

The Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, June 27, 2023, in the High School Audion. Present were Directors Susan Baxter, John Conte, Cedric Dettmar, Bryan Eichfeld, Laurel Erickson-Parsons, Michael Karabin, Tracy Magnotta - online, Dr. Shamim Pakzad – online, and Shawn Welch. Also present were Judith Riegel, Board Secretary, Mark Fitzgerald, District Solicitor, and Jaime Vlasaty, Superintendent.

- I. **Call to the Order** – 7:08 pm - Susan Baxter, *President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Secretary*  
9-Present, 0-absent
- IV. **Motion to Approve Agenda** – Director Erickson-Parsons, seconded by Director Welch moved to approve the Agenda. Vote: 9-yes, 0-no
- V. **Announcement of Executive Session** – Support Contract, Safety Report, and Personnel
- VI. **Approval of Minutes** – Director Dettmar, seconded by Director Welch moved to approve the minutes of June 13, 2023. Vote: 9-yes, 0-no
- VII. **Recognition** – None
- VIII. **Presentation** – None
- IX. **Superintendent’s Report** – *Jaime Vlasaty, Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- XI. **Presentation of Bills** – *David Bonenberger*
  - A. General Expenditures – \$547,239.12
  - B. Cafeteria Expenditures – \$4,987.06
  - C. Health Benefits – \$ 402,460.68
  - D. Capital Projects – None
    1. Approve the above presentation of bills.

Director Dettmar, seconded by Director Welch, moved to approve the Presentation of the Bills.  
Vote: 9-yes, 0-no
- XII. **Treasurer’s Report** – *Cedric Dettmar/David Bonenberger*
  - A. Cash Investment and Bond Activity
  - B. Condensed Board Summary Report
  - C. Capital Project Finance Report
  - D. Budget Transfers - None
  - E. Middle School Activity Report - None
  - F. High School Activity Report – April 30, 2023
    1. Approve the above Treasurer’s Report

Director Dettmar, seconded by Director Welch moved to approve the Treasurer’s Report.  
Vote: 9-yes, 0-no

**XIII. AGENDA ITEMS****A. Education**

1. Approve the second and final reading of Policy:  
121AR – Field Trips

Director Erickson-Parsons, seconded by Director Dettmar moved to approve Education Item #1.  
Vote: 9-yes, 0-no

2. Approve the attached list of Surplus/Obsolete items.

Director Conte, seconded by Director Erickson-Parsons moved to approve Education Item #2.  
Vote: 9-yes, 0-no

**B. Personnel**

1. Approve the resignation of Walter Pawlowski, high school principal, effective July 7, 2023.

Director Dettmar, seconded by Director Erickson-Parsons moved to approve Personnel Item #1.  
Vote: 9-yes, 0-no

2. Approve Theresa Casimire as the high school principal effective July 1, 2023, with a salary of \$115,000.

Director Welch, seconded by Director Eichfeld moved to approve Personnel Item #2.  
Vote: 9-yes, 0-no

3. Approve Robert Frey as Director of Student and Community Relations, Effective July 1, 2023, with a salary of \$95,000.

Director Erickson-Parsons, seconded by Director Dettmar moved to approve Personnel Item #3.  
Vote: 9-yes, 0-no

4. Approve a stipend for Pamela Dobson of \$10,000 for Curriculum Innovation and Advancement for the 2023 – 2024 school year.

Director Erickson-Parsons, seconded by Director Dettmar moved to approve Personnel Item #4.  
Vote: 9-yes, 0-no

5. Approve the retirement of Matthew Evancho, high school teacher effective June 30, 2023.

Director Karabin, seconded by Director Welch moved to approve Personnel Item #5.  
Vote: 9-yes, 0-no

6. Approve the retirement of David Rasich, food service, effective June 30, 2023.

Director Conte, seconded by Director Welch moved to approve Personnel Item #6.  
Vote: 9-yes, 0-no

**C. Facilities**

**No Recommendations for Approval**

**D. Finance****A. Finance Committee Meeting Summary – 6/21/2023**

1. Approve a new collective bargaining agreement with the Saucon Valley Education Support Professionals, effective July 1, 2022 through June 30, 2027.

Director Dettmar, seconded by Director Welch moved to approve Finance Item #1.

Vote: 9-yes, 0-no

2. Approve the 2023-2024 final budget, consistent with school code, in the amount of \$51,870,819.00 for the operation of school and \$7,418,626 for capital improvements, for a total of \$59,289,445. There will be a 0 tax increase. Millage will remain at 54.6589.

Director Dettmar, seconded by Director Welch moved to approve Finance Item #1.

Vote: 9-yes, 0-no

3. Approve the attached Senior Citizens Property Tax Rebate Resolution of 2023.
4. Approve the attached 2023-2024 Homestead and Farmstead Exclusion Resolution based on the school district real estate tax rate of 54.6589 with an exclusion for each approved homestead and farmstead in the amount of \$255.48
5. Approve the following categories regarding the Commitment of Fund Balance for the fiscal year ending June 30, 2023, as required per GASB54. The categories are GASB 45 Post-Retirement Costs; Reserve for Health Benefits; Capital Improvements/Replacement; and Post-Retirement Benefits other than healthcare.
6. Approve the attached 2023-2024 District Contracts with: Otis, Degler Whiting, Ehrlich, Mountain Environmental, Integritec, Tomlinson Bomberger, Johnson Control, Trane, Emergency Systems Inc, Spangler Boyer, Chrin Hauling, Tyler Technologies, Tu Way, Stem Lawncare, BJ Terroni, Burkholder's HVAC, ET&T, ProShred, Kiriposki, Inc, Tristate, Dude Solutions, Cintas, Safety-Kleen, ProAC Corp.
7. Approve the alternate method of billing for the Northampton Community College for the fiscal year July 1, 2023 to June 30, 2024.
8. Approve the attached agreement with Professional Software for Nurses, Inc.

Director Karabin, seconded by Director Welch moved to approve Finance Items #3-8.

Vote: 9-yes, 0-no

9. Approve the attached contract with Melmark for Student #12794 at a cost of \$714/day for education services and \$946/day for residential services for the school year 2023-2024 including ESY 2023.

Director Dettmar, seconded by Director Erickson-Parsons moved to approve Finance Item #9.  
Vote: 9-yes, 0-no

- 10. Approve the attached pricing amendment from EverDriven Technologies for the 2023-2024 school year.

Director Karabin, seconded by Director Eichfeld moved to approve Finance Item #10.  
Vote: 9-yes, 0-no

- 11. Motion to accept the offer of St. Luke’s Health Network to act as the District’s Sports Medicine Services Provider for a time period beginning July 1, 2023, through June 30, 2033. Acceptance of this offer is contingent upon the District and St. Luke’s Health Network entering into a mutually agreed upon contract that shall be subsequently approved by the Board of School Directors at a later meeting.

Director Conte, seconded by Director Dettmar moved to approve Finance Item #11.  
Vote: 9-yes, 0-no, 1-abstention (Erickson-Parsons)

**E. Community Updates**

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte*
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

**F. Northampton Community College** – *Susan Baxter*

**G. Bethlehem Area Vo-Tech School** – *Cedric Dettmar and Bryan Eichfeld*

**H. Colonial Intermediate Unit** – *Dr. Shamim Pakzad*

**I. New Business** – None

**J. Old Business** – None

**K. Citizens’ Inquiries and Comments** – None

**L. Announcements: Future Meetings** ~ July 11, 2023 and July 25, 2023

**M. Motion to Adjourn Meeting**

Director Welch, seconded by Director Conte moved to adjourn the meeting.

Vote: 9-yes, 0-no

8:16 PM

ATTEST \_\_\_\_\_

Secretary

President