

REQUEST FOR PROPOSAL

Student Transportation

**Solicitation Number: P2436
 Addendum 1**

Description: SUPPLEMENTAL BUS SERVICES

Date: May 9, 2024

SUBMIT OFFER BY: MAY 16, 2024 @ 1:00 PM

SUBMIT QUESTIONS BY: MAY 8, 2024 by 1:00 PM

NUMBER OF COPIES TO BE SUBMITTED: 1 ORIGINAL AND 3 MARKED “COPY” AND ONE REDACTED FLASH DRIVE

PROCUREMENT OFFICIAL CONTACT: Procurement Services
 Attention: Raymond Jenkins
 3999 Bridge View Drive
 North Charleston, SC 29405
 Phone: 843-566-8826
 Email: raymond_jenkins@charleston.k12.sc.us

ALL REQUESTS FOR QUOTATIONS MUST BE SIGNED BY A COMPANY OFFICIAL DULY AUTHORIZED TO BIND AN AGREEMENT FOR THAT COMPANY.

You must submit a signed copy of this form with your offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold your offer open for a minimum of ninety (90) calendar days after the Opening date.		
Print Name of Offeror (Full legal name of business submitting the offer)		Date Signed
Authorized Signature (Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above.)		Taxpayer Identification No.
Title (Business title of person signing above)		Telephone Number
Printed Name (of person signing above)		Facsimile Number
Company Address (Street, City, State & Zip Code)		
Contact Person(if different than authorized signature)		Email Address
Telephone Number	Facsimile Number	

The above numbered Invitation for Bid is amended as set forth below. The Hour and Date specified for receipt of bids has not been extended. Question to be answered below, and an updated BIDDING SCHEDULE/COST PROPOSAL.

Reference and acknowledge this Addendum on the offer submitted. Failure to acknowledge addendum may result in rejection of your offer. If by virtue of this addendum you desire to change an offer already submitted, such change may be made by submitting an amended bid prior to the closing date and hour specified.

AMENDMENTS TO SOLICITATION

(a) The Solicitation may be amended at any time prior to opening. All actual and prospective Offerors should monitor the following web site for the issuance of Amendments: <https://www.ccsdschools.com/Page/432> (b) Offerors shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two, (3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment. (c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged.

This addendum was issued to answer question and add an updated BIDDING SCHEDULE/COST PROPOSAL.

1. Please provide an overview of the scope of services to be provided. Can the District provide an estimate of the number of vehicles that may be required on a daily basis.
 - **The purpose of this RFP is to contract with a vendor that can potentially cover "open routes" that our primary vendor is unable to service. Currently, our supplemental vendor covers (16) routes.**
2. Does the District currently have an expiring contract in place for services similar to those described in the RFP? If so, can the District provide a copy of the contract?
 - **Yes, the District has a contract in place that will expire soon. Yes, via a FOIA request at <https://www.ccsdschools.com/Page/210>**
3. Does the District have any specific vehicle requirements other than age such as vehicle type, capacity, GPS, cameras, etc.?
 - **Vehicle(s) must meet the FMVSS-certified school bus standards. Depending on the capacity for a specific route, Class A buses are acceptable.**
4. Is the service of an ancillary nature that varies from day to day, or will specific routes be awarded for the duration of the school year?
 - **All routing guidelines and standards may be altered at any time during the term of this Agreement at the sole discretion of the District or the State. The Contractor shall furnish buses required to ensure uninterrupted delivery of the services required by this Agreement. The average age of the Contractor provided buses shall not exceed seven (7) years. No Contractor provided bus shall exceed twelve (12) years of age nor have over 200,000 miles on its odometer. All buses utilized by the Contractor shall meet state inspection standards and have functioning air conditioning.**

- Once a route is assigned to the Contractor, the contractor shall be guaranteed to keep this route, barring performance issues, changes with ridership needs, or until the end of the regular school year. There is no guaranteed minimum number of routes. The maximum number of routes will be determined by the District's need and the contractor's ability to service the available routes.

5. Article 7.1.7 references award of routes that would be guaranteed for the year. What is the anticipated lead time provided to contractor from award to implementation?

- **The anticipated start time for the routes would be the 1st day of school, August 12, 2024. However, a dry run would need to be completed on each route before day 1. The Dry run could be completed any day before August 12, 2024.**

6. In order to be fully prepared to provide drivers and vehicles, would the District consider providing a minimum guarantee?

- **(16) Bus routes would be the guaranteed minimum.**

7. The bidding schedule /Cost proposal starts with 1st year 2025-2026. Are we to assume that we can submit our own bidding schedule starting with 1st year being 2024-2025?

A bidding schedule that conforms to the current cost proposal can be used and should start with Year 1 being 2024/2025.

8. Will the district be providing additional verbiage to the RFP that speaks to compensation for work performed outside of the regular hours of home to school -school to home service. ie: (longer routes or added time due to conflict with bell schedules during early release or half days)

- **Excess Hour Rate (Rates based on 6 hours from gate to gate. Route times in excess of 6 hours will be charged the following rate in 15-minute increments)**

9. Would the district entertain accepting a RFP response including a wet fuel contract where the district would be paying for fuel not to include DeadHead Mileage?

- **Yes**

8.0 BIDDING SCHEDULE/COST PROPOSAL

	FY2025 – FY2026	FY2026 – FY2027	FY2027 – FY2028	FY2028 – FY2029	FY2029 – FY2030
Daily Home to School and School to Home Services					
Daily Rate – Contractor Bus					
Daily Rate – SCDOE/District Bus					
Daily Rate - Bus Monitor					
*Excess Hour Rate (Rates based on 6 hours from gate to gate. Route times in excess of 6 hours will be charged the following rate in 15 minute increments)					
Supplemental Services					
Mid-Day Routes/Shuttles Contractor Bus					
Mid-Day Routes/Shuttles SCDOE/District Bus					
Bus Monitor					
Summer School Pricing					
Summer School Rate – Contractor Bus/Daily					
Summer School Rate – Bus Monitor					
Other Services Pricing					
Activities – Field Trips, Special Events, Sport Events, etc.					
Rate Per Hour					
Rate Per Mile					
Bus Monitors – Hourly Rate					
Activities – Overnight Fee per Bus					