

The Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, June 13, 2023, in the High School Audion. Present were Directors Susan Baxter, John Conte, Cedric Dettmar, Laurel Erickson-Parsons, Michael Karabin, Tracy Magnotta - online, and Shawn Welch. Bryan Eichfeld and Dr. Shamim Pakzad were absent. Also present were Judith Riegel, Board Secretary, Mark Fitzgerald, District Solicitor, and Jaime Vlasaty, Superintendent.

- I. **Call to the Order** – 7:05 pm Susan Baxter, *President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Secretary*
7-present, 2-absent (Eichfeld & Pakzad)
- IV. **Motion to Approve Agenda** – Director Welch, seconded by Director Conte moved to approve the agenda. Vote: 7-yes, 0-no, 2-absent (Eichfeld & Pakzad)
- V. **Announcement of Executive Session** – May 23, 2023 – Support Contract
June 13, 2023 - Support Contract and Supplemental Contracts
- VI. **Approval of Minutes** – Director Dettmar, seconded by Director Erickson-Parsons moved to approve the minutes of May 23, 2023. Vote: 7-yes, 0-no, 2-absent (Eichfeld & Pakzad)
- VII. **Recognition** – None
- VIII. **Presentation** – None
- IX. **Superintendent’s Report** – *Jaime Vlasaty, Superintendent* - None
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$414,883.48
 - B. Cafeteria Expenditures – \$23,681.21
 - C. Health Benefits – None
 - D. Capital Projects – None
 1. Approve the above presentation of bills.

Director Dettmar, seconded by Director Welch moved to approve the Presentation of the Bills. Vote: 7-yes, 0-no, 2-absent (Eichfeld & Pakzad)

XII. Treasurer's Report – Cedric Dettmar/David Bonenberger

- A. Cash Investment and Bond Activity - None
- B. Condensed Board Summary Report - None
- C. Capital Project Finance Report - None
- D. Budget Transfers - \$1,050.00
- E. Middle School Activity Report - None
- F. High School Activity Report – December 2022, January, February & March 2023

1. Approve the above Treasurer's Report.

Director Dettmar, seconded by Director Conte moved to approve the Treasurer's Report. Vote: 7-yes, 0-no, 2-absent (Eichfeld & Pakzad)

XIII. AGENDA ITEMS**A. Education**

1. Approve the Second and Final reading of the following policies:
 - Policy 200 Enrollment of Students
 - Policy 200 AR-3 Enrollment Classifications
 - Policy 203 Immunizations and Communicable Disease
 - Policy 204 Attendance
 - Policy 204-AR-0 Compulsory Attendance/Unexcused Absences
 - Policy 217 Graduation
 - Policy 217-AR-5 Pathways to Graduation
 - Policy 221 Dress and Grooming
 - Policy 304.2 Supplemental Position Employment
 - Policy 304.2 AR Supplemental Position Employment

Director Erickson-Parsons, seconded by Director Dettmar moved to approve Education Item #1. Vote: 7-yes, 0-no, 2-absent (Eichfeld & Pakzad)

2. Approve the first reading of the following policies:
 - Policy 251 - Students Experiencing Homelessness, Foster Care, and Other Educational Instability
 - Policy 251-AR-0 Homeless Students
 - Policy 810 – Transportation

Director Erickson-Parsons, seconded by Director Welch moved to approve Education Item #2. Vote: 7-yes, 0-no, 2-absent (Eichfeld & Pakzad)

3. Approve the quote from IXL Learning in the amount of \$8,249.00 for a pilot intervention program. Pending review and approval of the contract by the District Solicitor.

Director Dettmar, seconded by Director Conter moved to approve Education Item #3. Vote: 7-yes, 0-no, 2-absent (Eichfeld & Pakzad)

4. Approve the following 21st Century grants sponsored by the Saucon Valley Foundation for Educational Innovation:

High School Maker Space - \$2,200.00 to purchase a Dremel DigiLab 3D Printer

High School Robotics Club - \$6,620.60 to reimburse the District for expenses already incurred for the 2022-23 school year.

Director Dettmar, seconded by Director Welch moved to approve Education Item #4. Vote: 7-yes, 0-no, 2-absent (Eichfeld & Pakzad)

B. Personnel

1. Approve the retirements of:
Thomas Reading, head custodian, last day will be July 17, 2023.
Robert Weikert, custodian, effective September 1, 2023.
2. Approve the resignation of Courtney Townsend, high school secretary, her last day was June 2, 2023.

Director Dettmar, seconded by Director Welch moved to approve Personnel Items #1 & 2. Vote: 7-yes, 0-no, 2-absent (Eichfeld & Pakzad)

3. Approve the Cooperative School Nurse Practicum Affiliation Agreement with the Eastern School of Nursing for 2023-2024.
4. Approve Brenda Anthony, Asst. Coach - Softball \$2,985
5. Approve Kaela Bitting as Instrumental Music Teacher at Masters, Step 4 \$66,275 effective upon receipt of employment paperwork.
6. Approve Kaela Bitting as the 2023 – 2024 Marching Band Director with a stipend of \$7,500.
7. Approve Margaret McGeehan as a Full-Time High School, AA4 Administrative Assistant, High School effective July 10, 2023, with an hourly rate of \$19.46 and benefits per the current Compensation and Benefits Plan.

Director Dettmar, seconded by Director Erickson-Parsons moved to approve Personnel Items #3 – 7. Vote: 7-yes, 0-no, 2-absent (Eichfeld & Pakzad)

C. Facilities

No Recommendations for Approval

D. Finance

2022-2023 Budget Timeline for the 2023-2024 School Year

June 20, 2023 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2023-2024 final budget.

No Recommendations for Approval

E. Community Updates

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte*
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

F. Northampton Community College – *Susan Baxter*

G. Bethlehem Area Vo-Tech School – *Cedric Dettmar and Bryan Eichfeld*

H. Colonial Intermediate Unit – *Dr. Shamim Pakzad*

I. New Business – Director Dettmar discussed the two choices for the BAVTS expansion project.

J. Old Business – None

K. Citizens’ Inquiries and Comments – None

L. Announcements

Future Meetings ~ June 27, 2023
July 11, 2023

M. Motion to Adjourn Meeting

Director Welch, seconded by Director Conte moved to adjourn the meeting.

Vote: 7-yes, 0-no, 2-absent (Eichfeld, Pakzad)

7:43 PM

ATTEST _____

Secretary

President