

**INVITATION FOR BID**

**Solicitation Number: B2446**

**Description: Provide Locking Cell Phone Pouches for Charleston County School District**

**Amendment #1**

**Date: June 19, 2024**

**SUBMIT QUESTIONS BY: June 19, 2024 BY 11:00 AM**

**SUBMIT BID BY: June 25, 2024 BY 2:00 PM ET**

**PROCUREMENT OFFICIAL CONTACT:**

**Procurement Services  
 Attention: Debbie Coen, NIGP-CPP, CPPO, CPPB  
 3999 Bridge View Drive  
 North Charleston, SC 29405  
 Phone: 843-566-1982  
 Fax: 843-566-1972  
 Email: debra\_coen@charleston.k12.sc.us**

**Bids are to be submitted on the Bid Form provided; enclosed in a sealed envelope with the name and address of the bidder, and solicitation number with description, clearly marked on the envelope.**

**ALL BIDS MUST BE SIGNED BY A COMPANY OFFICIAL DULY AUTHORIZED TO BIND AN AGREEMENT FOR THAT COMPANY**

You must submit a signed copy of this form with your offer. By submitting, you agree to be bound by the terms of the Solicitation.		
Print Name of Offeror (Full legal name of business submitting the offer)		Date Signed
Authorized Signature (Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above.)		Taxpayer Identification No.
Title (Business title of person signing above)		Telephone Number
Printed Name (of person signing above)		Facsimile Number
Company Address (Street, City, State & Zip Code)		
Contact Person(if different than authorized signature)		Email Address
Telephone Number	Facsimile Number	

Cover Page

**AWARDS & AMENDMENTS:** Awards will be posted at the Physical Address stated above. The award will be posted on or before **06/30/24**. The award, this solicitation, and any amendments will be posted at the following website URL:  
<https://www.ccsdschools.com/Page/432>

**ACKNOWLEDGEMENT OF AMENDMENTS:** Offerors: Acknowledges receipt of amendments by indicating amendment number and its date of issue. See “Amendments to Solicitation” in Section II Instructions to Offerors.

Amendment No.	Amendment No.	Amendment No.	Amendment No.	Amendment No.	Amendment No.	Amendment No.
1	2	3	4	5	6	7
Initial	Initial	Initial	Initial	Initial	Initial	Initial

**OFFEROR’S TYPE OF ENTITY:**

Small Women Minority Business Enterprise or Entity (Please Check appropriate boxes)

- |  |  |
|--|--|
| <input type="checkbox"/> MBE – Native American Owned                 | <input type="checkbox"/> Minority Owned Small Business Certified     |
| <input type="checkbox"/> MBE – African American Owned                | <input type="checkbox"/> Minority Owned Small Business Non-Certified |
| <input type="checkbox"/> MBE – Asian American Owned                  | <input type="checkbox"/> HUB Zone Small Business                     |
| <input type="checkbox"/> MBE – Hispanic Owned                        | <input type="checkbox"/> Small Business Certified                    |
| <input type="checkbox"/> Women Owned Small Business Certified        | <input type="checkbox"/> Small Business Non-Certified                |
| <input type="checkbox"/> Women Owned Small Business Non-Certified    | <input type="checkbox"/> Corporation                                 |
| <input type="checkbox"/> Minority Owned Small Business Certified     | <input type="checkbox"/> Partnership                                 |
| <input type="checkbox"/> Minority Owned Small Business Non-Certified | <input type="checkbox"/> Sole Proprietor                             |
| <input type="checkbox"/> Other _____                                 |  |

The District shall receive all bids by **no later than 2:00 P.M. on the date shown on the Cover Page.**  
 Important: **Clearly mark the outside of the envelope, box, or package with the following information.**

**Solicitation Number: B2446**  
**Locking Cell Phone Pouches for Charleston County School District**

Proposals should be sent via United States Postal Service/hand delivered or courier service to:

**Procurement Services**  
**Attn: Debra Coen**  
**3999 Bridge View Drive**  
**North Charleston, SC 29405**

The above numbered Invitation for Bid is amended as set forth below.

**Reference and acknowledge this Addendum on the offer submitted.** Failure to acknowledge addendum may result in rejection of your offer.

If by virtue of this addendum you desire to change an offer already submitted, such change may be made by submitting an amended bid prior to the closing date and hour specified.

#### **AMENDMENTS TO SOLICITATION**

(a) The Solicitation may be amended at any time prior to opening. All actual and prospective Offerors should monitor the following web site for the issuance of Amendments: <https://www.ccsdschools.com/Page/432>

(b) Offerors shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two, (3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment.

(c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged.

In Section 7, Specifications, delete "Shall Include Product upgrades."

In Section 7 Specifications, delete "Shall Include free replacements."

In Section 7 Specifications, delete "Locking pouches and bases are the vendor's property.

Pouches will be returned at the end of any subscription. This is subscription-based, not for purchase."

Add: Pouches will be for purchase not subscription based.

Question received is addressed below:

Question:

- "Section 8 of the RFP states that the bidder shall include any fees needed to furnish the necessary materials, tools, equipment, apparatus, transportation, and labor to complete the project."
- We add a shipping cost to our quotes and invoices separate from the unit cost.
- Can we add shipping to future quotes, or should the Bid highlight the percentage?

Answer: **There is a line on the bidding schedule to add shipping charges.**