27, 2022	Tuesday, October 11, 2022
Tuesday, October 25, 2022	Monday, November 7, 2022
Tuesday, November 22, 2022	
Tuesday, December 6, 2022	– Reorganization Meeting/Business Meeting
Tuesday, December 20, 2022	

Director Baxter, seconded by Director Dettmar moved to approve the time and place of school board meetings.

Vote: 9-yes, 0-no

XII. Authorization of the use of the Signature Stamp until a new one is received

Director Dettmar, seconded by Director Welch moved to authorize the use of the Signature Stamp until a new one is received.

Vote: 9-yes, 0-no

XIII. Comments from the Board - None

XIV. Comments from the Superintendent - None

XV. Comments from the Public –

A. Ramsberger – Thanked the Board for a great start to the school year and she appreciates all the Board does.

XVI. Adjourn Meeting

Director Dettmar, seconded by Director Karabin moved to adjourn the Reorganization Meeting.

Vote: 9-yes, 0-no

7:18PM

ATTEST: _____
Secretary

President

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, December 7, 2021 in the High School Audion immediately following the annual reorganizational meeting. Present were Directors Edward Andres, Susan Baxter, John Conte, Cedric Dettmar, Bryan Eichfeld, Michael Karabin, Tracy Magnotta, Dr. Shamim Pakzad and Shawn Welch. Also present were Jaime L. Vlasaty, Acting Superintendent, Judith Riegel, Board Secretary, and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** – 7:18 pm - Dr. Shamim Pakzad, *President, presiding*
- II. **Motion to Approve Agenda** – Director Dettmar, seconded by Director Baxter moved to approve the agenda with the addition of addendum Education #5.
Vote: 9-yes, 0-no
- III. **Announcement of Executive Session** – December 7, 2021 – Support Staff and MOU
- IV. **Approval of Minutes** – Director Dettmar, seconded by Director Eichfeld moved to approve the minutes of November 23, 2021. Vote: 9-yes, 0-no
- V. **Recognition** – None
- VI. **Presentation** –
 - A. High School Student Representative Report – Avia Weber
- VII. **Superintendent’s Report** – *Jaime Vlasaty, Acting Superintendent*
Mrs. Vlasaty will be sending out the ESSER survey again since we received only 200 responses with the initial survey.
- VIII. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- IX. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$223,246.55
 - B. Cafeteria Expenditures – \$16,999.09
 - C. Health Benefits – None
 - D. Capital Projects – None
 1. Approve the above presentation of bills.Director Dettmar, seconded by Director Welch moved to approve the Presentation of the Bills. Vote: 9-yes, 0-no
- X. **Treasurer’s Report** – *Cedric Dettmar/David Bonenberger*

No Recommendations for Approval

XI. AGENDA ITEMS

A. Education

A. Academic & Personnel Committee Summary – November 22, 2021

1. Approve the charter renewal for the Lehigh Valley Academy Regional Charter School.

Director Eichfeld, seconded by Director Welch moved to approve Education Item 1.
Vote: 9-yes, 0-no

2. Approve Memorandum of Understanding with the Saucon Valley Education Association regarding Non-Contact Preparation Time.

Director Dettmar, seconded by Director Eichfeld moved to approve Education Item 2.
Vote: 9-yes, 0-no

3. Approve the attached Memorandum of Understanding with Northampton County Children, Youth and Families for ESSA Transportation Procedures.

Director Karabin, seconded by Director Conte moved to approve Education Item 3.
Vote: 9-yes, 0-no

4. Approve the agreement with CONCERN Counseling Services.

5. Approve the attached Resolution between the Saucon Valley School District and the Pennsylvania Department of Education (PDE) regarding designating Jaime L. Vlasaty as authorized signer for all PDE contracts, agreements, grants and/or licenses.

Director Eichfeld, seconded by Director Dettmar moved to approve Education Items 4&5.
Vote: 9-yes, 0-no

B. Personnel

1. Approve the transfer of Shannon Piccolo from Paraprofessional to the High School Administrative Assistant at an hourly rate of \$19.67, effective December 8, 2021. She is replacing Stacy Werkheiser who recently resigned.

2. Approve the following maternity leave request:

Samantha Faulkner, elementary special education teacher, beginning approximately March 14, 2022 through the end of the 2021-2022 school year. She plans on using 10 sick days prior to beginning of FMLA leave, followed by an unpaid leave from approximately March 28, 2022 until the end of the 2021-2022 school year. Mrs. Falkner will return to her teaching duties at the beginning of the 2022-2023 school year.

3. Approve the following dedicated day to day substitute for the 2021-22 school year working four days of a five day school/work week where needed in assigned school building effective November 19, 2021. His salary will be \$175 per day, no benefits:
Sergio Lowemberg-Rivera – Middle School
4. Approve the following paid positions for the Saucon Valley Fine Arts middle school show, pending completion of employment paperwork:
 - Kim Carson – Producer/Director -\$4,343
 - Kirsten Almeida - Choreographer - \$505
 - Kirsten Almeida – Vocal Director - \$505
 - Chris Scherer – Production Staff - \$505
5. Approve an unpaid medical leave for:
Jamie Frey from November 29, 2021 until approximately December 5, 2021.

Sonja Miller from January 25, 2022 to approximately February 8, 2022.
6. Approve the following resignations:
Todd Lipp, high school special education teacher effective January 18, 2022.
Colleen Mroz, Supervisor of Special Education effective January 1, 2022.
7. Approve Robert Kachmar as the middle school Ski Club Advisor (Volunteer).

Director Conte, seconded by Director Baxter moved to approve Personnel Items 1 – 7.
Vote: 9-yes, 0-no

C. Facilities

1. Approve the attached list of Surplus/Obsolete items.

Director Welch, seconded by Director Conte moved to approve Facilities Item 1.
Vote: 9-yes, 0-no

D. Finance

2022-2023 Budget Timeline for the 2021-2022 School Year

January 27, 2022 (110 days prior to primary election) - *District Deadline* to have the 2021-22 Proposed Preliminary Budget available for public inspection; or adopt a Resolution not to raise the rate of any tax by more than its index.

February 1, 2022 (5 days after Resolution adoption) – *District Deadline* to submit adopted Resolution and proposed tax rate increases to the Department of Education.

February 6, 2022 (10 days prior to Preliminary Budget adoption deadline) – *District Deadline* to give public notice of intent to adopt the 2021-2022 Preliminary Budget unless a Resolution was adopted indicating that it will not raise the rate of any tax by more than its index.

February 16, 2022 (90 days prior to primary election) – *District Deadline* to adopt the 2021-2022 Preliminary Budget unless a Resolution was adopted.

February 21, 2022 (85 days prior to primary election) – *District Deadline* to submit the 2021-2022 Preliminary Budget containing proposed tax rate increases to the Department of Education.

May 31, 2022 - *District Deadline* to adopt the 2021-2022 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2022 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2021-2022 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2022 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2021-2022 final budget.

E. Community Updates

- **SV Partnership** – *Michael Karabin and Shawn Welch*
- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte*
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

F. Northampton Community College – *Susan Baxter*

G. Bethlehem Area Vo-Tech School – *Cedric Dettmar and Bryan Eichfeld*

H. Colonial Intermediate Unit – *Bryan Eichfeld*

I. New Business

J. Old Business

Director Andres made a motion to adopt as part of our exclusion /readmission rules, for our Health & Safety Plan, that we follow the existing exclusion/readmission rules promulgated by the Pennsylvania Department of Health in 28 PA code 27.71 through and including 27.73.

There was no second to this motion.

XII. Citizens' Inquiries and Comments –

P. Silverthorn – Commented that whatever decisions are made by the Board, such as in the Health & Safety Plan, should be communicated to the students.

E. Stern – Commented that she would like to see the students surveyed about their opinions, they are the ones wearing the masks, they feel that they have no say in their health and safety.

H. Gress – asked for the first initial of his first name be corrected in the minutes of November 23, 2021. He also commented that the Board should listen to the students.

R. Mules – Questioned the dates of the masking order and about quarantining.

XIII. Announcements

Future Meetings ~

December 21, 2021 – 7 pm – Business Meeting – High School Audion

XIV. Motion to Adjourn Meeting

Director Dettmar, seconded by Director Karabin moved to adjourn the Reorganization Meeting.

Vote: 9-yes, 0-no

7:18PM

ATTEST: _____
Secretary

President